



# LIVINGSTON COUNTY ELECTION COMMISSION AGENDA

May 27, 2021, 8:45 A.M.

Historic Courthouse, 200 E Grand River Ave, Howell, MI 48843

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1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

Minutes of the Election Commission meeting dated:

4.1. February 26, 2021 Meeting Minutes

5. NEW BUSINESS

5.1. Approve the August 3, 2021 City Primary - Special Election Ballots and authorize the County Clerk to sign the Ballot Proof Acceptance form.

4 Jurisdictions, 10 Precincts, (10 Ballot Styles = 4 Combined Precincts, 2 Absent Voter Counting Board Precincts).

5.2. Authorize the printing of the August 3, 2021 City Primary - Special Election Ballots.

6. OTHER BUSINESS

7. PUBLIC COMMENT

8. ADJOURNMENT

# LIVINGSTON COUNTY ELECTION COMMISSION

## MEETING MINUTES

February 26, 2021

8:45 A.M.

Virtual Meeting Held in Accordance with Public Act 254 of 2020

Zoom Meeting ID: 897 3964 8161 / Password: 563375

<https://livgov.zoom.us/j/89739648161?pwd=L0tGMXg1VWpkZmpHVkpORnpCUIQ2dz09>

Members Present: Judge Miriam Cavanaugh, Elizabeth Hundley, County Clerk,  
Jennifer Nash, County Treasurer

Staff Present: Joseph Bridgman, Elections Coordinator

### 1. CALL TO ORDER

Chairperson Cavanaugh called the meeting to order at 8:51 a.m.

### 2. ROLL CALL

Judge Miriam Cavanaugh, Elizabeth Hundley, County Clerk, Jennifer Nash, County Treasurer

Indicated the presence of a quorum.

### 3. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved by:** E. Hundley

**Seconded by:** J. Nash

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

**Motion Carried (3 to 0)**

### 4. APPROVAL OF MINUTES

Minutes of the Election Commission meeting dated:

#### 4.1 November 20, 2020 Meeting Minutes

Motion to approve the minutes as presented.

**Moved by:** J. Nash

**Seconded by:** E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

**Motion Carried (3 to 0)**

### 5. NEW BUSINESS

#### 5.1 Approve the May 4, 2021 Special Election Ballots and authorize the County Clerk to sign the Ballot Proof Acceptance form.

4 Jurisdictions, 6 Precincts, (6 Ballot Styles = 1 Combined Precinct, 1 Absent Voter Counting Board Precinct).

Motion to approve the May 4, 2021 Special Election Ballots and authorize the County Clerk to sign the Ballot Proof Acceptance form.

**Moved by:** J. Nash  
**Seconded by:** E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

**Motion Carried (3 to 0)**

**5.2 Authorize the printing of the May 4, 2021 Special Election Ballots.**

Motion to authorize the printing of the May 4, 2021 Special Election Ballots.

**Moved by:** J. Nash  
**Seconded by:** E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

**Motion Carried (3 to 0)**

**5.3 Approve Precinct Consolidation for the May 4, 2021 Special Election.**

Resolution Number 2021-02-01

Motion to approve the Precinct Consolidation for the May 4, 2021 Special Election.

**Moved by:** J. Nash  
**Seconded by:** E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

**Motion Carried (3 to 0)**

**6. OTHER BUSINESS**

None.

**7. PUBLIC COMMENT**

None.

**8. ADJOURNMENT**

Motion to adjourn the meeting at 9:04 a.m.

**Moved by:** J. Nash  
**Seconded by:** E. Hundley

Yes (3): M. Cavanaugh, E. Hundley, and J. Nash

**Motion Carried (3 to 0)**

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Elizabeth Hundley, Livingston County Clerk



# Elizabeth Hundley Livingston County Clerk

**TO:** Livingston County Election Commission

**FROM:** Elizabeth Hundley, County Clerk  
Joe Bridgman, Elections Coordinator

**DATE:** May 21, 2021

**SUBJECT:** Ballot Proofing for August 3, 2021 City Primary – Special Election

The Commission is responsible for checking the various proof ballots to make sure that they are free of errors and omissions. A comprehensive check should include a careful review of the following:

- ballot format;
- offices on ballot and the placement of offices;
- district numbers (where applicable);
- number to be elected to each office;
- placement of candidate names;
- form and spelling of candidate names;
- candidate rotations;
- number of write-in lines provided under office;
- placement of special ballot designations;
- wording and placement of ballot proposals.

When proofing the ballots, please check each ballot for the following:

- Ballot Format**
- Heading (Legal Name of Jurisdiction)**
- Proposal Section Headings**
- Wording and placement of ballot proposals**

**Ballot Proof Acceptance by Livingston County Election Commission**

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Elizabeth Hundley,  
Livingston County Clerk

Date: \_\_\_\_\_