FINANCE COMMITTEE

MEETING MINUTES

April 7, 2021, 7:30 a.m.
Board of Commissioners Hybrid Meeting
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09
304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present Kate Lawrence, Brenda Plank, Carol Sue Reader, Wes Nakagiri, Jay Drick, Mitchell Zajac, Carol Griffith, and Jay Gross

Members Absent Douglas Helzerman

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Lawrence at 7:30 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: March 17, 2021

Motion to approve the minutes as presented.

Moved by: M. Zajac
Seconded by: J. Drick

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith
Seconded by: J. Gross

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

6. CALL TO THE PUBLIC

None.

7. REPORTS

None.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Administration

Resolution Authorizing the Issuance of Not to Exceed $5,700,000 Limited Tax General Obligation Refunding Bonds, Series 2021

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith
Seconded by: W. Nakagiri

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

8.2 Court Central Services

Resolution Authorizing an Agreement with Judicial Services Group to Provide Electronic Monitoring Services

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri
Seconded by: C. Griffith

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

8.3 Administration

Resolution Authorizing the Submission of a Community Project Funding Application for a Fiber Optic Plan to Expand Broadband Access for Livingston County

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri
Seconded by: M. Zajac

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

8.4 Fiscal Services

Resolution to submit the Estimated 2022 General Fund Budget to the Allocation Board

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri
Seconded by: J. Gross

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

8.5 Fiscal Services

Resolution to Accept the Annual Out-of-State Travel Report for 2020

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith
Seconded by: B. Plank

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

8.6 Fiscal Services

Resolution to Authorize the Creation of New Non-Union Division within MERS and Payment of the Unfunded Liability for the Building Department Employees

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri
Seconded by: M. Zajac

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

8.7 Fiscal Services

Resolution to Authorize the Creation of New Non-Union Division within MERS and Payment of the Unfunded Liability For LETS Department Employees

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri
Seconded by: B. Plank

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

8.8 Facility Services

Resolution Authorizing a Contract with Lindhout Associates Architects for Architectural Services

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith
Seconded by: W. Nakagiri

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

8.9 Emergency Medical Services

Resolution Authorizing the Write-off of Aged Receivables

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith
Seconded by: C. Reader

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

8.10 Health Department

Resolution Authorizing the Issuance of a Blanket Purchase Order for 2021 Covid 19 Vaccination Clinic Supplies

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith
Seconded by: J. Gross

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

8.11 LETS

Resolution to Amend the Agreement with DoubleMap, Inc. to Purchase the Ecolane Interactive Voice Response (IVR) System

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith
Seconded by: J. Drick

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

8.12 LETS

Resolution to Accept Supplemental Section 5307 Grant Funding from the American Rescue Plan Act of 2021

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith
Seconded by: J. Drick

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

9. CLAIMS

Dated: April 7, 2021

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri
Seconded by: C. Griffith

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)

10. PREAUTHORIZED

Dated: March 12 through April 1, 2021

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross
Seconded by: C. Griffith

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

11. CALL TO THE PUBLIC

None.

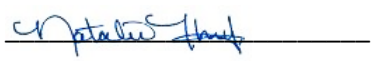
12. ADJOURNMENT

Motion to adjourn the meeting at 9:06 a.m.

Moved by: M. Zajac
Seconded by: W. Nakagiri

Yes (8): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (1): D. Helzerman

Motion Carried (8 to 0)



Natalie Hunt, Recording Secretary