

FINANCE COMMITTEE

MEETING MINUTES

May 5, 2021, 7:30 a.m.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present Kate Lawrence, Douglas Helzerman, Brenda Plank, Carol Sue Reader,
Wes Nakagiri, Jay Drick, Mitchell Zajac, Carol Griffith, and Jay Gross

1. **CALL MEETING TO ORDER**

The meeting was called to order by Commissioner Lawrence at 7:30 a.m.

2. **ROLL CALL**

Indicated the presence of a quorum.

3. **APPROVAL OF MINUTES**

Meeting minutes dated: April 21, 2021

Motion to approve the minutes as presented.

Moved by: W. Nakagiri

Seconded by: C. Griffith

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith,
and J. Gross

Motion Carried (9 to 0)

4. **TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

5. **APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

Moved by: C. Griffith

Seconded by: C. Reader

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith,
and J. Gross

Motion Carried (9 to 0)

6. CALL TO THE PUBLIC

Sheriff Murphy commented that he was pleasantly surprised with the outcome of the recent Board of Commissioners Work Session for the Strategic Plan.

7. REPORTS

Commissioner Helzerman reported on an equity inclusion policy being discussed for the Huron Metroparks.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Sheriff

Resolution Authorizing the Purchase of MERS Service Credit by Deputy Kevin Crane
Recommend Motion to the Board of Commissioners.

Moved by: J. Drick

Seconded by: J. Gross

Yes (7): K. Lawrence , B. Plank, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

No (2): C. Reader, and W. Nakagiri

Motion Carried (7 to 2)

8.2 Board of Commissioners

Resolution Requesting State Leaders to Call upon State Leaders to Restore the Revenue Sharing Fund

Cindy Catanach, noted a correction to the title "Resolution to call upon state leaders to restore the Revenue Sharing Fund."

Moved by: W. Nakagiri

Seconded by: B. Plank

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M.

Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

8.3 Treasurer

Resolution Authorizing the County Treasurer to Establish the 2020 Delinquent Tax Fund

Jennifer Nash, Treasurer, presented the resolution and answered questions from commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: J. Drick

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

8.4 Facility Services

Resolution Authorizing Reorganization of the Facility Services Department

Chris Folts

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: B. Plank

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

8.5 Information Technology

Resolution Authorizing a Master Agreement Contract Renewal with Windstream for Telephone Service and Internet Services

Kris Tobbe, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: M. Zajac

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

8.6 Board of Commissioners

Resolution Authorizing the Issuance of FOIA Requests for documents supporting an extension of the MIOSHA COVID-19 Emergency Rules

Commissioner Nakagiri presented the resolution.

Amendment: Motion to amend the resolution to distribute this resolution to all eighty-three Michigan Counties and three State Legislators.

Moved by: J. Drick

Seconded by: D. Helzerman

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: B. Plank

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

8.7 County Administration

Resolution Authorizing Livingston County to Host a Cooperative Contract for Covid-19 Relief Consulting Services for Michigan Counties and Other Municipalities through the Michigan Association of Counties CoPro+ Program

Amendment: Motion to amend the resolution as recommended by Cindy Catanach, Financial Officer:

"BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners be authorized to sign all forms, assurances, contracts/agreements, and future amendments and renewals for contract language adjustments related to the above upon review and/or preparation of Civil Counsel."

Moved by: M. Zajac

Seconded by: C. Reader

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: B. Plank

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

8.8 Emergency Medical Services

Resolution Authorizing the Purchase of a New Ambulance

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: C. Reader

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

9. CLOSED SESSION

Discuss Written Legal Opinion, Pursuant to [MCL 15.268(h).]

Motion to recess to Closed Session at 8:28 a.m.

Moved by: C. Griffith

Seconded by: D. Helzerman

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

Motion to return to Open Session at 9:14 a.m.

Moved by: C. Griffith

Seconded by: D. Helzerman

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

Motion to accept the recommendation by Civil Counsel's written legal opinion, as discussed in Closed Session, pursuant to MCL 15.268(h).

Moved by: C. Griffith

Seconded by: J. Drick

Yes (8): K. Lawrence , B. Plank, C. Reader, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

No (1): W. Nakagiri

Motion Carried (8 to 1)

10. CLAIMS

Dated: April 16 through April 29, 2021

Recommend Motion to the Board of Commissioners.

Moved by: M. Zajac

Seconded by: C. Griffith

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

11. PREAUTHORIZED

Dated: May 5, 2021

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: M. Zajac

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

12. CALL TO THE PUBLIC

None.

13. ADJOURNMENT

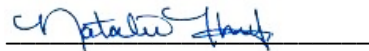
Motion to adjourn the meeting at 9:19 a.m.

Moved by: D. Helzerman

Seconded by: J. Gross

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

A handwritten signature in blue ink, appearing to read "Natalie Hunt", is written over a horizontal line.

Natalie Hunt, Recording Secretary