

# PERSONNEL COMMITTEE

## MEETING MINUTES

### Livingston County

May 19, 2021, 8:30 am

Virtual Meeting Held in Accordance with Public Act 254 of 2020

Zoom Virtual Meeting

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

#### Members Present

\_\_\_ Douglas Helzerman

\_\_\_ Carol S. Griffith

\_\_\_ Mitchell Zajac

#### 1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Helzerman at 9:10am

#### 2. ROLL CALL

#### 3. APPROVAL OF AGENDA

Motion to Amend the Agenda and add 8.7 DISCUSSION.

Moved By: Doug Helzerman

Seconded By: Carol Griffith

**Roll Call Vote: YES (3):** D. Helzerman, C. Griffith, M. Zajac; **NO (0):** None; **Absent (0):** None

**Motion Carried (3-0-0)**

#### 4. CALL TO THE PUBLIC

None

#### 5. APPROVAL OF MINUTES

Minutes of Meeting Dated: April 21, 2021

Minutes of Meeting Dated: April 26, 2021

Motion to Approve the Minutes as Presented.

Moved By: Carol Griffith

Seconded By: Mitchell Zajac

**Roll Call Vote: YES (3):** D. Helzerman, C. Griffith, M. Zajac; **NO (0):** None; **Absent (0):** None

**Motion Carried (3-0-0)**

**6. TABLED ITEMS FROM PREVIOUS MEETINGS**

None

**7. REPORTS**

None

**8. RESOLUTIONS FOR CONSIDERATION**

**8.1 Fiscal Services**

Resolution to Revise the Investment Policy Statement for the Livingston County 457(b) Deferred Compensation Plan

Motion to Approve the Above Resolution and Move to Finance.

Moved By: Carol Griffith

Seconded By: Mitchell Zajac

**Roll Call Vote: YES (3):** D. Helzerman, C. Griffith, M. Zajac; **NO (0):** None; **Absent (0):** None

**Motion Carried (3-0-0)**

**8.2 Register of Deeds**

Resolution Approving the Filling of the Chief Deputy Register of Deeds at Above Hire-Rate

Motion to Amend Resolution by Commissioner Zajac.

Not supported. Withdrew

Motion to Amend Resolution adding an evaluation at 12 Months by Commissioner Zajac.

Not Supported

Motion to Amend Resolution by adding the ROD will eliminate a part-time position.

Moved By: Carol Griffith

Seconded By: Mitchell Zajac

**Roll Call Vote: YES (3):** D. Helzerman, C. Griffith, M. Zajac; **NO (0):** None; **Absent (0):** None

Motion to Approve Resolution with Amendment.

**Roll Call Vote: YES (1):** D. Helzerman, **NO (2):** C. Griffith, M. Zajac; **Absent (0):** None

**Motion Failed (1-2-0)**

**8.3 Sheriff**

Resolution Approving the Step Placement of the Newly Reclassified SWAP Officer.

Motion to Approve the Above Resolution.

Moved By: Carol Griffith

Seconded By: Mitchell Zajac

**Roll Call Vote: YES (3):** D. Helzerman, C. Griffith, M. Zajac; **NO (0):** None; **Absent (0):** None

**Motion Carried (3-0-0)**

**8.4 Sheriff**

Resolution Authorizing the Board Chair to Sign a Letter of Understanding Regarding Detective Promotions, Increased Comp Bank, and Increased Hire Pay

Motion to Amend Resolution to add:

**WHEREAS**, the Union representing Deputies, Animal Control Officers, Detectives, and Correction Officers also concurs with these contractual modifications that, if approved by the Board of Commissioners, will remain in place until **the sooner of** 11:59PM on December 31, 2028 or once Sheriff Michael Murphy is no longer Sheriff.

Motion to Approve the Above Resolution and Move to Finance.

Moved By: Carol Griffith

Seconded By: Mitchell Zajac

**Roll Call Vote: YES (3):** D. Helzerman, C. Griffith, M. Zajac; **NO (0):** None; **Absent (0):** None

**Motion Carried (3-0-0)**

**8.5 Sheriff**

Resolution Approving a 24 Month Pilot Program at the Sheriff's Office Allowing Double Filling Certain Positions for Six Months

Motion to Approve the Above Resolution and Move to Finance.

Moved By: Mitchell Zajac

Seconded By: Carol Griffith

**Roll Call Vote: YES (3):** D. Helzerman, C. Griffith, M. Zajac; **NO (0):** None; **Absent (0):** None

**Motion Carried (3-0-0)**

#### **8.6 Board of Commissioners**

Resolution Approving an Appointment to the Huron Clinton Metropolitan Authority Board

Motion to Amend Resolution by Commissioner Zajac.

Not Supported.

Motion to Approve Resolution as presented and Move to Board of Commissioners.

Moved By: Carol Griffith

Seconded By: Doug Helzerman

**Roll Call Vote: YES (2):** D. Helzerman, C. Griffith; **NO (1):** M. Zajac; **Absent (0):** None

**Motion Carried (2-1-0)**

#### **8.7 Discussion**

Each Commissioner spoke and expressed opinions on how they would like to move forward with the Board Committees Appointment process.

### **9. ADJOURNMENT**

Motion to Adjourn Meeting at 10.59am

Moved By: Carol Griffith

Seconded By: Mitchell Zajac

**Roll Call Vote: YES (3):** D. Helzerman, C. Griffith, M. Zajac; **NO (0):** None; **Absent (0):** None

**Motion Carried (3-0-0)**

Respectfully submitted by:

Recording Secretary

Pam Dinsmore