

FINANCE COMMITTEE

MEETING MINUTES

May 19, 2021, 7:30 a.m.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present Kate Lawrence , Douglas Helzerman, Brenda Plank, Carol Sue Reader,
Wes Nakagiri, Jay Drick, Mitchell Zajac, Carol Griffith, Jay Gross

1. **CALL MEETING TO ORDER**

The meeting was called to order by Commissioner Lawrence at 7:30 a.m.

2. **ROLL CALL**

Indicated the presence of a quorum.

3. **APPROVAL OF MINUTES AND CLOSED SESSION MINUTES**

Meeting Minutes and Closed Session Minutes dated: May 5, 2021

Motion to approve the minutes as presented.

Moved by: C. Griffith

Seconded by: W. Nakagiri

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

4. **TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

5. **APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

Moved by: D. Helzerman

Seconded by: J. Gross

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

6. CALL TO THE PUBLIC

None.

7. REPORTS

7.1 46th Annual EMS Week

Celebrate EMS Practitioners May 16th through 22nd

Commissioner Lawrence expressed appreciation on behalf of the Board of Commissioners to all 101 EMS Professionals in Livingston County. Allison Nalepa, Communication Specialist, presented a video highlighting comments and stories from the community.

7.2 Commissioner Reports

- a. Commissioner Nakagiri reported that he attended the post-election audit in Handy Township for a bond proposal. He was impressed and was reassured in the integrity of Livingston County's elections.
- b. Commissioner Helzerman reported that the term for the appointment of Steve Williams on the Huron Clinton Metropolitan Authority Board is expiring this month and will be considered at the Personnel Committee being held after this Finance Committee meeting.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Administration

Resolution Authorizing Livingston County's Annual Budget Process and Calendar

Cindy Catanach, Financial Officer, presented the resolution and answered questions.

Amendment: Motion to amend the calendar to reflect that the Work Session will be scheduled for the week of June 14th.

Moved by: M. Zajac

Seconded by: J. Drick

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: J. Drick

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

8.2 Board of Commissioners

Resolution to Authorize Entry into a Consent Judgment in the Charter Township of Brighton Litigation for the Vacation of Land and Amendment to the Plat of the Brighton Country Club Annex Subdivision

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: B. Plank

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

8.3 Veterans Services

Resolution Authorizing Livingston County Veterans Services Build out Project

Mary Durst, Veterans' Services Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: M. Zajac

Seconded by: D. Helzerman

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

8.4 Family Support

Resolution Authorizing the Modification of the Part-Time Administrative Aide Position in the Family Support Division to a Full-Time Administrative Aide Position

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross

Seconded by: C. Reader

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

8.5 Emergency Management

Resolution to Approve the FY 2020-2021 Hazardous Materials Emergency Preparedness Grant Program Award Agreement

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: J. Drick

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

8.6 Board of Commissioners

Resolution Requesting Authorization to Submit a Request for Coronavirus State and Local Fiscal Recovery Funds - Board of Commissioners

Nathan Burd, County Administrator, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: M. Zajac

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

9. CLAIMS

Dated: May 19, 2021

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross

Seconded by: C. Griffith

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

10. PREAUTHORIZED

Dated: April 30 through May 13, 2021

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: D. Helzerman

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

11. CALL TO THE PUBLIC

Commissioner Helzerman shared that the business next door and shared lot spaces will need to be addressed.

12. ADJOURNMENT

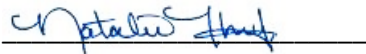
Motion to adjourn the meeting at 8:57 a.m.

Moved by: D. Helzerman

Seconded by: C. Griffith

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Motion Carried (9 to 0)

A handwritten signature in blue ink, appearing to read "Natalie Hunt", is written over a horizontal line.

Natalie Hunt, Recording Secretary