FINANCE COMMITTEE

MEETING MINUTES

July 21, 2021, 7:30 a.m.
Board of Commissioners Hybrid Meeting
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09
304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present:	Mitchell Zajac, Martin Smith, Carol Sue Reader, Wes Nakagiri, Douglas Helzerman, Jay Drick, Carol Griffith, Jay Gross
Members Absent:	Brenda Plank

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1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Zajac at 7:30 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: July 19, 2021

Motion to approve the minutes as presented.

Moved by: W. Nakagiri
Seconded by: D. Helzerman

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved by: C. Griffith
Seconded by: C. Reader

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

6. CALL TO THE PUBLIC

7. REPORTS

7.1 Quarter 2 Financial Update

Fiscal Services

Cindy Catanach, Financial Officer, presented data on the status of the General Fund as of the end of the second quarter of 2021 and capital projects status for 2020 and 2021.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Fiscal Services

Resolution to Authorize a Second Quarter Budget Amendment to the Fiscal-Year 2021 Budget

Cindy Catanach presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith
Seconded by: M. Smith

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

8.2 Court Central Services

Resolution to Authorize Extensions of Attorney Service Contracts For the Veterans Treatment Court and Intensive Treatment Mental Health Court Made By the 44th Circuit & 53rd District Specialty Courts and Programs

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri
Seconded by: C. Reader

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

8.3 Juvenile Court

Resolution Authorizing Submission of the FY 2022 Child Care Fund Budget to the State of Michigan

Debby Shaw, Juvenile & Probate Court Administrator, and Jennifer Tate, Director of Livingston County DHHS.

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross
Seconded by: M. Smith

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

8.4 Juvenile Court

Resolution Authorizing the Livingston County Juvenile Court to Apply for and Enter into a Contract with the Michigan Department of Health and Human Services for the Fiscal Year 2022 Child and Parent Legal Representation Grant Program

Debby Shaw, Juvenile & Probate Court Administrator, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross
Seconded by: C. Reader

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

8.5 Emergency Management

Resolution to Adopt the Updated 2021-2025 Livingston County Emergency Operations Plan (EOP) – Emergency Management

Therese Cremonte, Emergency Manager, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith
Seconded by: J. Gross

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

8.6 Emergency Management

Resolution Authorizing the Acceptance and Signing of the FY 2022 Emergency Management Performance Grant- Emergency Management

Therese Cremonte, Emergency Manager, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

8.7 Sheriff

Resolution Authorizing Renovations to the Livingston County Sheriff's Office

Sheriff Murphy presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross
Seconded by: M. Smith

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

8.8 Sheriff

Resolution Authorizing the State of Michigan, Office of Highway Safety Planning, Fiscal Year 2022 Traffic Enforcement Grant

Sheriff Murphy presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman
Seconded by: W. Nakagiri

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

8.9 Sheriff

Resolution Authorizing the Replacement of the Sheriff's Office Radios for Their Vehicles

Sheriff Murphy presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross
Seconded by: C. Griffith

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

9. CLAIMS

Dated: July 21, 2021

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith
Seconded by: W. Nakagiri

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

10. PREAUTHORIZED

Dated: July 2 through July 15, 2021

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri
Seconded by: M. Smith

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

11. CALL TO THE PUBLIC

None.

12. ADJOURNMENT

Motion to adjourn the meeting at 8:59 a.m.

Moved by: D. Helzerman
Seconded by: C. Griffith

Yes (8): M. Zajac, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross

Absent (1): B. Plank

Motion Carried (8-0-1)

Natalie Hunt, Recording Secretary