



FINANCE COMMITTEE REVISED AGENDA

September 22, 2021, 7:30 a.m.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

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FINANCE COMMITTEE MEETING MINUTES



September 8, 2021, 7:30 a.m.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present: Mitchell Zajac, Brenda Plank, Carol Sue Reader, Wes Nakagiri, Douglas Helzerman, Jay Drick, Jay Gross, Martin Smith

Members Absent: Carol Griffith

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Zajac at 7:30 a.m.

2. ROLL CALL

Roll Call by the County Clerk indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: August 18, 2021

Motion to approve the minutes as presented.

Moved by: J. Gross

Seconded by: D. Helzerman

Motion Carried (8-0-1)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion approve the agenda as presented

Moved by: W. Nakagiri

Seconded by: J. Gross

Motion Carried (8-0-1)

No reports by Commissioners.

6. CALL TO THE PUBLIC

The following people addressed the Board: Stacy Farrell, Oceola Township; Yvonne Black, Marion Township; Brandon Gadbury, Hartland; Anna Pennala, Brighton Township; Jason Peters, Fowlerville; Kelli Uphaus, Brighton Township; James Lewis, Howell; Jennifer Smith, Genoa Township; Alisa Davis, Brighton; Susan Topoleski, Green Oak Township; Stephanie Ly, Brighton; Annette Hibbler, Green Oak Township; Deborah Scott, Brighton Township; Stephanie, Hamburg Township; Alena Anderson, Howell; Nicole Cullers, Hamburg Township; Jessica Hamlin, Oceola

Township; Tom Walsh, Hamburg Township; Brad Lathorn, Genoa Township; Laura Jones, Fenton; Frank Jones, Fenton; Danyello Anjo, Brighton Township; Elyse Moore, Brighton Township; Jessica Barefield, Putnam Township; Lindsay Hill, Brighton; Cherie LaRue, Green Oak Township.

Commissioner Plank exits the meeting at 8:39 a.m. and returns at 8:41 a.m.

and Jennifer Marks, Brighton.

Commissioner Reader exits the meeting at 8:43 a.m. and returns at 8:46 a.m.

7. REPORTS

7.1 Livingston County 2022 Budget Presentations

Each Department presented slides reviewing Programs, 2020 Annual Report, Budget Overview, Budget Drivers and Spending Trends, representing their 2022 Budget Requests.

a. Friend of the Court

Melissa Scharrer, Friend of the Court, introduced Chief Judge Michael P. Hatty and Lori Marran, Deputy Friend of the Court. Ms. Scharrer presented slides and answered questions from Commissioners.

b. Public Defender

Karen Groenhout, Chief Public Defender, presented slides and answered questions from Commissioners.

c. Prosecutor

A moment of silence was observed for former Assistant Prosecutor Jordan Case. David Reader, County Prosecutor, presented slides and answered questions from Commissioners.

d. Courts

Roberta Sacharski, Trial Court Administrator, presented slides and answered questions from Commissioners.

Commissioner Helzerman exited the meeting at 9:43 a.m.

Commissioner Zajac adjourns the meeting for a five minute recess at 10:37 a.m.

Commissioner Zajac resumes the meeting at 10:46 a.m. and Commissioner Helzerman rejoined.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Central Services

Resolution Authorizing Specialty Courts and Programs to Apply for the State Opioid Response 2 Project (SOR2) Grant for the Adult Drug Court for FY2022

Sara Applegate, Court Programs Liaison, presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: C. Reader

Motion Carried (8-0-1)

8.2 Car Pool

Resolution Authorizing Vehicle Leases to Replace Four Sheriff's Vehicles Damaged in Recent Flooding

Greg Kellogg, Director Transportation Services, presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross

Seconded by: B. Plank

Motion Carried (8-0-1)

8.3 LETS

Resolution Authorizing an Agreement with Foster Swift Collins & Smith PC for Transit Attorney Services

Greg Kellogg, Director Transportation Services, presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: M. Smith

Motion Carried (8-0-1)

8.4 Board of Commissioners

Resolution Supporting American Rescue Plan State Match Programs

Nathan Burd, County Administrator, presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: W. Nakagiri

Motion Carried (8-0-1)

8.5 Emergency Medical Services

Resolution Approving Reclassifying Four Full-Time EMS Road Supervisors from FLSA Exempt to Non-Exempt

David Feldpausch, Director Emergency Medical Services, presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: M. Smith

Yes (7): W. Nakagiri, M. Smith, D. Helzerman, J. Drick, M. Zajac, J. Gross, and B. Plank;
No (1): C. Reader; Absent (1): C. Griffith

Motion Carried (7-1-1)

8.6 Emergency Medical Services

Resolution Authorizing the Reorganization of the EMS Department and Addition of an Education Instructor Coordinator Position

David Feldpausch, Director Emergency Medical Services, presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: D. Helzerman

Motion Carried (8-0-1)

8.7 Emergency Medical Services

Resolution to Authorize the Write Off of EMS Accounts Receivable When Sent to Collections

David Feldpausch, Director Emergency Medical Services, presented the resolution and answered questions. Jennifer Nash, Treasurer, also answered questions.

Recommend Motion to the Board of Commissioners.

Moved by: M. Smith

Seconded by: J. Gross

Motion Carried (8-0-1)

8.8 Emergency Medical Services

Resolution Authorizing Howell Township to Use the Public Safety Complex as a Polling Site for Elections

Nathan Burd, County Administrator, presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: C. Reader

Motion Carried (8-0-1)

9. CLAIMS

Dated: September 8, 2021

Moved by: M. Smith

Seconded by: J. Gross

Motion to recommend to the Board of Commissioners.

Motion Carried (8-0-1)

10. PREAUTHORIZED

Dated: August 13 through September 2, 2021

Moved by: M. Smith

Seconded by: C. Reader

Motion to recommend to the Board of Commissioners.

Motion Carried (8-0-1)

11. CALL TO THE PUBLIC

The following people addressed the Board: Michelle Herburt, Genoa Township; Stacy Farrell, Oceola Township; Katie Deck, Howell; Jacquelynn Pike, Howell City; Jennifer Smith, Genoa Township; Lisa Rosmovich, Hamburg Township; Cherie LaRue, Green Oak Township; Annette Hibbler, Green Oak Township; Susan Nichols, Genoa Township; Nicole Looney, Howell Township; Rachel Idome, Howell; Deborah Scott, Brighton Township; Kelli Uphaus, Brighton Township; Leah;

Commissioner Nakagiri exits the meeting at 12:07 p.m.

Brian Woods, Brighton Township;

Commissioner Nakagiri returns at 12:11 p.m.

Jessica Barefield, Putnam Township; Danyello Anjo, Brighton; Jamie Perdue, Oceola Township; Michelle Blonded, Hartland; Susan Topoleski, Green Oak Township; Kristina Nelson, Fowlerville; Sabrina Beal, Fowlerville; Kelly Borowy, Howell Township and Nicole Cullers, Hamburg Township.

12. ADJOURNMENT

Moved by: D. Helzerman

Seconded by: W. Nakagiri

Motion to adjourn the meeting at 12:34 p.m.

Motion Carried (8-0-1)

Elizabeth Hundley, Livingston County Clerk

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution to Approve Funding Update of Equipment for the Mobile Command Center for Livingston County Sheriff's Office Utilizing FY 19 Homeland Security Grant Program Funds Over \$25,000 Dollars – Emergency Management

- WHEREAS,** The FY 19 Homeland Security Grant Program (HSGP) contains funding for the Law Enforcement Terrorism Prevention Program (LETPP) projects that can be utilized to support Law Enforcement projects that can be used to prevent, respond to, and or recover from a terrorism related event.; and
- WHEREAS,** The FY 19 HSGP -LETPP grant allocations for Livingston County Projects is currently \$34,728.05; and
- WHEREAS,** Livingston County Sheriff's Department (LCSO) is in need updating the county Mobile Command Center (MCC) to respond to Law Enforcement lead emergency events; and
- WHEREAS,** The Livingston County Local Planning Team has voted to dedicate the FY 19 HSGP LETPP funding allocation to update the LCSO MCC. The Michigan State Police Emergency Management and Homeland Security Division Grants Unit has also approved the project; and
- WHEREAS,** the funds will not be used to fund any new or existing Livingston County staff; and
- WHEREAS,** the cost of this project is \$28,097 dollars and will require no General Fund match. This project is above the purchasing threshold of \$25,000 dollars and requires Livingston County Board of Commissioner's review and approval.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the use of available funds from the FY 19 Homeland Security Grant Program LETPP funding allocation, to support Livingston County Sheriff's Office in the acquisition and updating of equipment for the county Mobile Command Center; at the total cost of \$28,097 dollars. The quoted update will be completed by American Video Transfer Inc., a local sole source provider.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorizes any budget amendments necessary to effectuate the above project.

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MOVED:
SECONDED:
CARRIED:

QUOTATION



**American Video
Transfer Inc**

~ Estb. 1988 ~

American Video Transfer Inc.

9931 E Grand River

Brighton, MI 48116

810-227-5001 Cell

Attn: Matthew Eckman

Client Contact

Livingston County Sheriff

Howell, MI

Date: 07/12/2021

Expire: 90 Days

Tactical Van Video System & Display Refurbishment

Description	QTY	Notes	Warranty	Price	Price
Television Tuner	1		2 year	\$ 1,300.00	\$ 1,300.00
2U rack mount computer	1	use existing rack	2 Year	\$ 1,000.00	\$ 1,000.00
CCTV Server w/ Licenses	1		2 Year	\$ 2,800.00	\$ 2,800.00
PTZ camera	1	Includes mounts	1 Year	\$ 3,000.00	\$ 3,000.00
Hi resolution IP dome cameras	3		3 year	\$ 500.00	\$ 1,500.00
Rack mount 16:9 monitors	2		2 Year	\$ 800.00	\$ 1,600.00
Wireless mouse/keyboard	4		1 Year	\$ 37.50	\$ 150.00
Consumer grade TVs	3		1 Year	\$ 466.00	\$ 1,398.00
Outdoor weather poof TV	1		1 Year	\$ 3,500.00	\$ 3,500.00
Mount for TV	3		2 Year	\$ 50.00	\$ 150.00
HDMI Matrix Switcher	1		2 Year	\$ 2,000.00	\$ 2,000.00
HDMI over Cat 6 transceivers (or HDMI long run cable)	3		1 year	\$ 133.00	\$ 399.00
misc. hardware / patch cables, long run HDMI, wire	1		1 year	\$ 300.00	\$ 300.00
RV repair tech labor	1		1 year	\$ 2,500.00	\$ 2,500.00
Labor	1		1 Year	\$ 5,000.00	\$ 5,000.00
Contingency	1		1 Year	\$ 1,500.00	\$ 1,500.00
1 Year Onsite Support	1		1 Year	Included	Included

System Price **\$ 28,097.00**

Note: See accompanying project notes and drawing

Note: Will reuse existing TV antenna



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF EMERGENCY MANAGEMENT

1911 Tooley Rd, Howell, MI 48855
Phone 517-540-7926 Fax 517-546-6788
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Therese CremonTE, Emergency Manager
Date: 08/27/2021
**Re: RESOLUTION TO APPROVE FUNDING UPDATE OF EQUIPMENT FOR THE
MOBILE COMMAND CENTER FOR LIVINGSTON COUNTY SHERIFF'S OFFICE
UTILIZING FY 19 HOMELAND SECURITY GRANT PROGRAM FUNDS OVER
\$25,000.00 DOLLARS**

The FY 2019 Homeland Security Grant Program (HSGP) allocation for Livingston County contains funding for the Law Enforcement Terrorism Prevention Program (LETPP) for law enforcement projects that can be utilized to prevent, respond to, and or recover from a terrorism related event. The remaining FY 19 HSGP grant allocation for Livingston County Law Enforcement Projects (LETPP) is currently \$34,728.05.

Livingston County Emergency Management has a pending project to update equipment and technology in the Livingston County Sheriff's Office (LCSO) Mobile Command Center (MCC) that fits the requirements of the FY 19 HSGP LETPP fund expenditure. Livingston County MCC requires updated equipment to continue to be effective and responsive to disaster or emergency events in Livingston County.

The Livingston County Local Planning Team has voted to dedicate FY 19 HSGP LETPP funding to the update of the MCC for Livingston County Law Enforcement use. The cost of updating the MCC is quoted at \$28,097.00. The cost falls within the amount available for LETPP HSGP FY 19 allocation.

The MCC update project has been reviewed and approved by the Michigan State Police Emergency Management and Homeland Security Grants Unit. This project is above the purchasing threshold of \$25,000.00 dollars. Therefore, this expenditure must be reviewed and approved by the Livingston County Board of Commissioners before the project can move forward.

Livingston County Emergency Management is seeking the approval of the Livingston County Board of Commissioners to move forward with the project to update the LCSO MCC. The update will be done by a local company, American Video Transfer Inc., a sole source provider, with the oversight of LCSO and the Livingston County IT Department.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Authorizing Issuance of Purchase Order for Architectural and Design Services to Lindhout Associates – Sheriff’s Office

WHEREAS, The Sheriff’s office is starting a renovation project and has utilized the architectural design services of Lindhout Associates; and

WHEREAS, the renovation has been approved and design and bid services have been performed by Lindhout Associates; and

WHEREAS, until all bids were received and a contract issued with the construction company it was difficult to estimate the cost of design and bid services; and

WHEREAS, Livingston County’s current contract with Lindouht Associates calls for a 9% architectural fee based on \$500,000 construction cost; and

WHEREAS, the cost of construction is \$451,000; and

WHEREAS, the cost of the design and bid services is a not to exceed cost of \$38,000.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the issuance of a purchase order in the amount of \$38,000 to Lindhout Associates for the design and architectural services.

BE IT FURTHER RESOLVED that the Board of Commissioners authorize any budget amendment necessary to effectuate the above.

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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MOVED:
SECONDED:
CARRIED:

PROBABLE COST STATEMENT

Lindhout Associates architects aia pc

10465 citation drive, brighton, mi 48116

www.lindhout.com

810-227-5668 (fax) 810-227-5855



Livingston County Sheriff's Office - Interior Renovation

COMM. NO. 21021

PRELIMINARY STATEMENT OF PROBABLE CONSTRUCTION COSTS

4/16/2021

COMPONENT DESCRIPTION	UNITS	UNIT COST	TOTAL
CONSTRUCTION COSTS			
PHASE 1: DETECTIVES OFFICE	950 sq.ft.	\$140.00	\$133,000.00
B.R. WALL PANELING	197 sq.ft.	\$90.00	\$17,730.00
B.R. TRANSACTION WINDOW	1 l.s.	\$6,000.00	\$6,000.00
			\$156,730.00
PHASE 2: ADMINISTRATIVE OFFICES	1665 sq.ft.	\$135.00	\$224,775.00
B.R. WALL PANELING	144 sq.ft.	\$90.00	\$12,960.00
B.R. TRANSACTION WINDOW	1 l.s.	\$6,000.00	\$6,000.00
			\$243,735.00
PHASE 3: TRAINING	1181 sq.ft.	\$150.00	\$177,150.00
MOTORIZED HD SCREEN	1 l.s.	\$5,500.00	\$5,500.00
			\$182,650.00
COST OF BUILDING CONSTRUCTION			\$583,115.00
FEES			
ARCHITECTURAL FEES	1 l.s./hourly	\$21,120.00	\$21,120.00
			\$21,120.00
MISCELLANEOUS			
PHASE 1 FURNITURE ALLOWANCE	1 l.s.	\$20,000.00	\$20,000.00
PHASE 2 FURNITURE ALLOWANCE	1 l.s.	\$10,000.00	\$10,000.00
PHASE 3 FURNITURE ALLOWANCE	1 l.s.	\$30,000.00	\$30,000.00
COUNTY I.T. (Allowance)	1 l.s.	\$30,000.00	\$30,000.00
			\$90,000.00
LIVINGSTON COUNTY SHERIFF TOTAL			\$694,235.00



**APPENDIX B
LIVINGSTON COUNTY FISCAL SERVICES
SOLE / SINGLE SOURCE JUSTIFICATION**

SOLE SOURCE / SINGLE SOURCE JUSTIFICATION

Select one of the following reasons and provide a detailed explanation for the choice selected:

- ☐ Only one known source can provide the commodity or service.
- ☐ Unique source (commodity/service is unique or special in nature), as determined by the County Administrator or designee.
- ☐ Compatibility (i.e., a specific piece of equipment to be compatible with an existing equipment system).
- ☐ Limited or proprietary systems (i.e., additional licenses, updates, specialized replacement parts, et. al.).
- ☒ A professional expert is requested.
- ☐ Authorized or required by Federal/State law or by Livingston County ordinance.
- ☐ Unusual and compelling urgency (serious injury, financial or other to Livingston County). There is insufficient time for competitive purchase due to an immediate, unexpected need (i.e., to prevent hazard to life, health, safety, welfare, or property or to avoid undue additional cost to the County).

Explanation:

PIGGYBACK CONTRACT

- ☐ Purchase will be made from an existing cooperative contract.

Contract Holder:

Contract Number/ Expiration Date:

AUTHORIZED SIGNATURES

Department Director: Chris Folts via Munis	Name of Requestor (type or print): Kellie Prokuda
Date: 03.03.2021	Name of Department: Facility Services
County Administrator/Designee: Nathan Burd via e-mail	Name (type or print):



March 2, 2021

Livingston County Facility Services
420 S. Highlander Way
Howell, MI 48843

Attn: Chris Folts, Director of Facility Services

Re: Livingston County Sheriff's Office Renovation – Architectural and Engineering Proposal

Dear Chris,

Thank you for requesting this Architectural Services proposal for the Livingston County Sheriff's Office renovation project. Per our site visits, Jeff and his staff are looking to do an internal office renovation that would include a two phase approach. Phase One would be to provide a "flex space" for the Investigative Services Department near the south entry that would include reworking the existing entry lobby, providing a new reception space with bullet resistant pass-thru window, small conference area, remote work areas, dedicated phone rooms, and a revised storage/office arrangement. Phase Two would be the renovation of the existing detective's area to create an internal training room space, which will allow for public access off from the north entry. The circulation path will be reworked to accommodate access while maintaining security. The proposed scope of services will be limited to the initial schematic design phase and the eventual development of an approved floor plan. A follow-up proposal will then be prepared for the remaining scope of services to send the project out to bid through your preselected contractors.

Given your above stated objective, we are pleased to offer you the following service proposal to assist you in your efforts:

PROPOSED PROFESSIONAL SERVICES

Schematic Design Phase: Basic schematic design includes our initial on-site meetings to analyze the space and discuss the scope. Schematic floor plans will be developed for the two work phases and will be presented to the group for review and changes. With an approved schematic plan in place, we will also work with you in getting the drawings out to your preselected contractors for your preliminary pricing work. Once the schematic floor plan is approved and a preliminary budget is in place, we will prepare a follow-up proposal for the remaining design development, construction document, bidding, and construction administration services.

PROPOSED FEE

Per our master services agreement, projects with total construction costs of less than \$500,000.00, we propose to provide the services described above on an hourly rate basis. We will only bill for hours spent on this project and will endeavor to limit our time whenever possible, while remaining focused on providing an exceptional service.

At this time, we expect the initial schematic design phase to take roughly **38 hours** to complete and could possibly take longer if multiple revisions are required to get through the initial Schematic Design Phase. At an average rate of \$105.00 per hour this would equate to an estimated architectural fee of **\$3,990.00**.

Our hourly rates are as follows:

Principal	\$105.00 per hour
Project Manager	\$86.00 per hour
Senior Project Architect	\$82.00 per hour
Project Architect	\$80.00 per hour

william p. lindhout frank l. pierron piet w. lindhout robert j. king michael j. kennedy david a. richardson michael j. o'leary
bradley m. alvord john w. eckstein d. jason mcintyre holly a. ostershout joshua l. henderson heather m. teeling

Intern Architect I	\$60.00 per hour
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All work will be performed on our CADD system. Our fees do not include models, print charges for bidding and construction documents, surveys, soil borings, septic design, zoning board variances, application/review fees, site plan amendments, out of town travel expenses beyond 50 miles, or any other service not mentioned as such. Significant changes to previously approved designs will be charged at our standard hourly rates and may affect total costs adversely.

Please note that our practice of architecture does not include any expertise or control over environmentally hazardous materials in your existing building or on your site. Our service proposal does not include any analysis or abatement work of any kind. If we are made aware of any such situation, we will notify you and assist you in seeking professional advice for the given situation.

SCHEDULE

We expect the project to proceed in the following manner:

Schematic Design

3.0 weeks

We could commence with work within one week after receiving approval. The above schedule is projected relative to our commitments made as of this date. We must reserve the right to modify the schedule if there is any delay in the acceptance of this proposal.

TERMS AND CONDITIONS

This proposal is subject to the general terms and conditions of our multi-year contract with the County.

We hope that this is an acceptable proposal for our continued service to Livingston County. We look forward to this opportunity to help with your proposed renovations. Please let us know if there is any clarification we can make to this proposal. If it is acceptable, please sign below, and return it to our office.

Respectfully Submitted,

Approval to Proceed:

B. J. M. Ash

Bradley M. Alvord, Architect, Partner
Lindhout Associates architects aia pc

Chris Folts, Director of Facility Services
Livingston County

Date _____



From: [Krista Belcher](#)
To: [Hilery DeHate](#)
Cc: [Elizabeth Young](#)
Subject: RE: [EXT] LC Sheriff's Proposal - REQ Allocation
Date: Wednesday, March 3, 2021 9:49:34 AM

This is all set – REQ 14474

From: Hilery DeHate <HDeHate@livgov.com>
Sent: Wednesday, March 3, 2021 9:03 AM
To: Krista Belcher <KBelcher@livgov.com>
Subject: FW: [EXT] LC Sheriff's Proposal - REQ Allocation

Can you enter this REQ in the amount of \$3,990, please. Please pay from 10135100 973000. Once the PO is available, please forward to Chris Folts and cc me.

Thank you,
Hilery

From: Elizabeth Young <EYoung@livgov.com>
Sent: Wednesday, March 3, 2021 8:57 AM
To: Hilery DeHate <HDeHate@livgov.com>
Cc: Chris Folts <CFolts@livgov.com>
Subject: FW: [EXT] LC Sheriff's Proposal - REQ Allocation

Hello Hilery,

As a follow up to our IM conversation, please find the attached.

As for next steps, you indicated you will provide the allocation and forward the attached to Krista for REQ entry.

Thank you in advance for your coordination efforts.

Please let me know how I can be of further assistance.

Thank you,
EY

Elizabeth Young
Procurement Coordinator
Livingston County Fiscal Services
304 E. Grand River Avenue, Suite 204
Howell, MI 48843
(517) 540-8740 | eyoung@livgov.com

From: Chris Folts <CFolts@livgov.com>
Sent: Wednesday, March 3, 2021 8:35 AM
To: Elizabeth Young <EYoung@livgov.com>
Subject: FW: [EXT] LC Sheriff's Proposal

Hi Elizabeth

Could you issue a PO for this project? I spoke with Nathan he's on board.

Thanks Chris

From: Brad Alvord <bma@lindhout.com>
Sent: Tuesday, March 2, 2021 12:44 PM
To: Chris Folts <CFolts@livgov.com>
Subject: [EXT] LC Sheriff's Proposal

"The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin."

Chris,

I went ahead and pulled together a quick proposal for the Sheriff's upfront Schematic Design work. Once we have a plan in place we can provide you with a separate quote for the remaining services. Let me know if you need anything else. We will wait to hear back before we proceed.

Thanks,

Brad

--

Brad Alvord, project architect / partner / LEED AP
Lindhout Associates architects, aia pc
10465 Citation Dr., Brighton, MI 48116
p: 810.227.5668 f: 810.227.5855
lindhout.com || [facebook.com](https://www.facebook.com/lindhout.com)

From: [Nathan Burd](#)
To: [Elizabeth Young](#)
Cc: [Cindy Catanach](#); [Mike Murphy](#); [Jeff Warder](#); [Kristen Landis](#); [Chris Folts](#)
Subject: RE: Sole Source Form Approval for Lindhout Associates Architects to Provide Schematic Design Services for LCSO/Jail Office Renovation
Date: Wednesday, March 3, 2021 10:27:41 AM

Approved, thanks!

Nathan Burd
Livingston County Administrator
(517) 540-8800
nburd@livgov.com
www.livgov.com

From: Elizabeth Young <EYoung@livgov.com>
Sent: Wednesday, March 3, 2021 10:08 AM
To: Nathan Burd <NBurd@livgov.com>
Cc: Cindy Catanach <CCatanach@livgov.com>; Mike Murphy <MMurphy@livgov.com>; Jeff Warder <JWarder@livgov.com>; Kristen Landis <KLandis@livgov.com>; Chris Folts <CFolts@livgov.com>
Subject: Sole Source Form Approval for Lindhout Associates Architects to Provide Schematic Design Services for LCSO/Jail Office Renovation

Hello Nathan,

Please find the below link for your review and if acceptable to you, approval.

For ease of reference, please find the attached.

This is a sole source PO request for Lindhout Associates, Inc. to provide Architectural/Engineering services for the LCSO Office/ Jail Renovation in the not to exceed amount of \$3,990.

Per the sole source form, this quote was provided under the terms of the County's current contract with Lindhout.

Based on the professional expertise needed to develop and provide engineering/architectural Schematic Design services, I recommend approval of this sole source PO request.

Please let me know how I can be of further assistance.

Thank you in advance.

Sincerely,
Elizabeth Young
Procurement Coordinator
Livingston County Fiscal Services
304 E. Grand River Avenue, Suite 204
Howell, MI 48843

(517) 540-8740 | eyoung@livgov.com

MUNIS Requisition: 14474

Requisition Year: 2021

<https://munisapp.livgov.com/prod/munis/gas/app/ua/r/mugwc/rqentpst?Arg=--mutoken&Arg=0zoV3HcJ0a7M1UBkK6XxsIWDOTgevbUVYKXD8OhBX%2F%2BD90PrJGMmc%2B4ObDPxrAPY>

If the above link is inactive, please copy and paste the URL into your browser's address bar.



Michael J. Murphy
Sheriff

Jeffrey A. Warder
Undersheriff

LIVINGSTON COUNTY

OFFICE OF THE SHERIFF

150 S. HIGHLANDER WAY • HOWELL, MICHIGAN 48843
TELEPHONE (517) 546-2440 • FAX (517) 552-2542

To: Livingston County Board of Commissioners
From: Michael J. Murphy, Sheriff
Date: September 15, 2021
Re: Resolution authorizing issuance of purchase order for architectural and design services to Lindhout Associates – Sheriff's Office

The Sheriff's Office has utilized the architectural and design services of Lindhout and Associates. Lindhout and Associates conducted a feasibility study and met with Sheriff's Office administration to develop a plan for scope of service and blueprints for the project were generated. Lindhout and Associates published an RFP based on this design. The estimated cost of these services are not to exceed \$38,000.

I respectfully request the Livingston County Board of Commissioners to authorize a purchase order to Lindhout and Associates not to exceed \$38,000. If any member of the Commission has questions or requires clarification, please reach out to Chris Folts, Director of Facility Services.

Kristen Landis

From: Cindy Catanach
Sent: Tuesday, September 7, 2021 1:33 PM
To: Hilery DeHate; Kristen Landis
Cc: Jeff Warder; Chris Folts
Subject: RE: Sheriff renovation - Lindhout resolution?

Hi Chris and Jeff -

Based on this new estimate a revised probable cost statement should go back to the Board for approval. The original amount was under \$25k and could have been approved by Nathan but this brings it well above that.

The resolution to approve the project **did not** have the cost of architect in it 2021-07-116.

From: Hilery DeHate <HDeHate@livgov.com>
Sent: Friday, September 3, 2021 9:38 AM
To: Kristen Landis <KLandis@livgov.com>
Cc: Jeff Warder <JWarder@livgov.com>; Cindy Catanach <CCatanach@livgov.com>
Subject: RE: Sheriff renovation - Lindhout resolution?

I should have included the below email excerpt from Brad that includes the revised cost for Lindhout.

We are still in the process of closing out the bidding phase, and have yet to really start any time under construction less the color selections. I'm guessing that we will need at least 120-140 hours to work through the upcoming submittals, pay apps, site visits and contractor coordination. That would require an additional \$14,700 and put us at an overall fee of \$35,820 (not including the initial \$3,990 feasibility study) in lieu of the estimated \$21,120.

Hilery DeHate
Senior Financial Analyst
Livingston County
304 E. Grand River, Ste 202
Howell, MI 48843

 517-540-8725



From: Hilery DeHate
Sent: Friday, September 3, 2021 9:34 AM
To: Kristen Landis <KLandis@livgov.com>
Cc: Jeff Warder <JWarder@livgov.com>; Cindy Catanach <CCatanach@livgov.com>
Subject: Sheriff renovation - Lindhout resolution?

Hi Kristen –

I am reviewing resolution 2021-07-116 to prepare the budget amendment. I noticed that Lindhout's costs were not included. Do you have a resolution that authorizes Lindhout's architectural / project management fee for this project?

Thanks,

Hilery DeHate

Senior Financial Analyst

Livingston County
304 E. Grand River, Ste 202
Howell, MI 48843



 517-540-8725

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Authorizing the Reorganization of the Sheriff's Office to Move one FTE Deputy from the Jail Services Division to the Field Services Division - Sheriff

WHEREAS, there are currently 57 FTE Deputies assigned to the Jail Services Division and 34 FTE Deputies assigned to the Field Services Division; and

WHEREAS, the Livingston County Sheriff's Office is requesting to move one Jail Services Deputy FTE and reassign the Deputy position to the Field Services Division. This will change the total number of deputies assigned to the Field Services Division to 35 and the total number of deputies assigned to the Jail Services Division to 56. This will not change the total number of FTE Deputy positions approved by the Board of Commissioners; and

WHEREAS, the Deputy position will be assigned to our Community Outreach Unit acting as Liason to LESA. This position receives partial reimbursement from LESA in the amount of \$50,000 dollars per year; and

WHEREAS, the difference in annual wages between a FTE Deputy assigned to the Field Services Division and a FTE Deputy assigned to the Jail Services Division is \$4,616. The Livingston County Sheriff's Office will account for this difference during the normal Budget planning cycle.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the reorganization of the Livingston County Sheriff's Office to allow for a FTE Deputy from the Jail Services Division to be reassigned to the Field Services Division as shown below.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorize any necessary budget amendments to effectuate the above.

CURRENT

Position #	Description	Group	Grade	FTE	Status
30100405	DEPUTY - FIELD SERVICES	DEPS	FS Start	1.00	I
35100447	DEPUTY - JAIL	DEPS	CO Start	1.00	A

PROPOSED

Position #	Description	Group	Grade	FTE	Status
30100405	DEPUTY - FIELD SERVICES	DEPS	FS Start	1.00	A
35100447	DEPUTY - JAIL	DEPS	CO Start	1.00	I

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MOVED:
SECONDED:
CARRIED:



Michael J. Murphy
Sheriff

Jeffrey A. Warder
Undersheriff

LIVINGSTON COUNTY

OFFICE OF THE SHERIFF

150 S. HIGHLANDER WAY • HOWELL, MICHIGAN 48843
TELEPHONE (517) 546-2440 • FAX (517) 552-2542

To: Livingston County Board of Commissioners
From: Michael J. Murphy, Sheriff
Date: September 15, 2021
Re: Resolution authorizing the reorganization of the Livingston County Sheriff's Office to move one FTE Deputy from the Jail Services Division to the Field Services Division – Sheriff's Office

Currently we have 57 FTE Deputies assigned to the Jail Services Division and 34 Deputies assigned to the Field Services Division. This is a transfer only request and it will not increase the total number of FTE Deputies within our organization.

In September 2019, the Livingston County Sheriff's Office entered into an agreement with Livingston Educational Service Agency (LESA) to provide support services working with parents and students struggling with truancy and school disciplinary issues. This position receives a \$50,000 annual reimbursement from LESA. The Deputy originally assigned to this position served as a Deputy in our Jail Services Division, however in March of 2021 she resigned in order to pursue other opportunities.

I have recently appointed a Deputy from the Field Services Division to fill the vacancy created by the aforementioned Deputy's departure. This reorganization request is necessary to stay consistent with the Livingston County Deputy Sheriff's Association (LCDSA) Collective Bargaining Agreement. The wage difference between a Jail Services Deputy and a Field Services Deputy is approximately \$4,616 annually. We will apply this difference during our normal budget planning cycle.

I respectfully request the Livingston County Board of Commissioners to authorize the transfer of one FTE Deputy from the Jail Services Division to the Field Services Division. If any member of the Commission has questions or requires clarification, please do not hesitate to reach out to me.



CONTACT INFORMATION

Requester: Jeff Warder Title of Requester: Undersheriff
 Dept. Phone Number/Extension: 7911 Date Requested: 8/11/2021

POSITION INFORMATION

Position Title: Deputy - Field Services Supervisor: Lt. Mike Nast

1. Is the purpose of this request to fill a position as a result of a vacancy? Yes ☐ No ☒
 If so, name of person last holding this position: _____
2. Is the purpose of this request to reclassify a current position? Yes ☐ No ☒
3. Is the purpose of this request to change the scheduled hours of an existing position? Yes ☐ No ☒ From: _____ To: _____
 If so, name of current incumbent: _____
4. Is the purpose of this request to transfer a current position? Yes ☒ No ☐
 If so, Current Department: Sheriff/Jail Svcs (351) Proposed Department: Sheriff Field Svcs (301)

Position Type: Regular ☒ Term/Grant ☐ Temp. ☐ Unpaid ☐ Special ☐
 Position Status: Full Time (30+) ☒ Part-Time (21-29) ☐ Part-Time (20 or Less) ☐ Number of hours per week: 40

Justification of request / change of position (REQUIRED): Resolution to transfer one (1) FTE Jail Services Deputy position to one (1) FTE Field Services Deputy position to fulfill role of Liaison between LCSO and LESA.

FUNDING INFORMATION

Base Annual Salary: \$45,380 (21.8173/Hr) This position is funded in whole or in part by a grant: Yes ☐ No ☒ % Funded: _____
 Allocation (Required): Current: Org. 10135100 % 100 Proposed (If changing): Org. 10130100 % 100
 Position will be funded by: General Fund ☒ Enterprise Fund ☐ Special Revenue Fund ☐ Internal Service Fund ☐

REQUIRED APPROVALS

Supervisor (if applicable) _____ Date _____ Department Head Michael T. Murphy Date 8-11-21

HR OFFICE ONLY

Job Class: 4000 Job Title: Deputy Grade/Step: DEPS / 0
 FTE: 1.0 Employee Group: DEPS HR Reviewed: Amy Hill Date: 08/11/2021

BUDGET OFFICE ONLY

Position Control # 30100405 Org. 10130100
 Funds Available: Yes ☐ No ☐ Object Code: 704000 ☒ 706000 ☐ 706001 ☐
 Comments: requires BOC approval
Estimated increase of \$1,154 May require budget amendment
 Budget Reviewed: Buttate Date: _____
 Resolution #: _____ Board Authorized on Date: _____

	2021	2021	2022
	Jail Services Deputy	Field Services Deputy	Field Services Deputy
	Grade CO Start	Grade FS Start	Grade FS Start
	<u>Annual Cost</u>	<u>Annual Cost</u>	<u>Annual Cost</u>
	Non Union T2	Non Union T2	Non Union T2
Salary	\$ 41,731	\$ 45,380	\$ 46,401
FICA	\$ 3,192	\$ 3,472	\$ 3,550
Pension (Blended Rate)	\$ 6,815	\$ 7,411	\$ 10,538
Pension DC Hybrid	\$ 835	\$ 908	\$ 1,392
Health	\$ 12,977	\$ 12,977	\$ 13,616
Workers Comp	\$ 117	\$ 127	\$ 130
Longevity			
Life	\$ 100	\$ 109	\$ 111
LTD			
STD			
RHC - Savings			
TOTAL COST	\$ 65,767	\$ 70,383	\$ 75,738
	<i>Annual Cost 2021</i>	<i>Annual Increase</i>	<i>Annual Cost 2022</i>
		<i>Partial Year 3 mos.</i>	<i>Includes 2.25% COLA</i>
		\$ 4,616	
		\$ 1,154	

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Authorizing Contract Change Orders for the Livingston County Veterans Services Build Out Project – Veterans Services

WHEREAS, resolution 2021-05-076 authorized the build out project for Livingston County Veterans Services leased space located at 1420 Lawson Drive, Howell, MI; and

WHEREAS, a competitive bid process was performed for construction services which was awarded to Heaney General Contracting; and utilization of contracts for furniture and flooring; and

WHEREAS, the total approved project budget was \$787,919, including contingency; and

WHEREAS, Lindhout and Associates contract was approved for a not to exceed amount of \$33,000 for architectural services and to oversee the Veterans build out project; and due to project actuals, the revised contract total through project completion is \$40,931; and

WHEREAS, signage was approved for \$21,000; and due to permit fees, installation and additional billboard signage, the revised purchase order total for The Sign Guys DBA Image 360 through project completion is \$26,140; and

WHEREAS, the additional costs will be paid from the Veteran's millage and special revenue fund.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approve a change order to the architectural services contract with Lindhout and Associates to increase the total contract amount to \$40,931.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby approve a change order to the signage purchase order issued to The Sign Guys DBA Image 360 to increase the total purchase order amount to \$26,140.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorize the total cost of the project not to exceed \$800,990 and authorizes the Veteran Services Director to realign and manage the funds as needed within the overall project budget of \$800,990 to complete the project.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorize any budget amendments necessary to effectuate the above.

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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**MOVED:
SECONDED:
CARRIED:**



Memorandum

To: Livingston County Board of Commissioners
From: Mary Durst, Veteran Services Director
Date: September 14, 2021
RE: Resolution Authorizing Contract Change Orders for the Livingston County Veteran Services Build Out Project – Veterans Services

Resolution 2021-05-076 authorized the build out project for the Livingston County Veterans Services leased space located at 1420 Lawson Drive, Howell, MI. The total approved project cost was \$787,919, including contingency.

The attached resolution requests changes orders for additional costs in the amount of \$13,071.

Lindhout and Associates were authorized for a not to exceed contract amount of \$33,000. This was based on the Probable Cost estimate. As the bids were evaluated and project costs realized, Lindhout has needed to adjust the cost to match the level of work needed for project completion. The cost of additional work is \$7,931 for a revised contract total of \$40,931.

Owner Expense detailed signage authorization of \$21,000 which does not include the cost of billboard signage, installation and permit fees. The County's billboard is now available for use and will be used to advertise the new location for one year. The cost of additional billboard signage is \$5,140 for a revised purchase order total of \$26,140.

These additional costs are budgeted and will be paid from the Veteran's millage and special revenue fund.

Thank you for your consideration of this request. If you have any questions or concerns regarding this matter, please do not hesitate to contact me.

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution to Modify the Non-Union Employees, Elected Officials, Commissioners, and Judges Benefit Plans for 2022 Fiscal Year – Human Resources

WHEREAS, Livingston County has historically taken proactive measures to impact utilization of healthcare services including a wellness program, employee cost sharing at point of service, and low \$2 generic drug costs; and

WHEREAS, in order to continue to have maximum impact on utilization of healthcare services, Livingston County will continue to utilize Healthcare Bluebook, an online healthcare pricing tool, and Blue Cross Blue Shield’s licensed Michigan telemedicine provider and continue a high deductible health plan coupled with a health savings account, as options for employees; and

WHEREAS, CIGNA, Livingston County’s provider for life insurance, short- and long-term disability and other voluntary benefits provider, has agreed to an extension for two (2) additional years of our current rates. Therefore, Livingston County Administration is recommending continuing to contract with CIGNA for life insurance, short- and long-term disability coverage and other voluntary benefits offered through the County flexible spending plan; and

WHEREAS, should the IRS employee contribution limits for §125 flexible spending and limited purpose flexible spending, dependent care, or health savings accounts increase to allow employees to increase their voluntary salary reduction, Livingston County will allow for the maximum contribution allowed under law; and

WHEREAS, the Board of Commissioners took action via Resolutions #2011-12-321, #2012-10-282, #2013-12-353, #2014-10-294, #2015-11-230 #2016-11-192, #2017-11-180, #2018-10-185, 2019-09-148, and #2020-09-225 to exempt the County from the employee premium sharing contributions required under 2011 PA 152 and all of the six (6) collective bargaining agreements require 10% and 20% employee premium sharing, depending on date of hire.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the Human Resources Department to make the following modifications to the non-union employees, elected officials, and judges health plan and other benefits for 2022:

1. Benefit changes effectuated by Resolutions #2020-09-225, #2019-09-148, #2019-08-121, #2018-10-165, #2017-11-180, #2016-11-192, #2015-11-230, #2014-10-294, #2013-12-353, #2012-10-282, #2011-10-276, #2010-10-277, #2009-08-266 and #2009-10-316 shall remain in full force and effect.

2. The wellness program for regular non-union employees, elected officials, and judges approved in Resolution #2012-09-250 shall continue for the 2022 benefit year.

3. Livingston County shall continue to contract with CIGNA for life insurance, short- and long-term disability coverage as well as other voluntary benefits offered through the County flexible spending plan at the current 2021 rates for a two year period ending not sooner than December 31, 2023.

BE IT FURTHER RESOLVED that acting pursuant to the authority granted to a County under Section 8 of Act 152 of 2011, the Livingston County Board of Commissioners hereby exempts Livingston County from the requirements of 2011 P.A. 152 for the medical benefit plan coverage year 2022 (January 1, 2022 through December 31, 2022).

BE IT FURTHER RESOLVED that the interpretation and operation of the benefits outlined above are within the sole discretion of the Livingston County Board of Commissioners and the benefits outlined above may be added to, expanded, reduced, deleted, or otherwise modified by the County Board and such modifications shall be solely within the discretion of the Livingston County Board of Commissioners.

BE IT FURTHER RESOLVED that the Chair of the Livingston County Commissioners is authorized to sign any and all documents needed to effectuate these changes, after approval as to form by civil counsel.

BE IT FINALLY RESOLVED that this resolution supersedes all previous resolutions that would apply to the benefits plan for non-union employees, elected officials, and judges.

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MOVED:
SECONDED:
CARRIED:

LIVINGSTON COUNTY

Compliance with PA152:

	2020 - All employees - 80%/20% Sec.4		2020 - All employees - Hard Cap Sec.3	
2020 Total Employee Health Care Cost		\$6,991,045.39		\$ 6,991,045.39
Calculated Caps:	80% Limit:	\$5,592,836.31	Hard Cap Limit:	\$6,734,898.69
2020 Net Employer's Share		\$5,719,334.81		\$ 5,719,334.81
Employer's Share as % of Total		81.8%		
Amount Over/(Under) PA 152 Limit:		\$ 126,498.50		\$ (1,015,563.88)

Assumptions:

1. These are based on 2020 enrollment figures from BCBSM since these are the enrollments on which the fixed fees (Admin and Stop Loss) are based
2. PA 152 Implemented for ALL Active County Employees
3. PPO 4 employee share split between 20% & 10%; PPO 6 & PPO 1 employee share equal to PPO 4 employee share plus buy-up (provided by Livingston County)
4. 2020 Total Employee Health Care Cost includes \$500/\$1,000 H.S.A. seed money

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution to Limit the Use and Accept Michigan Department of Health and Human Services Funding to Support Livingston County Health Department's 2022 Covid-19 Response – Board of Commissioners

WHEREAS, Livingston County has never issued a county-wide emergency declaration, or vaccine or mask mandate in response to Covid-19; and

WHEREAS, the Livingston County Board of Commissioners opposes institution of a county-wide emergency declaration and vaccine or mask mandates; and

WHEREAS, the Livingston County Health Department has filled the gap for county residents with an interest in receiving vaccinations for Covid-19, and continues to do so for over 400 homebound citizens and expects to support interested residents with at least round-three Pfizer vaccinations.

WHEREAS, the Livingston County Health Department also plays a large role in educating the community and with the appropriate resources it has the ability to support parents, educators, school districts, and students to achieve in-person learning and reduced quarantining through an innovative, first-of-its-kind quarantine opt-out program; and

WHEREAS, Livingston County has already approved, received, and used hundreds of thousands of dollars in funding which supported the initiatives for in-person learning, vaccination of residents who have expressed interest in being vaccinated, and to hire 20 temporary and part-time employees to assist with Covid-19 response while enabling staff to continue other vital LCHD functions; and

WHEREAS, Livingston County received federal funding through the American Rescue Plan in the amount of \$37,200,000 which may only be used on allowable expenses at the discretion of Livingston County; and

WHEREAS, Livingston County will adhere to the limits on American Rescue Plan spending; and

WHEREAS, Michigan Department of Health and Human Services (MDHHS) has received federal funding to provide local health departments with capacity for immunizing, testing, contact tracing, case investigations, infection prevention, and efforts to control future spread of Covid-19; and

WHEREAS, Livingston County Health Department is being awarded \$1,523,365 beginning October 1, 2021 – September 30, 2022 by MDHHS to enable activities in COVID-19 support and response in the following projects

Epi Lab Capacity Contact Tracing, Case Investigation, Testing Coordination, Violation Monitoring, and Wrap Around Services	\$ 516,095.00
ELC COVID 19 Infection Prevention	\$ 90,000.00
CDC COVID Immunizations	\$ 917,270.00
TOTAL	\$ 1,523,365.00

WHEREAS, the Michigan Department of Health and Human Services grants include limits on use, which explain that the grant funding may only be used for certain allowable expenses related to Livingston County's Covid-19 response; and

WHEREAS, Livingston County has full discretion on how the grant funding will be used within those limits and Livingston County will adhere to those limits; and

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- WHEREAS,** Livingston County has the understanding that great flexibility within those limits exists, wherein Livingston County is not required to spend the grant funding in a certain way, as it has elected to do with existing funding, but is only restricted from using the funding on certain unallowable expenses, which include advertising costs (other than efforts to educate the public regarding COVID-19 vaccine and vaccination), alcoholic beverages, building purchases, construction, and capital improvements, clinical care (non-immunization services), entertainment costs, fundraising costs, goods and services for personal use, honoraria, independent research, land acquisition, legislative/lobbying activities, interest on loans for the acquisition and/or modernization of an existing building, payment of bad debt and collection of improper payments, promotional and/or incentive materials, purchase of food/meals unless part of required travel per diem costs, and vehicle purchase; and
- WHEREAS,** the Michigan Department of Health and Human Services may propose future amendments for the purpose of revising the funding or terms of the agreement, but Livingston County will retain complete discretion on how funding will be used within the allowable expenses and may at some time determine not to utilize the funding if certain strings are or become attached to said use, and the Livingston County Board of Commissioners is prepared to terminate the agreement if needed; and
- WHEREAS,** the Livingston County Board of Commissioners does not condone the government overreach by the State of Michigan that was perpetrated over the last 18 months under the guise of public health, and will not condone or allow for such overreach in Livingston County, to the fullest extent possible; and
- WHEREAS,** Livingston County respects the rights of all people, respects the freedoms of personal choice, and does not subscribe to any attempt by the State of Michigan to institute any rules, mandates, or alleged requirements that contravene the law; and
- WHEREAS,** the funding will not be used to implement or enforce any public or private vaccine mandates; and
- WHEREAS,** the Livingston County Health Department will only vaccinate a minor with the consent of a parent or guardian, **in the presence of** a parent or guardian; and
- WHEREAS,** this award will be included in a separate 2022 agreement, available through the state reporting site E-Grams; similar to our 2022 Comprehensive Agreement and does not require a County match; and
- WHEREAS,** any need for additional positions to be funded with this grant will be brought back to the Board under a separate resolution for approval at a later date.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorize an agreement with Michigan Department of Health and Human Services to immunize, conduct testing, tracing, case investigations, infection prevention, and enforcement for the COVID-19 pandemic in Livingston County, from October 1, 2021 through September 30, 2022, upon review of civil counsel.

BE IT FURTHER RESOLVED that \$1,523,365 of federal funds be allocated to the Health Fund Account 221 to support the provisions of the Agreement authorized herein.

BE IT FURTHER RESOLVED that the following restrictions are placed on the use of these funds: 1) None of these funds may be used to vaccinate persons 0 to 18 years of age without the express written consent of their parent or guardian, in the presence of their parent or 2) None of these funds may be used to institute county-wide vaccine mandates; and 3) none of these funds may be used to institute county-wide mask mandates; and

BE IT FURTHER RESOLVED that the Livingston County Health Department will provide education and resources for alternatives to vaccines for response to Covid-19 as may be requested by Livingston County Residents, including education on healthy-living, therapeutics, and monoclonal antibodies; and

BE IT FURTHER RESOLVED that the Livingston County Health Department will implement and work to expand the quarantine-opt-out program for all interested Livingston County School Districts; and

BE IT FURTHER RESOLVED that the Livingston County Health Department will direct vaccination support to the elderly, homebound, and any other interested Livingston County resident who is unable, unwilling, or uninterested in receiving vaccinations from commercial locations; and

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners shall be simultaneously sent a copy of all reports required by the Grantor (State of Michigan) and shall be sent notification of all vaccine clinics the Livingston County Health Department participates in related to Covid-19; and

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorize the Health Officer to electronically sign this agreement, and any future amendments for monetary and contract language adjustments of the above-referenced Agreement upon review and approval by Civil Counsel, the Finance Committee Chair, and the Chairman of the Board of Commissioners, only as far as such contract language adjustments do not change the scope of the existing agreement; in the event that updated contract language changes the scope of the existing agreement, the acceptance of the changes in scope shall also be reviewed by the Chairman of the Board of Commissioners, the Chair of the Finance Committee, and the Chair of the Health and Human Service Committee to continue the agreement; in the event that changes are not supported by all three commissioners, a resolution to amend the internal limitations or to revoke the agreement will be presented to the full Board of Commissioners.

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MOVED:
SECONDED:
CARRIED: