



# LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## MEETING AGENDA

October 25, 2021, 5:30 p.m.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

*"The mission of Livingston County is to be an effective and efficient steward in delivering services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside and recreate in Livingston County."*

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## **Kalkaska County Board of Commissioners**

### **Resolution 2021-46**

#### **Opposing Mandatory Vaccinations and Mandatory Masks**

WHEREAS, we elected officials have solemnly sworn an oath to support the Constitution of the United States of America, which is ordained and established to “promote the general Welfare, and secure the Blessings of Liberty to ourselves and our Posterity”,

WHEREAS, citizens being both informed about the risks and benefits of any available medical treatment such as vaccines and masks; as well as maintaining the sacred inalienable right to make autonomous choices about their own health are essential to securing both the general Welfare and securing the Blessing of Liberty,

WHEREAS, there is a concerted effort on the part of the main stream media and most social media applications to censor access to valid information from credible sources that does not agree with the “approved” recommendation,

WHEREAS, it appears that the efficacy of the current vaccines begin to decline after only 6 months,

WHEREAS, there is evidence that natural immunity maintains its efficacy longer than current vaccines,

WHEREAS, mandatory vaccination requirements do not consider natural immunity,

WHEREAS, the fatality rate across all ages for those that contract the Covid-19 virus is 1.6% and most deaths occur with the elderly or those who have serious comorbidity issues,

WHEREAS, the death of any child is a tragedy, children are the least susceptible to serious illness or death from the Covid-19 virus.

WHEREAS, Covid-19 virus continues to mutate making eradication of the virus virtually impossible, American citizens want to get back to normal activity,

WHEREAS, mandatory mask requirements have not prevented the spread of the virus,

WHEREAS, the vast majority of citizens who wear masks do not comply with the methodology of wearing them, nor do they use a proper mask that is capable of preventing infection,

WHEREAS, to expect a child to properly place a mask, keep it in place all day, not touch the mask or other parts of their face is pure fiction,

THEREFORE, all Kalkaska County messaging related to vaccines and masks shall encourage citizens to discuss the risks and benefits of any such treatment with their chosen healthcare provider,

THEREFORE, Kalkaska County shall not require of or mandate to any employee, prospective employee, or contractor any form of vaccine or similar medical treatment verification or medical test verification as a general condition of employment; and will not encourage employers located within Kalkaska County to establish such mandates that so hinder medical autonomy,

THEREFORE, Kalkaska County shall not question any citizen's claim to exemption from wearing a facemask or any other similarly mandated preventative activity,

THEREFORE, Kalkaska County recommends that the Department of Health District #10 adopt a similar resolution to assure the citizens of our district that our citizen's medical decisions will remain between themselves and their health care provider,

THEREFORE, Kalkaska County shall forward a copy of this resolution directly to all of the 83 Counties in Michigan, and to the Department of Health District #10 Board of Commissioners and the District #10 Health Officer.

Commissioners present: Baldwin, Banko, Bicum, Comai, Fisher, Sweet.

Commissioners absent: Crambell

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**Motion** by Commissioner Baldwin. Supported by Commissioner Comai.

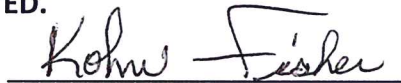
Roll call vote:

Yeas: Baldwin, Comai, Banko, Bicum, Sweet, Fisher

Nays: None

Absent: Crambell

**RESOLUTION DECLARED ADOPTED.**



Kohn Fisher, Chairman 9-15-2021  
Kalkaska County Board of Commissioners

STATE OF MICHIGAN     )

) ss.

COUNTY OF KALKASKA    )

I, the undersigned, Clerk of Kalkaska County, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Kalkaska County Board of Commissioners at its Regular Meeting held 9-15-2021.



Deborah Hill, County Clerk 9-15-2021  
Clerk of the Kalkaska County Board of Commissioners





Muskegon County Resolution Supporting West Michigan Agriculture Technologies  
and Regional Food Systems Initiative

Resolution #2021-411

WHEREAS, the County of Muskegon is a member of the West Michigan Shoreline Regional Development Commission; and

WHEREAS, the agriculture and food processing sector is an important part of the West Michigan economy; and

WHEREAS, Muskegon County supports efforts to advance the infrastructure of water and sewer in West Michigan; and

WHEREAS, The West Michigan Shoreline Regional Development Commission will work with regional partners throughout the West Michigan region on the West Michigan Agriculture Technologies & Regional Food Systems Initiative; and

WHEREAS, Muskegon County supports efforts to advance the agriculture and food processing cluster in West Michigan; and

WHEREAS, the U.S. Department of Commerce Economic Development Administration has announced the Build Back Better Regional Challenge to provide transformational investment to regions across the country that want to revitalize their economies and grow existing regional clusters, and

NOW, THEREFORE BE IT RESOLVED; Muskegon County supports the West Michigan Shoreline Regional Development Commission's EDA Build Back Better grant application for the West Michigan Agricultural Technologies & Regional Food Systems Initiative.

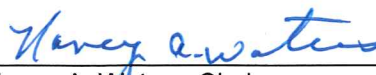
BE IT FURTHER RESOLVED: That a copy of this Resolution be sent to Governor Whitmer, Senator Jon Bumstead, Representative Terry Sabo, Representative Greg VanWoerkom, the Michigan Senate, the Michigan House of Representatives, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.

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The Muskegon County Board of Commissioners, at its October 12, 2021, meeting recommended approval by Commissioner Cyr, support by Commissioner Hughes, the aforementioned resolution.

Ayes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Robert Scolnik  
Nays: Zach Lahring, Malinda Pego  
Excused: Rillastine Wilkins

I, Nancy A. Waters, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board on October 12, 2021.

  
Nancy A. Waters, Clerk  
County of Muskegon

10-13-2021  
Date



OGEMAW COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO SUPPORT AMENDMENTS  
TO THE OPEN MEETINGS ACT**

**RESOLUTION NUMBER 21-129  
ADOPTED OCTOBER 14, 2021**

WHEREAS, the Ogemaw County Board of Commissioners has a vested interest in decisions made regarding the Open Meetings Act (Act 267 of 1976, being MCL 15.261 et seq.); and

WHEREAS, prior to the most recent amendments to the Act, it was generally accepted that members of a public body could participate in a meeting electronically so long as a quorum of the public body was physically present at the meeting location; and

WHEREAS, a series of Executive Orders and statutory amendments issued in 2020 authorized remote participation in public meetings and specifically allowed public bodies to hold meetings electronically, either by telephonic or video conferencing; and

WHEREAS, after December 31, 2021, members of a public body will be allowed to participate in a meeting electronically only to accommodate the absence of any member of the public body due to military duty as described in Section 3(2) of the Act; and

WHEREAS, this substantive change eliminates a public body's previous flexibility to allow one or two members to attend remotely.

THEREFORE, BE IT RESOLVED that the Ogemaw County Board of Commissioners requests that all counties with a population of 75,000 or fewer be exempt from the portion of the Open Meetings Act that allows only members absent due to military duty to participate in meetings electronically.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to Representative Daire Rendon, Senator Curt VanderWall, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.

# LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## MEETING MINUTES



October 12, 2021, 5:30 P.M.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present: Wes Nakagiri, Carol Griffith, Martin Smith, Carol Sue Reader, Douglas Helzerman, Jay Drick, Mitchell Zajac, Jay Gross, Brenda Plank

### 1. CALL ANNUAL MEETING TO ORDER

The Annual Meeting was called to order by Chairman Wes Nakagiri at 5:30 p.m.

### 2. MOMENT OF SILENT REFLECTION

### 3. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

### 4. ROLL CALL

Roll call by the Deputy Clerk indicated the presence of a quorum.

Commissioner Griffith remotely from Genoa Township, County of Livingston, State of Michigan due to a medical condition.

Commissioner Reader remotely from Deerfield Township, County of Livingston, State of Michigan due to a medical condition.

### 5. CORRESPONDENCE

- a. Ingham County Resolution #21-479 Supporting Current Emergency Orders as Determined by the Ingham County Health Officer
- b. Delta County Resolution #21-20 Opposing Gearing Toward Integration Proposal and Supporting Pathways Community Mental Health Services Program
- c. Gratiot County Resolution #21-275 Supporting Enactment of HB 5026

Motion to receive and place on file the correspondence.

It was moved by D. Helzerman

Seconded by J. Gross

**MOTION Carried (9-0-0)**

### 6. CLOSED SESSION

Discuss written legal opinion [MCL15.268 (h)]

Motion to recess to Closed Session at 5:32 p.m.

It was moved by B. Plank

Seconded by M. Zajac

Roll Call Vote: Yes (9): W. Nakagiri, C. Griffith, M. Smith, C. Reader, D. Helzerman, J. Drick, M. Zajac, J. Gross, and B. Plank

**MOTION Carried (9-0-0)**

Motion to return to Open Session at 6:19 p.m.

It was moved by D. Helzerman  
Seconded by M. Smith

**MOTION Carried (9-0-0)**

**7. CALL TO THE PUBLIC**

The following people addressed the Board: Robert Sexton, Brighton Township; Anna Pennala, Brighton; Yvonne Black, Marion Township; Brenda Plank, Green Oak Township; Jennifer Smith, Genoa Township; and Jane Suarez-Forward, Brighton Township.

**8. APPROVAL OF MINUTES**

a. Minutes of Meeting Dated: September 27, 2021

b. Minutes of Meeting Dated: October 6, 2021

Motion to approve the minutes as presented.

It was moved by M. Zajac  
Seconded by D. Helzerman

**MOTION Carried (9-0-0)**

**9. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**10. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by D. Helzerman  
Seconded by B. Plank

**MOTION Carried (9-0-0)**

**11. REPORTS**

Commissioner Zajac and Commissioner Plank reported on their progress with their ad hoc group comprising of local school superintendents, LESA, County Administrator N. Burd and the Health Director, D. McCormick in effort to involve students in County Government.

**12. APPROVAL OF CONSENT AGENDA ITEMS**

Resolutions 2021-10-157 through 2021-10-161

Motion to approve the resolutions on the Consent Agenda.

It was moved by J. Gross  
Seconded by M. Zajac

Roll Call Vote: Yes (9): J. Gross, W. Nakagiri, C. Griffith, M. Smith, C. Reader, D. Helzerman, J. Drick, M. Zajac, and B. Plank; No (0): None; Absent (0): None

**MOTION Carried (9-0-0)**

**12.a 2021-10-157**

Resolution Authorizing Specialty Courts and Programs to Accept the State Court Administrative Office Grant Awards for FY 2022 – Court Central Services



**12.b 2021-10-158**

Resolution Authorizing Capital Expenditure for the Purchase of Two Replacement Vans – LETS

**12.c 2021-10-159**

Resolution Authorizing the Purchase of a Leased 2021 Chrysler Voyager from Enterprise Fleet Management for Transfer to MMRMA Insurance – Car Pool

**12.d 2021-10-160**

Resolution to Authorize a Contract with Delau Fire Services to Deliver Fire Extinguisher & Fire Suppression: Inspection, Testing & Maintenance Services – Facility Services

**12.e 2021-10-161**

Resolution to Concur with the Livingston County Aeronautical Facilities Board and Enter Into an Agreement with Anglin Civil, LLC to Provide Snow Removal Services for the 2021/22 to 2024/25 Snow Seasons - Airport

**13. RESOLUTIONS FOR CONSIDERATION**

Resolutions 2021-10-162 through 2021-10-164

**13.a 2021-10-162**

Resolution Authorizing an Agreement with the Economic Development Council to Provide Support for County-wide Assistance from 2022-2024 – Administration

Motion to adopt the Resolution.

It was moved by C. Griffith  
Seconded by B. Plank  
Discussion

Yes (8): C. Griffith, M. Smith, C. Reader, D. Helzerman, J. Drick, M. Zajac, J. Gross, and B. Plank; No (1): W. Nakagiri; Absent (0): None

**MOTION Carried (8-1-0)**

**13.b 2021-10-163**

Resolution Appointing Members to the Livingston County Board of Canvassers – County Clerk

Motion to adopt the Resolution.

It was moved by M. Zajac  
Seconded by B. Plank  
Discussion

Ballots were handed out and tabulated by the Elections Coordinator, Joe Bridgman. The results are as follows:

Commissioner Smith– Democratic Candidate Judy Williams-Republican Candidate Jeffery Wiggins

Commissioner Reader – Democratic Candidate Judy Williams-Republican Candidate Jeffery Wiggins

Commissioner Nakagiri – Democratic Candidate Judy Williams-Republican Candidate Joan Runyan

Commissioner Helzerman – Democratic Candidate Judy Williams-Republican Candidate Joan Runyan

Commissioner Drick – Democratic Candidate Gretchen Hertz-Republican Candidate Joan Runyan

Commissioner Zajac– Democratic Candidate Judy Williams-Republican Candidate Jeffery Wiggins

Commissioner Griffith – Democratic Candidate Judy Williams-Republican Candidate Joan Runyan

Commissioner Gross – Democratic Candidate Judy Williams-Republican Candidate Joan Runyan

Commissioner Plank– Democratic Candidate Darlene Domanik-Republican Candidate Jane Cartwright

Democratic Candidate Judy Williams and Republican Candidate Joan Runyan were elected to the Board of Canvassers.

**MOTION Carried (9-0-0)**

**13.c 2021-10-164 (Roll Call Vote Required)**

Resolution Authorizing the Annual 2021 Apportionment Report - Equalization

Motion to adopt the Resolution.

It was moved by D. Helzerman  
Seconded by J. Gross  
Discussion

Roll Call Vote: Yes (9): D. Helzerman, W. Nakagiri, C. Griffith, M. Smith, C. Reader, J. Drick, M. Zajac, J. Gross, and B. Plank; No (0): None; Absent (0): None

**MOTION Carried (9-0-0)**

**14. CALL TO THE PUBLIC**

The following people addressed the Board: Yvonne Black, Marion Township; Lori Cowan, Unadilla Township; Jennifer Smith, Genoa Township; Alena Anderson, Oceola Township; Anna Pennala, Brighton; Jennifer Cross, Howell Township; Judy Williams, Unadilla Township and Cindy Michniewicz, Hamburg Township.

**15. ADJOURN ANNUAL MEETING**

Motion to adjourn the Annual Meeting at 7:20 p.m.

It was moved by D. Helzerman  
Seconded by B. Plank

**MOTION Carried (9-0-0)**

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Amy L. Kostasich, Deputy Livingston County Clerk

**LIVINGSTON COUNTY BOARD OF COMMISSIONERS**  
**MEETING MINUTES**



October 20, 2021

IMMEDIATELY FOLLOWING THE FINANCE COMMITTEE

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present: Wes Nakagiri, Carol Griffith, Martin Smith, Douglas Helzerman, Jay Drick, Mitchell Zajac, Jay Gross, Brenda Plank

Members Absent: Carol Sue Reader

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**1. CALL MEETING TO ORDER**

The meeting was called to order by Chairman Wes Nakagiri at 9:20 a.m.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

All rose for the Pledge of Allegiance to the Flag of the United States of America.

**3. ROLL CALL**

Roll call by the Clerk indicated the presence of a quorum.

**4. CALL TO THE PUBLIC**

None.

**5. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

**Moved by:** C. Griffith

**Seconded by:** D. Helzerman

**Motion CARRIED 8-0-1**

**6. RESOLUTION FOR CONSIDERATION**

**6.1 2021-10-165**

Resolution Authorizing an Amendment to Asphalt Replacement Contract with Allied Construction at the West Complex – Facility Services

Motion to adopt the Resolution.

**Moved by:** D. Helzerman

**Seconded by:** B. Plank

**Motion CARRIED 8-0-1**

**7. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS**

Dated: October 20, 2021

Motion to approve the Claims.

**Moved by:** M. Zajac

**Seconded by:** C. Griffith

**Motion CARRIED 8-0-1**

**8. FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF PAYABLES**

Dated: October 1 through October 14, 2021

Motion to approve the Payables.

**Moved by:** J. Gross

**Seconded by:** C. Griffith

**Motion CARRIED 8-0-1**

**9. CALL TO THE PUBLIC**

None.

**10. ADJOURNMENT**

Motion to adjourn the meeting at 9:23 a.m.

**Moved by:** D. Helzerman

**Seconded by:** C. Griffith

**Motion CARRIED 8-0-1**

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Elizabeth Hundley, Livingston County Clerk

RESOLUTION

NO: 2021-10-166

LIVINGSTON COUNTY

DATE: October 25, 2021

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**Resolution Authorizing an Agreement with D’n’A to Provide Substance Abuse Testing Services - Community Corrections**

**WHEREAS,** Livingston County has a need for Substance Abuse Testing within the Treatment Courts’ Programs; and

**WHEREAS,** Livingston County Community Corrections Program was awarded a Community Corrections Grant from the Michigan Office of Community Corrections for the period of October 1, 2021 through September 30, 2022, and allocated funding (\$20,000) for Substance Abuse Testing; and

**WHEREAS,** This is a sole-source contract as D’n’A is the only local provider of this type of service, and already has an established relationship with the Courts; and

**WHEREAS,** D’n’A of Howell, MI, currently charges the Treatment Courts at the rate of, with no registration fees;

Type of Test	Cost
Ten Panel Instant Drug Test	\$10
Sixteen Panel Instant Drug Test	\$12
ETG	\$14
Confirmation Fee	\$20

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorize entering into an agreement with D’n’A for Substance Abuse Testing services at the rates list above from the time of the executed contract through September 30, 2022, with an option for two (2) one-year renewals for services described above.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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MOVED:  
SECONDED:  
CARRIED:



## Memorandum

**To: Livingston County Board of Commissioners**

**From: Megan Kerekes, Community Corrections Manager**

**Date: October 13, 2021**

**Re: Resolution to Authorize Office of Community Corrections Funded Substance Abuse Testing contract with D'n'A**

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The Community Corrections Program has identified a need to offer Substance Abuse Testing to felony offenders within the Courts' Treatment Programs. Community Corrections is requesting the Board of Commissioners' approval to contract with D'n'A to provide the Substance Abuse Testing Services.

The Livingston County Community Corrections Program was awarded a Community Corrections Grant from the Michigan Office of Community Corrections for the period of October 1, 2021 through September 30, 2022, and allocated funding (\$20,000) for substance abuse testing.

This is a sole-source contract as D'n'A is the only local provider of this type of service, and already has an established relationship with the Courts.

The proposed resolution provides authorization for entry into contract with D'n'A, in an amount of \$20,000 in grant funds allocated for this purpose, from the time of the executed contract through September 30, 2022, with the option of two (2) one-year renewal options, based on annual performance reviews and the availability of grant funding, for a total contract period not to exceed three years.

If you have any questions, please contact me directly.



RESOLUTION

NO: 2021-10-167

LIVINGSTON COUNTY

DATE: October 25, 2021

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**Resolution Approving the Local Match for a SEMCOG Planning Assistance Program Grant for Transportation Equity and Sustainable Infrastructure – Planning Department / IT Department**

**WHEREAS,** on August 9, 2021, the Southeast Michigan Council of Governments (SEMCOG) announced the Fiscal Year 2022 Planning Assistance Program funding for transportation equity and sustainable infrastructure projects that support and strengthen infrastructure systems throughout Southeast Michigan; and

**WHEREAS,** as authorized in 2021-08-137, Livingston County applied as an eligible applicant and submitted a grant request of \$40,000 that included a 18.15% (\$7,260) local match from American Rescue Plan Act (ARPA) funds, for broadband planning that will include a plan, strategy, or feasibility study for coordinating, expanding, and/or improving broadband availability, access, affordability, and digital literacy; and

**WHEREAS,** on October 7, 2021, Livingston County received an award notice for a Planning Assistance Program Grant in the amount of \$38,000 and was informed that the local match must be provided from a non-federal source; and

**WHEREAS,** a modified local match from General Fund Contingency Org 10196800 is requested in the amount of \$9,260 which is equivalent to the required 18.15% local match (\$7,260) plus an additional \$2,000 to accommodate a shortfall in awarded grant funds.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners approves a local match for a SEMCOG Planning Assistance Program Grant for broadband planning efforts in the amount of \$9,260 from General Fund Contingency Org 10196800.

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorizes the County Treasurer to transfer funds from the General Fund in the amount of \$9,260 to effectuate this resolution.

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MOVED:  
SECONDED:  
CARRIED:



**LIVINGSTON COUNTY, MICHIGAN**  
**PLANNING DEPARTMENT**

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**304 East Grand River Avenue, Howell, MI**  
**Phone (517) 546-7555 Fax (517) 552-2347**  
**Web Site: <https://livgov.com/plan/>**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Kathleen Kline-Hudson & Scott Barb – Planning Department**  
**Date: 10/13/21**  
**Re: Local Match for a SEMCOG Planning Assistance Program Grant for  
Transportation Equity and Sustainable Infrastructure**

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This resolution authorizes a modified local match for the recently awarded SEMCOG Planning Assistance Program Grant for broadband planning.

If you have any questions regarding this matter please contact either of us at your convenience.

RESOLUTION

NO: 2021-10-168

LIVINGSTON COUNTY

DATE: October 25, 2021

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**Resolution Approving Appointments to the Livingston County Human Services Collaborative Body – Board of Commissioners**

**WHEREAS,** the terms of representatives on the Livingston County Human Services Collaborative Body (HSCB) have expired and; and

**WHEREAS,** the following nominations were approved by the HSCB Executive Committee at their meeting on Wednesday, September 22, 2021:

**Non-/For Profit:**

Angela Parth [renewal] ..... Term expires 9.30.2024  
John Furey [new] ..... Term expires 9.30.2024  
Brooke Rains [new] ..... Term expires 9.30.2024

**Business Seat:**

Greg Kellogg [new] ..... Term expires 9.30.2024

**New Permanent Seats:**

Dawn Awrey, MI Works! Director ..... Permanent  
Danielle Brunk, Substance Abuse..... Permanent  
David Reader, Prosecutor..... Permanent  
Stephanie Hall, AAA1-B Director ..... Permanent

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approve the above referenced appointments and expiration dates.

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**MOVED:  
SECONDED:  
CARRIED:**

**RESOLUTION**

**NO: 2021-10-169**

**LIVINGSTON COUNTY**

**DATE: October 25, 2021**

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## **Resolution to Authorize a Third Quarter Budget Amendment to the Fiscal-Year 2021 Budget**

**WHEREAS,** the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

**WHEREAS,** the proposed amendment recognizes actual expenditure activity for the third quarter of 2021 and includes:

- Increase/decreases in departmental expenditures to correspond to actual activity
  - Increase in vehicle fuel costs for several departments
  - Increase in Courts for various expenses including, attorney services, personnel costs mainly due to loss of grant, background checks, in-state travel & mileage, legal fees, expert witness fees, offset by increased revenue for court fees collected
  - Increase in Drain for engineering and overtime & associated fringes for operation of new Septage Station press facility offset by reimbursement of costs from non- GF Drain funds
  - Increase in Medical Examiner for autopsies and supplies
  - Increase in utility costs for several departments
  - Increase in Sheriff overtime offset by special event revenue
  - Increase in Jail for new hire doctor examinations, equipment and CELCO collection fees offset by collection & insurance revenue
  - Net Zero transfer in Jail from regular wages to overtime as a result of vacancies
  - Increase in GF Facilities for Lutz and Fillmore park maintenance
- Increase in Jail Commissary for vending supply bulk purchases offset by inmate collections
- Reallocation of Specialty Courts Grants due to loss of SAMHSA grant
- Increase in EMS for equipment for remote work, medical supplies, gasoline and equipment repair & maintenance
- Net zero transfer in Veterans from contracted services to uniforms, IT hardware and community programs
- Increase in Jail Commissary for bulk vending purchases offset by inmate reimbursement
- Decrease in DHHS Child Care for reduced expenses
- A net-zero transfer in Building Inspection from personnel as a result of vacancies to legal fees and other pay for employee payouts
- Increase in Airport for fuel, part-time wages, supplies, repair & maintenance and bank fees
- A net-zero transfer in Facility Services from personnel as a result of vacancies to repair & maintenance and supplies
- Increase in Car Pool for vehicle repairs offset by insurance revenue
- Increase in Sheriff Marine for the Marine Slow No Wake State grant offset by grant revenue

**WHEREAS,** the proposed amendment also adjusts General Fund revenue to anticipated collection levels as follows:

- Increase in General Revenue for revised estimate of property taxes and PSPH Cares Act payment
- Decrease in General Revenue for investment interest
- Increase in County Clerk Legal Division to adjust to revised estimates
- Increase in Drain for soil erosion permit fees, wage reimbursement and construction plan review fees
- Increase in ROD for revised estimates of transfer tax, computer usage and charges for services
- Increase in Courts for court cost collections, civil fees, computer usage and SCAO reimbursement
- Increase in actual Insurance refunds received

**WHEREAS,** the proposed amendment includes funds for an additional payment to MERS in the amount of \$2,300,000 with the recommendation of utilization of \$1 million of General Fund Balance, and

**WHEREAS,** the proposed amendment includes a recommended additional transfer to Capital Replacement Fund of \$202,000.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners authorizes the following budget amendment to the Fiscal-Year 2021 Budget as illustrated below:

FUND or ORG	Approved 2021 budget	Proposed amendment	Amended 2021 budget
101 - General Fund	\$ 52,017,414	\$ 2,715,173	\$ 54,732,587
210 - EMS	\$ 10,670,622	\$ 173,057	\$ 10,843,679
220 - Courts CPLR Grant	\$ -	\$ 54,551	\$ 54,551
221 - Health	\$ 5,624,023	\$ 2,409	\$ 5,626,432
23816800 - Court Federal Grants	\$ 193,598	\$ (88,366)	\$ 105,232
23933100 - Sheriff Marine State Grants	\$ -	\$ 9,000	\$ 9,000
244 - CDBG Homeowner Repair Grant	\$ 60,767	\$ 3,312	\$ 64,079
278 - Sheriff Victim Services	\$ 700	\$ 1,750	\$ 2,450
292 - DHHS Child Care	\$ 1,902,110	\$ (9,700)	\$ 1,892,410
295 - Veteran Services	\$ 1,606,235	\$ 3,110	\$ 1,609,345
542 - Building & Safety	\$ 4,237,291	\$ 15,772	\$ 4,253,063
581 - Airport	\$ 1,639,885	\$ 387,500	\$ 2,027,385
588 - LETS	\$ 6,061,070	\$ 7,884	\$ 6,068,954
595 - Jail Commissary	\$ 186,309	\$ 25,000	\$ 211,309
631 - Facility Services	\$ 3,058,098	\$ 3,478	\$ 3,061,576
661 - Car Pool	\$ 1,393,598	\$ 473,757	\$ 1,867,355

**BE IT FURTHER RESOLVED** that the worksheet showing details of the above is available for review in the Fiscal Services office.

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**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorize the Treasurer to transfer funds from F244 CDBG Homeowner Repair Grant to the General Fund in the amount of \$3,312 for the non-federal portion of program income as certified by the State of Michigan.

**BE IT FURTHER RESOLVED** that as authorized in resolution 2021-0-150 the Livingston County Board of Commissioners authorize the Treasurer to transfer funds from F403 Capital Improvement to the General Fund Jail Org in an amount not to exceed \$38,000 for Lindhout architectural services.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorize the Treasurer to transfer \$202,000 from General Fund to F403 Capital Improvement to increase the funding set aside for upcoming Capital Improvement projects.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**





EXPENDITURES				
		2021 Amended		Proposed Amended
Special Revenue Funds				
21065100	EMS	\$ 10,670,622	\$ 173,057	\$ 10,843,679
21414100	FOC Family Counseling	\$ 14,000	\$ -	\$ 14,000
21514100	FOC	\$ 2,908,458	\$ -	\$ 2,908,458
21814900	REDD Grant	\$ 61,518	\$ -	\$ 61,518
21916800	CESF - Courts	\$ 152,104	\$ -	\$ 152,104
21926700	CESF - Prosecuting Atty	\$ 41,357	\$ -	\$ 41,357
21930100	CESF - Sheriff	\$ 120,743	\$ -	\$ 120,743
22014900	CPLR Grant	\$ -	\$ 54,551	\$ 54,551
22160100	Health	\$ 5,624,023	\$ 2,409	\$ 5,626,432
23030100	Sheriff Donation Fund	\$ 10,000	\$ -	\$ 10,000
23143000	Animal Shelter Donations	\$ 73,218	\$ -	\$ 73,218
23816800	Courts FED Grants	\$ 193,598	\$ (88,366)	\$ 105,232
23826717	Family Support	\$ 308,005	\$ -	\$ 308,005
23830100	Sheriff - Federal Grants	\$ 29,862	\$ -	\$ 29,862
23833100	Sheriff Marine Safety	\$ 5,600	\$ -	\$ 5,600
23842600	FED Emergency Mngmnt	\$ 227,464	\$ -	\$ 227,464
23872100	Planning Federal Grants	\$ -	\$ -	\$ -
23916800	Courts STATE Grants	\$ 810,139	\$ -	\$ 810,139
23926718	Crime Victims Rights	\$ 169,821	\$ -	\$ 169,821
23930100	Sheriff State Grants	\$ 12,000	\$ -	\$ 12,000
23930106	Sheriff Traffic Secondary Road	\$ 135,198	\$ -	\$ 135,198
23933100	Sheriff Marine State Grants	\$ -	\$ 9,000	\$ 9,000
23943000	Animal Shelter State Grants	\$ 30,000	\$ -	\$ 30,000
23944100	DPW State Grants	\$ -	\$ -	\$ -
24469000	CDBG Grant	\$ 60,767	\$ 3,312	\$ 64,079
24527800	ROD Survey & Remon	\$ 52,647	\$ -	\$ 52,647
25522300	Princ Res Exemption	\$ 5,732	\$ -	\$ 5,732
25626801	ROD Automation	\$ 317,123	\$ -	\$ 317,123
26017200	Indigent Defense	\$ 2,266,080	\$ -	\$ 2,266,080
26132500	911 Central Dispatch	\$ 4,336,196	\$ -	\$ 4,336,196
26132525	911 Enhanced	\$ 365,907	\$ -	\$ 365,907
26132526	911 Training	\$ 33,000	\$ -	\$ 33,000
26335100	Sheriff CO Training	\$ 20,000	\$ -	\$ 20,000
26530100	Drug Law Enforcement	\$ 5,000	\$ -	\$ 5,000
26630100	DEA Equitable Sharing	\$ 56,710	\$ -	\$ 56,710
26821500	Concealed Pistol Licensing	\$ 73,940	\$ -	\$ 73,940
26914500	Law Library	\$ 6,625	\$ -	\$ 6,625
27230100	US Treasury Equitable	\$ 13,300	\$ -	\$ 13,300
27536200	Community Corrections	\$ 89,865	\$ -	\$ 89,865
27830100	Sheriff Victim Svcs Unit	\$ 700	\$ 1,750	\$ 2,450
29067000	Social Welfare	\$ 7,000	\$ -	\$ 7,000
29266200	Child Care Juvenile	\$ 1,902,110	\$ (9,700)	\$ 1,892,410
29266300	Child Care Social Services	\$ 1,045,500	\$ -	\$ 1,045,500
29568900	Veteran Services	\$ 1,606,235	\$ 3,110	\$ 1,609,345
29630100	Criminal Forfeiture	\$ 3,000	\$ -	\$ 3,000
29768900	CO Veterans SVS Fund	\$ 933,187	\$ -	\$ 933,187
Enterprise Funds				
54237100	Building & Safety	\$ 4,237,291	\$ 15,772	\$ 4,253,063
5780275	Septic Receiving	\$ 2,335,602	\$ -	\$ 2,335,602
58105400	Airport	\$ 1,639,885	\$ 387,500	\$ 2,027,385
58853800	LETS	\$ 6,061,070	\$ 7,884	\$ 6,068,954
59535100	Jail Commissary	\$ 186,309	\$ 25,000	\$ 211,309
Internal Service Funds				
63126500	Facility Services	\$ 3,058,098	\$ 3,478	\$ 3,061,576
63622800	Information Technology	\$ 5,279,039	\$ -	\$ 5,279,039
66126300	Car Pool	\$ 1,393,598	\$ 473,757	\$ 1,867,355
67785200	Benefit Fund	\$ 11,194,394	\$ -	\$ 11,194,394

REVENUES				
		2021 Amended		Proposed Amended
\$	(10,670,920)	\$ (831,579)	\$	(11,502,499)
\$	(14,000)	\$ -	\$	(14,000)
\$	(2,557,100)	\$ -	\$	(2,557,100)
\$	(61,518)	\$ -	\$	(61,518)
\$	(152,104)	\$ -	\$	(152,104)
\$	(41,357)	\$ -	\$	(41,357)
\$	(120,743)	\$ -	\$	(120,743)
\$	-	\$ (54,551)	\$	(54,551)
\$	(6,102,954)	\$ -	\$	(6,102,954)
\$	(10,000)	\$ -	\$	(10,000)
\$	(10,734)	\$ -	\$	(10,734)
\$	(193,598)	\$ 88,366	\$	(105,232)
\$	(308,005)	\$ -	\$	(308,005)
\$	(29,862)	\$ -	\$	(29,862)
\$	(5,600)	\$ -	\$	(5,600)
\$	(227,464)	\$ -	\$	(227,464)
\$	-	\$ -	\$	-
\$	(810,139)	\$ -	\$	(810,139)
\$	(169,821)	\$ -	\$	(169,821)
\$	(12,000)	\$ -	\$	(12,000)
\$	(135,198)	\$ -	\$	(135,198)
\$	-	\$ (9,000)	\$	(9,000)
\$	(30,000)	\$ -	\$	(30,000)
\$	-	\$ -	\$	-
\$	(3,700)	\$ -	\$	(3,700)
\$	(45,878)	\$ -	\$	(45,878)
\$	(4,600)	\$ -	\$	(4,600)
\$	(200,000)	\$ -	\$	(200,000)
\$	(2,266,080)	\$ -	\$	(2,266,080)
\$	(4,309,696)	\$ -	\$	(4,309,696)
\$	(372,250)	\$ -	\$	(372,250)
\$	(33,000)	\$ -	\$	(33,000)
\$	(20,000)	\$ -	\$	(20,000)
\$	(5,000)	\$ -	\$	(5,000)
\$	(10,000)	\$ -	\$	(10,000)
\$	(154,915)	\$ -	\$	(154,915)
\$	(6,625)	\$ -	\$	(6,625)
\$	(10,000)	\$ -	\$	(10,000)
\$	(89,865)	\$ -	\$	(89,865)
\$	(700)	\$ -	\$	(700)
\$	(7,000)	\$ -	\$	(7,000)
\$	(1,744,102)	\$ 9,700	\$	(1,734,402)
\$	(602,500)	\$ -	\$	(602,500)
\$	(1,053,000)	\$ -	\$	(1,053,000)
\$	(3,000)	\$ -	\$	(3,000)
\$	(903,486)	\$ -	\$	(903,486)
\$	(2,136,000)	\$ -	\$	(2,136,000)
\$	(2,335,700)	\$ -	\$	(2,335,700)
\$	(1,687,928)	\$ (387,500)	\$	(2,075,428)
\$	(5,712,042)	\$ -	\$	(5,712,042)
\$	(142,000)	\$ (70,000)	\$	(212,000)
\$	(2,642,261)	\$ -	\$	(2,642,261)
\$	(4,136,052)	\$ -	\$	(4,136,052)
\$	(1,556,407)	\$ -	\$	(1,556,407)
\$	(11,146,444)	\$ -	\$	(11,146,444)

RESOLUTION

NO: 2021-10-170

LIVINGSTON COUNTY

DATE: October 25, 2021

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**Resolution Authorizing an Additional Contribution to MERS in Fiscal Year 2021 – Administration**

**WHEREAS,** a fundamental objective of the Livingston County Board of Commissioners as an employer that offers pension benefits, is to fund the long term cost of the benefits promised to our employees: and

**WHEREAS,** eliminating or reducing long term liabilities by making additional payments to MERS is a priority as it affects both the financial health and sustainability of Livingston County; and

**WHEREAS,** there are several advantages to making additional payments to MERS including: 1) reducing our total unfunded pension liability 2) potential to reduce our future annual required contributions (ARC) and 3) additional assets to invest with the potential of a greater return than one would expect to earn in a traditional municipal operating investment; and

**WHEREAS,** MERS of Michigan allows employers making additional voluntary contributions to the Defined Benefit Plan to accelerate the funding by allocating the additional funds to a surplus division that is not associated with any particular employee group: and

**WHEREAS,** by allocating voluntary contributions in excess of the annual required contribution to a surplus division these funds will not be included in determining the annual employer contribution requirement for any employee group but will be included in determining the employers overall funded status; and

**WHEREAS,** the payment will be from funds identified as additional revenue earned above what was originally budgeted and \$1 million dollars of General Fund Balance for a total additional payment to MERS of \$2.3 million.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners hereby authorize an additional payment of \$2.3 million be made to MERS from General Fund, of which \$1 million will be from the General Fund Balance to fund the overall County pension liability.

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**MOVED:  
SECONDED:  
CARRIED:**