



FINANCE AND ASSET MANAGEMENT COMMITTEE MEETING AGENDA

January 10, 2022

IMMEDIATELY FOLLOWING THE GENERAL GOVERNMENT COMMITTEE MEETING

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://us02web.zoom.us/j/3997000062>

Pages

1. CALL MEETING TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CALL TO THE PUBLIC
5. DISCUSSION
 - 5.1. Budget to Actual Revenues and Expenses
 - 5.2. Pension Liability
 - 5.3. Capital Improvement Plan Overview
 - 5.4. ARPA Requirements and Requests
 - 5.5. Potential Upcoming Unbudgeted Expenditures and Revenue Reductions
 - 5.6. Strategic Plan Review
6. RESOLUTIONS FOR CONSIDERATION
 - 6.1. Board of Commissioners

Resolution Adopting the 2022 – 2026 Livingston County Strategic Plan
7. ADJOURNMENT

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Adopting the 2022 – 2026 Livingston County Strategic Plan – Board of Commissioners

WHEREAS, Livingston County’s previous strategic plan has expired; and

WHEREAS, the Board of Commissioners and elected officials met on May 3, 2021 to kick-off a strategic planning process with Dr. Lew Bender serving as the facilitator; and

WHEREAS, the Board of Commissioners, elected officials, and department heads participated in a day long strategic planning session with Dr. Bender on June 24, 2021, identifying a five-year vision and strategic areas of focus, each with one year tasks to pursue in 2022; and

WHEREAS, the Board of Commissioners, elected officials, and department heads all had an opportunity to review this draft during the month of November; and

WHEREAS, the strategic plan is intended to be a living document, subject to review and amendment in future years as determined by the Board of Commissioners.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the 2022 – 2026 Livingston County Strategic Plan.

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MOVED:

SECONDED:

CARRIED:



LIVINGSTON COUNTY

STRATEGIC PLAN 2022 - 2026





LIVINGSTON COUNTY BOARD OF COMMISSIONERS'

VISION TOUR - 2026



A Happy and Engaged Workforce

Frank but friendly and knowledgeable Commissioners
Commissioners that are innovative in supporting basic functions for elected officials and Department Directors
Whatever we do – we do it WELL!
Succession plans in place



Continued Financial Health

AAA bond rating
Healthy Reserves
Legacy funding
Revenue sources balanced with the wants and needs of citizens
Reduce liabilities (80% liability funded)
Balanced budget



Policy Committee



Healthy Community

Health Department
Emergency Management
Public Safety
Address the needs of an aging population



Smart Development as the County Grows

No unsafe dams or sewers
Protect more farmland



Infrastructure Master Plan (Remote Courts)

Consolidation of courts
Security of all buildings



Remain “Human” in a World of Technology

County-wide broadband with community partnerships
Technology modernization of systems – including harmonizing legacy system
Technology education for staff
Expand services balanced with education and communication



Proud Use of American Rescue Plan Act Funds (ARPA)



STRATEGIC AREA: **INFRASTRUCTURE**



GOAL 1 Ensure Safe Services

- No unsafe drains, sewers, public or private water or roads
- Flood prevention and mitigation
- System redundancy for water, fiber, etc.
- Systems master plan
- Collaboration with municipal systems



GOAL 2 County Security Needs And Consolidation

- Secure and safe facilities and practices
- Conduct a needs assessment for consolidation of the Courts, Sheriff's Office, and Prosecutor's Office



GOAL 3 Public Transportation

- More developed, appropriate, integrated public transportation



GOAL 4 Technology

- Technology upgrades
- County-wide broadband loop for rural access

2022

One Year Tasks

- Judicial assessment (secure and consolidated)
- Buildings site assessment
- Asset appraisals (Brighton Court, open property)
- Collaborative assessment (Post Office)
- Appoint a committee to study broadband, inventory, and set priorities
- Redesign County website
- Technology system inventory and assessment - interface, legacy, deficiencies, etc. (hardware & software)
- Public Relations campaign
- Establish funding proposal



STRATEGIC AREA: **HEALTHY FINANCES**



GOAL 1 Reduce Costs and Explore Funding Sources

- Reduce legacy costs and debt
- Find alternative funding sources
- Introduce and support cutting edge practices



GOAL 2 Collaboration

- Support the mission of Elected Department Heads
- Collaborate with other governments

2022

One Year Tasks

- Determine how to utilize \$37 million ARPA funding
- Departments to research new revenue streams
- Explore contract services that are being provided to other governments
- Explore adding a position of "County Grant Writer/Coordinator"
- Determine the "measurement" of legacy liability progress
- Explore innovative ways to fund legacy costs
- Review the current "charges for services" and keep current
- Explore the use of Consumer Price Index (CPI) adjustments in contracts and agreement



STRATEGIC AREA: **A HEALTHY COUNTY** (Community & Staff)



GOAL 1 Healthy Workforce

- A happy and engaged workforce
- Strong Board and staff relationships - frank, knowledgeable, and friendly



GOAL 2 Healthy Community

- Strong vital services – EMS, Sheriff, etc.
- Address the needs of an aging community
- Support for smart economic development for the rural community
- Public education – new IT Communications and Interactions
- Support and enhance the County Parks

2022

One Year Tasks

- County Open House for all departments
- Continue employee survey and department specific training
- Open conversation with the board – “open hours”
- Conduct an employee wage and benefits survey
- Revisit and resume the work for the aging community from the 2020 strategic plan
- Continue the partnership with SPARK and EDC



STRATEGIC PLAN: **ACKNOWLEDGMENTS**

Thank you to the following individuals for their hard work and commitment to Livingston County's 2022 - 2026 Strategic Plan

County Commissioners

Wes Nakagiri - Chairman

Carol Griffith - Vice Chairwoman

Martin Smith

Carol Sue Reader

Doug Helzerman

Jay Drick

Mitchell Zajac

Jay Gross

Brenda Plank

Treasurer: Jenny Nash

Prosecutor: David Reader

Sheriff: Mike Murphy

County Clerk: Elizabeth Hundley

Register of Deeds: Brandon Denby

Drain Commissioner: Brian Jonckheere

County Administrator: Nathan Burd

Chief Financial Officer and Deputy
County Administrator: Cindy Catanach

EMS Director: David Feldpausch

EMS Deputy Director: Amy Chapman

Emergency Management Director:
Therese Cremonette

Animal Shelter: Christy Peterson

911 Director: Chad Chewing

Chief Information Officer (IT): Kris Tobbe

Equalization Director: Sue Bostwick

Health Officer: Dianne McCormick

Deputy Health Officer: Matt Bolang

Public Defender: Karen Groenhout

LETS (Transportation) Director: Greg
Kellogg

Building Official: Rick Swanson (in place
of Jim Rowell)

Veterans Services Director: Mary Durst

Facility Services Director: Chris Folts

HR Director: Jennifer Palmbo

Planning Director: Kathleen Kline-Hudson

Principal Planner: Scott Barb

Airport Manager: Mark Johnson

Communications Manager: Allison Na-
lepa

Court Administrators: Roberta Sacharski,
Debby Shaw, Marisa Lutz

Friend of the Court Director: Melissa
Scharrer

Facilitator: Dr. Lew Bender