



## LIVINGSTON COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

January 18, 2022, 6:00 p.m.

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://us02web.zoom.us/j/3997000062>

*"The mission of Livingston County is to be an effective and efficient steward in delivering services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside and recreate in Livingston County."*

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### Pages

1. CALL MEETING TO ORDER
2. MOMENT OF SILENT REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ROLL CALL
5. CORRESPONDENCE
6. CALL TO THE PUBLIC
7. APPROVAL OF MINUTES
  - a. Minutes of meeting dated:  
January 3, 2022
8. TABLED ITEMS FROM PREVIOUS MEETINGS
9. APPROVAL OF AGENDA
10. REPORTS
11. PUBLIC HEARING
  - CDBG Grant Closeout
  - a. Call Public Hearing to Order  
(Motion Required)
  - b. Public Comments
  - c. Adjourn the Public Hearing  
(Motion Required)
12. RESOLUTIONS FOR CONSIDERATION

- a.     **2022-01-004** 7  
  
Resolution Authorizing the 2022 Software and Maintenance Services Renewal with Central Square and State of Michigan JIS (Judicial Information Services) to Provide Software Support and Maintenance Services - Central Dispatch, Livingston County Courts and Information Technology
- b.     **2022-01-005** 41  
  
Resolution to Concur with the Livingston County Aeronautical Facilities Board and Authorize a Purchase Order to Arbor Master Tree Service for the Trimming and Removal of Trees that Encroach the Livingston County Airport – Airport
- c.     **2022-01-006** 48  
  
Resolution Authorizing Specialty Courts and Programs to Accept the Bureau of Justice Assistance Grant Award for the Adult Drug Court Program for FY2022-FY2025 – Central Services
- d.     **2022-01-007** 50  
  
Resolution Adopting the 2022 – 2026 Livingston County Strategic Plan – Board of Commissioners
- 13.    **ACCOUNTS PAYABLE REPORTS**
  - a.     **Claims dated:**  
  
January 18, 2022
  - b.     **Payables dated:**  
  
December 17, 2021 through January 6, 2022
- 14.    **CALL TO THE PUBLIC**
- 15.    **ADJOURNMENT**

# LIVINGSTON COUNTY BOARD OF COMMISSIONERS

## MEETING MINUTES



January 3, 2022, 5:30 P.M.

Board of Commissioners Meeting Location  
304 E. Grand River Ave., Board Chambers, Howell, Michigan  
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC  
<https://us02web.zoom.us/j/3997000062>

Members Present: Wes Nakagiri, Carol Griffith, Martin Smith, Carol Sue Reader, Douglas Helzerman, Jay Drick, Mitchell Zajac, Brenda Plank

Members Absent: Jay Gross

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### 1. CALL MEETING TO ORDER

The meeting was called to order by County Clerk Elizabeth Hundley at 5:30 p.m.

### 2. MOMENT OF SILENT REFLECTION

### 3. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

### 4. ROLL CALL

Roll call by the Clerk indicated the presence of a quorum.

### 5. CORRESPONDENCE

1. Eaton County Resolution 21-12-125 to Condemn Federal Vaccine & Testing Mandates

Motion to receive and place on file the correspondence.

It was moved by B. Plank  
Seconded by M. Zajac

**MOTION Carried (8-0-1)**

### 6. CALL TO THE PUBLIC

The following persons addressed the Board: Commissioner Helzerman; Mary Robinson, Executive Director, Livingston County Convention and Visitors Bureau; and Chuck Wright, Handy Township.

### 7. APPROVAL OF MINUTES

1. Minutes of Meeting Dated: December 13, 2021

2. Minutes of Meeting Dated: December 22, 2021

Motion to approve the minutes as presented.

It was moved by C. Reader  
Seconded by D. Helzerman

**MOTION Carried (8-0-1)**

### 8. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

**9. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

It was moved by C. Griffith  
Seconded by B. Plank

**MOTION Carried (8-0-1)**

**10. REPORTS**

Commissioner Nakagiri spoke regarding remote attendance at meetings by Commissioners.

Commissioner Helzerman spoke regarding changes to the Board rules and committees.

**11. APPROVAL OF CONSENT AGENDA ITEMS**

None.

**12. RESOLUTIONS FOR CONSIDERATION**

Resolutions 2022-01-001 through 2022-01-003

**12.a 2022-01-001**

Election of Board Chair for 2022

Commissioner Helzerman nominated Commissioner Plank for Chair of the Livingston County Board of Commissioners for 2022.

Commissioner Zajac nominated Commissioner Nakagiri for Chair of the Livingston County Board of Commissioners for 2022.

Nominations for Board Chair closed.

Election of Board Chair from the two nominees, Commissioner Plank and Commissioner Nakagiri.

Roll Call Vote:

Commissioner Smith voted for Commissioner Nakagiri

Commissioner Reader voted for Commissioner Nakagiri

Commissioner Nakagiri voted for Commissioner Nakagiri

Commissioner Zajac voted for Commissioner Nakagiri

Commissioner Drick voted for Commissioner Nakagiri

Commissioner Griffith voted for Commissioner Nakagiri

Commissioner Gross was absent

Commissioner Plank voted for Commissioner Nakagiri

Commissioner Helzerman voted for Commissioner Nakagiri

**Carried (8-0-1)**

Commissioner Nakagiri elected Chair of the Livingston County Board of Commissioners for 2022.

5:48 p.m. Meeting turned over to Chairman Nakagiri

**12.b 2022-01-002**

Election of Board Vice-Chair for 2022

Commissioner Nakagiri nominated Commissioner Griffith for Vice Chair of the Livingston County Board of Commissioners for 2022.

Motion to close the nominations.

It was moved by D. Helzerman  
Seconded by M. Zajac

**MOTION Carried (8-0-1)**

Election of Board Vice Chair with Commissioner Griffith as the nominee.

**Carried (8-0-1)**

Commissioner Griffith is elected Vice Chair of the Livingston County Board of Commissioners for 2022.

**12.c 2022-01-003**

Resolution Adopting Rules of the Livingston County Board of Commissioners and to Establish Meeting Dates for 2022 – Board of Commissioners

It was moved by D. Helzerman to adopt the status quo version.  
Seconded by C. Griffith  
Discussion

Yes (1): D. Helzerman; No (7): W. Nakagiri, C. Griffith, M. Smith, C. Reader, J. Drick, M. Zajac, and B. Plank; Absent (1): J. Gross

**MOTION Failed (1-7-1)**

Motion to adopt the new proposed Board Rules drafted by Commissioner Nakagiri.

It was moved by B. Plank  
Seconded by M. Zajac  
Discussion

Motion to amend the Board Rules to have the Compensation Study originate in the Personnel Committee.

It was moved by M. Smith  
Seconded by B. Plank  
Discussion

Yes (6): M. Smith, D. Helzerman, C. Griffith, C. Reader, J. Drick, and B. Plank;  
No (2): W. Nakagiri, and M. Zajac, Absent (1): J. Gross

**MOTION to Amend Carried (6-2-1)**

Motion to amend Board Rules to have the Capital Improvement Plan originate in the General Government Committee.

It was moved by M. Smith  
Seconded by C. Griffith  
Discussion

Yes (1): M. Smith; No (7): D. Helzerman, C. Griffith, W. Nakagiri, C. Reader, J. Drick, B. Plank and M. Zajac, Absent (1): J. Gross

**MOTION to Amend Failed (1-7-1)**

Motion to amend Board Rules to have all ARPA fund requests submitted to Finance/Asset Management Committee.

It was moved by M. Smith  
Seconded by M. Zajac  
Discussion

**MOTION to Amend Carried (8-0-1)**

Motion to amend Board Rules to have all second meetings start immediately following the conclusion of the first meeting.

It was moved by D. Helzerman  
Seconded by C. Reader  
Discussion

**MOTION to Amend Carried (8-0-1)**

Motion to amend Board Rules to allow Committee meetings to have one Call to the Public, but Full Board meetings will have two Calls to the Public with a two minute limit for the second Call to the Public.

It was moved by D. Helzerman  
Seconded by B. Plank  
Discussion

Yes (7): D. Helzerman, W. Nakagiri, M. Zajac C. Griffith, M. Smith, C. Reader, and B. Plank; No (1): J. Drick; Absent (1): J. Gross

**MOTION to Amend Carried (7-1-1)**

Motion to amend Board Rules under the Finance/Asset Management Committee to allow the Strategic Plan to be developed under the appropriate sub-Committee.

It was moved by C. Griffith  
Seconded by D. Helzerman  
Discussion

Yes (5): C. Griffith, D. Helzerman, M. Smith, C. Reader, and J. Drick; No (3): W. Nakagiri, B. Plank, and M. Zajac, Absent (1): J. Gross

**MOTION to Amend Carried (5-3-1)**

Motion to adopt the Board Rules as drafted by Commissioner Nakagiri, as amended.

It was moved by B. Plank  
Seconded by M. Zajac

**MOTION Carried (8-0-1)**

**13. CALL TO THE PUBLIC**

Chuck Wright, Handy Township, addressed the Board.

**14. ADJOURNMENT**

Motion to adjourn the meeting at 7:22 p.m.

It was moved by D. Helzerman  
Seconded by C. Griffith

**MOTION Carried (8-0-1)**

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Elizabeth Hundley Livingston County Clerk

RESOLUTION

NO: 2022-01-004

LIVINGSTON COUNTY

DATE: January 18, 2022

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**Resolution Authorizing the 2022 Software and Maintenance Services Renewal with Central Square and State of Michigan JIS (Judicial Information Services) to Provide Software Support and Maintenance Services - Central Dispatch, Livingston County Courts and Information Technology**

**WHEREAS,** in order to ensure continuity of technical support services and software upgrades for the software used by County Departments, there is a need to renew the following annual software maintenance and services; and

**WHEREAS,** the renewals are in compliance with the Livingston County Procurement Policy; and

**WHEREAS,** funding is available in the 2022 Information Technology Budget.

Vendor	Total of Renewal	Renewal Dates
State of Michigan - JIS	\$102,924.99	1/1/2022 - 12/31/2022
Central Square	\$336,457.32	1/1/2022 - 12/31/2022
Priority Dispatch	\$379,485.00	01/01/2022 - 12/31/2026

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the purchase of renewal software maintenance and services for State of Michigan JIS in an amount not to exceed \$102,925 and Central Square public safety in an amount not to exceed \$336,458.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the purchase of a (5) five-year renewal software maintenance and services for Priority Dispatch in an amount not to exceed \$79,233 annually for each of the (5) five years and a total of \$379,485 over (5) five years.

**BE IT FURTHER RESOLVED** that the Chair of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, and future amendments for contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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MOVED:  
SECONDED:  
CARRIED:

110 Regent Street, Suite 500  
Salt Lake City, UT 84111  
USA  
[www.prioritydispatch.net](http://www.prioritydispatch.net)  
Prepared By: Jon Stones  
Phone: (800) 363-9127  
Direct: Ext. 149  
Email: [jon.stones@prioritydispatch.net](mailto:jon.stones@prioritydispatch.net)

Agency:  
Agency ID#:  
Quote #:  
Date:  
Offer Valid Through:  
Payment Terms

Livingston County 911  
2269  
Q-58482  
10/14/2021  
1/14/2022  
Net 30

Currency:

USD

**Bill To:**  
Livingston County 911  
Chad Chewning  
300 S Highlander Way  
Howell, Michigan 48843-3974  
United States

**Ship To:**  
Livingston County 911  
Chad Chewning  
300 S Highlander Way  
Howell, Michigan 48843-3974  
United States

Product	Qty	Amount
Priority Dispatch System ESP (P) P System License Renewal, Service & Support	11	USD 14,080.00
ProQA Backup License ESP (B) M/F/P License Renewal, Service & Support	2	USD 0.00
Protocol Training and Certification for EMD Materials, tuition and certification	5	USD 1,825.00
Protocol Training and Certification for EFD Materials, tuition and certification	5	USD 1,825.00
Protocol Training and Certification for EPD Materials, tuition and certification	5	USD 1,825.00
IAED Recertification Fee - Three Certs Recertification fee	22	USD 2,420.00
ED-Q Recertification	3	USD 300.00
IAED Accreditation Application Fee EMD IAED fee for accreditation	1	USD 700.00
IAED Accreditation Application Fee EFD IAED fee for accreditation	1	USD 700.00
IAED Accreditation Application Fee EPD IAED fee for accreditation	1	USD 700.00
Q Plus for EMD Quality Performance Review - EMD Expert case review and reporting. Subscription auto-renews without written cancellation	780	USD 14,820.00
Q Plus for EFD Quality Performance Review Service - EFD Expert case review and reporting. Subscription auto-renews without written cancellation	576	USD 10,944.00

Product	Qty	Amount
Q Plus for EPD Quality Performance Review Service - EPD Expert case review and reporting. Subscription auto-renews without written cancellation	996	USD 18,924.00
Train AI ProQA calltaking training simulator powered by artificial intelligence (AI). Price is based on hourly usage and is sold in blocks of 100.	300	USD 4,500.00
Priority Explore Artificial Intelligence and data analytics tool Annual fee is renewing	1	USD 12,500.00
Priority Explore Discount Discount for early adopters and development partners	1	USD -3,125.00
PDC System Annual ESP & Services: 1/1/22- 12/31/22 TOTAL:		USD 82,938.00

Product	Qty	Amount
Priority Dispatch System ESP (P) P System License Renewal, Service & Support	11	USD 14,080.00
ProQA Backup License ESP (B) M/F/P License Renewal, Service & Support	2	USD 0.00
Protocol Training and Certification for EMD Materials, tuition and certification	5	USD 1,825.00
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"To lead the creation of meaningful change in public safety and health."

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Train AI ProQA calltaking training simulator powered by artificial intelligence (AI). Price is based on hourly usage and is sold in blocks of 100.	300	USD 5,100.00
Priority Explore Artificial Intelligence and data analytics tool Annual fee is renewing	1	USD 12,500.00
Priority Explore Discount Discount for early adopters and development partners	1	USD -2,500.00
PDC System Annual ESP & Services: 1/1/23- 12/31/23 TOTAL:		USD 84,163.00

Product	Qty	Amount
Priority Dispatch System ESP (P) P System License Renewal, Service & Support	11	USD 14,080.00
ProQA Backup License ESP (B) M/F/P License Renewal, Service & Support	2	USD 0.00
Protocol Training and Certification for EMD Materials, tuition and certification	5	USD 1,825.00
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Train AI ProQA calltaking training simulator powered by artificial intelligence (AI). Price is based on hourly usage and is sold in blocks of 100.	400	USD 7,200.00
Priority Explore Artificial Intelligence and data analytics tool Annual fee is renewing	1	USD 12,500.00
Priority Explore Discount Discount for early adopters and development partners	1	USD -1,250.00
PDC System Annual ESP & Services: 1/1/24- 12/31/24 TOTAL:		USD 87,513.00

Product	Qty	Amount
Priority Dispatch System ESP (P) P System License Renewal, Service & Support	11	USD 14,080.00
ProQA Backup License ESP (B) M/F/P License Renewal, Service & Support	2	USD 0.00
Protocol Training and Certification for EMD Materials, tuition and certification	5	USD 1,825.00
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IAED Accreditation Application Fee EPD IAED fee for accreditation	1	USD 700.00
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Q Plus for EFD Quality Performance Review Service - EFD Expert case review and reporting. Subscription auto-renews without written cancellation	576	USD 10,944.00

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Priority Explore Artificial Intelligence and data analytics tool Annual fee is renewing	1	USD 12,500.00
Priority Explore Discount Discount for early adopters and development partners	1	USD -1,250.00
PDC System Annual ESP & Services: 1/1/25- 12/31/25 TOTAL:		USD 87,513.00

Product	Qty	Amount
Priority Dispatch System ESP (P) P System License Renewal, Service & Support	11	USD 17,050.00
ProQA Backup License ESP (B) M/F/P License Renewal, Service & Support	2	USD 0.00
Protocol Training and Certification for EMD Materials, tuition and certification	5	USD 1,825.00
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Q Plus for EFD Quality Performance Review Service - EFD Expert case review and reporting. Subscription auto-renews without written cancellation	576	USD 10,944.00

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Train AI ProQA calltaking training simulator powered by artificial intelligence (AI). Price is based on hourly usage and is sold in blocks of 100.	400	USD 7,200.00
Priority Explore Artificial Intelligence and data analytics tool Annual fee is renewing	1	USD 12,500.00
Priority Explore Discount Discount for early adopters and development partners	1	USD -1,250.00
PDC System Annual ESP & Services: 1/1/26- 12/31/26 TOTAL:		USD 90,483.00

Subtotal	USD 82,938.00
Estimated Tax	
Total	USD 82,938.00

Customer Signature:		Date:	
Customer Name:		Purchase Order ID:	
Expiration Date:			

## TERMS AND CONDITIONS

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>

"To lead the creation of meaningful change in public safety and health."



# Invoice

Invoice No (1 of 1)	Date	Page
335543	11/1/2021	1 of 10

Superior, LLC, a CentralSquare Company  
1000 Business Center Drive  
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

**Bill To**

Livingston County  
Information Technology  
Attn Candy Atkins  
304 E. Grand River Ave.  
HOWELL MI 48843  
United States

**Ship To**

Livingston County  
Information Technology  
Attn Candy Atkins  
304 E. Grand River Ave.  
HOWELL MI 48843  
United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
6125LG	Livingston County		USD	Net 30	12/31/2021

	Description	Units	Rate	Extended
Contract No. Q-66132				
1	OSSI State of MI-PACC-PAMM Interface - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$926.10	\$926.10
2	JMS-MS DISPLAY - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,664.35	\$1,664.35
3	ONESolution State Livescan Interface - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$2,176.47	\$2,176.47
4	JMS-MS DISPLAY - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$8,535.11	\$8,535.11
5	ONESolution Police-to-Police - Annual Subscription Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$0.00	\$0.00
6	ONESolution MFR Client-Accident Reporting - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$9,559.87	\$9,559.87
7	ONESolution MFR Client-MOBLAN Version - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$3,300.42	\$3,300.42
8	ONESolution Records Management System - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$37,554.53	\$37,554.53
9	ONESolution Multi-Jurisdictional RMS Option - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,251.82	\$1,251.82



Superior, LLC, a CentralSquare Company  
 1000 Business Center Drive  
 Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

# Invoice

Invoice No (1 of 1)	Date	Page
335543	11/1/2021	2 of 10

**Bill To**

Livingston County  
 Information Technology  
 Attn Candy Atkins  
 304 E. Grand River Ave.  
 HOWELL MI 48843  
 United States

**Ship To**

Livingston County  
 Information Technology  
 Attn Candy Atkins  
 304 E. Grand River Ave.  
 HOWELL MI 48843  
 United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
6125LG	Livingston County		USD	Net 30	12/31/2021

	Description	Units	Rate	Extended
10	ONESolution Accident - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$2,418.29	\$2,418.29
11	ONESolution Barcoding Server License - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$796.62	\$796.62
12	ONESolution Barcoding Hand-Held Client License - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$3,630.23	\$3,630.23
13	ONESolution Bike Registration - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$341.41	\$341.41
14	ONESolution Civil Processing - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,615.98	\$1,615.98
15	ONESolution Fleet Vehicle Maintenance - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$341.41	\$341.41
16	ONESolution Accident Wizard Base Server License - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,138.00	\$1,138.00
17	ONESolution Accident Wizard - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$4,404.52	\$4,404.52
18	ONESolution Fire Arms Application Permit - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$341.41	\$341.41



# Invoice

Invoice No (1 of 1)	Date	Page
335543	11/1/2021	3 of 10

Superior, LLC, a CentralSquare Company  
1000 Business Center Drive  
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

**Bill To**

Livingston County  
Information Technology  
Attn Candy Atkins  
304 E. Grand River Ave.  
HOWELL MI 48843  
United States

**Ship To**

Livingston County  
Information Technology  
Attn Candy Atkins  
304 E. Grand River Ave.  
HOWELL MI 48843  
United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
6125LG	Livingston County		USD	Net 30	12/31/2021

	Description	Units	Rate	Extended
19	ONESolution MCT Client-Digital Dispatch - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$6,567.37	\$6,567.37
20	ONESolution MCT Client-MAPS - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,320.10	\$1,320.10
21	ONESolution MCT Client AVL License - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$990.17	\$990.17
22	ONESolution MCT Client-Digital Dispatch - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$221.75	\$221.75
23	ONESolution MCT Client-MAPS - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$44.63	\$44.63
24	ONESolution MCT Client AVL License - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$33.48	\$33.48
25	ONESolution MFR Client-Arrest - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$66.93	\$66.93
26	ONESolution MFR Client-Accident Reporting - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$111.57	\$111.57
27	ONESolution MFR Client-Citation - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$111.57	\$111.57
28	ONESolution Accident Wizard - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$33.48	\$33.48

Superior, LLC, a CentralSquare Company  
1000 Business Center Drive  
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

**Bill To**

Livingston County  
Information Technology  
Attn Candy Atkins  
304 E. Grand River Ave.  
HOWELL MI 48843  
United States

**Ship To**

Livingston County  
Information Technology  
Attn Candy Atkins  
304 E. Grand River Ave.  
HOWELL MI 48843  
United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
6125LG	Livingston County		USD	Net 30	12/31/2021

	Description	Units	Rate	Extended
29	ONESolution MFR Client - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$221.75	\$221.75
30	ONESolution MCT Client License for Message Switch - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,071.06	\$1,071.06
31	ONESolution Bradshaw Consulting Group Marvliis Client - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$4,016.52	\$4,016.52
32	ONESolution MCT Client License for Message Switch - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$66.93	\$66.93
33	ONESolution Mobile Server Software - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$14,518.23	\$14,518.23
34	ONESolution MCT Client-Digital Dispatch - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$29,889.98	\$29,889.98
35	ONESolution MCT Client-MAPS - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$6,019.39	\$6,019.39
36	ONESolution MCT to ACS FIREHOUSE Interface - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,920.40	\$1,920.40
37	ONESolution MCT Client AVL License - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$8,961.88	\$8,961.88



Superior, LLC, a CentralSquare Company  
1000 Business Center Drive  
Lake Mary, FL 32746

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## Invoice

Invoice No (1 of 1)	Date	Page
335543	11/1/2021	5 of 10

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Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
6125LG	Livingston County		USD	Net 30	12/31/2021

	Description	Units	Rate	Extended
38	ONESolution MCT Client AVL License - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$4,498.83	\$4,498.83
39	ONESolution State/NCIC Messaging Software - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$5,121.09	\$5,121.09
40	ONESolution MCT Client License for Message Switch - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,536.16	\$1,536.16
41	ONESolution Mobile Field Reporting Server - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$7,954.75	\$7,954.75
42	ONESolution MFR Client-Arrest - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$5,737.15	\$5,737.15
43	ONESolution MFR Client-Citation - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$9,559.87	\$9,559.87
44	ONESolution MFR Client - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$19,022.72	\$19,022.72
45	ONESolution Rip & Run Printing/Faxing - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,920.40	\$1,920.40
46	ONESolution CAD Resource Monitor Display License With Maps - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$3,456.80	\$3,456.80



Superior, LLC, a CentralSquare Company  
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## Invoice

Invoice No (1 of 1)

335543

Date

11/1/2021

Page

6 of 10

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Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
6125LG	Livingston County		USD	Net 30	12/31/2021

	Description	Units	Rate	Extended
47	ONESolution RMS Map Display & Pin Mapping License - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$5,690.08	\$5,690.08
48	ONESolution Parking Ticket Administration - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,593.22	\$1,593.22
49	ONESolution Pawn Shop/Pawn Watch - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$796.62	\$796.62
50	ONESolution Quartermaster - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,251.82	\$1,251.82
51	ONESolution Crime Analysis - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$2,845.05	\$2,845.05
52	ONESolution Property & Evidence - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,479.42	\$1,479.42
53	ONESolution RMS Training Module - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$796.62	\$796.62
54	ONESolution Link Analysis - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$6,372.90	\$6,372.90
55	ONESolution Michigan JIS Interface - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,707.04	\$1,707.04
56	ONESolution Notification - Annual Maintenance Fee Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$6,401.35	\$6,401.35



Superior, LLC, a CentralSquare Company  
 1000 Business Center Drive  
 Lake Mary, FL 32746

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Invoice No (1 of 1)	Date	Page
335543	11/1/2021	7 of 10

**Bill To**

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Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
6125LG	Livingston County		USD	Net 30	12/31/2021

	Description	Units	Rate	Extended
57	ONESolution Residential Security Watch - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$341.41	\$341.41
58	ONESolution Jail Management System - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$7,681.60	\$7,681.60
59	ONESolution Jail Management System - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$896.18	\$896.18
60	ONESolution JMS VINE Interface - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$384.09	\$384.09
61	ONESolution IC Solutions Phone System Interface - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$640.13	\$640.13
62	ONESolution Barcoding Hand-Held Client License - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$408.24	\$408.24
63	ONESolution Northpointe Classification System Interface - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,280.28	\$1,280.28
64	ONESolution CAD OpCenter - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$5,690.08	\$5,690.08
65	ONESolution RMS OpCenter - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$5,690.08	\$5,690.08



# Invoice

Invoice No (1 of 1)	Date	Page
335543	11/1/2021	8 of 10

Superion, LLC, a CentralSquare Company  
1000 Business Center Drive  
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

**Bill To**

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HOWELL MI 48843  
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United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
6125LG	Livingston County		USD	Net 30	12/31/2021

	Description	Units	Rate	Extended
66	ONESolution Mugshot Capture Station Software - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,408.29	\$1,408.29
67	ONESolution Keefe Commissary Interface-Funds Level - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,280.28	\$1,280.28
68	ONESolution CAD Resource Monitor Display License With Maps - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$384.09	\$384.09
69	ONESolution Police-to-Citizen - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,944.81	\$1,944.81
70	ONESolution Computer-Aided Dispatch System - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$32,954.10	\$32,954.10
71	ONESolution Map Converter Software - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$896.18	\$896.18
72	ONESolution CAD Console License - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$4,327.29	\$4,327.29
73	ONESolution CAD Map Display & Map Maint Software Lic - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,920.40	\$1,920.40
74	ONESolution CAD Map Display & Map Maint Software Lic - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$7,169.38	\$7,169.38



Superior, LLC, a CentralSquare Company  
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# Invoice

Invoice No (1 of 1)	Date	Page
335543	11/1/2021	9 of 10

## Bill To

Livingston County  
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## Ship To

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United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
6125LG	Livingston County		USD	Net 30	12/31/2021

	Description	Units	Rate	Extended
75	ONESolution Multi-Jurisdictional Dispatch Option - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,280.28	\$1,280.28
76	ONESolution E911 Interface - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,920.40	\$1,920.40
77	ONESolution CAD to ACS FIREHOUSE RMS Interface - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,408.29	\$1,408.29
78	ONESolution Pagegate Interface - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$256.06	\$256.06
79	ONESolution Alpha Numeric Paging - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,920.40	\$1,920.40
80	ONESolution CAD Client AVL License - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$4,096.93	\$4,096.93
81	ONESolution Medical ProQA/Paramount Interface - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,920.40	\$1,920.40
82	ONESolution Fire ProQA/Paramount Interface - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,123.13	\$1,123.13
83	ONESolution Law ProQA/Paramount Interface - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,123.13	\$1,123.13



Superion, LLC, a CentralSquare Company  
1000 Business Center Drive  
Lake Mary, FL 32746

Billing Inquiries: Accounts.Receivable@centralsquare.com

## Invoice

Invoice No (1 of 1)	Date	Page
335543	11/1/2021	10 of 10

**Bill To**

Livingston County  
Information Technology  
Attn Candy Atkins  
304 E. Grand River Ave.  
HOWELL MI 48843  
United States

**Ship To**

Livingston County  
Information Technology  
Attn Candy Atkins  
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HOWELL MI 48843  
United States

Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
6125LG	Livingston County		USD	Net 30	12/31/2021

	Description	Units	Rate	Extended
84	ONESolution Mugshot Capture Station Software-Add'l - Annual Maintenance Fee  Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$796.62	\$796.62
85	ONESolution JMS Generic Export Interface - Annual Maintenance Fee ONESolution JMS Generic Export Interface Maintenance: Start:1/1/2022, End: 12/31/2022	1	\$1,389.15	\$1,389.15

**Please include invoice number(s) on your remittance advice, made payable to Superior, LLC**  
**ACH:**  
Routing Number 121000358  
Account Number 1416612641  
E-mail payment details to: Accounts.Receivable@CentralSquare.com

**Check:**  
12709 Collection Center Drive  
Chicago, IL 60693

<b>Subtotal</b>	\$336,457.32
<b>Tax</b>	\$0.00
<b>Invoice Total</b>	\$336,457.32
<b>Payments Applied</b>	\$0.00
<b>Balance Due</b>	<b>\$336,457.32</b>



## Michigan Supreme Court

State Court Administrative Office  
Michigan Hall of Justice  
P.O. Box 30048  
Lansing, Michigan 48909  
Phone 517-373-0128

Thomas P. Boyd  
State Court Administrator

### MEMORANDUM

DATE: May 11, 2021

TO: Chief Judges (JIS Courts)  
cc: Court Administrators and Probate Registers (JIS Courts)

FROM: Tom Boyd, State Court Administrator

RE: User Fees for 2022

---

To assist your court in preparing for the next fiscal year, this memo provides the 2022 user fees for your court. To maintain excellent service to you at the lowest cost possible, there is a \$500 increase to the base rate per court that will take effect in 2022. That rate will increase from \$9,500 to \$10,000 per court per year. Additionally, due to the anomalous filing levels in 2020, we will use the average annual filings from 2017-2019 to calculate the user fees. As in the past, no court will be charged more than 5% above current rates. We will continue to evaluate our expenses and adjust the user fees each year.

The next page shows two fees: (1) the amount that the State Court Administrative Office (SCAO) calculated for your court based on the user fee formula and (2) the amount that is five percent more than what your court currently pays. The 2022 fee for your court will be the LOWER of these two amounts.

The Michigan Supreme Court and SCAO value your commitment to working with our expert information technology team at JIS and are committed to making sure that trial courts have access to technologies that increase efficiency and improve service to the public. The latest innovations available from JIS include the text reminder system, iSeries hosting, docket displays, case searches, calendar integration, digital court recording integration, and future products to be announced.

Please contact Nicole Ealy, Supreme Court Finance, at 517-373-2091 or [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov) with any questions.

## User Fees

Effective January 1, 2022

***The 2022 User Fee for the 44th Circuit Court - Livingston is \$38,591.92***

### 44th Circuit Court - Livingston

Average Annual New Filings	2,594.33
Per Case Rate	\$10.25
Base Rate Per Court	\$10,000.00
Base Fee	\$36,591.92
Jury Module, <i>if applicable</i>	NA
LEIN/SOS Module, <i>applicable to circuit and district courts</i>	\$2,000.00
<u>Hosting Fee, <i>if applicable</i></u>	<u>NA</u>
<b>2022 Calculated User Fee</b>	<b>= \$38,591.92</b>

<u>Current User Fee</u>	<u>\$38,091.92</u>
<b>5% Increase</b>	<b>= \$39,996.52</b>

*Between the 2022 Calculated User Fee and a 5% Increase, the court pays the LOWER amount.*

***The 2022 User Fee for the 44th Circuit Court - Livingston is \$38,591.92.***

This memo and corresponding attachments were sent to the following e-mail addresses. To add an e-mail address to this list, please contact Nicole Ealy.

rsacharski@livgov.com  
hgermain@livgov.com  
analepa@livgov.com  
mhatty@livgov.com

---

If you have any questions, please contact:

Nicole Ealy  
Supreme Court Finance  
E-mail [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov)  
Phone 517-373-2091

## 2022 JIS USER FEE FORMULA

### BASE FEE

Obtain the three-year average annual new filings from 2017 to 2019. Include the juvenile adoption cases with probate court, unless the court does not use the juvenile/adoption module. Exclude parking from district and municipal courts. Multiply the average annual new filings by the appropriate per-case-rate, then add the base rate.

Per Case Rate Circuit/Probate	Per Case Rate District/Municipal	Base Rate Per Court
\$10.25	\$1.40	\$10,000.00

### ADDITIONAL SERVICE FEES

Fees for additional services are calculated as follows and added to the base fee.

Jury Module	The jury module fee is 10 percent of the court's base fee. Probate and district courts where the circuit court receives the jury module are exempt from this fee.
LEIN/SOS Module	The LEIN/SOS module fee is \$2,000 per circuit court and \$2,000 per district court. This fee is not optional for circuit and district courts.
Hosting Fee	The hosting fee is \$0.20 per case.

### 5% CAP ON 2022 JIS USER FEES

The maximum increase per court from the current user fee is 5%.

#### ***Example XYZ Court***

Average Annual New Filings	23,207
Per Case Rate	\$1.40
Base Rate Per Court	\$10,000.00
Base Fee	\$42,489.80
Jury Module, <i>if applicable</i>	\$4,248.98
LEIN/SOS Module, <i>applicable to circuit and district courts</i>	\$2,000.00
Hosting Fee, <i>if applicable</i>	\$4,641.40
<b>2022 Calculated User Fee</b>	<b>= \$53,380.18</b>
<u>Current User Fee</u>	<u>\$44,600.00</u>
<b>5% Increase</b>	<b>= \$46,830.00</b>

*Between the 2022 Calculated User Fee and a 5% Increase, the court pays the LOWER amount.*

***The 2022 User Fee for the XYZ Court is \$46,830.00.***



## Additional User Fee Invoice Recipient

Quarterly user fee invoices are e-mailed to the court administrator. To add another recipient to these e-mail messages, please complete the following and send it to Nicole Ealy, Supreme Court Finance, by e-mail at [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov).

In addition to the court administrator, please send the quarterly user fee invoice to the following person:

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Court: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

-----

Send this information to:  
Nicole Ealy  
Supreme Court Finance  
E-mail [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov)



## Michigan Supreme Court

State Court Administrative Office  
Michigan Hall of Justice  
P.O. Box 30048  
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Thomas P. Boyd  
State Court Administrator

### MEMORANDUM

DATE: May 11, 2021

TO: Chief Judges (JIS Courts)  
cc: Court Administrators and Probate Registers (JIS Courts)

FROM: Tom Boyd, State Court Administrator

RE: User Fees for 2022

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The next page shows two fees: (1) the amount that the State Court Administrative Office (SCAO) calculated for your court based on the user fee formula and (2) the amount that is five percent more than what your court currently pays. The 2022 fee for your court will be the LOWER of these two amounts.

The Michigan Supreme Court and SCAO value your commitment to working with our expert information technology team at JIS and are committed to making sure that trial courts have access to technologies that increase efficiency and improve service to the public. The latest innovations available from JIS include the text reminder system, iSeries hosting, docket displays, case searches, calendar integration, digital court recording integration, and future products to be announced.

Please contact Nicole Ealy, Supreme Court Finance, at 517-373-2091 or [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov) with any questions.

## User Fees

Effective January 1, 2022

***The 2022 User Fee for the 53rd District Court - Livingston is \$42,484.07***

### 53rd District Court - Livingston

Average Annual New Filings	21,774.33
Per Case Rate	\$ 1.40
Base Rate Per Court	\$10,000.00
Base Fee	\$40,484.07
Jury Module, <i>if applicable</i>	NA
LEIN/SOS Module, <i>applicable to circuit and district courts</i>	\$2,000.00
<u>Hosting Fee, <i>if applicable</i></u>	<u>NA</u>
<b>2022 Calculated User Fee</b>	<b>= \$42,484.07</b>
 <u>Current User Fee</u>	 <u>\$41,984.07</u>
<b>5% Increase</b>	<b>= \$44,083.27</b>

*Between the 2022 Calculated User Fee and a 5% Increase, the court pays the LOWER amount.*

***The 2022 User Fee for the 53rd District Court - Livingston is \$42,484.07.***

This memo and corresponding attachments were sent to the following e-mail addresses. To add an e-mail address to this list, please contact Nicole Ealy.

mlutz@livgov.com  
hgermain@livgov.com  
analepa@livgov.com  
mhatty@livgov.com

---

If you have any questions, please contact:

Nicole Ealy  
Supreme Court Finance  
E-mail [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov)  
Phone 517-373-2091

## 2022 JIS USER FEE FORMULA

### BASE FEE

Obtain the three-year average annual new filings from 2017 to 2019. Include the juvenile adoption cases with probate court, unless the court does not use the juvenile/adoption module. Exclude parking from district and municipal courts. Multiply the average annual new filings by the appropriate per-case-rate, then add the base rate.

Per Case Rate Circuit/Probate \$10.25	Per Case Rate District/Municipal \$1.40	Base Rate Per Court \$10,000.00
---	---	---------------------------------------

### ADDITIONAL SERVICE FEES

Fees for additional services are calculated as follows and added to the base fee.

Jury Module	The jury module fee is 10 percent of the court's base fee. Probate and district courts where the circuit court receives the jury module are exempt from this fee.
LEIN/SOS Module	The LEIN/SOS module fee is \$2,000 per circuit court and \$2,000 per district court. This fee is not optional for circuit and district courts.
Hosting Fee	The hosting fee is \$0.20 per case.

### 5% CAP ON 2022 JIS USER FEES

The maximum increase per court from the current user fee is 5%.

#### ***Example XYZ Court***

Average Annual New Filings	23,207
Per Case Rate	\$1.40
Base Rate Per Court	\$10,000.00
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Hosting Fee, <i>if applicable</i>	\$4,641.40
<b>2022 Calculated User Fee</b>	<b>= \$53,380.18</b>
<u>Current User Fee</u>	<u>\$44,600.00</u>
<b>5% Increase</b>	<b>= \$46,830.00</b>

*Between the 2022 Calculated User Fee and a 5% Increase, the court pays the LOWER amount.*

***The 2022 User Fee for the XYZ Court is \$46,830.00.***



## Additional User Fee Invoice Recipient

Quarterly user fee invoices are e-mailed to the court administrator. To add another recipient to these e-mail messages, please complete the following and send it to Nicole Ealy, Supreme Court Finance, by e-mail at [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov).

In addition to the court administrator, please send the quarterly user fee invoice to the following person:

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Court: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

-----

Send this information to:  
Nicole Ealy  
Supreme Court Finance  
E-mail [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov)



## Michigan Supreme Court

State Court Administrative Office  
Michigan Hall of Justice  
P.O. Box 30048  
Lansing, Michigan 48909  
Phone 517-373-0128

Thomas P. Boyd  
State Court Administrator

### MEMORANDUM

DATE: May 11, 2021

TO: Chief Judges (JIS Courts)  
cc: Court Administrators and Probate Registers (JIS Courts)

FROM: Tom Boyd, State Court Administrator

RE: User Fees for 2022

---

To assist your court in preparing for the next fiscal year, this memo provides the 2022 user fees for your court. To maintain excellent service to you at the lowest cost possible, there is a \$500 increase to the base rate per court that will take effect in 2022. That rate will increase from \$9,500 to \$10,000 per court per year. Additionally, due to the anomalous filing levels in 2020, we will use the average annual filings from 2017-2019 to calculate the user fees. As in the past, no court will be charged more than 5% above current rates. We will continue to evaluate our expenses and adjust the user fees each year.

The next page shows two fees: (1) the amount that the State Court Administrative Office (SCAO) calculated for your court based on the user fee formula and (2) the amount that is five percent more than what your court currently pays. The 2022 fee for your court will be the LOWER of these two amounts.

The Michigan Supreme Court and SCAO value your commitment to working with our expert information technology team at JIS and are committed to making sure that trial courts have access to technologies that increase efficiency and improve service to the public. The latest innovations available from JIS include the text reminder system, iSeries hosting, docket displays, case searches, calendar integration, digital court recording integration, and future products to be announced.

Please contact Nicole Ealy, Supreme Court Finance, at 517-373-2091 or [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov) with any questions.

## User Fees

Effective January 1, 2022

***The 2022 User Fee for the Livingston County Probate Court is \$21,849.00***

### Livingston County Probate Court

Average Annual New Filings	1,156.00
Per Case Rate	\$10.25
Base Rate Per Court	\$10,000.00
Base Fee	\$21,849.00
Jury Module, <i>if applicable</i>	NA
LEIN/SOS Module, <i>applicable to circuit and district courts</i>	
<u>Hosting Fee, <i>if applicable</i></u>	<u>NA</u>
<b>2022 Calculated User Fee</b>	<b>= \$21,849.00</b>
 <u>Current User Fee</u>	 <u>\$21,349.00</u>
<b>5% Increase</b>	<b>= \$22,416.45</b>

*Between the 2022 Calculated User Fee and a 5% Increase, the court pays the LOWER amount.*

***The 2022 User Fee for the Livingston County Probate Court is \$21,849.00.***

This memo and corresponding attachments were sent to the following e-mail addresses. To add an e-mail address to this list, please contact Nicole Ealy.

dshaw@livgov.com  
hgermain@livgov.com  
analepa@livgov.com  
mcavanaugh@livgov.com

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If you have any questions, please contact:

Nicole Ealy  
Supreme Court Finance  
E-mail [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov)  
Phone 517-373-2091

## 2022 JIS USER FEE FORMULA

### BASE FEE

Obtain the three-year average annual new filings from 2017 to 2019. Include the juvenile adoption cases with probate court, unless the court does not use the juvenile/adoption module. Exclude parking from district and municipal courts. Multiply the average annual new filings by the appropriate per-case-rate, then add the base rate.

Per Case Rate Circuit/Probate	Per Case Rate District/Municipal	Base Rate Per Court
\$10.25	\$1.40	\$10,000.00

### ADDITIONAL SERVICE FEES

Fees for additional services are calculated as follows and added to the base fee.

Jury Module	The jury module fee is 10 percent of the court's base fee. Probate and district courts where the circuit court receives the jury module are exempt from this fee.
LEIN/SOS Module	The LEIN/SOS module fee is \$2,000 per circuit court and \$2,000 per district court. This fee is not optional for circuit and district courts.
Hosting Fee	The hosting fee is \$0.20 per case.

### 5% CAP ON 2022 JIS USER FEES

The maximum increase per court from the current user fee is 5%.

#### ***Example XYZ Court***

Average Annual New Filings	23,207
Per Case Rate	\$1.40
Base Rate Per Court	\$10,000.00
Base Fee	\$42,489.80
Jury Module, <i>if applicable</i>	\$4,248.98
LEIN/SOS Module, <i>applicable to circuit and district courts</i>	\$2,000.00
Hosting Fee, <i>if applicable</i>	\$4,641.40
<b>2022 Calculated User Fee</b>	<b>= \$53,380.18</b>
<u>Current User Fee</u>	<u>\$44,600.00</u>
<b>5% Increase</b>	<b>= \$46,830.00</b>

*Between the 2022 Calculated User Fee and a 5% Increase, the court pays the LOWER amount.*

***The 2022 User Fee for the XYZ Court is \$46,830.00.***



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In addition to the court administrator, please send the quarterly user fee invoice to the following person:

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Court: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

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Send this information to:  
Nicole Ealy  
Supreme Court Finance  
E-mail [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov)

**Livingston County  
Information Technology  
Department**

# Report

**To:** Livingston County Board of Commissioners, Livingston County Administrator - Nathan Burd, Livingston County Deputy Administrator & Chief Financial Officer - Cindy Catanach

**From:** Kristoffer Tobbe  
Livingston County Chief Information Officer

**Date:** December 28, 2021

**Re:** Livingston County Information Technology Department: Software support and maintenance renewal

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**Request for approval Livingston County Annual software support and maintenance for Central Dispatch Central Square Software, Priority Dispatch 911 Dispatch Software & the Livingston County Courts State of Michigan J.I.S. (Judicial Information Systems) Software**

The Livingston County Information Technology department is requesting Board approval of the 2022 software support and maintenance for two essential software systems.

Item #1: Central Square Software utilized by Livingston County Central Dispatch and other Public Safety agencies around Livingston County.

Item #2: State of Michigan Judicial Information Systems for the Livingston County Court System's Court management software.

Item #3: Priority Dispatch Software utilized by Livingston County Central Dispatch

All three software platforms are essential for department and branch operations. Both platforms have been utilized by the respective branch and department for well over ten years now.

## Current purchase pricing

Department or Branch	Year of the renewal	Cost	Previous year cost
Central Dispatch	2022	\$336,457.32	\$321,232
State of Michigan JIS	2022	\$102,924.99	\$101,425
Priority Dispatch	2022 – 2026	\$379,485	n/a (3 yr. contract)
Total		\$818,867.31	

## Recommendation

The Information Technology department is recommending Board approval for both platforms to continue smooth operations of Central Dispatch and the Livingston County Courts.

### **Funding Recommendation:**

The funds have been budgeted in the 2022 Livingston County Information Technology Department Budget and allocated as chargebacks for renewal to Central Dispatch and the Courts.

RESOLUTION

NO: 2022-01-005

LIVINGSTON COUNTY

DATE: January 18, 2022

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**Resolution to Concur with the Livingston County Aeronautical Facilities Board and Authorize a Purchase Order to Arbor Master Tree Service for the Trimming and Removal of Trees that Encroach the Livingston County Airport – Airport**

**WHEREAS,** the approaches to the airport runway are being encroached by vegetation on several parcels; and

**WHEREAS,** the Airport Manager has solicited quotations from companies to provide trimming and removal services; and

**WHEREAS,** some areas will have the trees completely removed and some trees will be trimmed below the allowable height limits; and

**WHEREAS,** Arbor Master Tree Service LLC has provided the lowest cost estimate for the work.

**WHEREAS,** funding for this project shall come from the airport fund balance.

**THEREFORE BE IT RESOLVED** the Livingston Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to authorize a Purchase Order to Arbor Master Tree Service Inc. for the control of growth in the runway approach areas in the amount of \$49,500, which includes \$4,000 of contingency.

**BE IT FURTHER RESOLVED** that funding for this project will come from the Airport Fund Balance and will require a budget amendment in the amount of \$49,500 for this service.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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#

#

MOVED:  
SECONDED:  
CARRIED:

Arbor Master Tree Service  
10611 Pine Bluff  
Whitmore Lake, MI 48189



# Estimate

Date Estimate #

Ph# 734-945-3306

info@arbor-master.com

www.arbor-master.com

5/27/2021

15425

Livingston County Airport  
Mark Johnson  
3399 Country Airport Dr  
Howell, MI 48843

Phone # 517-861-1856

E-mail mjohnson@livgov.com



Activity	Total
West side of Burkhart Road: Clear the area South of 2433 approximately 400' West of Burkhart Road with the Caterpillar 299D XHP High Flow Skidsteer with AFE Eco Mulcher	3,400.00
*Eco Mulching will not leave the ground free of debris. There will be slash on the ground (mulched tree debris.) Dirt work will be needed in order to grow grass.	
South & West tree line West of the Bower and Burkhart intersection: Fecon forestry mulching for access to trails to tree with the tracked lift	1,200.00
*Fecon Mulching will not leave the ground free of debris. There will be slash on the ground (mulched tree debris.) Dirt work will be needed in order to grow grass.	
Airport: Clear the brush, trees and saplings along M-59 from Tooley Road West to the gas station, clearing will be from the trail at the top of the berm North to the fence with the Fecon FTX148	4,400.00
*Fecon Mulching will not leave the ground free of debris. There will be slash on the ground (mulched tree debris.) Dirt work will be needed in order to grow grass.	
<b>Total</b>	
	<b>\$9,000.00</b>

Arbor Master Tree Service is fully Insured. ISA Certified Arborist is on staff MI-4347A

Terms and Conditions: This is an estimate, not a final bill. Pricing may change if the job specifications and material costs change. Arbor Master Tree Service Inc. is not responsible for damages to underground pipes, wiring, cables or systems-such as but not limited to sprinkler systems, septic systems, landscape lighting, dog fences, etc. in or near the removal area. Lawn damage may occur. Company vehicles may need to park on or cross driveways and sidewalks. Some cracking of concrete, asphalt, or brick pavers may occur. We always try to do our absolute best to avoid these items when working but please understand with heavy equipment and heavy trees it is possible for some damage to occur. Full Payment is Due within 30 days. We accept Cash, Check, or Credit Card. Check payments can easily be made online. There is a 3% processing fee for all Credit Card payments.

Arbor Master Tree Service  
10611 Pine Bluff  
Whitmore Lake, MI 48189



# Estimate

Date Estimate #

Ph# 734-945-3306

info@arbor-master.com

www.arbor-master.com

5/14/2021

15378

Livingston County Airport  
Mark Johnson  
3399 Country Airport Dr  
Howell, MI 48843

Phone # 517-861-1856

E-mail mjohnson@livgov.com



Activity	Total
Area South of 59, North of condos: Remove all the trees listed on the map except the large American Elm Tree Reduce the height of the American Elm Tree Chip/haul all of the resulting debris	4,800.00
North of the farm field off Burkhardt Road: Remove the trees and reduce the heights well below limits on trees in the area Leave the debris in the woods	5,300.00
West side of Burkhardt Road: Remove the trees in this area listed on the map, if the tree is a decent tree the height will be reduced well below the needed reduction listed on the map Trees in this area will be chipped on site	6,000.00
South and West tree line West of the Bower and Burkhardt intersection: Reduce the height on the trees and remove the trees listed on the map Trees in the area will be left on the ground in the woods	6,400.00
3760 Bower: Remove the trees on the property marked on the map (one is a very large Silver Maple), flush cut the stumps Chip/haul these trees	5,800.00
Airport: Remove the taller trees in this area that are too large for the forestry mulcher *DO NOT CUT ANY YARD TREES AT THE GAS STATION* Chip the trees and blow the chips off to the side	1,600.00

**Total**

**\$29,900.00**

Arbor Master Tree Service is fully Insured. ISA Certified Arborist is on staff MI-4347A

Terms and Conditions: This is an estimate, not a final bill. Pricing may change if the job specifications and material costs change. Arbor Master Tree Service Inc. is not responsible for damages to underground pipes, wiring, cables or systems such as but not limited to sprinkler systems, septic systems, landscape lighting, dog fences, etc. in or near the removal area. Lawn damage may occur. Company vehicles may need to park on or cross driveways and sidewalks. Some cracking of concrete, asphalt, or brick pavers may occur. We always try to do our absolute best to avoid these items when working but please understand with heavy equipment and heavy trees it is possible for some damage to occur. Full Payment is Due within 30 days. We accept Cash, Check, or Credit Card. Check payments can easily be made online. There is a 3% processing fee for all Credit Card payments.

## Mark Johnson

---

**From:** info@arbor-master.com  
**Sent:** Monday, October 11, 2021 1:14 PM  
**To:** Mark Johnson  
**Subject:** RE: [EXT] July 12th

"The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin."

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Thank you for your patience with our response.

The quote is still valid.

What parcel is it? If it is the parcel South of Randy Griswold's property Shawn said he would mow it with the machine and it would be an extra 7k.

Allie Dondzila  
(734)-945-3306  
[www.arbor-master.com](http://www.arbor-master.com)



ISA Certified Arborist on staff MI-4347A

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**From:** Mark Johnson <MJohnson@livgov.com>  
**Sent:** Friday, October 1, 2021 1:12 PM  
**To:** Arbor Master Tree Service <info@arbor-master.com>  
**Subject:** Re: [EXT] July 12th

Thanks. I can try to explain the area we are now going to clear if needed. Mark

Sent from my iPhone

On Oct 1, 2021, at 12:24 PM, Arbor Master Tree Service <[info@arbor-master.com](mailto:info@arbor-master.com)> wrote:

"The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin."

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Hi Mark!

Shawn wants to look at it again. We will have something to you soon 😊

**JIM GREGG LAND CLEARING**

P.O. Box 1023

Fowlerville, MI. 48836

**Proposal**

To: Livingston County Airport

Date: August 18, 2021

Address: 3399 County Airport Drive

City: Howell State: Mi.

Zip Code: 48843

Phone: 517-546-6675

Job Name/Location: Tree clearing

**DESCRIPTION OF WORK**

Clearing and stump grinding in described areas, leave clearing areas neat and clean ready for brush hog tractor to maintain, chips to be left on site and graded down for tractor to get over, trees to be chipped or removed offsite, any tall stumps to be ground flush to ground level.

**Areas to be cleared.**

M-59 between Tooley Rd. and 7 Eleven gas station.	\$13,200.00
Burkhart Rd. property	\$9,500.00
South side of soy bean field.	Not to exceed \$4,000.00

# Recon Tree Services

**RECIPIENT:****Mark Johnson**3399 County Airport Drive  
Howell, Michigan 48855**Quote #29**

Sent on

Sep 21, 2021

**Total****\$140,000.00**

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Tree Pruning	Topping of select/marked trees (approximately 110) penetrating local airspace owned by the Livingston County Airport as specified in supplied documents.	1	\$95,000.00	\$95,000.00
Forestry Mowing	Mow and clear trees along routes specified in supplied documents.	1	\$20,000.00	\$20,000.00
Residential Work	Removal of trees from residential lots Grind stumps as necessary	1	\$25,000.00	\$25,000.00

**Total****\$140,000.00**

## Please see notes:

All tree debris to be left on site.

Pricing subject to change based actual tree conditions

All trees must be tagged prior to commencement


This quote is valid for the next 30 days, after which values may be subject to change.



3399 County Airport Drive  
Howell, Michigan 48855  
517-546-6675  
Fax 517-546-6656  
Mark D. Johnson - Airport Manager

## MEMORANDUM

TO: Livingston County  
Board of Commissioners

FROM: Mark D. Johnson   
Airport Manager

DATE: January 5, 2022

RE: Arbor Master Tree Service

There are over one hundred trees that have penetrated the runway approach surfaces. Some of these trees will be trimmed, and some of them will be removed to the ground. Many are on adjacent properties, where we have an Avigation Easement in place to allow us to remove the trees.

Arbor Master Tree Service performs work for the City of Howell and they have been satisfied with their work.



RESOLUTION

NO: 2022-01-006

LIVINGSTON COUNTY

DATE: January 18, 2022

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**Resolution Authorizing Specialty Courts and Programs to Accept the Bureau of Justice Assistance Grant Award for the Adult Drug Court Program for FY2022-FY2025 – Central Services**

**WHEREAS,** The Bureau of Justice Assistance (BJA) authorizes the expenditure of federal funds by awarding competitive grant awards to operate and expand Treatment Court Programs and has identified funds to be awarded for FY2022-FY2025 that requires a 25% in-kind match; and

**WHEREAS,** Livingston County's 44<sup>th</sup> Circuit Court and 53<sup>rd</sup> District Court constitute a jurisdiction designated to operate Specialty Courts and Programs; and

**WHEREAS,** In January 2021, the Specialty Courts brought forth a Resolution seeking approval to submit a grant application to BJA which was approved under Resolution Number 2021-12-200; and

**WHEREAS,** Specialty Courts and Programs is seeking approval to accept the Bureau of Justice Assistance (BJA) Grant funding for operation and expansion of our Adult Drug Court; and

**WHEREAS,** Funding would be used for existing staff wages and fringes, treatment, drug and alcohol testing, training, and other program-related expenses necessary to operate and expand the Livingston County Adult Drug Court during FY2022 until FY2025; and

**WHEREAS,** There are no new positions requested for this grant; and

**WHEREAS,** The 25% in-kind match required for the FY2022-FY2025 grant will not exceed \$69,666.75 and will be met by utilizing the value of services provided by the contracted attorneys, therapists, public defender representative, and prosecutor representatives.

**THEREFORE, BE IT RESOLVED** the Livingston County Board of Commissioners authorizes Specialty Court and Programs to accept the FY2022-FY2025 funding award in the amount of \$278,667.00 for the period of October 1, 2021 to September 30, 2025 from the Bureau of Justice Assistance that requires a 25% in-kind match.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, and future amendments for Monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners hereby authorize any budget amendment necessary to effectuate this grant award.

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**MOVED:  
SECONDED:  
CARRIED**



## Memorandum

**To:** Livingston County Board of Commissioners

**From:** Sara Applegate, Specialty Courts & Programs Administrator

**Date:** January 10<sup>th</sup>, 2022

**Re:** Resolution Authorizing Specialty Courts and Programs to Accept the Bureau of Justice Assistance Grant Award for the Adult Drug Court Program for FY2022-FY2025 – Central Services/Finance Committee/Full Board

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The Livingston County Specialty Courts and Programs is requesting Board approval to accept the grant award received from the Bureau of Justice Assistance (BJA) in the amount of \$278,667.00. This grant requires a 25% in-kind match which will be met by utilizing the value of services provided by the therapists, public defender representative, and prosecutor representatives on the Adult Drug Court team.

This funding will begin October 1, 2021 through September 30, 2025. **No new positions are being requested.** These grants funds will be utilized to fund existing staff wages and fringes, treatment, drug and alcohol testing, training, and other program-related expenses necessary to operate and expand the Livingston County Adult Drug Court.

Thank you for your consideration in this matter.

**RESOLUTION**

**NO: 2022-01-007**

**LIVINGSTON COUNTY**

**DATE: January 18, 2022**

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**Resolution Adopting the 2022 – 2026 Livingston County Strategic Plan – Board of Commissioners**

**WHEREAS,** Livingston County’s previous strategic plan has expired; and

**WHEREAS,** the Board of Commissioners and elected officials met on May 3, 2021 to kick-off a strategic planning process with Dr. Lew Bender serving as the facilitator; and

**WHEREAS,** the Board of Commissioners, elected officials, and department heads participated in a day long strategic planning session with Dr. Bender on June 24, 2021, identifying a five-year vision and strategic areas of focus, each with one year tasks to pursue in 2022; and

**WHEREAS,** the Board of Commissioners, elected officials, and department heads all had an opportunity to review this draft during the month of November; and

**WHEREAS,** the strategic plan is intended to be a living document, subject to review and amendment in future years as determined by the Board of Commissioners.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the 2022 – 2026 Livingston County Strategic Plan.

# # #

**MOVED:  
SECONDED:  
CARRIED:**



# LIVINGSTON COUNTY

## STRATEGIC PLAN 2022 - 2026





## LIVINGSTON COUNTY BOARD OF COMMISSIONERS'

# VISION TOUR - 2026



### A Happy and Engaged Workforce

Frank but friendly and knowledgeable Commissioners  
Commissioners that are innovative in supporting basic functions for elected officials and Department Directors  
Whatever we do – we do it WELL!  
Succession plans in place



### Continued Financial Health

AAA bond rating  
Healthy Reserves  
Legacy funding  
Revenue sources balanced with the wants and needs of citizens  
Reduce liabilities (80% liability funded)  
Balanced budget



### Policy Committee



### Healthy Community

Health Department  
Emergency Management  
Public Safety  
Address the needs of an aging population



### Smart Development as the County Grows

No unsafe dams or sewers  
Protect more farmland



### Infrastructure Master Plan (Remote Courts)

Consolidation of courts  
Security of all buildings



### Remain “Human” in a World of Technology

County-wide broadband with community partnerships  
Technology modernization of systems – including harmonizing legacy system  
Technology education for staff  
Expand services balanced with education and communication



### Proud Use of American Rescue Plan Act Funds (ARPA)



## STRATEGIC AREA: **INFRASTRUCTURE**



### **GOAL 1** **Ensure Safe Services**

- No unsafe drains, sewers, public or private water or roads
- Flood prevention and mitigation
- System redundancy for water, fiber, etc.
- Systems master plan
- Collaboration with municipal systems



### **GOAL 2** **County Security Needs And Consolidation**

- Secure and safe facilities and practices
- Conduct a needs assessment for consolidation of the Courts, Sheriff's Office, and Prosecutor's Office



### **GOAL 3** **Public Transportation**

- More developed, appropriate, integrated public transportation



### **GOAL 4** **Technology**

- Technology upgrades
- County-wide broadband loop for rural access

**2022**

### **One Year Tasks**

- Judicial assessment (secure and consolidated)
- Buildings site assessment
- Asset appraisals (Brighton Court, open property)
- Collaborative assessment (Post Office)
- Appoint a committee to study broadband, inventory, and set priorities
- Redesign County website
- Technology system inventory and assessment - interface, legacy, deficiencies, etc. (hardware & software)
- Public Relations campaign
- Establish funding proposal



## STRATEGIC AREA: **HEALTHY FINANCES**



### **GOAL 1** Reduce Costs and Explore Funding Sources

- Reduce legacy costs and debt
- Find alternative funding sources
- Introduce and support cutting edge practices



### **GOAL 2** Collaboration

- Support the mission of Elected Department Heads
- Collaborate with other governments

**2022**

### **One Year Tasks**

- Determine how to utilize \$37 million ARPA funding
- Departments to research new revenue streams
- Explore contract services that are being provided to other governments
- Explore adding a position of "County Grant Writer/Coordinator"
- Determine the "measurement" of legacy liability progress
- Explore innovative ways to fund legacy costs
- Review the current "charges for services" and keep current
- Explore the use of Consumer Price Index (CPI) adjustments in contracts and agreement



## STRATEGIC AREA: **A HEALTHY COUNTY** (Community & Staff)



### **GOAL 1** Healthy Workforce

- A happy and engaged workforce
- Strong Board and staff relationships - frank, knowledgeable, and friendly



### **GOAL 2** Healthy Community

- Strong vital services – EMS, Sheriff, etc.
- Address the needs of an aging community
- Support for smart economic development for the rural community
- Public education – new IT Communications and Interactions
- Support and enhance the County Parks

**2022**

### **One Year Tasks**

- County Open House for all departments
- Continue employee survey and department specific training
- Open conversation with the board – “open hours”
- Conduct an employee wage and benefits survey
- Revisit and resume the work for the aging community from the 2020 strategic plan
- Continue the partnership with SPARK and EDC



## STRATEGIC PLAN: **ACKNOWLEDGMENTS**

**Thank you** to the following individuals for their hard work and commitment to Livingston County's 2022 - 2026 Strategic Plan

### **County Commissioners**

Wes Nakagiri - Chairman

Carol Griffith - Vice Chairwoman

Martin Smith

Carol Sue Reader

Doug Helzerman

Jay Drick

Mitchell Zajac

Jay Gross

Brenda Plank

Treasurer: Jenny Nash

Prosecutor: David Reader

Sheriff: Mike Murphy

County Clerk: Elizabeth Hundley

Register of Deeds: Brandon Denby

Drain Commissioner: Brian Jonckheere

County Administrator: Nathan Burd

Chief Financial Officer and Deputy  
County Administrator: Cindy Catanach

EMS Director: David Feldpausch

EMS Deputy Director: Amy Chapman

Emergency Management Director:  
Therese Cremonete

Animal Shelter: Christy Peterson

911 Director: Chad Chewing

Chief Information Officer (IT): Kris Tobbe

Equalization Director: Sue Bostwick

Health Officer: Dianne McCormick

Deputy Health Officer: Matt Bolang

Public Defender: Karen Groenhout

LETS (Transportation) Director: Greg  
Kellogg

Building Official: Rick Swanson (in place  
of Jim Rowell)

Veterans Services Director: Mary Durst

Facility Services Director: Chris Folts

HR Director: Jennifer Palmbo

Planning Director: Kathleen Kline-Hudson

Principal Planner: Scott Barb

Airport Manager: Mark Johnson

Communications Manager: Allison Na-  
lepa

Court Administrators: Roberta Sacharski,  
Debby Shaw, Marisa Lutz

Friend of the Court Director: Melissa  
Scharrer

Facilitator: Dr. Lew Bender