



# Finance and Asset Management Committee Revised Meeting Agenda

February 12, 2024

6:00 p.m.

Hybrid In-Person and Virtual Meeting

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://us02web.zoom.us/j/3997000062>

*A quorum of the Board of Commissioners may be in attendance at this meeting.*

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	<b>Pages</b>
1. Call Meeting to Order	
2. Pledge of Allegiance to the Flag	
3. Roll Call	
Nick Fiani - Chairman, Jay Gross - Vice Chairman, Douglas Helzerman, Dave Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, and Martin Smith.	
4. Approval of Agenda	
5. Approval of Minutes	
5.1 Meeting Minutes dated: January 22, 2024	3
5.2 Closed Session Minutes dated: January 22, 2024	
6. Call to the Public	
7. Discussion	
7.1 Revenue and Expense Status	
7.2 Pension Liability	
7.3 Capital Improvement Plan Update	
8. Resolutions for Consideration	
8.1 Emergency Medical Services	David Feldpausch
Resolution Authorizing the Transfer of Funds from the EMS Operating Fund to the EMS Capital Replacement Fund	

Resolution Authorizing the Continuation of ARPA Pre-Pandemic Level Staffing (PPLEV) for the First Quarter of 2024 and Several County Government Services Projects be Charged Against the \$10,000,000 Revenue Loss Allocation of the County's American Rescue Plan Act (ARPA) Funding

**9. Closed Session**

Discuss a Written Legal Opinion [MCL 15.268(e)]

**10. Adjournment**

# Finance and Asset Management Committee

## Meeting Minutes



January 22, 2024, Immediately Following the CPSID Committee Meeting.  
Hybrid In-Person and Virtual Meeting  
304 E. Grand River Ave., Board Chambers, Howell, Michigan  
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC  
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani - Chairman, Douglas Helzerman, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, Martin Smith, Jay Gross - Vice Chairman

Members Absent: David Domas

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### 1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Commissioner Nick Fiani, at 6:00 p.m.

### 2. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

### 3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

### 4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by W. Nakagiri  
Seconded by Roger Deaton

Yes (8): N. Fiani, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith and J. Gross; No (0): None; Absent (1): D. Domas,

**Motion Carried (8-0-1)**

### 5. Approval of Minutes

#### 5.1 Meeting Minutes dated: December 18, 2023

Motion to approve the Minutes as presented.

It was moved by J. Gross  
Seconded by Roger Deaton

Yes (8): N. Fiani, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): D. Domas

**Motion Carried (8-0-1)**

### 6. Call to the Public

The following persons addressed the Committee: Ben Tasich, Liv Co Transportation Coalition resident of Howell, Janine Iyer - Genoa Township; Tammy Higgins - Iosco Township.

### 7. Discussion

#### 7.1 Revenue and Expense Status

Hilery Spicer, Deputy Finance Officer, reported GF revenue received transactions will post through February and the status GF expenditures.

**7.2 Pension Liability**

Nathan Burd, County Administrator, 81% funded, new report will be available early summer. No questions.

**7.3 Capital Improvement Plan Update**

Nathan Burd, County Administrator, presented in the absence of Kevin Eggleston Facility Services Department Director, a report was shared with Commissioners outside of the meeting, and requested commissioners to reach out to Administration or Kevin if they have any questions on the report.

**7.4 Commissioner Reports**

Commissioner Nakagiri provided a report on follow-up that was done regarding a group that had addressed concerns of animal welfare at the Devoted Barn during a previous meeting. Commissioner Nakagiri represents Ocala Township and looked into the concerns. A Tyrone Township facility had 65 animals removed for lack of care. Media reported and Animal Control was involved.

**8. Resolutions for Consideration**

**8.1 Board of Commissioners**

Resolution Authorizing the Feeding the Needy of Livingston County Project and the Distribution of American Rescue Plan Act (ARPA) Funding

Motion to recommend the resolution to the Board of Commissioners

It was moved by M. Smtih  
Seconded by W. Nakagiri

Commissioner Gross requested if any updates were available, Ms. Cavalli, representing Bountiful Harvest, answered questions. \$33,500 in revenue lost for two years (partial 2020-2022) due to COVID. A document was shared by Bountiful Harvest, Inc. showing impacts to funds during the COVID pandemic.

Yes (8): N. Fiani, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): D. Domas

**Motion Carried (8-0-1)**

Motion to amend the amount from \$20,000 to \$50,000 if funds are available.

It was moved by J. Gross  
Seconded by M. Smith

Motion was withdrawn by Commissioner Gross and support was withdrawn by Commissioner Smith to allow for research on available funds to be done before the Board of Commissioners meeting on January 29, 2024.

**8.2 Drain Commissioner**

Resolution Authorizing an Expenditure in Excess of \$10,000 for Repairs to the Thompson Lake Dam and Modification of Log Gate Mechanism

Motion to recommend the resolution to the Board of Commissioners.

Moved by: D. Helzerman  
Seconded by: F. Sample

Yes (8): N. Fiani, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): D. Domas

**Motion Carried (8-0-1)**

**9. Closed Session:**

Motion to convene a Closed Session at 6:41 p.m. to discuss a written legal opinion pursuant to MCL 15.268 (h).

It was moved by W. Nakagiri  
Seconded by R. Deaton

Yes (8): N. Fiani, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): D. Domas

**Motion Carried (8-0-1)**

Motion to return to Open Session at 7:40 p.m.

It was moved by W. Nakagiri  
Seconded by R. Deaton

Yes (8): N. Fiani, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): D. Domas

**Motion Carried (8-0-1)**

**10. Adjournment**

Motion to adjourn the meeting at 7:41 p.m.

It was moved by W. Nakagiri  
Seconded by R. Deaton

Yes (8): N. Fiani, D. Helzerman, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (0): None; Absent (1): D. Domas

**Motion Carried (8-0-1)**

  
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Natalie Hunt, Recording Secretary

**RESOLUTION**

**NO:** [Title]

**LIVINGSTON COUNTY**

**DATE:** Click or tap to enter a date.

**Resolution Authorizing the transfer of funds from the EMS Operating Fund to the EMS Capital Replacement Fund – Emergency Medical Services**

**WHEREAS,** The EMS department established a Capital Replacement fund specific for EMS capital purchases; and

**WHEREAS,** The EMS department has been building up reserves in its Operating Budget each year for the purpose of transferring those funds to the EMS Capital Replacement Fund; and

**WHEREAS,** The EMS department included in the approved 2024 County Budget, a transfer from the EMS Operating Fund to the EMS Capital Replacement Fund in the amount of \$1 million, but the budget resolution left out specific language that allows the actual transfer of funds: and

**WHEREAS,** The EMS department has recently approved capital expenses that will be paid out of the EMS Capital Replacement fund; and

**WHEREAS,** The Capital Replacement fund must have sufficient funds to cover these expenses and requires this transfer.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners hereby authorizes the Livingston County Treasurer to transfer (\$1,000,000) one million dollars from Fund 210 EMS Operating Fund to Fund 410 Capital Replacement Fund for the purpose of EMS Capital Replacement.

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**MOVED:  
SECONDED:  
CARRIED:**

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

**Resolution Authorizing the Continuation of ARPA Pre-Pandemic Level Staffing (PPLEV) for the First Quarter of 2024 and Several County Government Services Projects be Charged Against the \$10,000,000 Revenue Loss Allocation of the County’s American Rescue Plan Act (ARPA) Funding – Administration**

**WHEREAS,** Resolution 2022-03-040 adopted the Livingston County Vision Tour strategic use of American Rescue Plan Act (ARPA) funding which directs Administration/Fiscal Services to identify and bring forward for reallocation expenses that are identified as eligible; and

**WHEREAS,** it has been determined that there is a need for the continuation of the Pre-Pandemic Level Staffing program through the first quarter of 2024: and

**WHEREAS,** Pre-Pandemic Level Staffing is an allowable use of ARPA funds under *Expenditure Category 3.2: Public Sector Workforce: Rehiring Public Sector Staff*; and

**WHEREAS,** it is allowable under ARPA to identify general services expenses and reallocate those expenses from General Fund to ARPA under the \$10 million of lost revenue/provision; and

**WHEREAS,** four (4) projects have been identified and are an eligible use of ARPA under the *Expenditure Category 6.1: Revenue Replacement: Provision of Government Services* for federal reporting purposes; and

**WHEREAS,** the projects and expenditures identified in this resolution will obligate the remaining ARPA funds and an equal amount will be transferred to Vision Tour Contingency for future use as determined by the Board of Commissioners.

**THEREFORE, BE IT RESOLVED** that the Livingston County Board of Commissioners authorizes the distribution of ARPA funds for the continuation of the PPLEV program for the first quarter of 2024 in an amount up to \$500,000 and up to \$1,400,000 of General Services dollars for the following list of identified general services projects under the Revenue Replacement Category of ARPA: Provision of Government Services category:

SEMCOG Membership Dues	\$126,795
Economic Development (EDC)	\$175,000
Community Mental Health (CMH)	\$600,470
MMRMA Risk Management Policy Premium (up to)	\$497,735
	Total \$ 1,400,000

**BE IT FURTHER RESOLVED** that Board authorizes an equal dollar amount be reallocated from the various General Fund Org budgets to Vision Tour Contingency in the General Fund for future use.

**BE IT FURTHER RESOLVED** that Board authorizes any budget amendments, journal entries, and fund transfers needed to effectuate the above.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**