



LIVINGSTON COUNTY ELECTION COMMISSION AGENDA

September 5, 2024, 8:30 A.M.

Historic Courthouse
200 E Grand River Ave, Howell, MI 48843

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes**
 - 4.1 June 4, 2024 Meeting Minutes
5. **New Business**
 - 5.1 Acceptance of the November 5, 2024 General Election Official Candidate List as presented by the Livingston County Clerk
 - 5.2 Approve the November 5, 2024 General Election Ballots and authorize the County Clerk to sign the Ballot Proof Acceptance form.

18 Jurisdictions, 73 Precincts (with 21 split precincts), 24 Absent Voter Counting Board Precincts, and 15 Early Voting sites.
 - 5.3 Authorize the printing of the November 5, 2024 General Election Ballots.
6. **Other Business**
7. **Public Comment**
8. **Adjournment**

**LIVINGSTON COUNTY ELECTION COMMISSION
MEETING MINUTES**



June 4, 2024, 9:00 A.M.
Historic Courthouse
200 E Grand River Ave, Howell, MI 48843

Members Present: Miriam Cavanaugh, Judge of Probate Court, Elizabeth Hundley,
County Clerk, Jennifer Nash, County Treasurer

Staff Present: Joseph Bridgman, Elections Coordinator

1. Call to Order

Chairperson Cavanaugh called the meeting to order at 9:01 a.m.

2. Roll Call

Indicated the presence of a quorum.

3. Approval of Agenda

Moved by: Treasurer Nash
Seconded by: Clerk Hundley

Motion to approve the agenda as presented.

Yes (3): Judge Cavanaugh, Clerk Hundley, and Treasurer Nash

Motion Carried (3-0-0)

4. Approval of Minutes

4.1 May 23, 2024 Meeting Minutes

Moved by: Treasurer Nash
Seconded by: Clerk Hundley

Motion to approve the minutes as submitted.

Yes (3): Judge Cavanaugh, Clerk Hundley, and Treasurer Nash

Motion Carried (3-0-0)

5. New Business

5.1 Approve the August 6, 2024 Primary Election Ballots and authorize the County Clerk to sign the Ballot Proof Acceptance form.

18 Jurisdictions, 73 Precincts (81 Ballot styles), 22 Absent Voter Counting Boards, and 15 Early Voting Sites.

Moved by: Treasurer Nash
Seconded by: Clerk Hundley

Motion to approve the August 6, 2024 Primary Election Ballots and authorize the County Clerk to sign the Ballot Proof Acceptance form.

Discussion followed.

Yes (3): Judge Cavanaugh, Clerk Hundley, and Treasurer Nash

Motion Carried (3-0-0)

5.2 Authorize the printing of the August 6, 2024 Primary Election Ballots.

Moved by: Clerk Hundley
Seconded by: Treasurer Nash

Motion to authorize the printing of the August 6, 2024 Primary Election Ballots.

Discussion followed.

Yes (3): Judge Cavanaugh, Clerk Hundley, and Treasurer Nash

Motion Carried (3-0-0)

6. Other Business

7. Public Comment

None.

8. Adjournment

Moved by: Treasurer Nash
Seconded by: Clerk Hundley

Motion to adjourn the meeting at 9:41 a.m.

Yes (3): Judge Cavanaugh, Clerk Hundley, and Treasurer Nash

Motion Carried (3-0-0)

Elizabeth Hundley, Livingston County Clerk



Elizabeth Hundley Livingston County Clerk

TO: Livingston County Election Commission

FROM: Elizabeth Hundley, County Clerk
Joe Bridgman, Elections Coordinator

DATE: September 5, 2024

SUBJECT: Ballot Proofing for November 5, 2024 General Election

The Commission is responsible for checking the various proof ballots to make sure that they are free of errors and omissions. A comprehensive check should include a careful review of the following:

- ballot format;
- offices on ballot and the placement of offices;
- district numbers (where applicable);
- number to be elected to each office;
- placement of candidate names;
- form and spelling of candidate names;
- candidate rotations;
- number of write-in lines provided under office;
- placement of special ballot designations;
- wording and placement of ballot proposals.

When proofing the ballots, please check each ballot for the following:

- Ballot Format**
- Heading (Legal Name of Jurisdiction)**
- Proposal Section Headings**
- Wording and placement of ballot proposals**

Ballot Proof Acceptance by Livingston County Election Commission

Elizabeth Hundley,
Livingston County Clerk

Date: _____