



LIVINGSTON COUNTY VETERAN COMMITTEE AGENDA

November 20, 2024, 5:30 p.m.

Veteran Services Office

1420 Lawson Drive, Howell, MI 48843

	Pages
1. Call Meeting to Order	
2. Pledge of Allegiance to the Flag	
3. Roll Call	
4. Consent Agenda	3
<i>(Agenda, Minutes, Bills and other voted topics that are deemed housekeeping)</i>	
5. Call to the Public	
6. Applications for Relief	
7. Business	
7.1 Santa for Seniors	5
Discussion and requesting approval of Santa for Seniors proposal.	
Recommended motion: Motion to approve Santa for Seniors 2024, as proposed.	
7.2 Pay Grade Increase and Title Change for Administrative Specialist	
Recommend Motion: Motion to authorize review by MGT for significant changes in job description and promote appropriately.	
7.3 LCVS Committee 2025 Meeting Schedule	6
Recommended motion: Motion to approve LCVS Committee 2025 meeting schedule, as proposed.	
8. Director Reports	7
In October, LCVS Veteran Assistance Programs (VAP) provided a grand total of \$7,857.60 in relief funds. VAP relief funds were provided for Burial Benefits (\$7,000), shelter assistance (\$420), and food assistance (\$437.60). Also, LCVS Transportation provided 181 rides to medical appointments which is a fare value of \$1,729.00.	
9. Committee Discussion	

10. Adjournment

UNAPPROVED MINUTES

LIVINGSTON COUNTY VETERAN COMMITTEE MEETING MINUTES



October 16, 2024, 5:30 p.m.
Veteran Services Office
1420 Lawson Drive, Howell, MI 48843

Members Present Bruce Hundley, Kevin Nagle, Joe Riker, James Wallace

Members Absent

Staff Present Ramon Baca, Jason Gutierrez, Elizabeth Young

1. Call Meeting to Order

Committee Chair J. Riker called the meeting to order at 5:34 p.m.

2. Pledge of Allegiance to the Flag

All rose for the Pledge of Allegiance to the Flag of the United States of America.

3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

4. Consent Agenda

(Agenda, Minutes, Bills and other voted topics that are deemed housekeeping)

Moved by J. Wallace

Seconded by J. Riker

Motion to approve consent agenda with addition of item 7.1.

Motion Carried (4 to 0)

5. Call to the Public

None.

6. Applications for Relief

6.1 10.16.2024_VAPFY24_001

WW II, veteran widow requesting assistance to replace the heating and cooling units in her home. Vendors recommend total replacement because the current units are dangerous to operate and present a fire hazard. Quotes provided include permits, unit removal and install range from \$10,880 to \$12,399.

Recommended motion: Motion to approve application 10.16.2024_VAPFY24_001 in the amount of \$10,880 from BJ's Heating and Cooling with up to a 10% contingency.

Motion to approve application 10.16.2024_VAPFY24_001 in the amount of \$10,880 from BJ's Heating and Cooling with up to a 10% contingency.

Moved by J. Wallace

Seconded by J. Riker

Motion Carried (4 to 0)

UNAPPROVED MINUTES

7. Business

7.1 LCVS Open Positions

Discussion to select Vice Chair and Secretary.

Motion to nominate and appoint Jim Wallace as Vice Chair for the remainder of the current calendar year.

Moved by J. Riker

Seconded by K. Nagle

Motion Carried (4 to 0)

Motion to nominate and appoint Bruce Hundley as Secretary for the remainder of the current calendar year.

Moved by K. Nagle

Seconded by J. Wallace

Motion Carried (4 to 0)

8. Director Reports

In September, LCVS Veteran Assistance Programs (VAP) provided a grand total of \$8,586.10 in relief funds. VAP relief funds were provided for Burial Benefits (\$4,600.00), rent/shelter assistance (\$1,920.00), VINA dental (\$1,135.00) and food assistance (\$931.10).

In September, LCVS Transportation provided 164 rides to medical appointments which is a value of \$2,628.36.

Director Baca provided an overview of the LCVS Quarterly Reports: Veteran Assistance Program (VAP), Fleet Summary and Fund reports and answered Committee questions.

Jason Gutierrez, VSO, Veteran Benefits Counselor II, provided a detailed summary of VAP appointments from Aug-Sept. 2024. There were 16 relief requests and 2 were potential VAP packets. In summary, VAP relief requests were either rejected because the veteran didn't qualify; were submitted to Michigan Veteran Affairs Agency Trust Fund, or other local partnerships were used to address the veterans' financial needs.

9. Committee Discussion

Per Bruce Hundley, American Legion 141 needs volunteers to assist packing donations to be sent to American Legion 70 in Asheville, NC to support disaster relief efforts. Caravan to depart on Friday.

10. Adjournment

Motion to adjourn at 6:07 p.m.

Moved by J. Wallace

Seconded by K. Nagle

Motion Carried (4 to 0)

Elizabeth J. Young, Recorder



Santa for Seniors 2024 Proposal

In prior years, Livingston County Veteran Services (LCVS) provided gift cards and a meal for nominated veterans. LCVS is requesting authorization for Santa for Seniors 2024. The proposed total is within Director’s approval threshold. In accordance with County policy, LCVS is requesting formal LCVS Committee approval for the purchase of the event meal and up to eight (8) gift cards.

Santa for Seniors 2024 Proposal:

Description	Proposed Cost
\$100 Gift Cards (up to 8)	\$800.00
LCVS Meal and Activities	\$360.00
Santa for Seniors 2024 Proposal Total	\$1,160.00

LCVS Veteran Benefits Counselors and Director may collectively nominate up to eight (8) eligible veterans.

Eligibility:

1. The veteran served at least 90 days of active duty unless discharged earlier due to a service-connected disability **AND**,
2. The veteran was discharged with “Honorable” conditions **AND**,
3. The nominee has been a Livingston County resident for at least 90 days.

For nominated veterans plus one guest of their choosing, a meal (brunch) will be provided at LCVS. LCVS staff will present nominees with a holiday card and \$100 gift card. For mobility challenged veterans, LCVS staff may join them on their shopping trip to assist.

LCVS to send invitations to nominated veterans by November 22 with RSVP’s completed no later than December 9. This event is tentatively scheduled for December 13 from 9 a.m. to 11 a.m.

*****NOTICE*****

Livingston County Veteran Services Committee 2025 Meeting Schedule

All regular scheduled meetings begin at 5:30 p.m.

Members of this body shall attend the public meetings in-person at:

1420 Lawson Drive Howell, MI 48843

A quorum of the County Board may be present at Committee meetings.

Wednesday, January 15
Wednesday, February 19
Wednesday, March 19
Wednesday, April 16
Wednesday, May 21
Wednesday, June 18
Wednesday, July 16
Wednesday, August 20
Wednesday, September 17
Wednesday, October 15
Wednesday, November 19
Wednesday, December 17

Livingston County will provide necessary reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed material being considered at the meeting to individuals with disabilities at the meeting/hearing upon ten days' notice to the County. Individuals with disabilities requiring auxiliary aids or services or any person who wishes to contact members of the Livingston County Veteran Services Committee or to provide input or ask questions on any business coming before the Committee may do so by contacting Livingston County Veteran Services Director, Ramon Baca, at (517) 546-6338 or veterans@livgov.com prior to the meeting. Additional information can be found on the County website at: <https://milivcounty.gov/veterans/>



Livingston County Veteran Services Summary

APPOINTMENT SUMMARY

Appointment Type	October	YTD
Burial Eligibility	-	14
Claims: Death Benefits	14	144
Claims: Non-Service Connected Pension	3	62
Claims: Survivors Pension	3	15
Claims: Service Connected Compensation	154	1,363
Other	22	186
VAP - Soldiers/Sailors Relief Fund	10	266
Total Appointments	206	2,050

Walk In Summary		
Month	Total	Weekly Average
January	222	56
February	190	48
March	195	49
April	218	55
May	232	58
June	223	56
July	286	72
August	227	57
September	256	64
October	262	66
November		
December		
2024 Total	2,311	

TRANSPORTATION SUMMARY

Monthly Transportation Summary		
Transportation Summary	October	YTD
Transportation Rides Provided	181	1,965