



# General Government and Health and Human Services Committee Meeting Agenda

May 5, 2025

6:00 p.m.

Hybrid In-Person and Virtual Meeting

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://us02web.zoom.us/j/3997000062>

*A quorum of the Board of Commissioners may be in attendance at this meeting.*

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## Pages

1. Call Meeting to Order
2. Pledge of Allegiance to the Flag
3. Roll Call  
Roger Deaton - Chairman, Jay Gross - Vice Chairman, Douglas Helzerman, and Wes Nakagiri
4. Approval of Agenda
5. Call to the Public  
Act 388 of 1976 offer; Act 267 of 1976
6. Approval of Minutes  
6.1 Meeting Minutes dated: April 7, 2025 3
7. Reports  
7.1 Health Department  
Vaccine Waiver Program Update
8. Resolutions for Consideration  
8.1 Airport Mark Johnson 7  
Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into a Grant Agreement with the Michigan Department of Transportation, Office of Aeronautics for Crack and Joint Sealing at the Livingston County Airport  
8.2 Airport Mark Johnson 13  
Resolution to Concur with the Livingston County Aeronautical Facilities

Board to Enter Into a Grant Agreement with the Michigan Department of Transportation, Office of Aeronautics for the Purchase of a Refurbished Ground Power Unit (GPU) for the Livingston County Airport

8.3	Health Department	Matt Bolang	19
	Resolution Authorizing an Addition to Programs and Funding to the Comprehensive Health Services Contract		
8.4	Health Department	Matt Bolang	27
	Resolution Authorizing a Contract for Service Between Smiles on Wheels and Livingston County to Provide Dental Assessments in Compliance with the Kindergarten Oral Health Assessment Program		
9.	Adjournment		

# General Government and Health and Human Services Committee Meeting Minutes



April 7, 2025, 6:00 p.m.  
Hybrid In-Person and Virtual Meeting  
304 E. Grand River Ave., Board Chambers, Howell, Michigan  
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC  
<https://us02web.zoom.us/j/3997000062>

Members Present: Roger Deaton - Chairman, Douglas Helzerman, Wes Nakagiri, Jay Gross

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## 1. Call Meeting to Order

The meeting was called to order by Committee Chair, Commissioner Deaton at 6:00 p.m.

## 2. Pledge of Allegiance to the Flag

## 3. Roll Call

Roger Deaton - Chairman, Jay Gross - Vice Chairman, Douglas Helzerman, and Wes Nakagiri

Roll call by the recording secretary indicated the presence of a quorum.

## 4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by D. Helzerman  
Seconded by W. Nakagiri

Yes (4): R. Deaton, D. Helzerman, W. Nakagiri, and J. Gross

**Motion Carried (4 to 0)**

## 5. Call to the Public: Act 388 of 1976 offer; Act 267 of 1976

None.

## 6. Approval of Minutes

### 6.1 Meeting Minutes dated: March 3, 2025

Motion to approve the Minutes as presented.

It was moved by J. Gross  
Seconded by W. Nakagiri

Yes (4): R. Deaton, D. Helzerman, W. Nakagiri, and J. Gross

**Motion Carried (4 to 0)**

## **7. Reports**

### **7.1 Opioid Addiction Prevention**

Dr. Matt McCord

Comm. Nakagiri introduced Dr. Matt McCord and Chairwoman of Health Advisory Committee, Dawn Smith, for tonight's presentation on Opioid Addiction Prevention:

- Dr. McCord presented his history to the Committee and he is currently an Anesthesiologist at U of M Sparrow.
- US consumes 80% of world's opioid supply due to being overprescribed.
- 75% of people with Opioid Use Disorder (OUD) started with a prescription from their Doctor.
- Michigan's Non-Opioid Directive Law passed in 2018 and was updated in 2022.
- OpioidRx-AI is an opioid abatement program that prevents addiction before it begins by using claims data, AI and targeted clinical intervention. All data is deidentified.
- Treating addiction is an approximately \$15,000 cost per year per employee.
- Presented saving results from groups using OpioidRx-AI.
- This abatement program is settlement fund compliant.

Question and answer period commenced.

Dawn Smith advised that members of the Health Advisory Committee were not necessarily aware of the Opioid Directive and feels that some physicians aren't aware of other options to limit doctors from over prescribing. They are looking at using Livingston County Health Department statistics to see if that could shed any light on any medical office that may not be as informed as they could be as to alternatives.

## **8. Resolutions for Consideration**

### **8.1 LETS**

Resolution of Intent to Apply for Financial Assistance for Fiscal Year 2026 Under Act 51 of the Public Acts of 1951, as Amended

Motion to recommend the resolution to the Board of Commissioners.

Greg Kellogg, LETS Director, briefed the Committee on the Resolution.

It was moved by: J. Gross

Seconded by: W. Nakagiri

Yes (4): R. Deaton, D. Helzerman, W. Nakagiri, and J. Gross

**Motion Carried (4 to 0)**

### **8.2 Health Department**

Resolution Approving the 2025 Plan of Organization for the Health Department

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: D. Helzerman

Seconded by: J. Gross

Yes (4): R. Deaton, D. Helzerman, W. Nakagiri, and J. Gross

**Motion Carried (4 to 0)**

**8.3 Emergency Medical Services**

Resolution Authorizing the addition of 4 full time EMT positions

Motion to recommend the resolution to the Board of Commissioners.

David Feldpausch appeared

It was moved by: W. Nakagiri

Seconded by: D. Helzerman

Yes (4): R. Deaton, D. Helzerman, W. Nakagiri, and J. Gross

**Motion Carried (4 to 0)**

**8.4 Airport**

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into an Agreement with C&S Companies of Livonia, Michigan For Construction Administration for the Snow Removal Equipment (SRE) Building

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: J. Gross

Seconded by: D. Helzerman

Yes (4): R. Deaton, D. Helzerman, W. Nakagiri, and J. Gross

**Motion Carried (4 to 0)**

**8.5 Airport**

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into a Ground Lease Agreement with DCM Investments LLC for Airport Property on Grand River Avenue

Motion to Grant Conditional Approval Dependent upon Receipt of Final Lease Revenue Totals.

It was moved by: D. Helzerman

Seconded by: W. Nakagiri

Yes (3): R. Deaton, D. Helzerman, and J. Gross; No (1): W. Nakagiri

**Motion Carried (3 to 1)**

**8.6 Airport**

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into a Grant Agreement with the Michigan Department of Environment, Great Lakes and Energy (EGLE) for Additional PFAS Testing at the Livingston County Airport

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: D. Helzerman

Seconded by: J. Gross

Yes (4): R. Deaton, D. Helzerman, W. Nakagiri, and J. Gross

**Motion Carried (4 to 0)**

### **8.7 Airport**

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into an Agreement with TriTerra for Additional PFAS Testing at the Livingston County Airport

Motion to recommend the resolution to the Board of Commissioners.

It was moved by: J. Gross

Seconded by: W. Nakagiri

Yes (4): R. Deaton, D. Helzerman, W. Nakagiri, and J. Gross

**Motion Carried (4 to 0)**

### **9. Adjournment**

Motion to adjourn the meeting at 8:23 PM.

It was moved by D. Helzerman

Seconded by W. Nakagiri

Yes (4): R. Deaton, D. Helzerman, W. Nakagiri, and J. Gross

**Motion Carried (4 to 0)**



Carol Sue Jonckheere, Recording Secretary

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

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**Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into a Grant Agreement with the Michigan Department of Transportation, Office of Aeronautics for Crack and Joint Sealing at the Livingston County Airport - Airport**

- WHEREAS,** the Michigan Department of Transportation, Office of Aeronautics requested proposals for grant funds for various categories of airport projects; and
- WHEREAS,** the Airport Manager requested funds for crack and joint sealing under the airport maintenance category; and
- WHEREAS,** this project was authorized by the Michigan Aeronautics Commission at their February meeting; and
- WHEREAS,** there is no local share, and no additional FTE’s are requested for the grant funds not to exceed \$47,150.

**THEREFORE, BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to apply for and enter into a grant agreement with the Michigan Department of Transportation, Office of Aeronautics for crack and joint sealing not to exceed \$47,150 for the Livingston County Airport for the period of 10/1/2024 through 9/30/2025.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners, or the County Administrator if Policy Permits, is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

**BE IT FURTHER RESOLVED** that the Board of Commissioners authorizes any budget amendment to effectuate the above.

# # #


**MOVED:**  
**SECONDED:**  
**CARRIED:**



3399 County Airport Drive  
Howell, Michigan 48855  
517-546-6675  
Fax 517-546-6656  
Mark D. Johnson - Airport Manager

## MEMORANDUM

TO: Livingston County Board of Commissioners

FROM: Mark D. Johnson   
Airport Manager

DATE: April 22, 2025

RE: MDOT – Aeronautics Crack Sealing grant

The Michigan Department of Transportation, Office of Aeronautics held a call for projects for 2025 funding. The Airport Manager requested funds for crack sealing under the airport maintenance category of the program.

With the aging pavement at the airport, crack sealing is an annual event in order to maintain the life of the pavements.

There is no local share for the \$47,150 that was allocated to the project

I have not received the official grant as of this time but want to begin the process as grant funds will expire at the end of September.





# Livingston County Grant Opportunity Form

Department Applying &  
Department Contact Info: **Airport**

Today's Date: **04/21/2025**

Employee preparing application: **Mark Johnson**

Phone Number: **517.546.6675**

Employee who will  
manage program  
(if different): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name of Grant Applying for: **FY 2025 Stae Local Program**

Awarding Agency Name: **MDOT - Office of Aeronautics**

Please check appropriate line:

\_\_\_\_ Federal  
**X** State  
\_\_\_\_ Other

Federal Assistance Listing Number: \_\_\_\_\_

Select one:

New Grant: **X** Recurring Grant: \_\_\_\_\_

First Year Received

Short Description of the scope of the grant:

Grant will fund sealing of the pavement surface cracks and joints

Start Date of Grant: \_\_\_\_\_

End Date of Grant: **04/21/2025**

Full Amount applying for:

Annual (Year 1 Total): **\$ 47,150.00**

Multi-Year Total: **\$ 47,150.00**  
(All years combined)

Match Requirements (if applicable):

Cash Match Requirement: **\$ 0.00**

In-Kind Match Requirement: **\$ 0.00**

This grant is intended to fund the following (check all that apply and note the amount):

____ Personnel	\$ _____
____ Equipment	\$ _____
____ Supplies	\$ _____
<b>X</b> Contractual Services	<b>\$ 47,150.00</b>
____ Capital Building/Equipment	\$ _____
____ Other (please note below)	\$ _____

Signature of Applicant Department Head: 

Date: **4/21/2025**

Fiscal Services Signature: \_\_\_\_\_

Date: \_\_\_\_\_



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

BRADLEY C. WIEFERICH, P.E.  
DIRECTOR

April 8, 2025

Mark Johnson  
Livingston County Spencer J Hardy Airport  
3399 County Airport Dr  
Howell, Michigan 48855

Dear Mark Johnson,

Subject: FY 2025 State Local Program Funding Intent to Award

House Bill 747 Section 1101 appropriates \$4,000,000 for capital development projects at general aviation airports for Michigan. Based on this funding, the Office of Aeronautics is offering the State Local Program, and your airport has been selected to participate.

On January 30, 2025, the Michigan Aeronautics Commission (MAC) approved the attached list of projects for the Fiscal Year (FY) 2025 State Local Program and your project(s) were approved as attached.

To proceed, please submit the following details for each of your approved project(s):

- Detailed scope of work
- Work plan
- Project schedule
- Final bid or actual final cost breakdown, specifying the work to be completed and by whom
- Contact information for authorized contract signer (email address and phone)

If you are unable to secure a contractor or choose not to move forward with your proposed project, please notify the Office of Aeronautics in writing as soon as possible to forfeit the funding.

Please note that MDOT will not be offering a statewide crack sealing and pavement marking program. Airports will need to procure those projects on their own. The dollar amount listed on the MAC approved project list represents the maximum state grant amount. If additional costs arise for crack sealing or pavement marking, they may be considered on a case-by-case basis.

Please provide the updated information to your original FORM 1579, and resubmit it again to our office.

Once the scope of work, work plan, project schedule, and final bids/costs are submitted to MDOT, the information will be reviewed and approved and an e-mail along with the sponsor contract will be sent to the authorized signer for signature.

Payments will be processed in two transactions:

1. First Payment: 50% of the total contract budget will be paid upon the contract signature and execution by MDOT, which will also be your notice to proceed.
2. Second Payment: The remaining balance (not exceeding the total contract amount) will be disbursed once proof of costs and grant expenditures documents from the first payment and first 50% of the project was completely expended and sent to MDOT.

To receive any payments, your airport must be registered in SIGMA VSS, our financial system. If you are not already a registered vendor, please complete this step before sponsor contract execution:

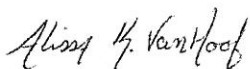
- Website info. - [www.michigan.gov/Sigmavss](http://www.michigan.gov/Sigmavss)
- Email - [SIGMA-Vendor@michigan.gov](mailto:SIGMA-Vendor@michigan.gov)
- Phone - 517-284-0540

At project completion, you must submit a final financial summary and final contract closeout report including all back up documents for project costs including a one-page summary of the completed project.

Failure to complete the project and submit the required closeout documents by the end of FY 2025 may affect future funding eligibility, and project funds may be recalled.

MDOT Aeronautics is committed to supporting you throughout this process. If you have any concerns or questions, please contact Jim Hartman at 517-242-4968 or [hartmanj1@michigan.gov](mailto:hartmanj1@michigan.gov).

Sincerely,



Alissa K. VanHoof, PE  
Chief Engineer  
Office of Aeronautics

cc: Office of Aeronautics File  
Bryan Budds, Director  
Linn Smith, Deputy Director  
Jim Hartman  
Karin Palmer

MAC list

Statewide State/Local Program Funding Recommendations

MAC ITEM	Airport Location	Airport ID	Airport Name	LIC	Description	Category	Est. Project Cost
1	Bellaire	ACB	Antrim County Bellaire Airport	General	New Primary Acces Gate	Capital	\$ 80,000
2	Harrison	80D	Clare County Airport	Basic	Upgrade Airfield Lighting RWY 18/36	Capital	\$ 250,000
3	Alma	AMN	Gratiot Community Airport	General	Rehab Area Hangar and Taxilane 2640 sq yd	Capital	\$ 53,318
4	Greenville	6D6	Greenville Municipal Airport	General	Remove Obstructions Part 77	Capital	\$ 87,000
5	Kalamazoo	4NO	Newmans Field	Basic	Tree Removal and Pruning Final	Capital	\$ 4,200
6	Kalamazoo	4NO	Newmans Field	Basic	Power Line Burial	Capital	\$ 62,543
7	Owosso	RNP	Owosso Community Airport	General	Obstruction Removal RWY 36	Capital	\$ 50,000
8	Ray	57D	Ray Community Airport	General	RWY 10/28 2" asphalt cap	Capital	\$ 301,500
9	South Haven	LWA	South Haven Regional Airport	General	Obstruction Removal	Capital	\$ 30,400
10	Coldwater	OEB	Branch County Memorial	General	Construct T Hangar 36 x 184	Revenue	\$ 250,000
11	Cheboygan	SLH	Cheboygan County Airport	General	Acquire Jet A Fuel Trailer	Revenue	\$ 79,828
12	Clare	48D	Clare Municipal Airport	General	100LL Fuel Dispenser and System Upgrade	Revenue	\$ 70,000
13	Gaylord	GLR	Gaylord Regional Airport	General	Install Card Reader and Fuel Recovery System	Revenue	\$ 56,000
14	Grand Haven	3GM	Grand Haven Memorial Airpark	General	Replace Jet A Fuel Dispenser Pumps	Revenue	\$ 64,750
15	Sturgis	IRS	Kirsch Municipal Airport	General	Rehabilitate 6 Unit T hangars	Revenue	\$ 150,000
16	Sturgis	IRS	Kirsch Municipal Airport	General	Acquire Fuel Card reader system	Revenue	\$ 90,000
17	Howell	OZW	Livingston County Spencer J Hardy Airp	General	Acquire Refurbished GPU	Revenue	\$ 45,000
18	Sparta	8D4	Sparta Municipal Airport	General	Install Jet-Fuel Tank 10,000 and Equip	Revenue	\$ 244,000
19	Cadillac	CAD	Wexford County Airport	General	Fuel Reclaimer	Revenue	\$ 36,466
20	Saginaw	HYX	Saginaw County H. W. Brown Airport	General	Acquire Jet Refueler truck	Revenue	\$ 85,000
21	Charlevoix	CVX	Charlevoix Municipal Airport	General	Acquire SRE Tractor and Blower	Equipment	\$ 89,333
22	Hillsdale	JYM	Hillsdale Municipal Airport	General	Acquire SRE Carrier Loader Plow	Equipment	\$ 101,000
23	Sturgis	IRS	Kirsch Municipal Airport	General	Acquire 17' finish mower and snowblower attachment	Equipment	\$ 92,000
24	Ontonagon	OGM	Ontonagon County Airport	General	Acquire Tractor Mulcher	Equipment	\$ 170,000
25	Zeeland	Z98	Ottawa Executive Airport	General	Acquire Truck W/Plow and 72" Commercial mower	Equipment	\$ 78,744
26	Ste Sault Marie	ANJ	Sanderson Field	General	Acquire Tug and Ground Power Unit	Equipment	\$ 50,000
27	Hessel	5Y1	Albert J Lindberg Airport	General	Seal Pavement Surface/Pavement Joints	Maintenance	\$ 85,000
28	Marshall	RMV	Brooks Field	General	Seal Pavement/Pavement Joints RWY 10/28 and TWY A	Maintenance	\$ 36,000
29	Harrison	80D	Clare County Airport	Basic	Seal Pavement Surface/Pavement Joints 3000 lf	Maintenance	\$ 4,806
30	Clare	48D	Clare Municipal Airport	General	Seal Pavement Surface/Pavement Joints CS 4000 lf	Maintenance	\$ 6,480
31	Empire	Y87	Empire	Basic	Pavement Markings RWY 17/35 2400'	Maintenance	\$ 25,169
32	Fremont	FFX	Fremont Municipal Airport	General	Seal Pavement Surface/Pavement Joints RWY 10/28 and TWY 60,0	Maintenance	\$ 60,000
33	Grand Haven	3GM	Grand Haven Memorial Airpark	General	Seal Pavement Surface/Pavement Joints 41,000 lf all but RWY 18/36	Maintenance	\$ 39,270
34	Hillsdale	JYM	Hillsdale Municipal Airport	General	Seal Pavement Surface/Pavement Joints 39,000 lf	Maintenance	\$ 46,200
35	East Tawas	6D9	Iosco County Aiport	General	Paint Tower	Maintenance	\$ 26,121
36	Jackson	JXN	Jackson County Airport -Reynolds Field	General	Seal Pavement Surface/Pavement Joints	Maintenance	\$ 127,300
37	Sturgis	IRS	Kirsch Municipal Airport	General	Seal Pavement Surface/Pavement Joints and Beacon upgrade	Maintenance	\$ 46,000
38	Howell	OZW	Livingston County Spencer J Hardy Airp	General	Seal Pavement Surface/Pavement Joints	Maintenance	\$ 47,150
39	Newberry	ERY	Luce County Airport	General	Seal Pavement Surface/Pavement Joints RWY 11/29, Apron and TW	Maintenance	\$ 20,000
40	Marlette	77G	Marlette Township Airport	General	Seal Pavement Surface/Pavement Joints RWY	Maintenance	\$ 23,684
41	Pontiac	PTK	Oakland County International Airport	General	Seal Pavement Surface/Pavement Joints RWY 9R-27L and PM RW	Maintenance	\$ 166,000
42	Rogers City	PZQ	Presque Isle County Airport	General	Seal Pavement Surafce/Pavement Joints GA Apron and TWY	Maintenance	\$ 15,855
43	Saginaw	HYX	Saginaw County H.W. Brown	General	Seal Pavement Surface/Pavement Joints Crack Sealing RWY 10/28	Maintenance	\$ 55,300
44	Sparta	8D4	Sparta Municipal Airport	General	Seal Pavement Surface/Pavement Joints Apron, Taxilanes	Maintenance	\$ 40,000

Application Total \$ 3,541,416

Contingency \$ 458,584

Total SL Program \$ 4,000,000

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

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**Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into a Grant Agreement with the Michigan Department of Transportation, Office of Aeronautics for the Purchase of a Refurbished Ground Power Unit (GPU) for the Livingston County Airport - Airport**

**WHEREAS,** the Michigan Department of Transportation, Office of Aeronautics requested proposals for grant funds for various categories of airport projects; and

**WHEREAS,** the Airport Manager requested funds for the purchase of a refurbished Ground Power Unit (GPU) under the revenue and equipment category; and

**WHEREAS,** this project was authorized by the Michigan Aeronautics Commission at their February meeting; and

**WHEREAS,** there is no local share, and no additional FTE's are requested for the grant funds not to exceed \$45,000.

**WHEREAS,** an exception to the Procurement Policy is requested to wave the formal process to acquire the refurbished Ground Power Unit (GPU), due to timeliness and availability of refurbished equipment.

**THEREFORE, BE IT RESOLVED** the Livingston County Board of Commissioners concurs with the Livingston County Aeronautical Facilities Board to apply for and enter into a grant agreement with the Michigan Department of Transportation, Office of Aeronautics for the purchase of a refurbished Ground Power Unit not to exceed \$45,000 for the Livingston County Airport for the period of 10/1/2024 through 9/30/2025.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners, or the County Administrator if Policy Permits, is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

**BE IT FURTHER RESOLVED** The Livingston County Board of Commissioners waves the Procurement Policy for the purchase of the refurbished Ground Power Unit (GPU)

**BE IT FURTHER RESOLVED** that the Board of Commissioners authorizes any budget amendment to effectuate the above.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**






3399 County Airport Drive  
Howell, Michigan 48855  
517-546-6675  
Fax 517-546-6656  
Mark D. Johnson - Airport Manager

## MEMORANDUM

TO: Livingston County Board of Commissioners

FROM: Mark D. Johnson   
Airport Manager

DATE: April 22, 2025

RE: MDOT – Aeronautics Ground Power Unit (GPU) grant

The Michigan Department of Transportation, Office of Aeronautics held a call for projects for 2025 funding. The Airport Manager requested funds for the acquisition of a refurbished Ground Power Unit (GPU) for aircraft

Despite many attempts to repair our older units, we are unable to make them a reliable service that we can offer at the airport. This grant will fund a unit that will be reliable for our customers.

There is no local share for the \$45,000 that was allocated for the project

I have not received the official grant as of this time but want to begin the process as grant funds will expire at the end of September.



# Livingston County Grant Opportunity Form

Department Applying &  
Department Contact Info: **Airport**

Today's Date: 04/21/2025

Employee preparing application: **Mark Johnson**

Phone Number: 517.546.6675

Employee who will  
manage program  
(if different): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name of Grant Applying for: **FY 2025 Stae Local Program**

Awarding Agency Name: **MDOT - Office of Aeronautics**

Please check appropriate line:

\_\_\_\_ Federal  
**X** State  
\_\_\_\_ Other

Federal Assistance Listing Number: \_\_\_\_\_

Select one:

New Grant: **X** Recurring Grant: \_\_\_\_\_

First Year Received

Short Description of the scope of the grant:

Grant will fund the acquisition of a refurbished Ground Power Unit (GPU) for aircraft

Start Date of Grant: \_\_\_\_\_

End Date of Grant: 04/21/2025

Full Amount applying for:

Annual (Year 1 Total): **\$ 45,000.00**

Multi-Year Total: **\$ 45,000.00**  
(All years combined)

Match Requirements (if applicable):

Cash Match Requirement: **\$ 0.00**

In-Kind Match Requirement: **\$ 0.00**

This grant is intended to fund the following (check all that apply and note the amount):

____ Personnel	\$ _____
<b>X</b> Equipment	<b>\$ 45,000.00</b>
____ Supplies	\$ _____
____ Contractual Services	\$ _____
____ Capital Building/Equipment	\$ _____
____ Other (please note below)	\$ _____

Signature of Applicant Department Head: 

Date: 4/22/2025

Fiscal Services Signature: \_\_\_\_\_

Date: \_\_\_\_\_



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

BRADLEY C. WIEFERICH, P.E.  
DIRECTOR

April 8, 2025

Mark Johnson  
Livingston County Spencer J Hardy Airport  
3399 County Airport Dr  
Howell, Michigan 48855

Dear Mark Johnson,

Subject: FY 2025 State Local Program Funding Intent to Award

House Bill 747 Section 1101 appropriates \$4,000,000 for capital development projects at general aviation airports for Michigan. Based on this funding, the Office of Aeronautics is offering the State Local Program, and your airport has been selected to participate.

On January 30, 2025, the Michigan Aeronautics Commission (MAC) approved the attached list of projects for the Fiscal Year (FY) 2025 State Local Program and your project(s) were approved as attached.

To proceed, please submit the following details for each of your approved project(s):

- Detailed scope of work
- Work plan
- Project schedule
- Final bid or actual final cost breakdown, specifying the work to be completed and by whom
- Contact information for authorized contract signer (email address and phone)

If you are unable to secure a contractor or choose not to move forward with your proposed project, please notify the Office of Aeronautics in writing as soon as possible to forfeit the funding.

Please note that MDOT will not be offering a statewide crack sealing and pavement marking program. Airports will need to procure those projects on their own. The dollar amount listed on the MAC approved project list represents the maximum state grant amount. If additional costs arise for crack sealing or pavement marking, they may be considered on a case-by-case basis.

Please provide the updated information to your original FORM 1579, and resubmit it again to our office.



Once the scope of work, work plan, project schedule, and final bids/costs are submitted to MDOT, the information will be reviewed and approved and an e-mail along with the sponsor contract will be sent to the authorized signer for signature.

Payments will be processed in two transactions:

1. First Payment: 50% of the total contract budget will be paid upon the contract signature and execution by MDOT, which will also be your notice to proceed.
2. Second Payment: The remaining balance (not exceeding the total contract amount) will be disbursed once proof of costs and grant expenditures documents from the first payment and first 50% of the project was completely expended and sent to MDOT.

To receive any payments, your airport must be registered in SIGMA VSS, our financial system. If you are not already a registered vendor, please complete this step before sponsor contract execution:

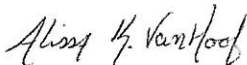
- Website info. - [www.michigan.gov/Sigmavss](http://www.michigan.gov/Sigmavss)
- Email - [SIGMA-Vendor@michigan.gov](mailto:SIGMA-Vendor@michigan.gov)
- Phone - 517-284-0540

At project completion, you must submit a final financial summary and final contract closeout report including all back up documents for project costs including a one-page summary of the completed project.

Failure to complete the project and submit the required closeout documents by the end of FY 2025 may affect future funding eligibility, and project funds may be recalled.

MDOT Aeronautics is committed to supporting you throughout this process. If you have any concerns or questions, please contact Jim Hartman at 517-242-4968 or [hartmanj1@michigan.gov](mailto:hartmanj1@michigan.gov).

Sincerely,



Alissa K. VanHoof, PE  
Chief Engineer  
Office of Aeronautics

cc: Office of Aeronautics File  
Bryan Budds, Director  
Linn Smith, Deputy Director  
Jim Hartman  
Karin Palmer

MAC list

Statewide State/Local Program Funding Recommendations

MAC ITEM	Airport Location	Airport ID	Airport Name	LIC	Description	Category	Est. Project Cost
1	Bellaire	ACB	Antrim County Bellaire Airport	General	New Primary Access Gate	Capital	\$ 80,000
2	Harrison	80D	Clare County Airport	Basic	Upgrade Airfield Lighting RWY 18/36	Capital	\$ 250,000
3	Alma	AMN	Gratiot Community Airport	General	Rehab Area Hangar and Taxiway 2640 sq yd	Capital	\$ 53,318
4	Greenville	6D6	Greenville Municipal Airport	General	Remove Obstructions Part 77	Capital	\$ 87,000
5	Kalamazoo	4NO	Newmans Field	Basic	Tree Removal and Pruning Final	Capital	\$ 4,200
6	Kalamazoo	4NO	Newmans Field	Basic	Power Line Burial	Capital	\$ 62,543
7	Owosso	RNP	Owosso Community Airport	General	Obstruction Removal RWY 36	Capital	\$ 50,000
8	Ray	57D	Ray Community Airport	General	RWY 10/28 2" asphalt cap	Capital	\$ 301,500
9	South Haven	LWA	South Haven Regional Airport	General	Obstruction Removal	Capital	\$ 30,400
10	Coldwater	OEB	Branch County Memorial	General	Construct T Hangar 36 x 184	Revenue	\$ 250,000
11	Cheboygan	SLH	Cheboygan County Airport	General	Acquire Jet A Fuel Trailer	Revenue	\$ 79,828
12	Clare	48D	Clare Municipal Airport	General	100LL Fuel Dispenser and System Upgrade	Revenue	\$ 70,000
13	Gaylord	GLR	Gaylord Regional Airport	General	Install Card Reader and Fuel Recovery System	Revenue	\$ 56,000
14	Grand Haven	3GM	Grand Haven Memorial Airpark	General	Replace Jet A Fuel Dispenser Pumps	Revenue	\$ 64,750
15	Sturgis	IRS	Kirsch Municipal Airport	General	Rehabilitate 6 Unit T hangars	Revenue	\$ 150,000
16	Sturgis	IRS	Kirsch Municipal Airport	General	Acquire Fuel Card reader system	Revenue	\$ 90,000
17	Howell	OZW	Livingston County Spencer J Hardy Airport	General	Acquire Refurbished GPU	Revenue	\$ 45,000
18	Sparta	8D4	Sparta Municipal Airport	General	Install Jet-Fuel Tank 10,000 and Equip	Revenue	\$ 244,000
19	Cadillac	CAD	Wexford County Airport	General	Fuel Reclaimer	Revenue	\$ 36,466
20	Saginaw	HYX	Saginaw County H. W. Brown Airport	General	Acquire Jet Refueler truck	Revenue	\$ 85,000
21	Charlevoix	CVX	Charlevoix Municipal Airport	General	Acquire SRE Tractor and Blower	Equipment	\$ 99,333
22	Hillsdale	JYM	Hillsdale Municipal Airport	General	Acquire SRE Carrier Loader Plow	Equipment	\$ 101,000
23	Sturgis	IRS	Kirsch Municipal Airport	General	Acquire 17' finish mower and snowblower attachment	Equipment	\$ 92,000
24	Ontonagon	OGM	Ontonagon County Airport	General	Acquire Tractor Mulcher	Equipment	\$ 170,000
25	Zeeland	Z98	Ottawa Executive Airport	General	Acquire Truck W/Plow and 72" Commercial mower	Equipment	\$ 78,744
26	St. Sault Marie	ANJ	Sanderson Field	General	Acquire Tug and Ground Power Unit	Equipment	\$ 50,000
27	Hessel	5YI	Albert J Lindberg Airport	General	Seal Pavement Surface/Pavement Joints	Maintenance	\$ 85,000
28	Marshall	RMV	Brooks Field	General	Seal Pavement/Pavement Joints RWY 10/28 and TWY A	Maintenance	\$ 36,000
29	Harrison	80D	Clare County Airport	Basic	Seal Pavement Surface/Pavement Joints 3000 lf	Maintenance	\$ 4,806
30	Clare	48D	Clare Municipal Airport	General	Seal Pavement Surface/Pavement Joints CS 4000 lf	Maintenance	\$ 6,480
31	Empire	Y87	Empire	Basic	Pavement Markings RWY 17/35 2400'	Maintenance	\$ 25,169
32	Fremont	FFX	Fremont Municipal Airport	General	Seal Pavement Surface/Pavement Joints RWY 10/28 and TWY 60,0	Maintenance	\$ 60,000
33	Grand Haven	3GM	Grand Haven Memorial Airpark	General	Seal Pavement Surface/Pavement Joints 41,000 lf all but RWY 18/36	Maintenance	\$ 39,270
34	Hillsdale	JYM	Hillsdale Municipal Airport	General	Seal Pavement Surface/Pavement Joints 39,000 lf	Maintenance	\$ 46,200
35	East Tawas	6D9	Iosco County Airport	General	Paint Tower	Maintenance	\$ 26,121
36	Jackson	JXN	Jackson County Airport -Reynolds Field	General	Seal Pavement Surface/Pavement Joints	Maintenance	\$ 127,300
37	Sturgis	IRS	Kirsch Municipal Airport	General	Seal Pavement Surface/Pavement Joints and Beacon upgrade	Maintenance	\$ 46,000
38	Howell	OZW	Livingston County Spencer J Hardy Airport	General	Seal Pavement Surface/Pavement Joints	Maintenance	\$ 47,150
39	Newberry	ERY	Luce County Airport	General	Seal Pavement Surface/Pavement Joints RWY 11/29, Apron and TW	Maintenance	\$ 20,000
40	Marlette	77G	Marlette Township Airport	General	Seal Pavement Surface/Pavement Joints RWY	Maintenance	\$ 23,684
41	Pontiac	PTK	Oakland County International Airport	General	Seal Pavement Surface/Pavement Joints RWY 9R-27L and PM RW	Maintenance	\$ 166,000
42	Rogers City	PZQ	Presque Isle County Airport	General	Seal Pavement Surface/Pavement Joints GA Apron and TWY	Maintenance	\$ 15,855
43	Saginaw	HYX	Saginaw County H.W. Brown	General	Seal Pavement Surface/Pavement Joints Crack Sealing RWY 10/28	Maintenance	\$ 55,300
44	Sparta	8D4	Sparta Municipal Airport	General	Seal Pavement Surface/Pavement Joints Apron, Taxiways	Maintenance	\$ 40,000

Application Total \$ 3,541,416

Contingency \$ 458,584

Total SL Program \$ 4,000,000

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

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**Resolution Authorizing an Addition to Programs and Funding to the Comprehensive Health Services Contract – Health Department**

**WHEREAS,** Resolution #2024-09-123 authorized a contract with the Michigan Department of Health and Human Services (MDHHS) to partially reimburse the Livingston County Health Department (LCHD) for various programs; and

**WHEREAS,** the Resolution required Board approval for any deletions or additions of programs; and

**WHEREAS,** LCHD has been approached by MDHHS to add Kindergarten Oral Health Assessment (KOHA) activities to the contract; and

**WHEREAS,** Public Act 261 of 2020 requires that children entering Kindergarten be screened for dental health; and

**WHEREAS,** MDHHS will reimburse LCHD \$77,582 for these activities; and

**WHEREAS,** LCHD plans to contract with a private agency to provide dental assessments.

**WHEREAS,** no additional FTE's are requested, and no county match is required for this program.

**THEREFORE, BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes LCHD participation in the KOHA program at a reimbursement rate of \$77,582 with an initial period of May 1, 2025 – September 30, 2025.

**BE IT FURTHER RESOLVED** that should KOHA program funding be included in the LCHD FY26 Comprehensive Agreement that Board of Commissioners authorize participation in the program for FY26 for the period of October 1, 2025 – September 30, 2026.

**BE IT FURTHER RESOLVED** that the Board of Commissioners authorize any budget amendment to effectuate the above funding increase.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners, or the County Administrator if Policy Permits, is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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**MOVED:  
SECONDED:  
CARRIED:**

# Livingston County Grant Opportunity Form

Department Applying: Health Today's Date: 04/17/2025  
Department Contact Info:

Employee preparing application: Matt Bolang  
Phone Number: 6870

Employee who will manage program (if different): \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Name of Grant Applying for: FY25 Comprehensive Agreement-KOHA

Awarding Agency Name: MDHHS

Please check appropriate line:

Federal \_\_\_\_\_  
State: X

Federal Assistance Listing Number: \_\_\_\_\_

Other: \_\_\_\_\_

New Grant: X Recurring Grant: \_\_\_\_\_  
Check One First Year Received

Short Description of the scope of the grant

Public Act 261 requires that children entering kindergarten have a dental oral health assessment documented. MDHHS is asking LCHD to provide coverage for this program in Livingston County. LCHD is proposing to contract with Smiles on Wheels to provide this service which will be entirely funded with grant funds, 10% kept by LCHD for administrative support.

Start Date of Grant: 05/01/2025 End Date of Grant: 09/30/2025

Full Amount applying for:

Annual (Year 1

Total) \$ 77,582.00

Multi-Year Total \$ \_\_\_\_\_ (All years combined)

Match Requirements (if applicable)

\_\_\_\_\_ Cash Match Requirement \$ \_\_\_\_\_

\_\_\_\_\_ In-Kind Match Requirement \$ \_\_\_\_\_

This grant is intended to fund the following (check all that apply)

X Personnel \$ 7,758.20

\_\_\_\_\_ Equipment \$ \_\_\_\_\_

\_\_\_\_\_ Supplies \$ \_\_\_\_\_

X Contractual Services \$ 69,823.80

\_\_\_\_\_ Capital Building/Equipment \$ \_\_\_\_\_

\_\_\_\_\_ Other (please note below) \$ \_\_\_\_\_

Signature of Applicant Department Head: Matt Bolang Digitally signed by Matt Bolang Date: 2025.04.17 09:25:25 -04'00' Date: 04/22/2025

Fiscal Services Signature: Barton Maas Digitally signed by Barton Maas Date: 2025.04.22 16:26:11 -04'00' Date: 04/22/2025



## LIVINGSTON COUNTY HEALTH DEPARTMENT

2300 East Grand River Avenue, Suite 102  
Howell, Michigan 48843-7578

[www.lchd.org](http://www.lchd.org)

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### PERSONAL/PREVENTIVE HEALTH SERVICES

P: (517) 546-9850  
F: (517) 546-6995

### ENVIRONMENTAL HEALTH SERVICES

P: (517) 546-9858  
F: (517) 546-9853

April 23, 2025

To: Livingston County Board of Commissioners

From: Matt Bolang

Re: Kindergarten Oral Health Assessment Program

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LCHD was approached by MDHHS to help provide coverage to be compliant with the Kindergarten Oral Health Assessment program that was established as a requirement in Public Act 261 of 2020. Currently, Livingston County is the only county in the state that does not provide this program. Although there is no “requirement” for LCHD to participate, MDHHS does provide funding that covers the cost to administer the program. This reimbursement comes to LCHD through our existing Comprehensive Agreement as a new project.

Through some coordination with MDHHS, LCHD contacted Smiles on Wheels, a private company based in Jackson, MI that currently provides these services through many local health departments in Michigan and have some presence in Livingston County through our Head Start programs. The Smiles on Wheels contract is set up to charge up to 90% of the MDHHS allocation to Livingston County, minus a 10% administration fee that LCHD keeps covering some minor personnel costs. For FY 25 this allocation is \$77,582.

Since this would be a new program in the Comprehensive Agreement, I am requesting BOC approval to participate in the KOHA program. If supported, I am also requesting that the County enter into a contract with Smiles on Wheels. I am also requesting that the date of the contract and acceptance of the funding be back-dated to May 1, 2025 to allow Smiles on Wheels to be able to bill for work performed to prepare for the next school year.

Here is a little more detail about the program:

Public Act 261 of 2020 was revised to include the Michigan Kindergarten Oral Health Assessment (KOHA) Program which is designed to ensure that children entering kindergarten receive a dental screening to identify and address potential oral health issues early. The program mandates that all kindergarten students undergo an oral health assessment, which can be completed up to six months before the school year begins or during the kindergarten year.

Dental screenings are conducted by licensed professionals and take only a few minutes, similar to hearing and vision screenings. The assessment helps detect signs of tooth decay or infection, ensuring children start school with a healthy mouth, which is crucial for learning, eating, sleeping, and overall well-being. The program was established in response to the high prevalence of tooth decay among young children, which can lead to missed school days and hinder academic performance.

Parents can have their child screened at school-based events, community screenings, or by their own dentist. If completed by a private dental provider, the exam may be billed through insurance, but screenings conducted through designated health programs are free of charge. The parents may also decline to participate in the program if they choose, there is no penalty for non-compliance with PA 261.

For more details, visit: <https://www.michigan.gov/mdhhs/adult-child-serv/childrenfamilies/familyhealth/oralhealth/koha>

I encourage you to support participating in the KOHA program. If you should have any questions, please don't hesitate to contact me.



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ELIZABETH HERTEL  
DIRECTOR

April 21, 2025

Jay R. Drick  
Chairperson of the Board of Commissioners  
304 E Grand River Ave, Suite 201  
Howell, MI 48843

Dear Commissioner Drick,

On behalf of the Michigan Department of Health and Human Services, Oral Health Program, I am pleased to announce our intent to award the Livingston County Health Department with \$77,582 to support an Oral Health Kindergarten Assessment Program for the period of May 1, 2025, through September 30, 2025.

The source of funds is shown in the table below and is in the MDHHS FY25 Budget.

Funding Source	Allocations
Federal	\$0.00
Non-Federal	\$77,582
Total	\$77,582

Please check Egrams on a regular basis. To ensure the efficiency of this process, please follow instructions provided by DCAH/Oral Health Program staff.

If you have any questions regarding this letter, please email: Michele Kawabe at [KawabeM@michigan.gov](mailto:KawabeM@michigan.gov). I look forward to working with your program.

Sincerely,

*Michele Kawabe*

Michele Kawabe  
Oral Health Program Consultant

*Christine Farrell*

Christine Farrell  
Oral Health Program Manager

cc: Matt Bolang  
J. Clark  
P. Eisfelder



Act No. 261  
Public Acts of 2020  
Approved by the Governor  
December 29, 2020  
Filed with the Secretary of State  
December 29, 2020  
EFFECTIVE DATE: March 29, 2021

**STATE OF MICHIGAN  
100TH LEGISLATURE  
REGULAR SESSION OF 2020**

Introduced by Reps. VanSingel, Cynthia Johnson, Chirkun, Marino, Cherry, Elder, Love, Cambensy, Ellison, Frederick, Kahle, Sabo, Brann and Wozniak

## **ENROLLED HOUSE BILL No. 4223**

AN ACT to amend 1978 PA 368, entitled “An act to protect and promote the public health; to codify, revise, consolidate, classify, and add to the laws relating to public health; to provide for the prevention and control of diseases and disabilities; to provide for the classification, administration, regulation, financing, and maintenance of personal, environmental, and other health services and activities; to create or continue, and prescribe the powers and duties of, departments, boards, commissions, councils, committees, task forces, and other agencies; to prescribe the powers and duties of governmental entities and officials; to regulate occupations, facilities, and agencies affecting the public health; to regulate health maintenance organizations and certain third party administrators and insurers; to provide for the imposition of a regulatory fee; to provide for the levy of taxes against certain health facilities or agencies; to promote the efficient and economical delivery of health care services, to provide for the appropriate utilization of health care facilities and services, and to provide for the closure of hospitals or consolidation of hospitals or services; to provide for the collection and use of data and information; to provide for the transfer of property; to provide certain immunity from liability; to regulate and prohibit the sale and offering for sale of drug paraphernalia under certain circumstances; to provide for the implementation of federal law; to provide for penalties and remedies; to provide for sanctions for violations of this act and local ordinances; to provide for an appropriation and supplements; to repeal certain acts and parts of acts; to repeal certain parts of this act; and to repeal certain parts of this act on specific dates,” by amending the heading of part 93 and sections 9307 and 9321 (MCL 333.9307 and 333.9321) and by adding sections 9312 and 9316.

*The People of the State of Michigan enact:*

### **PART 93**

#### **HEARING, VISION, AND DENTAL**

Sec. 9307. (1) A parent, guardian, or person in loco parentis applying to have a child registered for the first time in kindergarten or first grade in a school in this state shall present to school officials, at the time of registration or not later than the first day of school, a certificate of hearing and vision testing or screening or statement of exemption under section 9311.

(2) Before November 1 of each year, the principal or administrator of each school shall give the state and local health departments a summary of the hearing and vision reports at the time of school entry of new entering kindergarten and first grade students. The reports must be made on forms provided or approved by the department.



Sec. 9312. Records of hearing or vision testing and screening administered and conducted under this part and of dental oral assessments administered and conducted under this part must be made and preserved as provided by the department. The records must be available to health agencies and other persons to assist in obtaining proper and necessary health, dental, and educational care, attention, and treatment as permitted by the department. Individual records are confidential as required by section 2637.

Sec. 9316. (1) By the 2021-2022 school year, the department shall establish and maintain a dental oral assessment program to provide dental oral assessments to children residing in this state whose parents, guardians, or persons in loco parentis do not have dental oral assessments conducted as described in subsection (5)(a) but otherwise decide to have dental oral assessments conducted on their children under this section.

(2) Subject to subsection (3), the department shall accomplish the program by contracting with a government entity or person, which may include a grantee health agency described in section 16625. The following apply to the government entity or person selected by the department under this subsection:

(a) The government entity or person shall conduct the program in each area served by a local health department and shall publicize the dental oral assessment service and the time and place of the clinics.

(b) A dental oral assessment administered under the program must include a limited clinical inspection, performed by a dentist or a dental hygienist, to identify possible signs of oral or systemic disease, malformation, or injury, and the potential need for referral for diagnosis and treatment.

(3) If a school district has entered into a contract with a government entity or person to administer dental oral assessments to the school district's students, the school district may continue to use the government entity or person to conduct the dental oral assessments if the school district ensures that the dental oral assessments are conducted by May 31 of each year and the requirements of subsections (4) and (7) are met and provides all of the following information to the department:

(a) The name of the government entity or person that conducts the dental oral assessments.

(b) Each date the government entity or person is scheduled to provide the dental oral assessments.

(c) The total number of dental oral assessments that are scheduled.

(4) When the result of a dental oral assessment indicates that a child requires follow-up care, the dentist or dental hygienist or government entity or person conducting the assessment shall present to the individual bringing the child a written statement clearly indicating that follow-up treatment is encouraged and, upon request, provide information concerning the availability and sources of dental treatment required to eliminate or reduce an identified problem.

(5) Beginning in the 2021-2022 school year, a parent, guardian, or person in loco parentis applying to have a child registered for the first time in kindergarten or first grade in a school in this state may do the following:

(a) Have a dentist or dental hygienist conduct a dental oral assessment on the child not earlier than 6 months before the date of the child's registration with the school and obtain from the dentist or dental hygienist a written statement certifying that the child has received the dental oral assessment within the time frame required under this subdivision. The written statement must be on a form prescribed by the department.

(b) If the parent, guardian, or person in loco parentis of the child does not have a dental oral assessment conducted as described in subdivision (a), have a dental oral assessment conducted on the child by the government entity or person selected by the department under subsection (2).

(6) Beginning in the 2021-2022 school year, a parent, guardian, or person in loco parentis applying to have a child registered for the first time in kindergarten or first grade in a school in this state who chooses to have a dental oral assessment conducted on the child as described in subsection (5) may present to school officials, at the time of registration or not later than the first day of school, the statement described in subsection (5) or a written statement indicating that the parent, guardian, or person in loco parentis of the child will provide for the child's dental oral assessment by a government entity or person selected by the department under subsection (2). A child shall not be excluded from school attendance if the parent, guardian, or person in loco parentis of the child does not present a statement to school officials under this section.

(7) Before November 1 of each year, beginning in the 2021-2022 school year, the principal or administrator of each school shall give the department a summary of any dental reports that it receives at the time of school entry of new kindergarten and first grade students. The reports must be made on forms provided or approved by the department.

(8) This section does not apply in a fiscal year in which the legislature does not appropriate money for the program.

- (9) As used in this section, “program” means the dental oral assessment program described in subsection (1).  
(10) This section does not apply beginning January 1, 2024.

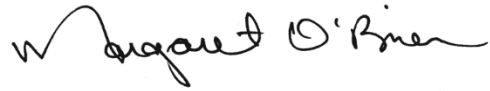
Sec. 9321. The department may promulgate rules to implement this part, including, but not limited to, the age and frequency for hearing and vision testing and screening under section 9302 and the maintenance and disclosure of records under section 9312.

Enacting section 1. This amendatory act takes effect 90 days after the date it is enacted into law.



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Clerk of the House of Representatives



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Secretary of the Senate

Approved \_\_\_\_\_

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Governor

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

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**Resolution Authorizing a Contract for Service Between Smiles on Wheels and Livingston County to Provide Dental Assessments in Compliance with the Kindergarten Oral Health Assessment Program- Health Department**

**WHEREAS,** Public Act 261 of 2020 requires dental oral health assessments for kindergarten aged children (also known as Kindergarten Oral Health Assessments (KOHA); and

**WHEREAS,** Public Act 261 does not require the local health departments to participate, however all other local health departments in Michigan are either directly providing or subcontracting with a private agency to provide access to KOHA; and

**WHEREAS,** MDHHS recently approached Livingston County Health Department (LCHD) about coverage in Livingston County for KOHA services; and

**WHEREAS,** MDHHS provides full funding for the program with no cost to LCHD; and

**WHEREAS,** Smiles on Wheels is a reputable company that provides these services statewide for other local health departments and currently provides some limited service in Livingston County; and

**WHEREAS,** Smiles on Wheels has the desire and capacity to provide the KOHA program in Livingston County.

**THEREFORE, BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Smiles on Wheels to provide services related to KOHA with an initial start date of May 1, 2025 at a rate equal to the annual MDHHS reimbursement rate minus 10% back to LCHD for administrative support with an option to renew annually.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners, or the County Administrator if Policy Permits, is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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**MOVED:  
SECONDED:  
CARRIED:**



## LIVINGSTON COUNTY HEALTH DEPARTMENT

2300 East Grand River Avenue, Suite 102  
Howell, Michigan 48843-7578

[www.lchd.org](http://www.lchd.org)

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### PERSONAL/PREVENTIVE HEALTH SERVICES

P: (517) 546-9850  
F: (517) 546-6995

### ENVIRONMENTAL HEALTH SERVICES

P: (517) 546-9858  
F: (517) 546-9853

April 23, 2025

To: Livingston County Board of Commissioners

From: Matt Bolang

Re: Kindergarten Oral Health Assessment Program

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LCHD was approached by MDHHS to help provide coverage to be compliant with the Kindergarten Oral Health Assessment program that was established as a requirement in Public Act 261 of 2020. Currently, Livingston County is the only county in the state that does not provide this program. Although there is no “requirement” for LCHD to participate, MDHHS does provide funding that covers the cost to administer the program. This reimbursement comes to LCHD through our existing Comprehensive Agreement as a new project.

Through some coordination with MDHHS, LCHD contacted Smiles on Wheels, a private company based in Jackson, MI that currently provides these services through many local health departments in Michigan and have some presence in Livingston County through our Head Start programs. The Smiles on Wheels contract is set up to charge up to 90% of the MDHHS allocation to Livingston County, minus a 10% administration fee that LCHD keeps covering some minor personnel costs. For FY 25 this allocation is \$77,582.

Since this would be a new program in the Comprehensive Agreement, I am requesting BOC approval to participate in the KOHA program. If supported, I am also requesting that the County enter into a contract with Smiles on Wheels. I am also requesting that the date of the contract and acceptance of the funding be back-dated to May 1, 2025 to allow Smiles on Wheels to be able to bill for work performed to prepare for the next school year.

Here is a little more detail about the program:

Public Act 261 of 2020 was revised to include the Michigan Kindergarten Oral Health Assessment (KOHA) Program which is designed to ensure that children entering kindergarten receive a dental screening to identify and address potential oral health issues early. The program mandates that all kindergarten students undergo an oral health assessment, which can be completed up to six months before the school year begins or during the kindergarten year.

Dental screenings are conducted by licensed professionals and take only a few minutes, similar to hearing and vision screenings. The assessment helps detect signs of tooth decay or infection, ensuring children start school with a healthy mouth, which is crucial for learning, eating, sleeping, and overall well-being. The program was established in response to the high prevalence of tooth decay among young children, which can lead to missed school days and hinder academic performance.

Parents can have their child screened at school-based events, community screenings, or by their own dentist. If completed by a private dental provider, the exam may be billed through insurance, but screenings conducted through designated health programs are free of charge. The parents may also decline to participate in the program if they choose, there is no penalty for non-compliance with PA 261.

For more details, visit: <https://www.michigan.gov/mdhhs/adult-child-serv/childrenfamilies/familyhealth/oralhealth/koha>

I encourage you to support participating in the KOHA program. If you should have any questions, please don't hesitate to contact me.

**CONTRACTED SERVICE AGREEMENT  
TERMS AND CONDITIONS FOR AGENCY PROVIDING SUB-RECIPIENT GRANT  
SERVICES FOR LIVINGSTON COUNTY HEALTH DEPARTMENT**

This Agreement is made as of May 1, 2025, between the LIVINGSTON County Health Department, (herein called "LCHD") and SMILES ON WHEELS, (herein called "the Agency").

- 1) Services. The Agency is a non-profit mobile hygiene program that provides professional dental services by Registered Dental Hygienists and coordinators. The Agency shall provide dental assessment services as described in Attachment A to Livingston County students as required by Public Act 261 of 2020 during the term hereof.

This contract is for services pursuant to a state award to the LCHD. Pursuant to this contract, the Agency is responsible for programmatic decision-making and its services. The Agency will have its performance measured in relation to the state program objectives and is responsible to adhere to applicable laws and regulations. The Agency is responsible for using the state program funds for the purpose specified in the authorizing statute.

- 2) Relationship of Parties. In the provision of services hereunder, the Agency shall be an independent contractor with sole authority to control and direct the performance of the details of the services, LCHD being interested only in the results obtained. Nothing herein shall be construed to create an employer-employee relationship between LCHD and the Agency.
- 3) Compensation and Terms of Payment. LCHD shall pay the Agency, and the Agency shall accept as full compensation and payment for the services hereunder and all its costs connected therewith, the following:
  - a. An amount equal to the MDHHS allocation, as determined by the state's funding agency, with a deduction of a 10% administrative fee. Said compensation covers, without limitation, all the Agency's costs for wages, taxes, insurance, fringe benefits, travel expenses, overhead and profit.
  - b. The Agency shall submit an invoice to LCHD, itemized and supported to LCHD's satisfaction, for all services rendered and expenses incurred during said invoice period. Such invoices will be paid within 30 days after LCHD's receipt and approval thereof.
- 4) Professional Standards and Applicable Laws. The Agency shall secure all applicable licenses or permits required by law or ordinance and shall comply with the applicable laws, orders, rules and regulations pertaining to the services hereunder at the time he/she becomes aware of such requirements, including but not limited to student information privacy, general school laws, and special education laws. The Agency will perform all professional services under this Agreement by the exercise of due care and skill in accordance with the applicable professional standards for services of this type under these circumstances. Without limiting the generality of the foregoing, the Agency shall be responsible for complying with all local, state, and federal tax laws and regulations, and for the payment of all payrolls, income, social security, unemployment, and other taxes. The Agency subscribes to equal opportunity in its employment and work practices as required by law.
- 5) Liability and Insurance Coverage. The Agency shall assume all responsibility for, and indemnify and save LCHD harmless from, all expenses, claims or liability, including property damage, which in any manner are connected with or arise from any action or operation hereunder or the services which are the subject of this contract; provided, the Agency shall not be required to indemnify LCHD for such injury or damage caused by LCHD's sole negligence. Consistent with this commitment,
  - a. The Agency will provide proof of professional liability coverage appropriate for the performance of services under this Agreement. Prior to the Agency commencing any services hereunder, the Agency shall also furnish evidence satisfactory to the LCHD showing:
  - b. The Agency has worker's compensation insurance with Michigan statutory limits, and

- c. if the Services hereunder involve the use of the Agency's vehicle, furnish evidence satisfactory to LCHD showing that the Agency has automobile liability insurance with minimum limits as required by Michigan's No-Fault Auto Insurance laws.
- 6) No Assignment. The Agency shall not assign this contract, or subcontract any services hereunder, without LCHD's prior written consent. Any attempted assignment without such written consent shall be void.
- 7) Ownership. All data, evaluations, reports, and other work products of the Agency shall become the property of the LCHD and shall be delivered to the LCHD upon completion or termination of the Agency's services hereunder or at such earlier times as the LCHD may request.
- 8) Confidentiality. All information, whether oral, written or otherwise, which LCHD provides to the Agency or which is generated or derived by the Agency in or as a result of the services hereunder and which LCHD designates, in writing or orally, as confidential to LCHD shall be held in strict confidence by the Agency and shall not be disclosed by the Agency to any third party without LCHD's express written consent.
- 9) Governing Law. This contract shall be deemed to be a Michigan contract and shall be construed in accordance with and governed by the laws of the State of Michigan.
- 10) Criminal History Check. The Agency will provide a report of the criminal history record check of the individual(s) who will perform the services described in Attachment A, based on fingerprints taken after January 1, 2006, and recorded on the Michigan State Police database for school employees.
- 11) No Waiver. The failure of either party to enforce, at any time, the provisions of the Agreement shall not constitute a waiver of such provisions or the right of the Agency or the LCHD at any time to avail themselves of such remedies as either may have for any breach or breaches of such provisions.
- 12) Entire Agreement and Amendment. This Agreement, upon acceptance by the parties hereto, will constitute the entire and integrated understanding between the parties and supersede all prior and contemporaneous negotiations, representations, and agreements, whether written or oral, with respect to the subject matter addressed herein. The terms of this contract may not be changed, superseded, or supplemented except in writing, signed by one of LCHD's Agents and by the Agency.
- 13) Term and Termination. This Agreement shall be effective as of the term appearing on Attachment B, State Award Information, and shall continue in effect for a five (5) month term, ending on September 30, 2025, and shall automatically renew for successive one-year terms (October 1-September 30, the State of Michigan fiscal year) unless either party provides written notice of non-renewal to the other party at least sixty (60) calendar days prior to the end of the initial term or any renewal term. This Agreement may be terminated by mutual consent, by providing the other party with a minimum 30 days written notice, expiration of funding, or a breach by of any representation in this Agreement.

By:

Jay R. Drick, Chairperson  
Livingston County Board of Commissioners  
304 E. Grand River Ave.  
Howell, MI 48843  
chairperson@livgov.com

By:

Kim Crabtree, RDH, RDA  
Executive Director,  
Smiles on Wheels  
122 Highland Drive  
Jackson, MI 49201  
KimC@smilesonwheels.org

**Attachment A:** Description of Services  
**Attachment B:** State Award Information

## **ATTACHMENT A – DESCRIPTION OF SERVICES**

Smiles on Wheels shall provide services to coordinate the Oral Health Kindergarten Assessment Program for the Livingston County Health Department. Services include:

- **VISUAL ORAL ASSESSMENT**  
(Completed not earlier than 6 months before the date of the child's registration with the school)
  - An oral health assessment identifies obvious or suspected oral health conditions that require, or might require, examination by a dentist.
  - The oral assessment will consist of a visual inspection using eight categories of oral health:
    - Lips.
    - Tongue.
    - Gums and oral tissue.
    - Saliva.
    - Natural teeth.
    - Oral cleanliness.
    - Dental pain.
- **URGENT DENTAL CARE PROTOCOL**
  - URGENT CARE NEED (Abscess/infection, pain, rampant decay)
  - ALL urgent care patients should be called at site/school before leaving the location by the hygienist.
  - Document phone conversation on treatment follow-up forms, including specific details.
  - Urgent photo/email- Photos must be taken on ALL urgent patients.

Smiles on Wheels will follow and comply with all CDC, OSHA, and HIPAA requirements.

Smiles on Wheels will ensure that staff assigned to this program participate in any state or federally required program-related training.

Smiles on Wheels will provide routine reports and data to the LCHD Health Officer quarterly, at minimum. Smiles on Wheels will provide reasonable program access for LCHD audit purposes.



**ATTACHMENT B  
STATE AWARD TO BE PROVIDED BY LCHD**



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

ELIZABETH HERTEL  
DIRECTOR

April 21, 2025

Jay R. Drick  
Chairperson of the Board of Commissioners  
304 E Grand River Ave, Suite 201  
Howell, MI 48843

Dear Commissioner Drick,

On behalf of the Michigan Department of Health and Human Services, Oral Health Program, I am pleased to announce our intent to award the Livingston County Health Department with \$77,582 to support an Oral Health Kindergarten Assessment Program for the period of May 1, 2025, through September 30, 2025.

The source of funds is shown in the table below and is in the MDHHS FY25 Budget.

Funding Source	Allocations
Federal	\$0.00
Non-Federal	\$77,582
Total	\$77,582

Please check Egrams on a regular basis. To ensure the efficiency of this process, please follow instructions provided by DCAH/Oral Health Program staff.

If you have any questions regarding this letter, please email: Michele Kawabe at [KawabeM@michigan.gov](mailto:KawabeM@michigan.gov). I look forward to working with your program.

Sincerely,

*Michele Kawabe*  
Michele Kawabe  
Oral Health Program Consultant

*Christine Farrell*  
Christine Farrell  
Oral Health Program Manager

cc: Matt Bolang  
J. Clark  
P. Eisfelder

333 SOUTH GRAND AVENUE • PO BOX 30195 • LANSING, MICHIGAN 48909  
[www.michigan.gov/mdhhs](http://www.michigan.gov/mdhhs) • 517-241-3740