



LIVINGSTON COUNTY VETERAN COMMITTEE AGENDA

August 20, 2025, 5:00 p.m.
Veteran Services Office
1420 Lawson Drive, Howell, MI 48843

Pages

1. **Call Meeting to Order**
2. **Pledge of Allegiance to the Flag**
3. **Roll Call**
4. **Approval of Minutes and Agenda** 3
5. **Call to the Public**
6. **Applications for Relief**
 - 6.1 **08.20.2025.01-FY25-VAP-001**

Veteran applicant requesting assistance with home repair.

Recommended motion: Motion to approve 08.20.2025.01-FY25-VAP-001.
 - 6.2 **08.20.2025.02-FY25-VAP-001**

Veteran applicant requesting assistance with hearing aides.

Recommended motion: Motion to approve 08.20.2025.02-FY25-001.
7. **Business**
 - 7.1 **Director and Veteran Benefits Counselor I, II and III Position Review**

LCVS Director and Veteran Benefits Counselor I, II and III position descriptions were reviewed by MGT Consulting.

Recommended motion: Motion to proceed with MGT Consulting recommendation.
 - 7.2 **Business Cards for LCVS Committee Members**

Business cards for LCVS Committee members.

Recommended motion: Motion to approve the purchase of 1 box of 250 business cards per Committee member.
8. **Director Reports** 6

In July, LCVS Veteran Assistance Programs (VAP) provided the following:

Emergency Relief Fund: Nine (9) applications for a total of \$7,988.12.

- Eight (8) applications provided burial benefits for a total of \$7,795.
- One (1) application provided child clothing voucher for a total of \$193.12.
- Of note, LCVS has approved seventy (70) VAP applications this year, for a total of \$56,022.87.

Transportation: Provided 188 rides to medical appointments, a total fare value of \$1,640.

- Of note, LCVS has provided 1,286 rides this year, a total fare value of \$11,471.

9. **Committee Discussion**

10. **Adjournment**

LIVINGSTON COUNTY VETERAN COMMITTEE

MEETING MINUTES



July 16, 2025, 5:00 p.m.
Veteran Services Office
1420 Lawson Drive, Howell, MI 48843

Members Present Bruce Hundley, Kevin Nagle, Joe Riker, Robert Stants, James Wallace
Staff Present Ramon Baca, Elizabeth Young

1. **Call Meeting to Order**

Committee Chair J. Riker called the meeting to order at 5:03 p.m.

2. **Pledge of Allegiance to the Flag**

All rose for the Pledge of Allegiance to the Flag of the United States of America.

3. **Roll Call**

Roll call by the recording secretary indicated the presence of a quorum.

4. **Approval of Minutes and Agenda**

Motion to approve minutes and revise agenda to add 7.1 Keith Lane, Green & Gold Congressional Aide introduction from Congressman Tom Barrett's office.

Moved by J. Riker

Seconded by B. Hundley

Yes (4): B. Hundley, J. Riker, R. Stants, and J. Wallace

Absent (1): K. Nagle

**Motion Carried
(4 to 0)**

5. **Call to the Public**

None present.

6. **Applications for Relief**

None.

7. **Business**

7.1 **Keith Lane Introduction**

Keith Lane, Green & Gold Congressional Aide from Congressman Tom Barrett's office provided his background in service and his current role. He highlighted Congressman Barrett's up-coming events to inform and gather applicants for Service Academy programs. He also described the sponsorship process for Service Academy enrollment.

As a member of the Congressman's office, he's planning on continuing to attend local veteran events to learn more about the unmet needs of local veterans and to develop ways to address them.

7.2 2026 Department Budget

Motion to approve fiscal year 2026 LCVS department budget, as proposed with minor change to pay MERS in full in the amount of \$319,000 from fund balance.

Moved by J. Riker

Seconded by R. Stants

Yes (5): B. Hundley, K. Nagle, J. Riker, R. Stants, and J. Wallace

**Motion Carried
(5 to 0)**

7.3 2026 Mill Rate

Motion to approve mill rate of .0918 to maintain Veteran Services operations for fiscal year 2026.

Moved by J. Wallace

Seconded by B. Hundley

Yes (5): B. Hundley, K. Nagle, J. Riker, R. Stants, and J. Wallace

**Motion Carried
(5 to 0)**

7.4 2025 MERS Additional Payment

Discussion occurred and the Committee determined to pay the full amount of unfunded liability to MERS for the Veterans non-union division. Vote completed in item 7.2 2026 Department Budget.

8. Director Reports

Director Baca briefed the Committee members on financial reports, the LCVS Open House, and answered questions.

In June, LCVS Veteran Assistance Programs (VAP) provided the following:

Emergency Relief Fund: Six (6) applications for a total of \$6,000.

- Six (6) applications provided burial benefits for a total of \$6,000.
- Of note, LCVS has approved sixty-one (61) VAP applications this year, for a total of \$48,034.75.

Transportation: Provided 196 rides to medical appointments, a total fare value of \$1,647.

- Of note, LCVS has provided 1,098 rides this year, a total fare value of \$9,831.

9. Committee Discussion

None.

10. Adjournment

Motion to adjourn at 6:35 p.m.

Moved by J. Wallace

Seconded by B. Hundley

Yes (5): B. Hundley, K. Nagle, J. Riker, R. Stants, and J. Wallace

**Motion Carried
(5 to 0)**

Elizabeth J. Young, Recorder

UNAPPROVED MINUTES

Livingston County Veteran Services

July 2025 Summary

APPOINTMENT SUMMARY

Appointment Type	July	YTD
Claims: Death Benefits	15	95
Claims: Non-Service Connected Pension	1	10
Claims: Survivors Pension	-	24
Claims: Service Connected Compensation	144	887
Other	19	134
VAP - Soldiers/Sailors Relief Fund	3	40
Total Appointments	182	1,190

Walk In Summary		
Month	Total	Weekly Average
January	221	55
February	212	53
March	234	56
April	273	68
May	213	53
June	187	47
July	231	58
August		
September		
October		
November		
December		
2025 Total	1,571	

TRANSPORTATION SUMMARY

Monthly Transportation Summary		
Transportation Summary	July	YTD
Transportation Rides Provided	188	1,286