

# **FINANCE COMMITTEE**

## **MEETING MINUTES**

April 18, 2018

7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present:

C. Griffith, D. Helzerman, K. Lawrence , W. Green , D. Domas, D. Parker, R. Bezotte, D. Dolan , G. Childs

### **1. CALL MEETING TO ORDER**

The meeting was called to order by Comm. Carol Griffith at 7:30 a.m.

### **2. ROLL CALL**

Indicated the presence of a quorum.

### **3. APPROVAL OF MINUTES**

Minutes of meeting dated: March 28, 2018

**Moved by:** W. Green

**Seconded by:** R. Bezotte

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

### **4. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

### **5. APPROVAL OF AGENDA**

**Moved by:** R. Bezotte

**Seconded by:** K. Lawrence

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

**6. CALL TO THE PUBLIC**

Caitlyn Bing and Megan Palmer, Livingston County Catholic Charities: spoke against the legalization of recreational marijuana and reviewed information presented by Ken Stecker at an event held at the 242 Brighton Community Church last week.

Ann Bolin, Brighton Township Clerk stated that she is in support of a resolution by the Livingston County Board of Commissioners to speak against the legalization of recreational marijuana.

**7. RESOLUTIONS FOR CONSIDERATION**

**7.1 Administration**

Resolution to Accept the Annual Out-of-State Travel Report for 2017

Cindy Catanach distributed and reviewed the out of state travel report.

Recommend motion to the Board.

**Moved by:** G. Childs

**Seconded by:** K. Lawrence

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

**7.2 District Court**

Resolution Authorizing an Agreement with JSG Monitoring to Provide Electronic Monitoring Services

Recommend Motion to the Board of Commissioners.

**Moved by:** R. Bezotte

**Seconded by:** K. Lawrence

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

**7.3 District Court**

Resolution Authorizing an Agreement with Key Development Center Inc. for Female Project Opiate Group Therapy Services in the Livingston County Jail

Francine Zysk presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** K. Lawrence

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

#### **7.4 Facility Services**

Resolution Authorizing A Contract for East Complex Back Wall Repair to Envision Builders

Chris Folts presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** D. Dolan

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

#### **7.5 Information Technology**

Resolution Authorizing the Reclassification of an Application Developer to Enterprise Resource Planning Administrator Position

Rich Malewicz presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Helzerman

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

#### **7.6 Health Department**

Resolution Authorizing a Budget Amendment to the Fiscal-Year 2018 Budget that Includes Funds to Cover Out of State Travel

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Dolan

**Seconded by:** G. Childs

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

## **7.7 Medical Examiner**

Resolution Approving the Creation of a Pooled Medical Examiner Investigator Position for the Medical Examiner Department

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Green

**Seconded by:** D. Helzerman

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

## **7.8 Emergency Medical Services**

Resolution Authorizing the Write Off of Aged Receivables

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Dolan

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

## **7.9 Car Pool / Building Department**

Resolution Authorizing Capital Expenditure for One (1) Vehicle and Supplemental Appropriation

Doug Britz answered questions from the Committee.

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Helzerman

**Seconded by:** G. Childs

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

**7.10 L.E.T.S.**

Resolution Authorizing an Agreement with Aecom Great Lakes, Inc. to Provide Consulting Services For Livingston County Transit Master Plan

Doug Britz presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** R. Bezotte

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

No (1): D. Domas

**Motion Carried (8 to 1)**

**7.11 L.E.T.S**

Resolution Authorizing an Agreement with Cruisers, Inc. to Provide Equipment Installation and Removal Services for Transit Vehicles

Recommend Motion to the Board of Commissioners.

**Moved by:** R. Bezotte

**Seconded by:** G. Childs

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

**7.12 Administration**

Resolution to Amend the County Employee Business Expense Policy for Livingston County

Cindy Catanach presented the resolution and answered questions.

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Green

**Seconded by:** R. Bezotte

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

#### **7.13 Administration**

Resolution to Adopt an Updated Policy for Use of County Facilities by Non-County Organizations

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

#### **7.14 Administration**

Resolution Authorizing a First Quarter Supplemental Appropriation to the Fiscal Year 2018 Budget

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Domas

**Seconded by:** W. Green

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

#### **7.15 Board of Commissioners**

Resolution Amending Resolution 2017-08-148 Authorizing an Agreement with SoundQue Multimedia to Provide Video Recording Services for Livingston County Board of Commissioners' Meetings

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** R. Bezotte

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

## **8. REPORTS**

### **8.1 Health Department**

Dianne McCormick began the report and introduced staff of the different divisions within the Health Department. Dianne reviewed highlights for the Health Department. Elaine Brown presented information regarding Personal /Preventive Health. Matt Bolang reviewed the report from Environmental Health. Chelsea Lantto presented projects related to Health Promotion. Jen Kramer presented information regarding Emergency Preparedness. Dianne McCormick concluded by notifying the Committee that there are uncertainties at the state level as to what will happen in regards to public health priorities with a new governor coming into office. Also that the workforce is aging and staff structure may see some changes.

### **8.2 Building Inspections**

Jim Rowell presented his annual report for 2017 and answered questions from the Committee.

Commissioner Domas reported that he attended an event last week at the 242 Brighton Community Church. At this event Ken Stecker from LARA gave a presentation regarding medicinal and recreational marijuana, a copy of his presentation is available for Commissioners in the Board Suite, this includes a template for a resolution to speak against the legalization of recreational marijuana.

## **9. CLAIMS**

Miscellaneous Claims Dated: April 18, 2018

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Helzerman

**Seconded by:** G. Childs

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

**10. PREAUTHORIZED**

Computer Print-out Dated: 3-29-18 through 4-18-18

Motion to approve the Payables.

**Moved by:** K. Lawrence

**Seconded by:** D. Helzerman

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

**11. CALL TO THE PUBLIC**

**12. ADJOURNMENT**

Motion to adjourn the meeting at 9:57 a.m.

**Moved by:** D. Helzerman

**Seconded by:** R. Bezotte

Yes (9): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

**Motion Carried (9 to 0)**

Respectfully submitted by:

Natalie Hunt  
Recording Secretary