

FINANCE COMMITTEE

AGENDA

May 30, 2018

7:30 AM

304 E. Grand River, Board Chambers, Howell MI 48843

Pages

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES** 3
Meeting minutes dated: May 16, 2018
4. **TABLED ITEMS FROM PREVIOUS MEETINGS**
5. **APPROVAL OF AGENDA**
6. **CALL TO THE PUBLIC**
7. **RESOLUTIONS FOR CONSIDERATION**
 - 7.1 **Human Resources** 8
Resolution Approving the Blue Cross Blue Shield of Michigan Retiree Agreement Addendum to the Administrative Services Contract
 - 7.2 **Treasurer** 11
Resolution Authorizing and Concurring with an Amendment to Resolution #2017-05-095 which Amended the Repayment Terms of the Short Term Loan From the Delinquent Tax Revolving Funds to the Livingston No. 1 Drainage District
 - 7.3 **Emergency Management** 12
Resolution Authorizing Out-of-State Travel for EMS Paramedics to Attend Special Pathogens Response Training at the Center for Domestic Preparedness in Alabama
 - 7.4 **Equalization** 16
Resolution to Levy 2018 Allocation Millage
8. **REPORTS**
 - 8.1 **Central Dispatch Annual Report** 19

9. CLAIMS

Miscellaneous Claims Dated: May 30, 2018

10. PREAUTHORIZED

Computer Print-out Dated: 5-17-2018 through 5-30-2018

11. CALL TO THE PUBLIC

12. ADJOURNMENT

FINANCE COMMITTEE

MEETING MINUTES

May 16, 2018

7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present:

D. Helzerman, W. Green , D. Domas, D. Parker, R. Bezotte, G. Childs

Members Absent:

C. Griffith, K. Lawrence , D. Dolan

1. CALL MEETING TO ORDER

The meeting was called to order by Comm. Doug Helzerman at 7:30 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: May 2, 2018

Motion to approve the minutes as presented.

Moved by: G. Childs

Seconded by: W. Green

Yes (6): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, and G. Childs

Absent (3): C. Griffith, K. Lawrence , and D. Dolan

Motion Carried (6-0-3)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved by: G. Childs

Seconded by: R. Bezotte

Yes (6): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, and G. Childs

Absent (3): C. Griffith, K. Lawrence , and D. Dolan

Motion Carried (6-0-3)

6. CALL TO THE PUBLIC

None.

7. RESOLUTIONS FOR CONSIDERATION

7.1 Court Central Services & District Court

Resolution Authorizing an Agreement with Averhealth to Provide Drug and Alcohol Testing Services

Sara Applegate presented the resolution and noted a correction to a typo regarding the term of the agreement, the agreement will be for the period of June 2, 2018 through September 30, 2019.

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: G. Childs

Yes (6): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, and G. Childs

Absent (3): C. Griffith, K. Lawrence , and D. Dolan

Motion Carried (6-0-3)

7.2 Court Central Services

Resolution Authorizing Specialty Courts and Programs to Apply for State Court Administrative Office Grant Funding For FY 2019

Sara Applegate presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: R. Bezotte

Yes (6): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, and G. Childs

Absent (3): C. Griffith, K. Lawrence , and D. Dolan

Motion Carried (6-0-3)

7.3 Treasurer

Resolution Authorizing the County Treasurer to Establish the 2017 Delinquent Tax Fund

Jennifer Nash presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: G. Childs

Yes (6): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, and G. Childs

Absent (3): C. Griffith, K. Lawrence , and D. Dolan

Motion Carried (6-0-3)

7.4 L.E.T.S.

Resolution Authorizing Contract Award to Randy's Service Station for New Tire Purchases for Transit Vehicles

Greg Kellogg presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: G. Childs

Yes (6): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, and G. Childs

Absent (3): C. Griffith, K. Lawrence , and D. Dolan

Motion Carried (6-0-3)

7.5 Health Department

Resolution to Reorganize Positions in the Health Department

Dianne McCormick presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: D. Domas

Seconded by: W. Green

Yes (6): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, and G. Childs

Absent (3): C. Griffith, K. Lawrence , and D. Dolan

Motion Carried (6-0-3)

7.6 Facility Services

Resolution Authorizing Parking Lot Replacement and Restripe at the Historical Courthouse and West Complex Service Drive

Roberta Bennett presented the resolution.

Recommend Motion to the Board of Commissioners.

Moved by: G. Childs

Seconded by: D. Parker

Yes (6): W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, and G. Childs

Absent (3): C. Griffith, K. Lawrence , and D. Dolan

Motion Carried (6-0-3)

8. REPORTS

Commissioner Parker gave a report from the Michigan Counties Workers' Compensation Fund (MCWCF) meeting last week - fund is doing well, 1st quarter investments are kind of flat. Tim McGuire says there will possibly be an early distribution this year. Paramedic shortage is an issue throughout the state.

8.1 Emergency Medical Services Annual Report

Jeff Boyd presented a PowerPoint of the EMS 2017 Annual Report and answered questions from members of the Committee.

Commissioner Childs exited at 9:00 a.m.

9. CLAIMS

Miscellaneous Claims Dated: May 16, 2018

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: W. Green

Yes (5): W. Green , D. Domas, D. Helzerman, D. Parker, and R. Bezotte

Absent (4): C. Griffith, K. Lawrence , D. Dolan , and G. Childs

Motion Carried (5-0-4)

10. PREAUTHORIZED

Computer Print-out Dated: 5-03-18 through 5-16-18

Recommend Motion to the Board of Commissioners.

Moved by: D. Parker

Seconded by: W. Green

Yes (5): W. Green , D. Domas, D. Helzerman, D. Parker, and R. Bezotte

Absent (4): C. Griffith, K. Lawrence , D. Dolan , and G. Childs

Motion Carried (5-0-4)

11. CALL TO THE PUBLIC

Jeff Boyd, EMS Director, stated that he enjoyed the conversation and discussion during his Annual Report.

12. ADJOURNMENT

Motion to adjourn the meeting at 9:13 a.m.

Moved by: D. Domas

Seconded by: R. Bezotte

Yes (5): W. Green , D. Domas, D. Helzerman, D. Parker, and R. Bezotte

Absent (4): C. Griffith, K. Lawrence , D. Dolan , and G. Childs

Motion Carried (5-0-4)

Respectfully submitted by:

Natalie Hunt,
Recording Secretary

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Approving the Blue Cross Blue Shield of Michigan Retiree Agreement Addendum to the Administrative Services Contract – Human Resources

WHEREAS, the Livingston County Retiree Health Care Plan document allows for qualified participating surviving spouses of retirees to continue to receive health insurance from the County after the retiree passes away; this has been the case since the inception of the Retiree Health Care Plan; and

WHEREAS, recently Blue Cross Blue Shield informed Human Resources that it requires an addendum to our Administrative Services Agreement in order for surviving spouses to be added to our health coverage after the retiree has passed away; and

WHEREAS, this is a cost-neutral contractual change that is required by Blue Cross Blue Shield of Michigan’s underwriting department.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners approves the Blue Cross Blue Shield of Michigan Retiree Agreement Addendum to the Administrative Services Contract after review and approval as to form by civil counsel.

#

MOVED:

SECONDED:

CARRIED:

**BLUE CROSS BLUE SHIELD OF MICHIGAN / BLUE CARE NETWORK OF MICHIGAN
RETIREE AGREEMENT ADDENDUM TO
GROUP ENROLLMENT AND COVERAGE AGREEMENT OR ADMINISTRATIVE SERVICES CONTRACT**

This Retiree Agreement Addendum to Group Enrollment and Coverage Agreement or Administrative Services Contract ("Addendum") will supplement the Group Enrollment and Coverage Agreement ("GECA") and/or the Administrative Services Contract ("ASC") (GECA and ASC are collectively referred to as the "Coverage Agreement") dated March 1, 2018, between Blue Cross Blue Shield of Michigan ("BCBSM") and/or Blue Care Network of Michigan ("BCN"), and LIVINGSTON COUNTY ("Group"), the plan sponsor and plan administrator of Group's group health plan or health care plan ("GHP") covering Group's active and retired employees. References to "BCBSM/BCN" shall be references to Blue Cross Blue Shield of Michigan or Blue Care Network of Michigan as the case may be, and are not intended to imply any kind of joint or several liability by one for the actions or contracts of the other, and any such liability is specifically disclaimed. The term "Member" shall have the meaning as defined in the GECA or shall mean the same thing as the term "Enrollee" as defined in the ASC.

BCBSM/BCN acknowledges and agrees to Group's request to include as eligible for enrollment through this Group retirees qualifying under the terms of the GHP and subject to the following conditions:

1. The effective date of this Addendum is 03-01-2018
2. Acceptance and continuance of this provision by BCBSM/BCN requires Group to maintain the minimum active employee requirements described in the Coverage Agreement.
3. Member contracts enrolled under this Addendum are limited to qualified retirees and surviving spouses eligible under the GHP and BCBSM/BCN eligibility requirements. Upon the death of the retiree Member, the surviving Member who is not eligible to continue under the GHP must be removed from this Group. Coverage may be available through a BCBSM/BCN individual plan for surviving Members who are not eligible to continue coverage under the GHP.
4. This Addendum may be cancelled or amended by BCBSM/BCN following thirty (30) days written notice to Group or cancelled by Group following thirty (30) days written notice to BCBSM/BCN.
5. Active employee BCBSM Group/Suffix Number or BCN Group/Subgroup ID: 007001809-0032,0034,003
6. Number of persons currently eligible for retirement benefits: _____
7. Are you electing surviving spouse coverage as permitted under your GHP? ☒ Yes ☐ No
8. **Group Executive certifies the following retiree eligibility requirements represent those contained in Group's GHP document:**

Years of Service: _____ **Retirement Age:** _____ **Group Contribution:** _____

Group agrees with all terms and requirements as stipulated in this Addendum (front and back), and agrees to provide documentation as outlined on the reverse side of this form.

The Executive hereby certifies under penalties of perjury that the information set forth in this Addendum is true to the best of his/her knowledge, and that Group has formally adopted the GHP in accordance with the requirements of the Employee Retirement Income Security Act of 1974 as amended ("ERISA"), if applicable, the Health Insurance Portability and Accountability Act of 1996, as amended, and the Internal Revenue Code as applicable, or other applicable laws. If the GHP is subject to ERISA, Executive certifies that the terms of the GHP have been set forth in a Summary Plan Description and distributed to all appropriate employees/retirees.

Signature of Group Executive: _____	Date: _____
Signature of Group Executive: _____	Date: _____
Signature of Agent: _____	Date: _____
Signature of Underwriter: _____	Date: _____

ELIGIBILITY REQUIREMENTS FOR ESTABLISHING AND MAINTAINING A RETIREE SEGMENT:

1. A retiree program may be implemented provided there is a corresponding active segment that meets BCBSM/BCN participation requirements. An employer/employee relationship must be substantiated for the active segment.
2. The retiree segment level of benefits must not exceed the highest benefit plan offered to the corresponding active segment, unless mandated by a union agreement.
3. A retiree segment will be cancelled if there are no remaining active segments enrolled with BCBSM/BCN, or the Group is no longer in business.
4. Only retired employees who are eligible pursuant to the terms of the GHP may enroll in retiree coverage. Such employees must meet all eligibility requirements as set forth in the GHP's plan document and have been covered previously in the Group's active segment immediately prior to becoming eligible for retiree coverage.
5. Group must contribute a minimum of 50 percent of the retiree's and if applicable, the surviving spouse's health care premium. This requirement applies to small groups of 50 or fewer full-time equivalent (FTE) employees, all retiree-only plans and all ASC groups. Applicable retiree segments that do not meet this contribution requirement may be denied coverage or denied renewal of coverage.
6. Group must collect any contributions made by retirees or surviving spouses (if applicable) and remit the total premium due to BCBSM/BCN. ASC employer groups must remit the amounts billed for all claims paid for retirees, surviving spouses (if applicable), and their dependents enrolled in the GHP.
7. All eligible employees who have retired prior to the effective date of the retiree segment are eligible for enrollment at initial enrollment of the segment provided they are qualified retirees as set forth in this Addendum.
8. Enrolled retirees must be transferred from the active segment to the retiree segment at the time they become eligible for retiree benefits.
9. Retired employees who were previously covered in the active segment but are not entitled to benefits until some future date are eligible for enrollment in the retiree segment at the time they become entitled to benefits.
10. Eligible employees and retirees who waive benefits because they are enrolled in group coverage through another source may enroll at a later date when they lose eligibility for the other group coverage. (Note that other coverage cannot be retiree coverage offered by Group through another carrier). Enrollment must occur within 31 days of the event; otherwise, the retiree must wait until the Group's next annual reopening to enroll.
11. A retiree or surviving spouse who is eligible for Medicare Parts A and B is only eligible for BCBSM Medicare Supplemental or BCN Complementary coverage, as applicable.
 - The retiree must enroll in Medicare Parts A and B to be eligible for supplemental/complementary coverage.
 - BCBSM/BCN coverage will be supplemental/complementary to Medicare. Some exceptions may apply to retirees and surviving spouses with ESRD.
12. Provided a surviving spouse option is permitted by Group's GHP, Group must elect a surviving spouse option with BCBSM/BCN and provide the required documentation in order to establish surviving spouse benefits.
13. In order for a surviving spouse to continue coverage in the GHP, the retiree had to be eligible and enrolled in the program at the time of death. Surviving spouse coverage does not include a person who marries a Member with the surviving spouse coverage. Surviving spouses that waive their health care coverage through the retiree program are no longer eligible for surviving spouse coverage. Surviving spouse coverage may remain in effect only as long as the group meets all BCBSM/BCN underwriting eligibility requirements and the active segment remains enrolled with BCBSM/BCN.
14. If there is a change in ownership, Underwriting reserves the right to review Group and retiree segment to insure that current eligibility requirements are met. BCBSM/BCN is not bound by the terms of a purchase agreement between owners.
15. Former owners are not eligible for retiree coverage unless they meet the retiree eligibility requirements of the existing retiree segment and are enrolled in the retiree segment prior to selling the business. Coverage may be available through a BCBSM/BCN individual plan for former owners who do not meet these criteria.
16. BCBSM/BCN will not permit a group to separate its Medicare and non-Medicare retirees between carriers except when the group offers a BCBSM or BCN group Medicare Advantage plan. Applies to all retiree-only plans and ASC groups.
17. Eligible retirees must meet all the requirements of applicable certificates and riders, BCBSM's/BCN's administrative and underwriting requirements, the Group Administrative Guide, and the Coverage Agreement, as they may be revised from time to time.
18. BCBSM/BCN reserves the right to request a copy of one of the following: Group Health Plan document, Summary Plan Description, Section 125 Cafeteria Plan document or union contract. Document submitted must clearly define retiree eligibility requirements including years of service, age of retirement, and employer contributions amount, surviving spouse options and level of benefits. A letter from Group will not be accepted in lieu of one of these required documents.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

Resolution Authorizing and Concurring with an Amendment to Resolution #2017-05-095 which Amended the Repayment Terms of the Short Term Loan From the Delinquent Tax Revolving Funds to the Livingston No. 1 Drainage District- Treasurer

WHEREAS, resolution #2016-05-082 established a one-year loan from the Delinquent Tax Revolving Funds to the Livingston No. 1 Drainage District for the purpose of rolling a note previously held by Hastings City Bank; and

WHEREAS, resolution #2017-05-095 amended the repayment terms such that the principal amount of \$225,000 would be repaid in one installment on or before June 1, 2018 with interest at an annual rate of 1.25% covering the period of June 1, 2017 to June 1, 2018; and

WHEREAS, the Drain Commissioner has requested a subsequent one year extension on the loan as acquisition of easements for the project are ongoing; and

WHEREAS, the Livingston County Treasurer has agreed to a subsequent one year extension on the original loan; and

WHEREAS, the loan terms will be amended to be repaid in one installment on or before June 1, 2019 in the amount of \$225,000 of principal and interest at an annual rate of 2.45%; and

WHEREAS, the interest payment due on the loan at the annual rate of 1.25% will be paid on the regularly scheduled due date of June 1, 2018.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes and concurs with an amendment to resolution 2017-05-095 to amend the payment terms to be repaid in one installment on or before June 1, 2019 at an annual interest rate of 2.45% for the period of June 1, 2018 to June 1, 2019.

#

#

#

**MOVED:
SECONDED:
CARRIED:**

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

Resolution Authorizing Out-of-State Travel for EMS Paramedics to Attend Special Pathogens Response Training at the Center for Domestic Preparedness in Anniston, Alabama – Emergency Management

WHEREAS, the emergency management function requires planning, training, and exercising with response and private partners on the local, regional, and state level; and

WHEREAS, the Livingston County Emergency Manager, is tasked with the responsibility to plan for and execute training and exercises for terror and or CBRNE related events, to include special pathogens with the afore named partners as part of their duties; and

WHEREAS, FEMA through the Center for Domestic Preparedness (CDP) located in Anniston, Alabama, will provide instruction and training at no cost to the sponsoring agency or student who is sponsored by the Michigan State Police, Emergency Management and Homeland Security Division (MSP EMHSD) , State Point of Contact (SPOC) for FEMA Training; and

WHEREAS, Livingston County Paramedics have applied for Special Pathogens Response training by FEMA through the MSP EMHSD SPOC, and the Center for Domestic Preparedness (CDP) a sponsored FEMA training facility; and

WHEREAS, the cost of training, travel, lodging, and meals is provided by FEMA to attend this training with Livingston County not paying for the cost of the afore mentioned provisions for the Livingston County EMS Paramedics to attend this training; and

WHEREAS, the utilization of this training will greatly benefit Livingston County and the mission of the Emergency Management Department, EMS, and Region One, with travel, training, lodging, and meals to be at no cost.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves Eight Livingston County Paramedics who have met the requirements for Special Pathogen Response training and once approved by the CDP located in Anniston, Alabama and the MSP EMHSD SPOC for attendance, up to four of the applicants be allowed to attend the class scheduled for September 4, 2018 to September 8, 2018. Those dates include travel days. The other remaining qualified Livingston County EMS Paramedic applicants would attend training the CPD Special Pathogen Response training as offered subsequent to the September training as scheduling allows for both Livingston County EMS and FEMA. This training will be at no cost to Livingston County. However, it is approved that in an emergency situation, funds not to exceed \$1,000.00 from the EMS budget may be to expended per training session.

#

#

#

MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF EMERGENCY MANAGEMENT

1911 Tooley Rd, Howell, MI 48855
Phone 517-540-7926 Fax 517-546-6788
Web Site: co.livingston.mi.us

Memorandum

To: Livingston County Board of Commissioners
From: Therese CremonTE, Emergency Manager
Date: 05/22/2018
**Re: RESOLUTION FOR OUT-OF STATE TRAVEL FOR EMS PARAMEDICS TO
ATTEND SPECIAL PATHOGENS RESPONSE TRAINING AT THE CENTER FOR
DOMESTIC PREPAREDNESS (CDP) ANNISTON, ALABAMA – Emergency
Management / Public Safety / Finance/ Full Board**

The Livingston County Emergency Management Department acts as the federal training conduit for local responders to attend federally provide training both in and out of state. Livingston County EMS has been identified by the Region One Medical Response Coalition as part of a Special Pathogens Response Network. As such, it is imperative that the Livingston County Paramedics who have been selected to act in this capacity receive specialized training to address the complexities of working in a special pathogens environment. A “special pathogen” is any highly infectious or contagious bacteria or virus. Common examples would include, Ebola, Anthrax, Pandemic-level Flu, and others.

The Center for Domestic Preparedness (CDP) located in Anniston, Alabama is part of the FEMA training consortium and provides training, travel, lodging, and meals at no cost to the student who has applied, meets the minimum requirements, and has been approved and sponsored by the local Emergency Management Department and the Michigan State Police (MSP), Emergency Management and Homeland Security Division (EMHSD), State Point of Contact (SPOC) for FEMA training.

Eight Livingston County Paramedics have met the requirements for Special Pathogen training and have applied to attend the specialized training provided at the CDP in Anniston, Alabama. Once approved by the CDP and the MSP EMHSD SPOC for attendance, four of the applicants would like to attend the September 2018 scheduled class. The dates for this class are September 4, 2018 to September 8, 2018. Those dates include travel days. Other applicants would attend training as offered subsequent to the September training as scheduling allows for both Livingston County EMS and FEMA.

FEMA will provide for the cost of training, travel, lodging, and meals. There will be no cost for the afore mentioned provisions to Livingston County, however, EMS would request that in the event of an emergency during travel, an allowable expense not to exceed \$1000.00 dollars from the EMS budget be provided per training session.

The benefit to Livingston County to allow Livingston County EMS Paramedics to attend this training and obtain the FEMA training for Responding to Special Pathogen events far exceeds the cost, which should be nil.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO:

LIVINGSTON COUNTY

DATE:

Resolution to Levy 2018 Allocation Millage - Equalization

WHEREAS, in compliance with the requirements of Act 5, Public Acts of Michigan 1982, as amended;
and

WHEREAS, the proposed levy would apportion taxes for the county operation purposes based on the
Taxable /valuation of; and

WHEREAS, prior to the presentation of this resolution, the following tax levies were recommended:

General Operations	3.3283
Ambulance	.2944
Veterans Relief	.1127

THEREFOR BE IT RESOLVED that the apportionment of taxes for the county operating purposes be
approved and authorized to be levied on the summer tax billing against the Taxable
Valuation of the County at the rate of 3.3283.

BE IT FURTHER RESOLVED that the Ambulance Millage and Veterans Relief Millage be levied on
the winter tax billing against the Taxable Valuation of the County at the rates of .2944
and .1127 respectively.

BE IT FURTHER RESOLVED that the 2018 levy for the county operations and debt be approved and
levied as recommended.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners be authorized to sign
the 2018 Millage Rate Request (L-4029) upon approval of the Board of Commissioners.

#

#

#

MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY, MICHIGAN
DEPARTMENT OF EQUALIZATION

304 E. Grand River, Howell, MI 48843
Phone 517-546-4182 Fax 517-552-2322

Memorandum

To: Livingston County Board of Commissioners
From: Sue I. Bostwick
Date: May 23, 2018
Re: Resolution – 2018 County Millage Rates

I have attached the resolution for the 2018 L-4029, Millage Request, for the county's levies. Included in the form are both summer and winter levies calculated with the proper Headlee rollback. The rates are based on the assumption the Allocation Board will not change the allocation portion of the millage, and will not go a vote of the full board until after final allocation, May 31, 2018.

If you have any question regarding this matter, please contact me.

2018 TAX RATE REQUEST (This form must be completed and submitted on or before October 1, 2018)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County Livingston	2018 Taxable Value of ALL Properties in the Unit as of 5-23-11 \$ 8,878,491,771
Local Government Unit Livingston County	For LOCAL School Districts: 2018 Taxable Value of Non-Homestead and Non- Qualified Agricultural Properties if a millage is Levied Agai \$ 0

**PLEASE READ THE
INSTRUCTIONS ON
THE REVERSE SIDE
CAREFULLY**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119
The following tax rates have been authorized for levy on 1 2018 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2017 Millage Rate Permanently Reduced by MCL 211.34d	2018 Current Year Millage Reduction Fraction	2018 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Levy*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec 1	Expiration Date of Millage Authorized
Allocated	Operating	N/A	5.0000	3.3491	0.9938	3.3283	1.0000	3.3283	3.3283		Allocated
Extra Voted	EMS	08/12/10	0.3000	0.2963	0.9938	0.2944	1.0000	0.2944		0.2944	12/31/2030
Extra Voted	Veterans	08/02/16	0.1390	0.1372	0.9938	0.1363	1.0000	0.1363		0.1127	12/1/2021
Total			5.4390	3.7826		3.7590		3.7590	3.3283	0.4071	

Prepared by Sue Bostwick	Title Director	Date 4/1/2018
---------------------------------	-----------------------	----------------------

As the Representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e and 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211 (3).

Clerk	<input checked="" type="checkbox"/>	Signature	Type Name Elizabeth Hundley	Date
Secretary				
Chairperson	<input checked="" type="checkbox"/>	Signature	Type Name Donald Parker	Date
President				

**Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

**** IMPORTANT** See instructions on the reverse side for the correct method of calculating the millage rate in column (5).

Livingston County 911 Central Dispatch 2017



Chad Chewning
911 Director



Joni Harvey
911 Deputy Director



Sign up today. Because every second counts.



Livingston County 911

2017 Administration staffing

911 Director
Chad Chewning

Deputy Director
Joni Harvey

4 Operations
Supervisors

2 Admin
Support Staff

2 QA / Training
Specialist

Livingston County 911

Dispatch services: 13 police agencies, 10 fire agencies, 1 EMS agency, District 1 Medical Coalition, State Michigan MABAS, Michigan Task Force 1.

Maintain 9 radio tower sites for radios, generators, propane, diesel, and natural gas.

Allotted up to 29 dispatchers; 22 dispatch positions filled at the end of 2017.

Participate in many groups throughout the state such as MI NENA, MI APCO, MDCA, MI Public Safety Broadband Program.

Participate in several public events such as public safety open houses, active shooter drills, school reunification drills, Emergency Preparedness Expo.

Livingston County 911

2017 PHONE/DISPATCH STATISTICS

POLICE: **145,127** INCIDENTS (+ 3332) / EPD Calls **15,990** processed

EMS: **23,660** INCIDENTS (+1869) / EMD Calls **12,827** processed

FIRE: **9,872** INCIDENTS (+692) / EFD Calls **1,767** processed

TOTAL RESPONDER INCIDENTS: **178,659**

INCREASE OF **5,893** INCIDENTS FROM 2016 TO 2017

911 EMERGENCY CALLS : 73,723 CALLS

NON-EMERGENCY CALLS: 104,144 CALLS

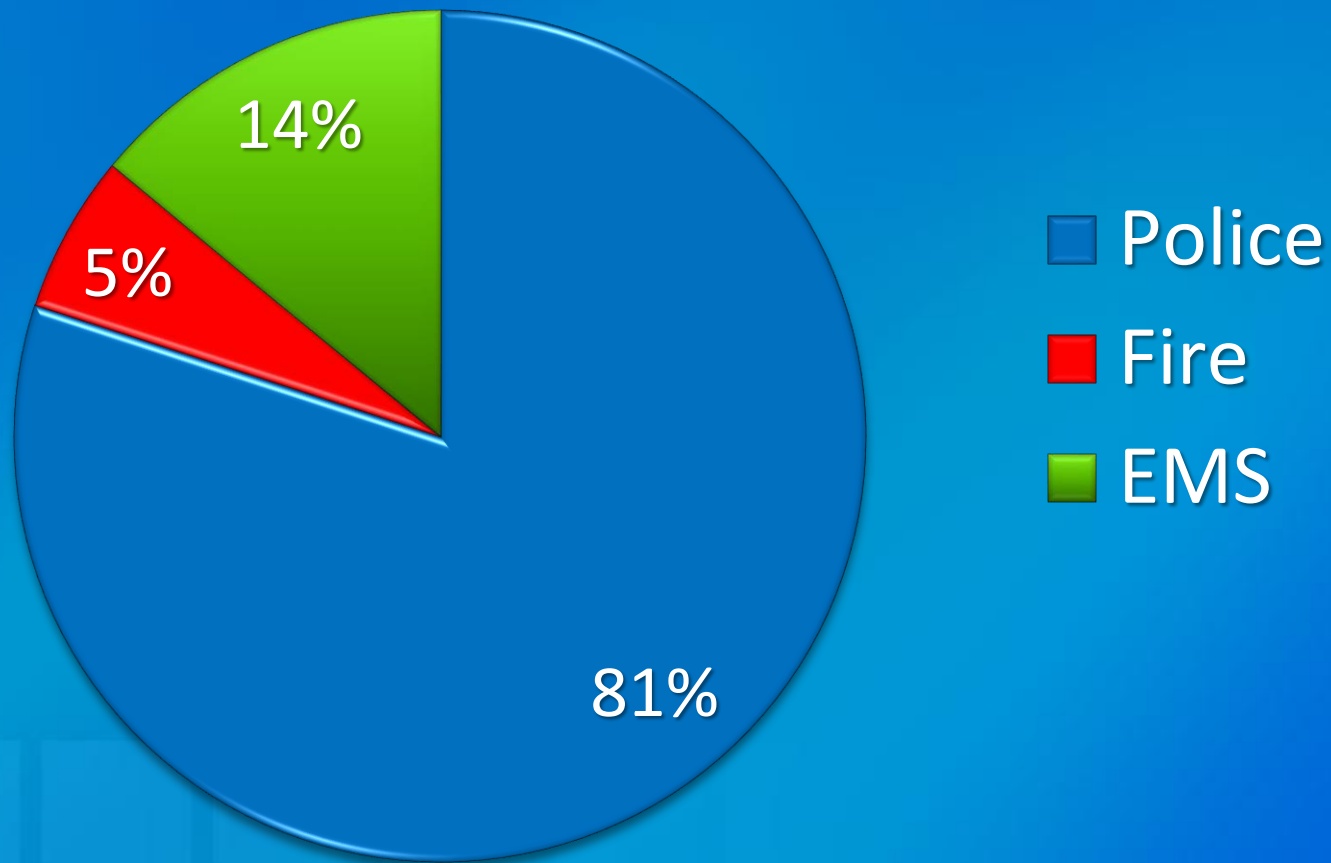
TOTAL INCOMING CALLS: **177,867**

INCREASE OF **15,978** INCOMING CALLS FROM 2016 TO 2017

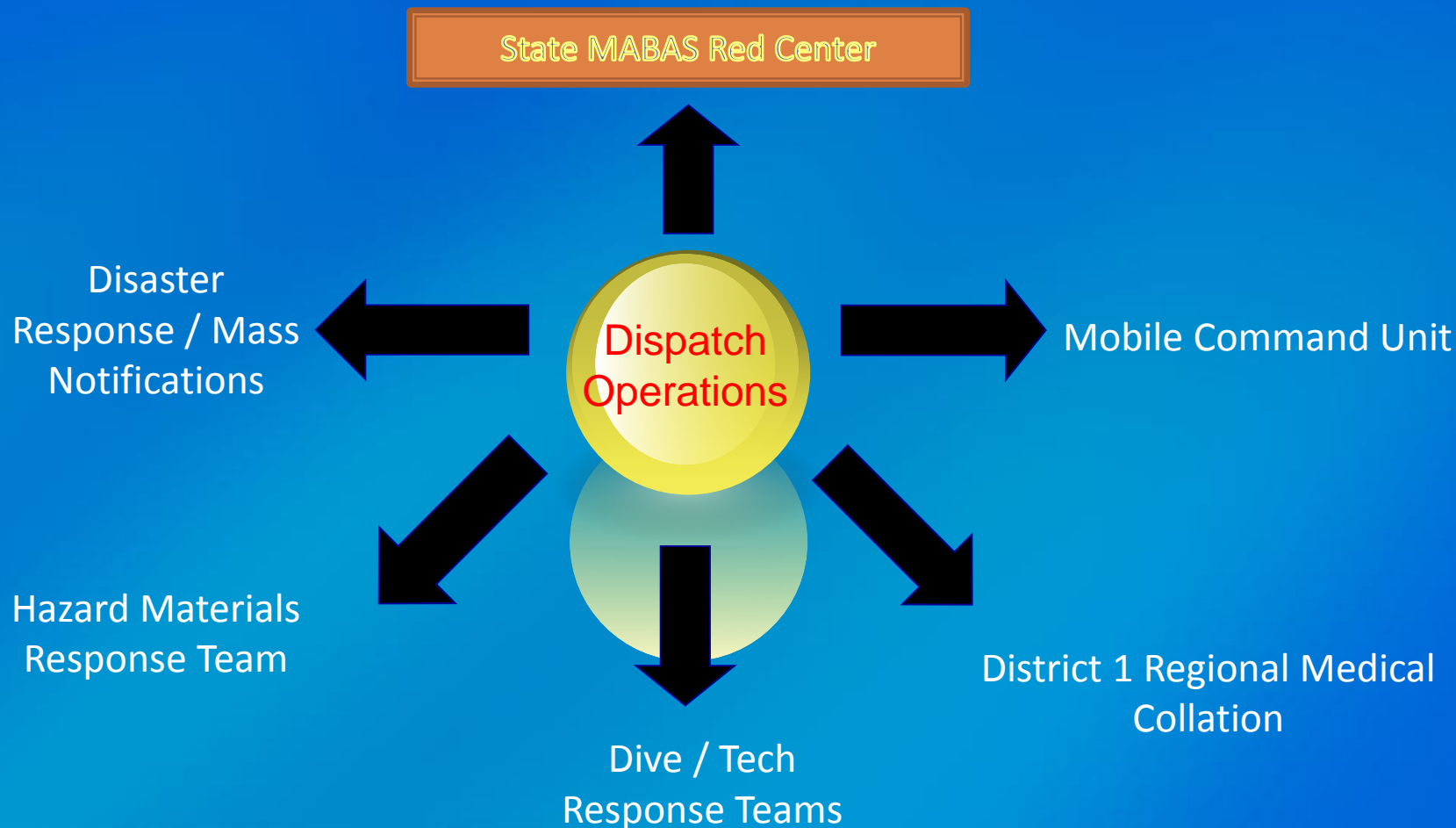
Average time a 911 line rings is less than 10 seconds 94%, and 98.5% less than 20 seconds for 2017

Livingston County 911

2017 Agencies call volume



Special Operations



Livingston County 911 2017 Achievements

Trained staff and went live utilizing Emergency Fire Dispatch (EFD) protocols for handling 911 and non-emergency fire calls.

Started the fiber build-out to complete the 911 Dispatch Back-up Center project. This was 85% completed during 2016.

Trained staff and went live utilizing Emergency Police Dispatch (EPD) protocols for handling 911 and non-emergency police calls.

Went live with new Vesta Phone System becoming compliant with 911-NextGen.

Implemented two programs to service citizens: Text to 911 and Smart911.

LIVINGSTON COUNTY 911

2017 Achievements

Signed with PFN (Peninsula Fiber Network) to switch 911 lines from Cama Trunks (1960's technology) to a redundant fiber connection. Currently 90% converted over.

Researched site locations for new 911 Dispatch Center, obtained approximate cost to construct the building at each site, and completed a Peer Review study for the project.

New hiring campaign: attended job fairs and presented at high schools and colleges, re-evaluated the requirements for dispatch qualifications to reach a broader spectrum of capable candidates, hired a QI/Training Specialist to manage the Training Program which expedites hiring and training without compromising quality.

Applied for ACE Accreditation for EPD in 2017, and completed the review for this accreditation in March 2018. ****We achieved this goal in early 2018! We are the only 911 Central Dispatch Center with this accreditation in Michigan, and 15th in the world!**

Bystander CPR rate for Livingston County is 14% above the national average; EMD and exceptional dispatchers assisted in achieving this recognition.

LIVINGSTON COUNTY 911 2018 PROJECTS / GOALS

Continue public education about 911 and additional programs to service citizens

Begin developing a quality improvement program for radio dispatches

Continue working on new building project

Continue to build staffing levels through job fairs, online advertising, school presentations, etc.

2018-Early 2019; Achieve EFD Accreditation to become a Tri-Ace communications center (Currently none in Michigan, and 10 total in the world).

Questions?



Livingston County Emergency Management

2017 ANNUAL REPORT



HOW IT ALL WORKS ~ E.M. FUNCTIONS

- ❖ **PLANNING**
- ❖ **TRAINING**
- ❖ **EXERCISE**
- ❖ **REAL EVENTS**
- ❖ **SPECIAL EVENTS**



LIVINGSTON COUNTY EMERGENCY MANAGEMENT PLANNING

COMMUNITY PLANS

- ❖ **County Emergency Ops Plan / IT Annex added - exp: May 2022**
- ❖ **County Hazard Mitigation Plan – exp: April 2022 – 90% local adoption**
- ❖ **Local Emergency Support Plans – Jurisdiction 10,000 + population**
- ❖ **People with Access & Functional Needs (PAFN)**
- ❖ **School Safety and Reunification Plans**
- ❖ **Long Term Care Facilities**



LIVINGSTON COUNTY EMERGENCY MANAGEMENT PLANNING

OTHER PLANS

- ❖ SARA Title III
- ❖ Brighton Airport
- ❖ Woodland Dam
- ❖ Fowlerville Fair
- ❖ Private Industry for Active Assailant Reponse



Organizational Affiliations

PLANNING

- ❖ **Regional Homeland Security Planning Board – Chairperson 2ND Year**
 - ▶ **Region One: 9 counties, 11 programs, works directly with EMHSD**
- ❖ **Michigan Emergency Management Association – Region 1 Representative**
- ❖ **Local Emergency Planning Committee (LEPC) – Chairperson**
 - ▶ **Responders, non-profits, private partners, county government. Right to Know Act**
- ❖ **Local Planning Team (LPT) – Chairperson**
 - ▶ **Votes on use of HSGP grant funding & discusses EM responsibilities – P/T/E/RE**
- ❖ **Local Special Committees – Committee Leader**
 - ▶ **LEPC By-Laws, R1HSPB By-Laws, Traffic Routing Sub-Committee, Regional Planner Guidelines**



Essential Meetings PLANNING

- ❖ Local Emergency Planning Committee (LEPC)
- ❖ Local Planning Team (LPT)
- ❖ Region One Homeland Security Board & Executive Board
- ❖ School Response & School Safety
- ❖ Fire Chief and MABAS
- ❖ Traffic Routing Sub-Committee
- ❖ MSP Emergency Management and Homeland Security Division
- ❖ Michigan Emergency Management Association



Communications & PSA's PLANNING

- ❖ Everbridge Public Alerting System / Integrated Public Alert & Warning System (IPAWS)
- ❖ Social Media – Emergency Management Facebook
 - Currently **821** followers – Last year 560
 - Used to identify warming centers, shelters, road closures, snow emergencies & flooding issues
- ❖ WHMI Radio & Press and Argus
 - PSA's and keeping public advised during real or special events
- ❖ County Emergency Management Web page
 - Meetings, Trainings, & Events



Emergency Management GRANTS PLANNING

- ❖ **EMPG – Emergency Management Performance Grant**
 - ❖ Supplements the cost of Emergency Management
- ❖ **HMEP – Hazardous Materials Emergency Preparedness**
 - ❖ Designed to create partnerships with those working with TICs
- ❖ **HSGP – Homeland Security Grant program**
 - ❖ Three year grant periods
 - ❖ Percentage dedicated strictly to Law Enforcement
 - ❖ Projects **MUST** have a terrorism nexus



HS GP GRANTS PLANNING

❖ **FY-15: Projects closed May 2018 - \$83,727.91**

- ❖ **Mobile radios for Law Enforcement**
- ❖ **Portable radios for responders**
- ❖ **Emergency Management Planner (Ryan Wilkinson)**
- ❖ **Air Purifying Respirators (APRs) Law Enforcement**
- ❖ **Great lakes Homeland Security Conference all responders**
- ❖ **EOC supplies**



HSGP GRANTS

Planning

❖ **FY-16 – Projects close May 2019 - \$83,727.91**

- ❖ **All Hazards Mitigation Team Training – county wide**
- ❖ **Air Purifying Respirators (APR) for law enforcement – county wide**
- ❖ **CYANO kits (6) – housed by EMS**
- ❖ **Mobile Data Computer Pinckney Police**
- ❖ **Radio accessories Unadilla Twp. Police**
- ❖ **Attendance at IAEM Conference, EM personnel**



HSGP GRANTS Planning

❖ **FY-17: – Projects close May 2020 - \$83,727.91**

❖ **Fiber project, Putnam Twp.**

❖ **C.E.R.T. outfitting**

❖ **TBD by LPT membership**



COMING SOON LIVINGSTON COUNTY EOC

PLANNING

- ❖ Capital Improvement funds, \$50,000.00 to utilize
- ❖ Floors & walls have been cored, data drops have been pulled
- ❖ HSGP FY 15 funds utilized for EOC supplies
- ❖ Final equipment purchases and installation pending
- ❖ Planning first exercise and opening later in 2018



TRAINING

2017 to current

- ❖ Trainings attended or facilitated
26
- ❖ Number of participants trained
624
- ❖ **5** more scheduled for 2018



Public Speaking Events

TRAINING

- ❖ **Brighton Chamber of Commerce**
- ❖ **Family Preparedness Expo**
- ❖ **Leadership Livingston**



EXERCISES

2017 to current

- ❖ **Exercises and Drills attended or facilitated**
15
- ❖ **Number of Participants**
3,057
- ❖ **5 More planned for this year**



School Drills EXERCISES

2017- 18 School Year

- ❖ **School Districts in Livingston County**
6
- ❖ **Total Public / Private/ Charter school buildings**
(currently tracked)
46
- ❖ **Number of Drills tracked (10 per school)**
460
- ❖ **Conservatively, **5,000 +** students with an**
(average of 110 students per building)



Real Events 2017 to present

- ❖ Plan Crash - January 2017
- ❖ Windstorm / Power Outage – March 2017
- ❖ Flooding – April 2017
- ❖ Rover Pipeline reported spill (unfounded) – July 2017
- ❖ Bridge Accident I-96 / Pleasant Valley – September 2017
- ❖ Severe Storm – October 2017
- ❖ Bomb investigation – January 2018
- ❖ Winter flooding – February 2018
- ❖ 100 acre grass fire – February 2018
- ❖ Flooding Ore Lake Hamburg Twp. – May 2018
- ❖ Bomb Investigation – May 2018

Real Events

Plane Crash – January 16, 2017



Real Events

Flooding Event – April 2017



Real Events

ROVER PIPELINE – July 2017



Real Events

I-96 / Pleasant Valley Bridge – September 2017



Real Events

Winter Flooding February 2018



Real Events

Hamburg Ore Lake Flooding May 2018



SPECIAL EVENTS 2017

Preparedness EXPO - September



SPECIAL EVENTS 2017

Trunk or Treat - October

Livingston County Sheriff's Office hosts

Public Safety Trunk or Treat



Friday, October 27, 2017

6:00PM to 8:00PM

150 S. Highlander Way, Howell, MI

Please join us for a night of free and safe Halloween fun.

This event offers a chance for families of the community to interact with our local first responders.



SPECIAL EVENTS 2017

Trunk or Treat - October



QUESTIONS??



THE END