

# **FINANCE COMMITTEE**

## **MEETING MINUTES**

June 13, 2018

7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present:

C. Griffith, D. Helzerman, K. Lawrence , W. Green , D. Domas, D. Parker, D. Dolan , G. Childs

Members Absent:

R. Bezotte

### **1. CALL MEETING TO ORDER**

The meeting was called to order by Comm. Carol Griffith at 7:32 a.m.

### **2. ROLL CALL**

Indicated the presence of a quorum.

### **3. APPROVAL OF MINUTES**

Meeting minutes dated: May 30, 2018

Motion to approve the minutes as presented.

**Moved by:** K. Lawrence

**Seconded by:** D. Dolan

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

### **4. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

### **5. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

**Moved by:** D. Dolan

**Seconded by:** G. Childs

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

**6. CALL TO THE PUBLIC**

None.

**7. REPORTS**

Commissioner Domas stated that he appreciates the handling of the proceedings at Monday night's committee meeting and apologizes for the harsh treatment to Commissioners Childs and Dolan. Commissioner Domas stated he will provide a list of communities that have adopted a resolution opposing recreational use of marijuana to each Commissioner.

Commissioner Griffith spoke on the importance of decorum and respect.

Commissioner Helzerman commented regarding recreational use of marijuana, personal choices, and encouraged others to be a good Christian.

**7.1 Plante Moran**

2017 Livingston County Financial Audit

Jennifer Nash introduced the completion of the 2017 audit, and stated that Plante Moran was a great team to work with. The results are truly the result of the organization working together, following guidelines and statutes. Bill Brickey and Tom Kempa presented the results of the audit.

**8. RESOLUTIONS FOR CONSIDERATION**

**8.1 Board of Commissioners**

Resolution to Accept the 2017 Livingston County Financial Audit

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Domas

**Seconded by:** G. Childs

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

## **8.2 Circuit Court**

Resolution Authorizing a Three-Month Extension of the Public Defender Contracts

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

## **8.3 Purchasing**

Resolution Authorizing a Contract for Uniform-Cleaning Services with 2 Your Door Cleaning, LLC

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Green

**Seconded by:** G. Childs

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

## **8.4 Airport**

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter into a Consent to Mortgage Agreement with Chemical Bank, on Behalf of Hawk Hollow Farm L.L.C.

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Dolan

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

## **8.5 Airport**

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into a Lease Agreement with Dan's Pc Solutions, LLC for the Old Terminal Building

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Dolan

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

## **8.6 Administration**

Resolution Authorizing Entering into a Contract for Investment Advisory Services to the Retirement Plan Advisory Committee

Commissioner Parker requests a legal opinion to provide assurance there is no legal conflict of interest.

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Helzerman

Yes (5): C. Griffith, K. Lawrence , D. Helzerman, D. Dolan , and G. Childs

No (3): W. Green , D. Domas, and D. Parker

Absent (1): R. Bezotte

**Motion Carried (5 to 3)**

## **8.7 Administration**

Resolution to Authorize Acceptance of Bids and Revised Project Cost for a New 911 Central Dispatch Facility

Commissioner Dolan would like to have this resolution added to the Board agenda scheduled to follow this Finance Committee meeting in order to gain valuable time for the project.

Discussion regarding prevailing wage.

Commissioner Parker asked for what will be gained by approving this resolution. Brett with J.S. Vig answered that steel prices are so volatile it would be best to get the order in as soon as possible, prices could rise at any time.

Recommend Motion to the Board of Commissioners.

**Moved by:** G. Childs

**Seconded by:** D. Dolan

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

**9. ANNUAL REPORTS**

**9.1 Facility Services Annual Report**

Chris Folts presented the Facility services annual report for 2017.

**10. CLAIMS**

Miscellaneous Claims Dated: June 13, 2018

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

**11. PREAUTHORIZED**

Computer Print-out Dated: 5-31-18 through 6-13-18

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Dolan

**Seconded by:** K. Lawrence

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

**12. CALL TO THE PUBLIC**

None.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 8:43 a.m.

**Moved by:** G. Childs

**Seconded by:** D. Helzerman

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, D. Dolan , and G. Childs

Absent (1): R. Bezotte

**Motion Carried (8-0-1)**

Respectfully submitted by:

Natalie Hunt  
Recording Secretary