

CONSTRUCTION COMMITTEE
MEETING MINUTES

July 9, 2018
6:30 PM

304 E. Grand River, Conference Room 4, Howell, MI 48843

Members Present:

Dennis Dolan , Gary Childs, Douglas G. Helzerman

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Dolan at 6:30 p.m.

2. APPROVAL OF MINUTES

Minutes of meeting dated: June 11, 2018

Motion to approve the minutes as presented.

Moved By G. Childs

Seconded By D. Helzerman

Yes (3): D. Dolan , G. Childs, and D. Helzerman

Motion Carried (3 to 0)

3. APPROVAL OF AGENDA

Motion to amend the agenda to include Action Items for 911 Central Dispatch Facility expenses. Action Items will be #6e: Meter Allowance and #6f: Sewer and water fees.

Moved By D. Helzerman

Seconded By G. Childs

Yes (3): D. Dolan , G. Childs, and D. Helzerman

Motion Carried (3 to 0)

Motion to approve the Agenda as amended.

Moved By D. Helzerman

Seconded By G. Childs

Yes (3): D. Dolan , G. Childs, and D. Helzerman

Motion Carried (3 to 0)

4. CALL TO THE PUBLIC

None.

5. REPORTS

5.a JS Vig Construction

911 Central Dispatch updates

Brett Levko, JS Vig, informed the Committee that tree removal and protection fencing has been started and will be mobilizing to demo light poles and pavement. Distributed a two week schedule.

Brad Alvord, Lindhout Architects, informed the Committee that the second construction meeting was held today and will continue every other Monday at 10 a.m., these are held at 911. Also, the building permit has been issued by the City.

5.b JS Vig Construction

Sheriff Storage Facility budget

Brett Levko distributed the Design Development Budget and Brad Alvord distributed the drawings.

- Roughly 70% of this budget was discussed with a contractor, the remainder was put together by J.S. Vig.
- A lot of the cost comes from the pre-engineered metal.
- Considering a spring start.
- There will be some savings due to having crew on site for 911 Central Dispatch building.
- Discussion regarding parking and telephone system. There is a telephone box on the diagram, this is an allowance if it is needed to run conduit and boxes throughout the building. Brad met with Howell Fire, does not need to be suppressed but should be connected to a fire alarm system. There is existing fiber that can be used if needed, may need to check with Stanley for security system.
- Commissioner Dolan the Board of Commissioners approved a resolution for an amount not to exceed \$800,000. Therefore, we need to reduce the budget.
- Downsizing will not reduce the cost overall.
- Discussed areas for potential savings.
- Brad stated that he will give a report on reductions at the August 13th meeting.

6. ACTION ITEMS

6.a Lindhout Architects Invoice #2018-0664

Sheriff Storage Facility: \$23,603.24

Motion to approve payment.

Moved By D. Helzerman

Seconded By G. Childs

Yes (3): D. Dolan , G. Childs, and D. Helzerman

Motion Carried (3 to 0)

6.b Lindhout Architects Invoice #2018-0641

911 Central Dispatch Facility: \$7,353.13

Motion to approve payment.

Moved By G. Childs

Seconded By D. Helzerman

Yes (3): D. Dolan , G. Childs, and D. Helzerman

Motion Carried (3 to 0)

6.c Lindhout Architects Invoice #16037.0618

East Complex South Lot: \$1,181.67

Motion to approve payment.

Moved By G. Childs

Seconded By D. Helzerman

Yes (3): D. Dolan , G. Childs, and D. Helzerman

Motion Carried (3 to 0)

6.d Allied Pay Application #6

East Complex Parking Lot: \$39,969.90

Motion to approve payment.

Moved By D. Helzerman

Seconded By G. Childs

Yes (3): D. Dolan , G. Childs, and D. Helzerman

Motion Carried (3 to 0)

6.e 911 Central Dispatch Expense

Meter Allowance: \$1,250.00

Motion to approve payment.

Moved By D. Helzerman

Seconded By G. Childs

Yes (3): D. Dolan , G. Childs, and D. Helzerman

Motion Carried (3 to 0)

6.f 911 Central Dispatch Expense

Sewer and Water Fees: \$18,000

Motion to approve payment.

Moved By G. Childs

Seconded By D. Helzerman

Yes (3): D. Dolan , G. Childs, and D. Helzerman

Motion Carried (3 to 0)

7. NEW BUSINESS

7.a Schedule next meeting

The next meeting is scheduled for August 13, 2018 at 6:30 p.m.

8. ADJOURNMENT

Motion to adjourn the meeting at 7:15 p.m.

Moved By G. Childs

Seconded By D. Helzerman

Yes (3): D. Dolan , G. Childs, and D. Helzerman

Motion Carried (3 to 0)

Respectfully submitted by:

Natalie Hunt,
Recording Secretary