



BOARD OF COMMISSIONERS WORK SESSION AGENDA

September 10, 2018

6:00 PM

304 E. Grand River, Board Chambers, Howell MI 48843

This meeting is for informational purposes only. No Board action will be taken.

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **CALL TO THE PUBLIC**
4. **APPROVAL OF AGENDA**
5. **DISCUSSION**
 - a. **2019 Budget - Level 2**

Introduction by Cindy Catanach
 - b. **Department Presentations**
 1. Board of Commissioners
 2. County Administration
 3. Animal Services
 4. Facility Services
 5. Airport
 6. Fiscal Services
 7. Veterans' Services
 8. Health Department
 9. Register of Deeds

10. LETS / Motor Pool
11. Emergency Management
12. EMS / Medical Examiner
13. County Clerk / County Clerk Circuit Court
14. Information Technology

c. Departments Not Presenting

1. MSU Extension
2. Equalization
3. Human Resources
4. County Treasurer

6. CALL TO THE PUBLIC

7. ADJOURNMENT

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
ADMIN SPECIALIST	1.000	1.000	1.000
BOARD CHAIR	1.000	1.000	1.000
COMMISSIONERS	7.000	7.000	7.000
VICE CHAIR BOC	1.000	1.000	1.000
Total:	10.000	10.000	10.000

Funding

Expenditures	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
PERMANENT SALARIES	\$172,780	\$183,441	\$185,810	\$188,555	\$191,443
TEMPORARY SALARIES	\$7,959	\$0	\$0	\$0	\$0
HEALTHCARE	\$79,421	\$83,877	\$107,312	\$128,370	\$132,100
PENSION	\$23,525	\$27,253	\$28,053	\$28,612	\$29,136
OTHER BENEFITS	\$13,777	\$13,911	\$15,831	\$16,083	\$16,312
OTHER EMPLOYEE COMP	\$1,869	\$1,800	\$1,800	\$1,800	\$1,800
OFFICE SUPPLIES	\$719	\$1,123	\$1,300	\$1,300	\$1,300
OP SUPPLIES & EQUIP	\$655	\$2,523	\$725	\$1,120	\$1,150
CONTRACT SERVICES	\$0	\$0	\$15,320	\$14,916	\$18,000
PROFESSIONAL SERV	\$1,295	\$363	\$975	\$1,260	\$1,260
OTHER EXP & CHARGES	\$115,878	\$117,901	\$121,275	\$118,891	\$122,850
COMPUTERS & PHONES	\$48,348	\$38,848	\$38,407	\$35,621	\$35,621
FACILITIES MGMT	\$34,029	\$32,915	\$36,842	\$38,964	\$35,129
VEHICLES	\$0	\$35	\$105	\$140	\$140
EQUIP MAINT & REPAIR	\$1,961	\$875	\$892	\$980	\$1,000
TRAVEL	\$2,213	\$2,785	\$4,000	\$4,450	\$4,500
TRAINING	\$500	\$0	\$1,555	\$1,655	\$1,700
Total Expenditures:	\$504,929	\$507,651	\$560,202	\$582,717	\$593,441

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF BOARD OF COMMISSIONERS		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
70	PERMANENT SALARIES							
10110100 704000	SALARY RG	180,735.84	172,780.15	183,441.22	121,233.24	185,810.00	188,555.00	1.5%
10110100 707000	SALARY OT	126.86	.00	.00	.00	.00	.00	.0%
	TOTAL PERMANENT SALARIES	180,862.70	172,780.15	183,441.22	121,233.24	185,810.00	188,555.00	1.5%
71	TEMPORARY SALARIES							
10110100 705000	SALARY TMP	.00	7,959.35	.00	.00	.00	.00	.0%
	TOTAL TEMPORARY SALARIES	.00	7,959.35	.00	.00	.00	.00	.0%
72	HEALTHCARE							
10110100 716000	HLTH INS E	82,420.00	72,000.00	80,070.00	86,191.60	103,430.00	124,410.00	20.3%
10110100 725000	RHS ER	7,797.61	7,420.85	3,807.32	2,538.18	3,882.00	3,960.00	2.0%
	TOTAL HEALTHCARE	90,217.61	79,420.85	83,877.32	88,729.78	107,312.00	128,370.00	19.6%
73	PENSION							
10110100 718000	MERS ER	16,218.68	23,525.40	27,253.43	18,295.09	28,053.00	28,612.00	2.0%
	TOTAL PENSION	16,218.68	23,525.40	27,253.43	18,295.09	28,053.00	28,612.00	2.0%
74	OTHER BENEFITS							
10110100 715000	FICA ER	12,197.83	12,548.81	12,210.31	8,316.62	14,349.00	14,559.00	1.5%
10110100 717000	LIFE INS	320.06	316.36	371.72	270.90	397.00	401.00	1.0%
10110100 719000	WRKS COMP	470.15	504.49	729.97	359.30	521.00	529.00	1.5%
10110100 723000	LT&ST DIS.	366.34	406.91	599.45	372.06	564.00	594.00	5.3%
	TOTAL OTHER BENEFITS	13,354.38	13,776.57	13,911.45	9,318.88	15,831.00	16,083.00	1.6%
75	OTHER EMPLOYEE COMP							
10110100 702000	OTHER PAY	1,799.98	1,869.21	1,799.98	1,176.91	1,800.00	1,800.00	.0%
	TOTAL OTHER EMPLOYEE COMP	1,799.98	1,869.21	1,799.98	1,176.91	1,800.00	1,800.00	.0%
76	OFFICE SUPPLIES							
10110100 726000	OFFICE SUP	800.94	719.17	1,122.55	858.23	1,300.00	1,300.00	.0%
	TOTAL OFFICE SUPPLIES	800.94	719.17	1,122.55	858.23	1,300.00	1,300.00	.0%
77	OP SUPPLIES & EQUIP							
10110100 729000	PUB./SUB	178.02	651.74	210.94	615.40	625.00	720.00	15.2%

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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF BOARD OF COMMISSIONERS	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>10110100 730000</u> POST/MTR	50.00	3.14	23.48	15.92	100.00	100.00	.0%
<u>10110100 747000</u> OP EQ/SPLY	.00	.00	603.44	.00	.00	300.00	.0%
<u>10110100 747015</u> COPIER	.00	.00	1,685.60	.00	.00	.00	.0%
TOTAL OP SUPPLIES & EQUIP	228.02	654.88	2,523.46	631.32	725.00	1,120.00	54.5%
80 CONTRACT SERVICES							
<u>10110100 819000</u> OTHER CONT	.00	.00	.00	11,910.00	15,320.00	14,916.00	-2.6%
TOTAL CONTRACT SERVICES	.00	.00	.00	11,910.00	15,320.00	14,916.00	-2.6%
82 PROFESSIONAL SERV							
<u>10110100 800000</u> PER DIEM	910.00	1,295.00	363.00	140.00	975.00	1,260.00	29.2%
TOTAL PROFESSIONAL SERV	910.00	1,295.00	363.00	140.00	975.00	1,260.00	29.2%
83 OTHER EXP & CHARGES							
<u>10110100 817000</u> MEM DUES	102,102.96	115,667.91	114,939.75	114,464.08	120,275.00	118,041.00	-1.9%
<u>10110100 901000</u> ADVERTISE	470.00	210.00	193.40	170.00	600.00	600.00	.0%
<u>10110100 956000</u> MISC. EXP	.00	.00	2,768.08	355.00	400.00	250.00	-37.5%
TOTAL OTHER EXP & CHARGES	102,572.96	115,877.91	117,901.23	114,989.08	121,275.00	118,891.00	-2.0%
84 COMPUTERS & PHONES							
<u>10110100 851000</u> TELEPHONE	4,574.00	3,110.00	2,517.00	4,460.80	5,353.00	5,828.00	8.9%
<u>10110100 943010</u> HRDWR CHRG	25,648.00	19,242.96	10,854.00	15,427.50	16,830.00	23,221.00	38.0%
<u>10110100 943012</u> NEW IT H/S	178.23	757.18	119.04	.00	500.00	500.00	.0%
<u>10110100 943020</u> SFTWR CHRG	29,411.00	25,238.00	25,357.92	14,413.63	15,724.00	6,072.00	-61.4%
TOTAL COMPUTERS & PHONES	59,811.23	48,348.14	38,847.96	34,301.93	38,407.00	35,621.00	-7.3%
85 FACILITIES MGMT							
<u>10110100 940000</u> FS CHARGES	29,018.63	34,029.26	32,914.61	18,720.48	36,842.00	38,964.00	5.8%
TOTAL FACILITIES MGMT	29,018.63	34,029.26	32,914.61	18,720.48	36,842.00	38,964.00	5.8%
86 VEHICLES							
<u>10110100 861000</u> AUTO LEASE	.00	.00	35.00	35.00	105.00	140.00	33.3%
TOTAL VEHICLES	.00	.00	35.00	35.00	105.00	140.00	33.3%
87 EQUIP MAINT & REPAIR							
<u>10110100 933000</u> OFF EQ R&M	349.82	1,960.67	875.11	183.06	892.00	980.00	9.9%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
GF BOARD OF COMMISSIONERS							
TOTAL EQUIP MAINT & REPAIR	349.82	1,960.67	875.11	183.06	892.00	980.00	9.9%
88 TRAVEL							
<u>10110100 860000</u> IN-ST TRV	627.60	699.01	1,341.00	11.00	2,000.00	2,450.00	22.5%
<u>10110100 860010</u> TRAV REIMB	1,892.60	1,513.68	1,443.60	428.40	2,000.00	2,000.00	.0%
TOTAL TRAVEL	2,520.20	2,212.69	2,784.60	439.40	4,000.00	4,450.00	11.3%
89 TRAINING							
<u>10110100 957000</u> EE TRAIN/S	325.00	500.00	.00	1,425.00	1,555.00	1,655.00	6.4%
TOTAL TRAINING	325.00	500.00	.00	1,425.00	1,555.00	1,655.00	6.4%
TOTAL GF BOARD OF COMMISSION	498,990.15	504,929.25	507,650.92	422,387.40	560,202.00	582,717.00	4.0%

Livingston County, Michigan



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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF BOARD OF COMMISSIONERS

10110100 726000 - SUPPLIES - OFFICE

10110100 729000 - PUBLICATIONS & SUBSCRIPTIONS

MICHIGAN.COM
RENEWAL

STATE OF THE COUNTY PAMPHLET

10110100 730000 - POSTAGE / METER FEES

10110100 747000 - SUPPLIES - OPERATING EQUIPMENT

10110100 800000 - BOARD/COMMITTEE PER DIEM

Historical Society Per
diem/mileage

10110100 817000 - MEMBERSHIP DUES

SEMCOG
Membership Dues

Saginaw Bay Area Sponsor
Dues

Nat'l Historic Society
Dues

MI Township Association
Dues

MAC
Dues

Howell Chamber
Dues

Hartland Chamber
Dues

Brighton Chamber
Dues

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
			1,300.00
	1.00	220.00	720.00 *
			220.00
	1.00	500.00	500.00
			100.00
			300.00
	36.00	35.00	1,260.00 *
			1,260.00
	1.00	83,000.00	118,041.00 *
			83,000.00
	1.00	350.00	350.00
	1.00	20.00	20.00
	1.00	425.00	425.00
	1.00	21,500.00	21,500.00
	1.00	550.00	550.00
	1.00	450.00	450.00
	1.00	1,250.00	1,250.00

Livingston County, Michigan



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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF BOARD OF COMMISSIONERS

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	1.00	7,500.00	7,500.00
SEMCOG			
Agency Service Charge			
	1.00	2,996.00	2,996.00
Prepaid and Price Adjustments			
10110100 819000 - OTHER CONTRACT SVS	12.00	993.00	14,916.00 *
Board Video Recordings	1.00	3,000.00	11,916.00
TBD Board Projects			3,000.00
10110100 851000 - TELEPHONE CHARGES			5,828.00
10110100 860000 - IN-STATE TRAVEL	4.00	350.00	2,450.00 *
MAC Spring Conference	3.00	350.00	1,400.00
Mac Fall Conference			1,050.00
10110100 860010 - MILEAGE REIMB			2,000.00
10110100 861000 - AUTO LEASING	4.00	35.00	140.00 *
Car Pool rental			140.00
10110100 901000 - ADVERTISING	1.00	400.00	600.00 *
Calendar & open meetings	1.00	200.00	400.00
public notice and committee			200.00
vacancy notifications			
10110100 933000 - OFFICE EQUIPMENT R&M	4.00	25.00	980.00 *
postage	4.00	220.00	100.00
Copier Quarterly Usage			880.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF BOARD OF COMMISSIONERS

10110100 940000 - FACILITY SERVICE CHARGES

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
			38,964.00

10110100 943010 - IT HARDWARE MONTHLY CHARGES

23,221.00

10110100 943012 - NEW IT HARDWARE/SOFTWARE

500.00

10110100 943020 - IT SOFTWARE MONTHLY CHARGES

6,072.00

10110100 956000 - MISCELLANEOUS EXPENSE

250.00

10110100 957000 - EMPLOYEE PROFESSIONAL DEV

1,655.00 *

MAC Legislative Conference

1.00 1,055.00 1,055.00

misc opportunities that arise

1.00 600.00 600.00

TOTAL GF BOARD OF COMMISSIONERS

219,297.00

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions	
ACCOUNTING ASSISTANT	1.000	1.000	0.000	
COUNTY ADMINISTRATOR	1.000	1.000	1.000	
EXECASSIST CONTRTAD	1.000	1.000	1.000	
FINANCIAL ANALYST	1.000	1.000	0.000	
FINANCL OFFICER DCA	1.000	1.000	0.000	
Total:	5.000	5.000	2.000	FISCAL SERVICES CREATED IN 2019

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Expenditures					
PERMANENT SALARIES	\$377,808	\$382,167	\$403,181	\$246,087	\$255,202
TEMPORARY SALARIES	\$846	\$0	\$7,000	\$7,000	\$7,000
HEALTHCARE	\$35,477	\$40,785	\$49,568	\$27,226	\$30,058
PENSION	\$54,106	\$64,678	\$68,791	\$43,955	\$43,920
OTHER BENEFITS	\$32,892	\$36,971	\$37,475	\$21,602	\$20,798
OTHER EMPLOYEE COMP	\$1,176	\$1,615	\$0	\$0	\$0
OFFICE SUPPLIES	\$3,150	\$1,391	\$4,000	\$750	\$775
OP SUPPLIES & EQUIP	\$6,866	\$11,157	\$9,700	\$750	\$750
CONTRACT SERVICES	\$6,000	\$2,880	\$8,000	\$8,000	\$8,000
OTHER EXP & CHARGES	\$1,806	\$1,711	\$1,890	\$650	\$675
COMPUTERS & PHONES	\$26,209	\$25,282	\$18,755	\$7,241	\$7,241
FACILITIES MGMT	\$14,638	\$14,345	\$15,898	\$6,920	\$9,519
VEHICLES	\$193	\$105	\$210	\$0	\$0
EQUIP MAINT & REPAIR	\$2,585	\$1,395	\$1,992	\$500	\$500
TRAVEL	\$7,290	\$5,146	\$8,400	\$1,700	\$1,700
TRAINING	\$3,110	\$2,800	\$3,785	\$950	\$1,000
Total Expenditures:	\$574,153	\$592,428	\$638,645	\$373,331	\$387,138

Livingston County, Michigan



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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF COUNTY ADMINISTRATION		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
49	OTHER REVENUE							
<u>10117200 676000</u> REIMB		-20.00	.00	.00	-1,054.34	.00	.00	.0%
TOTAL OTHER REVENUE		-20.00	.00	.00	-1,054.34	.00	.00	.0%
70	PERMANENT SALARIES							
<u>10117200 704000</u> SALARY RG		375,378.59	377,807.68	382,138.41	264,286.89	403,181.00	246,087.00	-39.0%
<u>10117200 706001</u> PT 20HRS		8,749.81	.00	.00	.00	.00	.00	.0%
<u>10117200 707000</u> SALARY OT		483.90	.00	28.47	.00	.00	.00	.0%
TOTAL PERMANENT SALARIES		384,612.30	377,807.68	382,166.88	264,286.89	403,181.00	246,087.00	-39.0%
71	TEMPORARY SALARIES							
<u>10117200 705000</u> SALARY TMP		.00	846.18	.00	3,743.18	7,000.00	7,000.00	.0%
TOTAL TEMPORARY SALARIES		.00	846.18	.00	3,743.18	7,000.00	7,000.00	.0%
72	HEALTHCARE							
<u>10117200 716000</u> HLTH INS E		36,265.00	31,680.00	36,832.92	37,924.10	45,509.00	24,882.00	-45.3%
<u>10117200 725000</u> RHS ER		4,997.93	3,797.39	3,952.40	2,653.61	4,059.00	2,344.00	-42.3%
TOTAL HEALTHCARE		41,262.93	35,477.39	40,785.32	40,577.71	49,568.00	27,226.00	-45.1%
73	PENSION							
<u>10117200 718000</u> MERS ER		57,442.48	54,105.85	64,678.08	45,794.98	68,791.00	43,955.00	-36.1%
TOTAL PENSION		57,442.48	54,105.85	64,678.08	45,794.98	68,791.00	43,955.00	-36.1%
74	OTHER BENEFITS							
<u>10117200 715000</u> FICA ER		29,597.31	27,766.41	27,768.47	19,542.29	30,556.00	17,331.00	-43.3%
<u>10117200 717000</u> LIFE INS		605.04	610.60	735.74	553.96	805.00	500.00	-37.9%
<u>10117200 719000</u> WRKS COMP		985.65	1,031.66	1,192.18	958.07	1,154.00	688.00	-40.4%
<u>10117200 722000</u> UNEMP INS		2,021.19	.00	2,699.86	.00	.00	.00	.0%
<u>10117200 723000</u> LT&ST DIS.		3,341.63	3,483.26	4,574.88	3,402.01	4,960.00	3,083.00	-37.8%
TOTAL OTHER BENEFITS		36,550.82	32,891.93	36,971.13	24,456.33	37,475.00	21,602.00	-42.4%
75	OTHER EMPLOYEE COMP							
<u>10117200 702000</u> OTHER PAY		12,244.06	1,176.48	1,615.24	.00	.00	.00	.0%
TOTAL OTHER EMPLOYEE COMP		12,244.06	1,176.48	1,615.24	.00	.00	.00	.0%
76	OFFICE SUPPLIES							

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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF COUNTY ADMINISTRATION	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>10117200 726000</u> OFFICE SUP	3,053.43	3,150.07	1,391.33	1,116.57	4,000.00	750.00	-81.3%
TOTAL OFFICE SUPPLIES	3,053.43	3,150.07	1,391.33	1,116.57	4,000.00	750.00	-81.3%
77 OP SUPPLIES & EQUIP							
<u>10117200 729000</u> PUB./SUB	297.64	292.97	.00	.00	500.00	250.00	-50.0%
<u>10117200 730000</u> POST/MTR	7,743.77	6,572.84	7,211.96	5,563.32	6,500.00	500.00	-92.3%
<u>10117200 747000</u> OP EQ/SPLY	.00	.00	2,259.29	2,223.44	2,700.00	.00	-100.0%
<u>10117200 747015</u> COPIER	.00	.00	1,685.60	.00	.00	.00	.0%
TOTAL OP SUPPLIES & EQUIP	8,041.41	6,865.81	11,156.85	7,786.76	9,700.00	750.00	-92.3%
80 CONTRACT SERVICES							
<u>10117200 819000</u> OTHER CONT	10,984.89	6,000.00	2,880.00	7,500.00	8,000.00	8,000.00	.0%
TOTAL CONTRACT SERVICES	10,984.89	6,000.00	2,880.00	7,500.00	8,000.00	8,000.00	.0%
83 OTHER EXP & CHARGES							
<u>10117200 817000</u> MEM DUES	1,605.75	1,786.00	1,711.00	845.00	1,590.00	450.00	-71.7%
<u>10117200 956000</u> MISC. EXP	.00	20.00	.00	230.00	300.00	200.00	-33.3%
TOTAL OTHER EXP & CHARGES	1,605.75	1,806.00	1,711.00	1,075.00	1,890.00	650.00	-65.6%
84 COMPUTERS & PHONES							
<u>10117200 851000</u> TELEPHONE	3,434.00	2,448.96	1,872.00	2,531.60	3,038.00	1,578.00	-48.1%
<u>10117200 943010</u> HRDWR CHRG	10,668.00	10,109.00	5,328.00	7,093.13	7,738.00	3,971.00	-48.7%
<u>10117200 943012</u> NEW IT H/S	3,202.68	111.00	734.44	.00	700.00	500.00	-28.6%
<u>10117200 943020</u> SFTWR CHRG	11,012.00	13,539.96	17,347.92	6,672.38	7,279.00	1,192.00	-83.6%
TOTAL COMPUTERS & PHONES	28,316.68	26,208.92	25,282.36	16,297.11	18,755.00	7,241.00	-61.4%
85 FACILITIES MGMT							
<u>10117200 940000</u> FS CHARGES	12,204.55	14,638.26	14,344.91	7,987.02	15,898.00	6,920.00	-56.5%
TOTAL FACILITIES MGMT	12,204.55	14,638.26	14,344.91	7,987.02	15,898.00	6,920.00	-56.5%
86 VEHICLES							
<u>10117200 861000</u> AUTO LEASE	35.00	192.50	105.00	.00	210.00	.00	-100.0%
TOTAL VEHICLES	35.00	192.50	105.00	.00	210.00	.00	-100.0%
87 EQUIP MAINT & REPAIR							
<u>10117200 933000</u> OFF EQ R&M	2,052.09	2,585.32	1,394.56	227.14	1,992.00	500.00	-74.9%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF COUNTY ADMINISTRATION	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
TOTAL EQUIP MAINT & REPAIR	2,052.09	2,585.32	1,394.56	227.14	1,992.00	500.00	-74.9%
88 TRAVEL							
<u>10117200 860000</u> IN-ST TRV	5,599.30	5,537.69	399.26	.00	1,700.00	1,200.00	-29.4%
<u>10117200 860010</u> TRAV REIMB	1,006.40	688.32	295.64	437.52	1,200.00	500.00	-58.3%
<u>10117200 860500</u> OUT-ST TRV	.00	1,064.34	4,450.70	5,021.28	5,500.00	.00	-100.0%
TOTAL TRAVEL	6,605.70	7,290.35	5,145.60	5,458.80	8,400.00	1,700.00	-79.8%
89 TRAINING							
<u>10117200 957000</u> EE TRAIN/S	3,570.00	3,110.00	2,800.00	3,143.00	3,785.00	950.00	-74.9%
TOTAL TRAINING	3,570.00	3,110.00	2,800.00	3,143.00	3,785.00	950.00	-74.9%
TOTAL GF COUNTY ADMINISTRATI	608,562.09	574,152.74	592,428.26	428,396.15	638,645.00	373,331.00	-41.5%
TOTAL REVENUE	-20.00	.00	.00	-1,054.34	.00	.00	.0%
TOTAL EXPENSE	608,582.09	574,152.74	592,428.26	429,450.49	638,645.00	373,331.00	-41.5%
GRAND TOTAL	608,562.09	574,152.74	592,428.26	428,396.15	638,645.00	373,331.00	-41.5%

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Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF COUNTY ADMINISTRATION

10117200 726000 - SUPPLIES - OFFICE

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
			750.00
			250.00
			500.00
			450.00 *
	1.00	190.00	190.00
MAC Dues County Admisitrator	1.00	160.00	160.00
Howell Chamber Good Morning Livingsgton County Administrator			
	1.00	100.00	100.00
Undesignated			
			8,000.00 *
	1.00	8,000.00	8,000.00
Undesignated - Administrator prgrms & initiatives CA discretion			
			1,578.00
			1,200.00 *
	1.00	600.00	600.00
MAC Spring Conference County Administrator			
	1.00	600.00	600.00
MAC Fall Conference County Administrator			
			500.00
			500.00
			6,920.00

10117200 729000 - PUBLICATIONS & SUBSCRIPTIONS

10117200 730000 - POSTAGE / METER FEES

10117200 817000 - MEMBERSHIP DUES

MAC Dues County Admisitrator

Howell Chamber Good Morning
Livingsgton
County Administrator

Undesignated

10117200 819000 - OTHER CONTRACT SVS

Undesignated - Administrator
prgrms & initiatives
CA discretion

10117200 851000 - TELEPHONE CHARGES

10117200 860000 - IN-STATE TRAVEL

MAC Spring Conference
County Administrator

MAC Fall Conference
County Administrator

10117200 860010 - MILEAGE REIMB

10117200 933000 - OFFICE EQUIPMENT R&M

10117200 940000 - FACILITY SERVICE CHARGES

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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF COUNTY ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10117200 943010 - IT HARDWARE MONTHLY CHARGES				3,971.00
10117200 943012 - NEW IT HARDWARE/SOFTWARE				500.00
10117200 943020 - IT SOFTWARE MONTHLY CHARGES				1,192.00
10117200 956000 - MISCELLANEOUS EXPENSE				200.00
10117200 957000 - EMPLOYEE PROFESSIONAL DEV				950.00 *
MAC Spring Conference Registration Fee County Administrator		1.00	375.00	375.00
MAC Fall Conference Registration Fee County Administrator		1.00	375.00	375.00
Undesignated future opportunities County Administrator		1.00	200.00	200.00
TOTAL GF COUNTY ADMINISTRATION				27,461.00
TOTAL REVENUE				.00
TOTAL EXPENSE				27,461.00
GRAND TOTAL				27,461.00

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RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions	
ANIMAL CONTROL DIREC	1.000	1.000	0.000	2018-03-053
ANIMAL CONTROL OFFIC	2.000	2.000	0.000	2018-03-053
ANIMAL SHELTER ASST	2.440	2.440	2.440	
ANIMAL SHELTER COORD	1.000	1.000	1.000	
ANIMAL SHELTER DIREC	0.000	0.000	1.000	2018-03-053
KENNEL ASSISTANT	1.920	1.920	1.920	
VETERINARIAN	0.500	0.500	0.500	
VETERINARIAN TECHNIC	0.480	0.480	0.480	
Total:	9.340	9.340	7.340	

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
LICENSE & PERMITS	\$108,885	\$107,279	\$113,700	\$114,000	\$116,000
CHARGES FOR SERVICE	\$69,608	\$68,118	\$60,100	\$60,000	\$60,100
OTHER REVENUE	\$22,946	\$18,451	\$6,000	\$6,000	\$6,000
Total Revenues:	\$201,439	\$193,848	\$179,800	\$180,000	\$182,100

Expenditures					
PERMANENT SALARIES	\$392,912	\$413,648	\$378,111	\$352,864	\$369,619
TEMPORARY SALARIES	\$897	\$0	\$0	\$0	\$0
HEALTHCARE	\$36,000	\$40,035	\$36,200	\$37,323	\$38,442
PENSION	\$34,523	\$42,299	\$32,921	\$26,855	\$28,272
OTHER BENEFITS	\$37,932	\$39,856	\$36,701	\$34,168	\$35,681
OTHER EMPLOYEE COMP	\$1,869	\$1,800	\$1,800	\$1,800	\$1,800
OFFICE SUPPLIES	\$2,696	\$1,944	\$1,410	\$2,017	\$2,017
OP SUPPLIES & EQUIP	\$52,211	\$47,258	\$64,960	\$54,810	\$54,810
CONTRACT SERVICES	\$5,720	\$6,699	\$11,637	\$8,019	\$7,367
OTHER EXP & CHARGES	\$6,171	\$1,046	\$16,000	\$8,406	\$8,406
COMPUTERS & PHONES	\$34,812	\$28,940	\$24,621	\$13,193	\$12,806
FACILITIES MGMT	\$53,760	\$46,022	\$59,394	\$50,279	\$45,330
VEHICLES	\$19,384	\$27,909	\$11,041	\$6,473	\$6,538
TRAVEL	\$0	\$0	\$1,060	\$353	\$353
TRAINING	\$1,549	\$1,269	\$1,770	\$1,529	\$1,529
Total Expenditures:	\$680,437	\$698,724	\$677,626	\$598,089	\$612,970

Livingston County, Michigan



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NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF ANIMAL SERVICES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
45	LICENSE & PERMITS							
10143000 476002	DOG LIC	-113,046.50	-108,885.00	-107,278.50	-74,089.50	-113,700.00	-114,000.00	.3%
	TOTAL LICENSE & PERMITS	-113,046.50	-108,885.00	-107,278.50	-74,089.50	-113,700.00	-114,000.00	.3%
46	CHARGES FOR SERVICE							
10143000 607025	COPY FEES	-6.00	-43.58	-21.07	.00	.00	.00	.0%
10143000 608000	NSF FEE	.00	-25.00	.00	-25.00	.00	.00	.0%
10143000 626000	CHRG SERV	-4,919.00	-3,773.00	-3,696.00	-1,195.00	-3,900.00	-3,900.00	.0%
10143000 626001	LOW COST S	-26,638.00	-16,844.00	-15,897.00	-10,110.00	-17,000.00	-17,000.00	.0%
10143000 626006	BOARD	-4,000.00	-3,310.00	-3,350.00	-1,770.00	-3,100.00	-3,000.00	-3.2%
10143000 626007	POUND	-5,580.50	-5,645.00	-4,290.00	-3,265.00	-4,100.00	-4,100.00	.0%
10143000 642000	SALES	-54,793.03	-39,913.65	-40,864.00	-22,586.75	-32,000.00	-32,000.00	.0%
10143000 642001	CO PROPRTY	.00	-53.56	.00	.00	.00	.00	.0%
	TOTAL CHARGES FOR SERVICE	-95,936.53	-69,607.79	-68,118.07	-38,951.75	-60,100.00	-60,000.00	-.2%
49	OTHER REVENUE							
10143000 671004	CRT REST	-6,915.00	-22,869.00	-10,121.08	-11,659.59	-6,000.00	-6,000.00	.0%
10143000 674007	CONTRIBUTI	-23,500.00	.00	-8,425.00	.00	.00	.00	.0%
10143000 688000	REF/REBATE	-50.92	-77.22	90.00	300.00	.00	.00	.0%
10143000 694000	OVER/UNDER	-25.00	-.10	5.00	.00	.00	.00	.0%
	TOTAL OTHER REVENUE	-30,490.92	-22,946.32	-18,451.08	-11,359.59	-6,000.00	-6,000.00	.0%
70	PERMANENT SALARIES							
10143000 704000	SALARY RG	230,479.05	227,141.75	235,574.60	114,489.33	182,002.00	151,710.00	-16.6%
10143000 706001	PT 20HRS	146,526.66	164,578.21	175,755.98	121,064.36	194,698.00	201,154.00	3.3%
10143000 707000	SALARY OT	4,894.45	1,192.30	2,317.57	818.58	1,411.00	.00	-100.0%
	TOTAL PERMANENT SALARIES	381,900.16	392,912.26	413,648.15	236,372.27	378,111.00	352,864.00	-6.7%
71	TEMPORARY SALARIES							
10143000 705000	SALARY TMP	20,220.47	896.57	.00	.00	.00	.00	.0%
	TOTAL TEMPORARY SALARIES	20,220.47	896.57	.00	.00	.00	.00	.0%
72	HEALTHCARE							
10143000 716000	HLTH INS E	49,452.00	36,000.00	40,035.00	31,028.62	36,200.00	37,323.00	3.1%
	TOTAL HEALTHCARE	49,452.00	36,000.00	40,035.00	31,028.62	36,200.00	37,323.00	3.1%
73	PENSION							

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF ANIMAL SERVICES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>10143000 718000</u>	MERS ER	22,998.98	34,523.43	42,298.75	20,468.46	32,921.00	26,855.00	-18.4%
TOTAL PENSION		22,998.98	34,523.43	42,298.75	20,468.46	32,921.00	26,855.00	-18.4%
74	OTHER BENEFITS							
<u>10143000 715000</u>	FICA ER	30,228.77	29,789.49	30,884.64	17,822.34	28,852.00	27,130.00	-6.0%
<u>10143000 717000</u>	LIFE INS	373.89	395.58	463.58	244.18	374.00	314.00	-16.0%
<u>10143000 719000</u>	WRKS COMP	5,095.11	5,295.47	5,596.05	3,395.91	5,124.00	4,799.00	-6.3%
<u>10143000 722000</u>	UNEMP INS	.00	198.21	47.70	47.70	48.00	.00	-100.0%
<u>10143000 723000</u>	LT&ST DIS.	2,247.50	2,253.73	2,864.26	1,495.37	2,303.00	1,925.00	-16.4%
TOTAL OTHER BENEFITS		37,945.27	37,932.48	39,856.23	23,005.50	36,701.00	34,168.00	-6.9%
75	OTHER EMPLOYEE COMP							
<u>10143000 702000</u>	OTHER PAY	2,944.24	1,869.21	1,799.98	1,176.91	1,800.00	1,800.00	.0%
TOTAL OTHER EMPLOYEE COMP		2,944.24	1,869.21	1,799.98	1,176.91	1,800.00	1,800.00	.0%
76	OFFICE SUPPLIES							
<u>10143000 726000</u>	OFFICE SUP	2,887.25	2,695.64	1,944.13	527.81	1,410.00	2,017.00	43.0%
TOTAL OFFICE SUPPLIES		2,887.25	2,695.64	1,944.13	527.81	1,410.00	2,017.00	43.0%
77	OP SUPPLIES & EQUIP							
<u>10143000 726003</u>	KENNEL SUP	8,605.06	5,413.59	1,774.41	3,649.10	10,846.00	6,011.00	-44.6%
<u>10143000 730000</u>	POST/MTR	2,441.08	1,594.09	192.10	1,127.10	2,400.00	1,395.00	-41.9%
<u>10143000 741000</u>	FOOD SUPP	2,222.20	1,779.14	2,525.88	5,521.96	6,143.00	3,483.00	-43.3%
<u>10143000 743000</u>	UNIFORMS	1,223.27	3,035.80	2,875.83	3,484.00	3,502.00	3,138.00	-10.4%
<u>10143000 747000</u>	OP EQ/SPLY	30,229.16	4,429.68	10,671.94	3,288.15	4,313.00	6,472.00	50.1%
<u>10143000 761000</u>	MED SUPPLY	31,694.78	35,958.86	29,217.76	33,809.57	37,756.00	34,311.00	-9.1%
TOTAL OP SUPPLIES & EQUIP		76,415.55	52,211.16	47,257.92	50,879.88	64,960.00	54,810.00	-15.6%
80	CONTRACT SERVICES							
<u>10143000 816000</u>	LAUND/DRY	3,950.83	3,896.03	4,352.15	4,800.00	7,437.00	5,228.00	-29.7%
<u>10143000 819000</u>	OTHER CONT	2,096.25	1,648.60	1,567.00	627.00	3,200.00	2,139.00	-33.2%
<u>10143000 821000</u>	DR SERV/EX	4,916.40	175.32	780.00	230.28	1,000.00	652.00	-34.8%
TOTAL CONTRACT SERVICES		10,963.48	5,719.95	6,699.15	5,657.28	11,637.00	8,019.00	-31.1%
83	OTHER EXP & CHARGES							
<u>10143000 817000</u>	MEM DUES	150.00	.00	.00	.00	.00	.00	.0%
<u>10143000 955001</u>	CRT CSE	888.08	5,430.00	845.69	16,490.45	17,000.00	7,759.00	-54.4%
<u>10143000 956000</u>	MISC. EXP	405.99	741.29	199.91	.00	1,000.00	647.00	-35.3%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
GF ANIMAL SERVICES							
TOTAL OTHER EXP & CHARGES	1,444.07	6,171.29	1,045.60	16,490.45	18,000.00	8,406.00	-53.3%
84 COMPUTERS & PHONES							
10143000 851000 TELEPHONE	6,392.00	5,193.96	3,577.92	2,795.99	3,283.00	2,306.00	-29.8%
10143000 943010 HRDWR CHRG	15,783.00	12,636.00	7,893.96	10,755.39	11,655.00	6,658.00	-42.9%
10143000 943012 NEW IT H/S	764.00	.00	361.19	.00	800.00	387.00	-51.6%
10143000 943020 SFTWR CHRG	16,314.00	16,982.00	17,106.96	8,199.64	8,883.00	3,842.00	-56.7%
TOTAL COMPUTERS & PHONES	39,253.00	34,811.96	28,940.03	21,751.02	24,621.00	13,193.00	-46.4%
85 FACILITIES MGMT							
10143000 940000 FS CHARGES	36,813.95	53,759.88	46,021.50	29,292.88	59,394.00	50,279.00	-15.3%
TOTAL FACILITIES MGMT	36,813.95	53,759.88	46,021.50	29,292.88	59,394.00	50,279.00	-15.3%
86 VEHICLES							
10143000 861000 AUTO LEASE	36,534.90	19,383.89	27,909.02	6,216.33	11,041.00	6,473.00	-41.4%
TOTAL VEHICLES	36,534.90	19,383.89	27,909.02	6,216.33	11,041.00	6,473.00	-41.4%
87 EQUIP MAINT & REPAIR							
10143000 933000 OFF EQ R&M	592.00	.00	.00	.00	.00	.00	.0%
TOTAL EQUIP MAINT & REPAIR	592.00	.00	.00	.00	.00	.00	.0%
88 TRAVEL							
10143000 860500 OUT-ST TRV	.00	.00	.00	1,060.00	1,060.00	353.00	-66.7%
TOTAL TRAVEL	.00	.00	.00	1,060.00	1,060.00	353.00	-66.7%
89 TRAINING							
10143000 957000 EE TRAIN/S	1,164.38	1,549.33	1,268.84	430.00	1,770.00	1,529.00	-13.6%
TOTAL TRAINING	1,164.38	1,549.33	1,268.84	430.00	1,770.00	1,529.00	-13.6%
TOTAL GF ANIMAL SERVICES	482,055.75	478,997.94	504,876.65	319,956.57	499,826.00	418,089.00	-16.4%
TOTAL REVENUE	-239,473.95	-201,439.11	-193,847.65	-124,400.84	-179,800.00	-180,000.00	.1%
TOTAL EXPENSE	721,529.70	680,437.05	698,724.30	444,357.41	679,626.00	598,089.00	-12.0%
GRAND TOTAL	482,055.75	478,997.94	504,876.65	319,956.57	499,826.00	418,089.00	-16.4%

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: GF ANIMAL SERVICES

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10143000 726000 - SUPPLIES - OFFICE				2,017.00
10143000 726003 - SUPPLIES - KENNEL				6,011.00
10143000 730000 - POSTAGE / METER FEES				1,395.00
10143000 741000 - FOOD SUPPLIES				3,483.00
10143000 743000 - UNIFORMS				3,138.00 *
UNIFORMS AS NEEDED FOR ALL STAFF		1.00	3,138.00	3,138.00
10143000 747000 - SUPPLIES - OPERATING EQUIPMENT				6,472.00
10143000 761000 - SUPPLIES - MEDICAL				34,311.00
10143000 816000 - LAUNDRY/DRY CLEANING				5,228.00 *
LAUNDRY SERVICES		1.00	5,228.00	5,228.00
10143000 819000 - OTHER CONTRACT SVS				2,139.00 *
TANK RENTAL, MEDICAL WASTE, CREMATION SVCS		1.00	2,139.00	2,139.00
TOTAL GF ANIMAL SERVICES				64,194.00
TOTAL REVENUE				.00
TOTAL EXPENSE				64,194.00
GRAND TOTAL				64,194.00

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Livingston County Facility Services

420 South Highlander Way
Howell, MI 48843
(517) 546-6491

DATE: August 10, 2018
TO: Livingston County Board of Commissioners
FROM: Chris Folts
RE: 2019 Facility Services Budget

Revenue

In an effort to spend down fund balance, the cost of service for departments had been reduced over the last several years. In 2019, departments are seeing the full cost of services, resulting in a 12% increase in revenue compared to prior years. Capital Improvement funds in the amount of \$190,000 are being requested in 2019 compared to \$745,000 in 2018. The revenue from the DHHS lease has been moved from Fund 631 to General Fund.

Expenses

Overall there is a 5% reduction in the operating budget compared to 2018. A major contributing factor is the implementation of charging departments back in the current year for projects that are outside the scope of standard maintenance. The departments will budget projects in their funds using account 940001. This results in a reduction of \$40,000 compared to 2018. The need for supplies/operating equipment has been decreasing for several years and it is expected that the expense will be \$20,000 – this is a reduction of \$26,000 compared to 2018.

Depreciation expense is expected to increase by \$68,000 compared to 2018. The 2018 budget of \$36,000 may be under estimated compared to prior year expenses. An additional vehicle (Ford Explorer) at a cost of \$30,000 is being requested resulting in an increase of 18% from 2018.

There is no request of additional permanent staff. If the need arises for temporary staff, budget transfers from permanent staff wages will be completed as needed throughout the year. Other than the items noted above, the budget is similar to prior years.

Capital

Roof-top HVAC units at the Sheriff building have reached their end of life and will be replaced. There will be 5 units replaced every year for the next 5 years at a cost of \$60,000 per year. There is a need for generators at the Historical Courthouse, Judicial Center and Law Center. The cost is expected to be \$130,000 – this is currently in 2020 in the CIP in error. This request is for the 2019 budget year.

RESOURCES

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
RENTAL INCOME	\$17,610	\$66,881	\$66,400	\$244,295	\$244,295
Total Revenues:	\$17,610	\$66,881	\$66,400	\$244,295	\$244,295
Expenditures					
FACILITIES MGMT	\$36,533	\$51,808	\$72,337	\$165,606	\$168,000
Total Expenditures:	\$36,533	\$51,808	\$72,337	\$165,606	\$168,000

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF FACILITIES SERVICES	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
47 RENTAL INCOME							
<u>10126500 667001</u> LEASE REV.	.00	-15,210.00	-64,480.87	-55,522.53	-64,000.00	-241,895.00	278.0%
<u>10126500 667030</u> BILLBRD	.00	-2,400.00	-2,400.00	.00	-2,400.00	-2,400.00	.0%
TOTAL RENTAL INCOME	.00	-17,610.00	-66,880.87	-55,522.53	-66,400.00	-244,295.00	267.9%
85 FACILITIES MGMT							
<u>10126500 940000</u> FS CHARGES	18,908.28	36,532.83	51,808.10	31,852.77	72,337.00	165,606.00	128.9%
TOTAL FACILITIES MGMT	18,908.28	36,532.83	51,808.10	31,852.77	72,337.00	165,606.00	128.9%
TOTAL GF FACILITIES SERVICES	18,908.28	18,922.83	-15,072.77	-23,669.76	5,937.00	-78,689.00	-1425.4%

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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF FACILITIES SERVICES

10126500 940000 - FACILITY SERVICE CHARGES

Estimated FS Charges for Dental
Clininc/Billboard/

DHHS EXPENSE

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	1.00	65,606.00	165,606.00 *
	1.00	100,000.00	65,606.00
			100,000.00

TOTAL GF FACILITIES SERVICES 165,606.00

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
ADMINISTRATIVE SPECI	1.000	1.000	1.000
ASST MAINT MECHANIC	0.000	1.000	1.000
CUSTODIAN	13.010	13.010	13.010
CUSTODIAN SHIFT LEAD	1.000	1.000	1.000
FACILITY SVC DIRECT	1.000	1.000	1.000
MAINTENANCE ASSISTAN	1.000	0.000	0.000
MAINTENANCE MECHANIC	4.000	4.000	4.000
MAINTENANCE SUPERVSR	1.000	1.000	1.000
Total:	22.010	22.010	22.010

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$139,709	\$193,757	\$165,835	\$166,410	\$167,410
RENTAL INCOME	\$156,990	\$166,095	\$172,686	\$172,685	\$0
OTHER REVENUE	\$2,296,243	\$2,337,673	\$2,581,266	\$2,922,553	\$2,434,460
GAIN ON SALE OF FIXE	\$0	\$1,074	\$0	\$0	\$0
TRANSFERS IN	\$289,254	\$671,738	\$745,000	\$0	\$0
Total Revenues:	\$2,882,196	\$3,370,337	\$3,664,787	\$3,261,648	\$2,601,870

Expenditures

PERMANENT SALARIES	\$787,950	\$821,121	\$898,892	\$950,382	\$986,624
TEMPORARY SALARIES	\$0	\$15,648	\$17,847	\$0	\$0
HEALTHCARE	\$145,064	\$164,891	\$182,244	\$216,762	\$222,786
PENSION	\$81,202	\$167,466	\$118,369	\$123,800	\$128,200
OTHER BENEFITS	\$85,511	\$93,953	\$106,284	\$110,392	\$114,324
OTHER EMPLOYEE COMP	\$4,046	\$1,869	\$3,600	\$3,600	\$3,600
OFFICE SUPPLIES	\$962	\$1,279	\$1,500	\$1,700	\$1,700
OP SUPPLIES & EQUIP	\$133,680	\$104,426	\$192,203	\$168,200	\$168,200
CONTRACT SERVICES	\$370,348	\$373,724	\$340,850	\$352,600	\$355,100
NON CONTRACTUAL SERV	\$115,498	\$198,559	\$174,975	\$175,000	\$175,000
PROFESSIONAL SERV	\$66,880	\$54,982	\$40,000	\$0	\$0
OTHER EXP & CHARGES	\$1,863	\$2,870	\$5,901	\$5,900	\$5,900
COMPUTERS & PHONES	\$25,616	\$22,245	\$42,705	\$52,945	\$52,945
FACILITIES MGMT	\$702,344	\$720,990	\$737,819	\$777,500	\$777,500
VEHICLES	\$33,093	\$66,304	\$71,506	\$84,398	\$85,226
EQUIP MAINT & REPAIR	\$187,976	\$130,400	\$210,575	\$203,100	\$203,100
TRAVEL	\$274	\$2,451	\$2,200	\$2,200	\$2,200

TRAINING	\$1,895	\$3,771	\$7,200	\$4,200	\$4,200
DEPRECIATION	\$35,821	\$76,964	\$35,820	\$104,000	\$104,000
CAPITAL EQUIPMENT	\$339,429	\$588,013	\$785,857	\$0	\$0
Total Expenditures:	\$3,119,451	\$3,611,928	\$3,976,347	\$3,336,679	\$3,390,605

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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

FACILITY SERVICES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
63126500 989158	OUTLAY CIP	.00	-9,439.00	-51,398.00	.00	.00	.00	.0%
	TOTAL UNDEFINED CHAR	.00	-9,439.00	-51,398.00	.00	.00	.00	.0%
46	CHARGES FOR SERVICE							
63126500 626100	GENERAL	-7,144.43	-7,951.84	-51,045.37	-25,928.77	-72,337.00	-75,167.00	3.9%
63126500 626222	MH	-101,889.19	-84,274.18	-90,112.38	-48,794.26	-77,161.00	-77,161.00	.0%
63126500 626224	DRUG ALC.	-3,104.02	-1,904.83	-2,502.25	.00	.00	.00	.0%
63126500 626226	HO CARN LI	-5,825.32	-1,554.09	-59.00	.00	-954.00	.00	-100.0%
63126500 626227	CTY HOWELL	-66,336.06	-43,410.53	-37,615.74	-27,698.82	-12,082.00	-12,082.00	.0%
63126500 626228	HOW P&R	.00	-288.50	-12,027.32	-1,189.55	-2,901.00	-2,000.00	-31.1%
63126500 653000	USE OF GRD	-450.00	-325.00	-395.00	-75.00	-400.00	.00	-100.0%
	TOTAL CHARGES FOR SERVICE	-184,749.02	-139,708.97	-193,757.06	-103,686.40	-165,835.00	-166,410.00	.3%
47	RENTAL INCOME							
63126500 667001	LEASE REV.	-15,210.00	.00	.00	.00	.00	.00	.0%
63126500 667030	BILLBRD	-400.00	.00	.00	.00	.00	.00	.0%
63126500 667290	LEASE -DHS	-156,990.00	-156,990.00	-166,095.02	-115,123.60	-172,686.00	-172,685.00	.0%
	TOTAL RENTAL INCOME	-172,600.00	-156,990.00	-166,095.02	-115,123.60	-172,686.00	-172,685.00	.0%
49	OTHER REVENUE							
63126500 671000	OTHER REV	-1,319.19	-416.76	-2,860.84	-1,070.66	.00	-400.00	.0%
63126500 671001	VENDING	-3,342.39	-2,914.77	-3,417.05	-713.56	-4,250.00	-4,250.00	.0%
63126500 676000	REIMB	-646.90	-637.89	-105.94	.00	.00	.00	.0%
63126500 676017	REIMB INS	.00	.00	.00	-3,849.02	.00	.00	.0%
63126500 676028	RAP GRANT	.00	.00	-2,397.33	.00	.00	.00	.0%
63126500 676100 05400	DEPT CH BK	-5,244.87	-9,593.53	-5,544.96	-2,359.53	-13,784.00	-11,969.00	-13.2%
63126500 676100 10100	DEPT CH BK	-29,018.63	-34,029.26	-32,914.61	-16,299.48	-36,842.00	-38,964.00	5.8%
63126500 676100 13100	DEPT CH BK	-59,061.88	-60,685.65	-56,139.60	-23,612.13	.00	.00	.0%
63126500 676100 13600	DEPT CH BK	-93,192.69	-99,171.42	-91,988.29	-40,005.19	.00	.00	.0%
63126500 676100 14100	DEPT CH BK	-53,085.05	-61,711.35	-67,190.90	-31,201.45	-75,327.00	-78,844.00	4.7%
63126500 676100 14800	DEPT CH BK	-32,803.60	-35,423.24	-32,483.38	-13,811.34	.00	.00	.0%
63126500 676100 14900	DEPT CH BK	-24,747.73	-26,727.34	-23,986.35	-10,108.86	.00	.00	.0%
63126500 676100 15100	DEPT CH BK	-23,023.19	-26,541.63	-27,132.28	-13,473.82	-38,744.00	-35,333.00	-8.8%
63126500 676100 21599	DEPT CH BK	-152,237.40	-261,984.00	-263,212.66	-153,627.91	-547,010.00	-563,447.00	3.0%
63126500 676100 17200	DEPT CH BK	-12,204.55	-14,638.26	-14,344.91	-6,934.02	-15,898.00	-36,953.00	132.4%
63126500 676100 21500	DEPT CH BK	-28,754.65	-34,822.27	-35,811.62	-23,081.90	-41,798.00	-48,636.00	16.4%
63126500 676100 22800	DEPT CH BK	-20,249.15	-18,579.19	-18,126.59	-8,149.29	.00	.00	.0%
63126500 676100 22800	DEPT CH BK	-37,619.65	-43,139.65	-42,024.43	-22,167.54	-48,093.00	-49,957.00	3.9%
63126500 676100 23300	DEPT CH BK	-36,794.03	-54,353.06	-16,278.76	-7,765.87	-17,953.00	.00	-100.0%
63126500 676100 25300	DEPT CH BK	-29,345.82	-34,324.01	-34,269.66	-25,003.71	-41,914.00	-45,798.00	9.3%
63126500 676100 25700	DEPT CH BK	-16,445.67	-19,920.04	-18,869.06	-9,304.12	-21,431.00	-21,839.00	1.9%
63126500 676100 26100	DEPT CH BK	-15,588.51	-20,119.15	-18,658.40	-10,115.45	-21,031.00	-21,996.00	4.6%
63126500 676100 26500	DEPT CH BK	-8,197.10	-18,249.60	-630.73	-250.00	.00	-165,606.00	.0%
63126500 676100 26700	DEPT CH BK	-36,231.99	-41,814.43	-44,378.18	-22,310.12	-56,857.00	-61,043.00	7.4%

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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

FACILITY SERVICES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
63126500 676100 26717	DEPT CH BK	-6,897.12	-10,111.55	-7,919.08	-1,346.04	-8,074.00	-9,081.00	12.5%
63126500 676100 26800	DEPT CH BK	-34,679.46	-42,628.58	-42,350.91	-28,856.20	-50,477.00	-55,215.00	9.4%
63126500 676100 27000	DEPT CH BK	-18,205.50	-22,614.42	-20,915.13	-10,187.81	-24,570.00	-25,304.00	3.0%
63126500 676100 27500	DEPT CH BK	-29,393.43	-53,181.73	-37,179.23	-21,434.20	-44,827.00	-48,440.00	8.1%
63126500 676100 30100	DEPT CH BK	-63,510.34	-80,742.87	-84,445.35	-49,137.91	-109,730.00	-116,366.00	6.0%
63126500 676100 30101	REIMB CIV	-2,987.41	-3,149.24	-1,376.01	-176.19	.00	.00	.0%
63126500 676100 30106	DEPT CH BK	-2,412.01	-3,425.10	-1,464.30	-114.54	.00	.00	.0%
63126500 676100 32500	DEPT CH BK	-67,339.11	-85,006.64	-87,307.61	-50,560.50	-113,164.00	-115,790.00	2.3%
63126500 676100 35100	DEPT CH BK	-502,577.00	-503,894.36	-648,028.42	-290,384.35	-723,636.00	-793,687.00	9.7%
63126500 676100 36200	DEPT CH BK	-9,330.65	-1,506.41	.00	.00	.00	.00	.0%
63126500 676100 37100	DEPT CH BK	-43,647.03	-34,808.65	-31,848.74	-15,817.35	-37,745.00	-37,770.00	.1%
63126500 676100 42600	DEPT CH BK	.00	.00	-1,251.70	-1,541.92	-3,855.00	-1,939.00	-49.7%
63126500 676100 43000	DEPT CH BK	-36,813.95	-52,869.87	-46,021.50	-26,356.88	-59,394.00	-50,279.00	-15.3%
63126500 676100 53800	DEPT CH BK	-37,780.12	-76,214.75	-67,614.70	-45,532.77	-80,887.00	-80,348.00	-.7%
63126500 676100 60100	DEPT CH BK	-93,429.16	-138,938.87	-116,973.37	-65,166.53	-109,196.00	-124,653.00	14.2%
63126500 676100 65100	DEPT CH BK	-144,899.09	-162,563.30	-165,144.09	-132,768.48	-169,117.00	-244,962.00	44.8%
63126500 676100 68200	DEPT CH BK	-3,076.04	-4,552.15	-6,526.22	-1,469.85	-14,478.00	-9,147.00	-36.8%
63126500 676100 72100	DEPT CH BK	-12,188.39	-14,578.08	-13,750.51	-6,995.48	-15,958.00	-16,245.00	1.8%
63126500 676100 74300	DEPT CH BK	-574.32	-331.98	.00	.00	.00	.00	.0%
63126500 676100 75156	DEPT CH BK	-12,856.03	-7,701.60	-6,126.71	-2,840.00	-5,993.00	-5,104.00	-14.8%
63126500 676100 75157	DEPT CH BK	-4,449.98	-2,254.67	-1,066.04	-810.71	-2,331.00	-3,188.00	36.8%
63126500 676100 912NS	DEPT CH BK	-4,223.75	-10,340.48	-4,801.40	-3,186.19	-400.00	.00	-100.0%
63126500 676100 ASTCL	DEPT CH BK	-3,566.75	-4,424.42	-3,688.64	-1,370.28	.00	.00	.0%
63126500 676100 BRCRT	REIMB	-26,251.04	-25,471.71	-21,450.16	-15,269.90	.00	.00	.0%
63126500 676100 COBB	DEPT CH BK	.00	-80.00	-132.00	-142.00	.00	.00	.0%
63126500 676100 CRTCR	DEPT CH BK	-16,579.66	-16,032.28	-19,542.85	-11,346.91	.00	.00	.0%
63126500 676100 DENT	DEPT CH BK	.00	-4,008.60	-31,907.47	-4,090.24	-24,502.00	.00	-100.0%
63126500 676100 DHS	DEPT CH BK	-8,288.31	-10,469.65	-7,841.21	-9,548.68	.00	.00	.0%
63126500 676100 DRUGS	REIMB	-4,770.31	-4,544.19	-8,232.83	-2,532.69	-2,000.00	.00	-100.0%
TOTAL OTHER REVENUE		-1,909,880.60	-2,296,242.65	-2,337,672.71	-1,244,199.57	-2,581,266.00	-2,922,553.00	13.2%
64	GAIN ON SALE OF FIXE							
63126500 693000	GAIN-SALE	.00	.00	-1,074.15	.00	.00	.00	.0%
TOTAL GAIN ON SALE OF FIXE		.00	.00	-1,074.15	.00	.00	.00	.0%
69	TRANSFERS IN							
63126500 699403	TR IN 403	-528,593.40	-289,254.30	-671,738.06	.00	-745,000.00	.00	-100.0%
TOTAL TRANSFERS IN		-528,593.40	-289,254.30	-671,738.06	.00	-745,000.00	.00	-100.0%
70	PERMANENT SALARIES							
63126500 704000	SALARY RG	610,070.58	639,130.25	665,362.82	405,697.80	678,959.00	734,273.00	8.1%
63126500 706001	PT 20HRS	98,130.93	133,353.68	144,255.43	101,604.33	199,933.00	196,109.00	-1.9%
63126500 707000	SALARY OT	18,151.83	15,466.28	11,502.71	7,895.57	20,000.00	20,000.00	.0%
TOTAL PERMANENT SALARIES		726,353.34	787,950.21	821,120.96	515,197.70	898,892.00	950,382.00	5.7%

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

FACILITY SERVICES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
71	TEMPORARY SALARIES							
63126500 705000	SALARY TMP	29,191.14	.00	15,648.32	12,258.20	17,847.00	.00	-100.0%
	TOTAL TEMPORARY SALARIES	29,191.14	.00	15,648.32	12,258.20	17,847.00	.00	-100.0%
72	HEALTHCARE							
63126500 716000	HLTH INS E	124,454.00	108,720.00	128,913.00	138,768.30	166,522.00	200,922.00	20.7%
63126500 716001	RT HLTH ER	31,577.66	19,349.53	20,559.24	.00	.00	.00	.0%
63126500 725000	RHS ER	17,739.58	16,994.85	15,418.75	9,600.39	15,722.00	15,840.00	.8%
	TOTAL HEALTHCARE	173,771.24	145,064.38	164,890.99	148,368.69	182,244.00	216,762.00	18.9%
73	PENSION							
63126500 718000	MERS ER	79,574.47	87,694.27	114,296.31	71,653.93	118,369.00	123,800.00	4.6%
	TOTAL PENSION	79,574.47	87,694.27	114,296.31	71,653.93	118,369.00	123,800.00	4.6%
74	OTHER BENEFITS							
63126500 715000	FICA ER	57,116.46	56,611.16	60,796.87	38,611.00	68,745.00	71,450.00	3.9%
63126500 717000	LIFE INS	1,006.25	1,096.70	1,332.26	953.35	1,465.00	1,525.00	4.1%
63126500 719000	WRKS COMP	17,105.79	21,566.10	23,621.25	16,540.94	26,117.00	27,097.00	3.8%
63126500 722000	UNEMP INS	.00	.00	.00	.00	1,000.00	1,000.00	.0%
63126500 723000	LT&ST DIS.	5,972.36	6,237.04	8,202.44	5,847.12	8,957.00	9,320.00	4.1%
	TOTAL OTHER BENEFITS	81,200.86	85,511.00	93,952.82	61,952.41	106,284.00	110,392.00	3.9%
75	OTHER EMPLOYEE COMP							
63126500 702000	OTHER PAY	3,599.96	4,045.97	1,869.21	2,932.46	3,600.00	3,600.00	.0%
	TOTAL OTHER EMPLOYEE COMP	3,599.96	4,045.97	1,869.21	2,932.46	3,600.00	3,600.00	.0%
76	OFFICE SUPPLIES							
63126500 726000	OFFICE SUP	570.70	961.52	1,279.20	66.67	1,500.00	1,700.00	13.3%
	TOTAL OFFICE SUPPLIES	570.70	961.52	1,279.20	66.67	1,500.00	1,700.00	13.3%
77	OP SUPPLIES & EQUIP							
63126500 730000	POST/MTR	.00	.00	.00	50.00	45.00	.00	-100.0%
63126500 740000	CLEAN SUPP	74,923.64	90,851.79	88,541.96	66,664.46	113,565.00	113,600.00	.0%
63126500 740000 05400	CLEAN SUPP	70.97	.00	35.06	169.05	.00	.00	.0%
63126500 740000 53800	CLEAN SUPP	.00	356.60	.00	.00	.00	.00	.0%
63126500 740000 CRTHS	CLEAN SUPP	8.47	.00	.00	.00	.00	.00	.0%
63126500 740000 ECNTY	CLEAN SUPP	104.63	.00	.00	.00	.00	.00	.0%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

FACILITY SERVICES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
63126500 740000 HCHAL	CLEAN SUPP	.00	28.76	.00	.00	.00	.00	.0%
63126500 740000 JUDCT	CLEAN SUPP	201.06	.00	.00	.00	.00	.00	.0%
63126500 743000	UNIFORMS	617.46	1,635.18	889.95	.00	3,595.00	4,600.00	28.0%
63126500 747000	OP EQ/SPLY	2,172.95	19,588.64	10,910.23	709.09	46,000.00	20,000.00	-56.5%
63126500 747000 DHS	OP EQ/SPLY	25,421.50	.00	.00	.00	.00	.00	.0%
63126500 747004	BLDG MNT	18,869.38	20,261.03	4,049.19	5,932.03	28,998.00	30,000.00	3.5%
63126500 747004 35100	BLDG MNT	465.55	958.15	.00	.00	.00	.00	.0%
63126500 747005 DCMXP	GRND MAINT	39.76	.00	.00	.00	.00	.00	.0%
TOTAL OP SUPPLIES & EQUIP		122,895.37	133,680.15	104,426.39	73,524.63	192,203.00	168,200.00	-12.5%
80	CONTRACT SERVICES							
63126500 816000	LAUND/DRY	638.97	.00	.00	.00	.00	.00	.0%
63126500 819000	OTHER CONT	22,747.96	68,262.79	18,864.86	26,682.15	340,750.00	352,500.00	3.4%
63126500 819000 05400	OTHER CONT	1,711.21	1,348.41	1,080.00	679.25	.00	.00	.0%
63126500 819000 13100	OTHER CONT	.00	3,504.40	.00	.00	.00	.00	.0%
63126500 819000 13600	OTHER CONT	25.00	.00	.00	.00	.00	.00	.0%
63126500 819000 26500	OTHER CONT	258.88	64.77	.00	.00	.00	.00	.0%
63126500 819000 27500	OTHER CONT	.00	14,354.40	.00	.00	.00	.00	.0%
63126500 819000 30100	OTHER CONT	.00	485.00	410.00	.00	.00	.00	.0%
63126500 819000 32500	OTHER CONT	.00	455.00	1,912.50	3,900.60	.00	.00	.0%
63126500 819000 35100	OTHER CONT	7,764.02	9,263.03	19,276.81	3,135.20	.00	.00	.0%
63126500 819000 37100	OTHER CONT	.00	.00	1,670.00	425.00	.00	.00	.0%
63126500 819000 43000	OTHER CONT	258.88	64.77	675.00	140.00	.00	.00	.0%
63126500 819000 53800	OTHER CONT	10,196.36	10,178.46	9,964.56	8,520.00	.00	.00	.0%
63126500 819000 60100	OTHER CONT	.00	19,241.10	.00	.00	.00	.00	.0%
63126500 819000 918NS	OTHER CONT	245.36	61.46	.00	.00	.00	.00	.0%
63126500 819000 ADBLD	OTHER CONT	447.50	3,549.65	7,586.50	1,048.24	.00	.00	.0%
63126500 819000 ALLCO	OTHER CONT	7,138.48	6,800.00	10,529.67	4,600.00	.00	.00	.0%
63126500 819000 ASSET	OTHER CONT	.00	300.00	.00	160.00	.00	.00	.0%
63126500 819000 BRCRT	OTHER CONT	4,656.96	4,805.61	4,185.00	4,080.00	.00	.00	.0%
63126500 819000 CMHEA	OTHER CONT	7,759.16	7,507.41	6,163.50	5,622.77	.00	.00	.0%
63126500 819000 COBB	OTHER CONT	160.00	80.00	80.00	80.00	.00	.00	.0%
63126500 819000 CPFC	OTHER CONT	950.00	750.00	600.00	350.00	.00	.00	.0%
63126500 819000 CRTHS	OTHER CONT	1,522.47	9,787.68	8,922.77	23,501.80	.00	.00	.0%
63126500 819000 DCMXP	OTHER CONT	15,542.25	21,356.25	18,068.81	13,745.10	.00	.00	.0%
63126500 819000 DENT	OTHER CONT	.00	1,457.50	5,192.38	4,537.50	.00	.00	.0%
63126500 819000 DHS	OTHER CONT	11,521.86	560.58	.00	.00	.00	.00	.0%
63126500 819000 ECMPX	OTHER CONT	21,857.83	19,875.83	18,774.66	17,119.80	.00	.00	.0%
63126500 819000 ECNTY	OTHER CONT	447.50	12,962.31	1,626.99	995.22	.00	.00	.0%
63126500 819000 EMBLD	OTHER CONT	2,190.44	2,231.92	337.50	.00	.00	.00	.0%
63126500 819000 EMSBR	OTHER CONT	3,833.56	4,722.76	12,720.14	3,423.00	.00	.00	.0%
63126500 819000 EMSGN	OTHER CONT	115.56	1,808.01	1,364.00	1,179.81	.00	.00	.0%
63126500 819000 EMSHM	OTHER CONT	4,744.56	5,564.76	7,488.41	5,496.79	.00	.00	.0%
63126500 819000 EMSHR	OTHER CONT	115.56	4,443.96	1,734.91	370.00	.00	.00	.0%
63126500 819000 EMSHW	OTHER CONT	24,834.57	30,510.20	6,213.97	.00	.00	.00	.0%
63126500 819000 HCBAR	OTHER CONT	4,563.15	.00	.00	.00	.00	.00	.0%
63126500 819000 HCBEN	OTHER CONT	368.00	209.00	.00	.00	.00	.00	.0%
63126500 819000 HCDL	OTHER CONT	3,700.68	.00	.00	.00	.00	.00	.0%
63126500 819000 HCDPW	OTHER CONT	.00	686.00	527.00	.00	.00	.00	.0%

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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

FACILITY SERVICES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>63126500 819000 HCHAL</u>	OTHER CONT	4,867.49	3,613.06	16,459.14	11,700.00	.00	.00	.0%
<u>63126500 819000 HCWWT</u>	OTHER CONT	.00	6,206.50	.00	.00	.00	.00	.0%
<u>63126500 819000 JUDCT</u>	OTHER CONT	15,550.65	25,166.10	4,670.13	2,514.27	.00	.00	.0%
<u>63126500 819000 LAWCT</u>	OTHER CONT	392.44	549.92	94,951.03	.00	.00	.00	.0%
<u>63126500 819000 LCPSC</u>	OTHER CONT	.00	.00	19,758.95	22,733.01	.00	.00	.0%
<u>63126500 819000 LEBLD</u>	OTHER CONT	2,250.47	4,264.19	987.00	4,442.62	.00	.00	.0%
<u>63126500 819000 PRBEN</u>	OTHER CONT	.00	288.50	10,086.40	169.25	.00	.00	.0%
<u>63126500 819000 TWDER</u>	OTHER CONT	232.49	421.00	858.36	245.00	.00	.00	.0%
<u>63126500 819000 TWFOU</u>	OTHER CONT	.00	416.00	538.08	242.00	.00	.00	.0%
<u>63126500 819000 TWHW</u>	OTHER CONT	.00	1,388.84	2,456.13	586.00	.00	.00	.0%
<u>63126500 819000 TWOCE</u>	OTHER CONT	.00	472.50	225.00	150.00	.00	.00	.0%
<u>63126500 819000 TWPUP</u>	OTHER CONT	.00	574.00	693.17	397.00	.00	.00	.0%
<u>63126500 819000 TWSAN</u>	OTHER CONT	.00	984.00	893.17	3,559.96	.00	.00	.0%
<u>63126500 819000 WCMPPX</u>	OTHER CONT	58,852.25	58,750.33	55,091.75	51,543.00	.00	.00	.0%
<u>63126500 821000</u>	DR SERV/EX	.00	.00	86.00	.00	100.00	100.00	.0%
TOTAL CONTRACT SERVICES		242,462.52	370,347.96	373,724.25	228,074.34	340,850.00	352,600.00	3.4%
81 NON CONTRACTUAL SERV								
<u>63126500 930001</u>	OUT SERV	-315.00	.00	28,938.00	56,565.53	174,975.00	175,000.00	.0%
<u>63126500 930001 05400</u>	OUT SERV	1,088.63	2,601.07	1,032.50	1,093.30	.00	.00	.0%
<u>63126500 930001 13100</u>	OUT SERV	.00	.00	125.00	.00	.00	.00	.0%
<u>63126500 930001 14100</u>	OUT SERV	.00	346.50	947.70	.00	.00	.00	.0%
<u>63126500 930001 14800</u>	OUT SERV	.00	98.50	.00	.00	.00	.00	.0%
<u>63126500 930001 21500</u>	OUT SERV	.00	273.00	.00	155.00	.00	.00	.0%
<u>63126500 930001 22800</u>	OUT SERV	250.00	225.00	.00	.00	.00	.00	.0%
<u>63126500 930001 26100</u>	OUT SERV	260.00	.00	.00	.00	.00	.00	.0%
<u>63126500 930001 26500</u>	OUT SERV	816.52	2,752.17	530.03	456.36	.00	.00	.0%
<u>63126500 930001 26700</u>	OUT SERV	.00	400.00	.00	.00	.00	.00	.0%
<u>63126500 930001 26717</u>	OUT SERV	.00	.00	807.70	.00	.00	.00	.0%
<u>63126500 930001 27000</u>	OUT SERV	.00	.00	120.00	.00	.00	.00	.0%
<u>63126500 930001 27500</u>	OUT SERV	.00	3,560.00	.00	.00	.00	.00	.0%
<u>63126500 930001 30100</u>	OUT SERV	608.60	1,159.90	530.75	.00	.00	.00	.0%
<u>63126500 930001 32500</u>	OUT SERV	994.00	1,098.00	1,595.25	1,177.00	.00	.00	.0%
<u>63126500 930001 35100</u>	OUT SERV	17,675.33	8,996.05	25,244.35	14,315.45	.00	.00	.0%
<u>63126500 930001 37100</u>	OUT SERV	3,430.01	3,907.00	2,450.00	.00	.00	.00	.0%
<u>63126500 930001 43000</u>	OUT SERV	846.03	1,150.17	1,948.04	646.89	.00	.00	.0%
<u>63126500 930001 53800</u>	OUT SERV	2,699.35	2,464.26	3,145.00	4,805.68	.00	.00	.0%
<u>63126500 930001 60100</u>	OUT SERV	.00	4,195.00	371.50	.00	.00	.00	.0%
<u>63126500 930001 75156</u>	OUT SERV	8,930.00	2,020.00	2,100.00	2,540.00	.00	.00	.0%
<u>63126500 930001 918NS</u>	OUT SERV	491.35	675.34	530.40	353.60	.00	.00	.0%
<u>63126500 930001 ADBLD</u>	OUT SERV	6,199.53	11,655.60	7,053.50	1,763.00	.00	.00	.0%
<u>63126500 930001 ALLCO</u>	OUT SERV	2,313.64	2,715.09	2,123.40	123.00	.00	.00	.0%
<u>63126500 930001 ASSET</u>	OUT SERV	360.00	6,185.78	268.00	.00	.00	.00	.0%
<u>63126500 930001 BRCRT</u>	OUT SERV	1,799.35	1,857.27	1,606.82	1,333.55	.00	.00	.0%
<u>63126500 930001 CMHEA</u>	OUT SERV	1,550.95	1,219.79	1,874.00	2,399.00	.00	.00	.0%
<u>63126500 930001 COBB</u>	OUT SERV	50.00	52.00	.00	.00	.00	.00	.0%
<u>63126500 930001 CRTHS</u>	OUT SERV	3,119.89	1,134.65	4,204.45	4,551.55	.00	.00	.0%
<u>63126500 930001 DCMPX</u>	OUT SERV	4,978.03	6,760.86	57.00	3,700.00	.00	.00	.0%
<u>63126500 930001 DENT</u>	OUT SERV	.00	.00	573.99	360.69	.00	.00	.0%

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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

FACILITY SERVICES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
63126500 930001 DHS	OUT SERV	1,389.66	.00	11,246.00	19,104.50	.00	.00	.0%
63126500 930001 ECOMP	OUT SERV	7,409.18	7,119.65	2,281.24	824.39	.00	.00	.0%
63126500 930001 ECNTY	OUT SERV	14,863.42	497.00	1,649.60	1,599.77	.00	.00	.0%
63126500 930001 EMBLD	OUT SERV	980.40	5,053.65	760.75	.00	.00	.00	.0%
63126500 930001 EMSBR	OUT SERV	4,593.92	1,290.69	2,294.36	1,835.54	.00	.00	.0%
63126500 930001 EMSGN	OUT SERV	2,506.75	1,955.89	2,188.00	2,953.00	.00	.00	.0%
63126500 930001 EMSHM	OUT SERV	2,156.20	2,102.18	2,535.00	1,049.00	.00	.00	.0%
63126500 930001 EMSHR	OUT SERV	2,093.62	2,001.37	1,000.50	738.00	.00	.00	.0%
63126500 930001 EMSHW	OUT SERV	13,037.29	8,858.07	5,379.58	2,022.00	.00	.00	.0%
63126500 930001 HAZWA	OUT SERV	283.00	279.00	144.00	95.00	.00	.00	.0%
63126500 930001 HCBAR	OUT SERV	130.00	65.00	.00	.00	.00	.00	.0%
63126500 930001 HCDL	OUT SERV	130.00	201.10	189.00	.00	.00	.00	.0%
63126500 930001 HCDPW	OUT SERV	.00	795.00	635.00	445.00	.00	.00	.0%
63126500 930001 HCHAL	OUT SERV	345.00	795.00	790.00	6,610.00	.00	.00	.0%
63126500 930001 HCWWT	OUT SERV	390.00	195.00	195.00	195.00	.00	.00	.0%
63126500 930001 JUDCT	OUT SERV	5,867.77	5,560.78	9,575.16	2,823.20	.00	.00	.0%
63126500 930001 LAWCT	OUT SERV	3,573.20	3,099.09	2,509.00	2,353.00	.00	.00	.0%
63126500 930001 LCPSC	OUT SERV	.00	.00	2,426.68	1,989.04	.00	.00	.0%
63126500 930001 LEBLD	OUT SERV	9,973.74	7,850.36	62,647.98	4,644.28	.00	.00	.0%
63126500 930001 PRBEN	OUT SERV	.00	.00	415.00	.00	.00	.00	.0%
63126500 930001 TWDER	OUT SERV	1,076.85	.00	.00	.00	.00	.00	.0%
63126500 930001 TWFOV	OUT SERV	1,211.34	.00	.00	.00	.00	.00	.0%
63126500 930001 TWHW	OUT SERV	2,496.53	.00	.00	.00	.00	.00	.0%
63126500 930001 TWPUT	OUT SERV	574.00	.00	.00	.00	.00	.00	.0%
63126500 930001 TWSAN	OUT SERV	549.00	.00	.00	.00	.00	.00	.0%
63126500 930001 WCOMP	OUT SERV	4,145.15	276.52	100.00	.00	.00	.00	.0%
TOTAL NON CONTRACTUAL SERV		137,922.23	115,498.35	197,139.23	145,620.32	174,975.00	175,000.00	.0%
82 PROFESSIONAL SERV								
63126500 801000	PROF CONS	.00	.00	941.00	.00	.00	.00	.0%
63126500 819050	TO BE CB	.00	.00	14,486.46	.00	40,000.00	.00	-100.0%
63126500 819050 30100	TO BE CB	.00	9,620.17	6,654.90	.00	.00	.00	.0%
63126500 819050 35100	TO BE CB	.00	14,001.00	.00	.00	.00	.00	.0%
63126500 819050 BRCRT	TO BE CB	.00	.00	24,400.00	.00	.00	.00	.0%
63126500 819050 CRTHS	TO BE CB	.00	8,916.53	.00	.00	.00	.00	.0%
63126500 819050 ECNTY	TO BE CB	.00	9,150.00	.00	.00	.00	.00	.0%
63126500 819050 JUDCT	TO BE CB	.00	9,317.00	8,500.00	.00	.00	.00	.0%
63126500 819050 LAWCT	TO BE CB	.00	8,125.00	.00	.00	.00	.00	.0%
63126500 819050 LEBLD	TO BE CB	.00	7,750.00	.00	.00	.00	.00	.0%
TOTAL PROFESSIONAL SERV		.00	66,879.70	54,982.36	.00	40,000.00	.00	-100.0%
83 OTHER EXP & CHARGES								
63126500 942000	EQUIP RENT	.00	.00	.00	330.00	3,501.00	3,500.00	.0%
63126500 942000 05400	EQUIP RENT	.00	.00	.00	56.25	.00	.00	.0%
63126500 942000 26500	EQUIP RENT	.00	.00	62.96	117.36	.00	.00	.0%
63126500 942000 35100	EQUIP RENT	.00	.00	132.00	.00	.00	.00	.0%
63126500 942000 53800	EQUIP RENT	.00	.00	132.00	.00	.00	.00	.0%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

FACILITY SERVICES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
63126500 942000 BRCRT	EQUIP RENT	.00	244.44	.00	.00	.00	.00	.0%
63126500 942000 CMHEA	EQUIP RENT	.00	.00	185.63	112.50	.00	.00	.0%
63126500 942000 DHS	EQUIP RENT	.00	.00	.00	225.00	.00	.00	.0%
63126500 942000 ECOMPX	EQUIP RENT	.00	.00	.00	56.25	.00	.00	.0%
63126500 942000 EMSGN	EQUIP RENT	.00	.00	132.00	.00	.00	.00	.0%
63126500 942000 EMSHW	EQUIP RENT	.00	244.44	185.63	472.50	.00	.00	.0%
63126500 942000 JUDCT	EQUIP RENT	.00	244.44	1,020.88	247.50	.00	.00	.0%
63126500 942000 LEBLD	EQUIP RENT	.00	.00	756.86	.00	.00	.00	.0%
63126500 956000	MISC. EXP	204.02	515.02	210.46	.00	1,200.00	1,200.00	.0%
63126500 956000 COBB	MISC. EXP	.00	.00	52.00	.00	.00	.00	.0%
63126500 961000	TAX / SA	3.80	614.66	.00	.00	1,200.00	1,200.00	.0%
63126500 961000 75156	TAX / SA	836.18	.00	.00	.00	.00	.00	.0%
63126500 961000 ECOMPX	TAX / SA	28.59	.00	.00	.00	.00	.00	.0%
TOTAL OTHER EXP & CHARGES		1,072.59	1,863.00	2,870.42	1,617.36	5,901.00	5,900.00	.0%
84	COMPUTERS & PHONES							
63126500 851000	TELEPHONE	3,101.00	8,614.32	6,980.64	6,101.83	7,316.00	4,553.00	-37.8%
63126500 851000 ALLCO	TELEPHONE	91.88	30.52	37.28	25.72	.00	.00	.0%
63126500 943010	HRDWR CHRGR	6,116.00	6,476.00	4,045.92	24,487.76	26,714.00	42,778.00	60.1%
63126500 943012	NEW IT H/S	1,161.06	1,871.79	206.40	166.15	1,800.00	2,500.00	38.9%
63126500 943020	SFTWR CHRGR	6,322.00	8,622.96	10,974.96	6,302.01	6,875.00	3,114.00	-54.7%
TOTAL COMPUTERS & PHONES		16,791.94	25,615.59	22,245.20	37,083.47	42,705.00	52,945.00	24.0%
85	FACILITIES MGMT							
63126500 920000	UTILITIES	-12,767.58	-2,162.52	-65.96	.00	737,819.00	777,500.00	5.4%
63126500 920000 26500	UTILITIES	16,101.00	13,036.12	12,664.63	12,375.45	.00	.00	.0%
63126500 920000 30100	UTILITIES	.00	.00	4,942.20	.00	.00	.00	.0%
63126500 920000 32500	UTILITIES	296.41	.00	16,227.32	16,432.24	.00	.00	.0%
63126500 920000 35100	UTILITIES	12,368.29	23,641.31	45,829.43	.00	.00	.00	.0%
63126500 920000 43000	UTILITIES	15,502.76	16,234.83	12,799.67	9,683.48	.00	.00	.0%
63126500 920000 912NS	UTILITIES	432.18	3,525.44	3,897.41	3,328.22	.00	.00	.0%
63126500 920000 918NS	UTILITIES	.00	17.81	.00	.00	.00	.00	.0%
63126500 920000 ADBLD	UTILITIES	68,954.94	61,712.98	61,174.66	39,996.50	.00	.00	.0%
63126500 920000 ASSET	UTILITIES	5,759.12	5,337.87	5,641.38	2,726.89	.00	.00	.0%
63126500 920000 BRCRT	UTILITIES	13,114.02	11,356.79	11,478.71	9,115.13	.00	.00	.0%
63126500 920000 CRTHS	UTILITIES	39,985.84	38,770.13	47,434.95	32,667.81	.00	.00	.0%
63126500 920000 DCOMPX	UTILITIES	1,035.32	12,624.96	12,694.90	306.30	.00	.00	.0%
63126500 920000 DENT	UTILITIES	.00	2,618.11	6,713.16	3,601.94	.00	.00	.0%
63126500 920000 ECNTY	UTILITIES	52,542.36	57,598.39	52,650.09	35,289.01	.00	.00	.0%
63126500 920000 EMBLD	UTILITIES	25,275.10	25,345.04	10,450.22	.00	.00	.00	.0%
63126500 920000 JUDCT	UTILITIES	125,867.10	133,661.64	134,476.07	76,141.45	.00	.00	.0%
63126500 920000 LAWCT	UTILITIES	43,873.13	41,570.40	46,824.83	24,660.58	.00	.00	.0%
63126500 920000 LEBLD	UTILITIES	12,767.58	240,316.60	219,282.50	152,141.33	.00	.00	.0%
63126500 920000 TWOCE	UTILITIES	3,203.14	3,845.01	3,973.84	2,152.46	.00	.00	.0%
63126500 920000 TWSAN	UTILITIES	2,707.05	2,823.63	4,058.48	1,357.85	.00	.00	.0%
63126500 920301	UTILTY-SHF	242,882.58	.00	.00	.00	.00	.00	.0%
63126500 920912	912 N ST	4,678.12	.00	.00	.00	.00	.00	.0%

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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

FACILITY SERVICES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>63126500 940000 DHS</u>	FS CHARGE	8,288.31	10,469.65	7,841.21	9,548.68	.00	.00	.0%
TOTAL FACILITIES MGMT		682,866.77	702,344.19	720,989.70	431,525.32	737,819.00	777,500.00	5.4%
86	VEHICLES							
<u>63126500 861000</u>	AUTO LEASE	31,118.44	33,055.79	66,304.38	22,118.29	70,006.00	82,898.00	18.4%
<u>63126500 932000</u>	VEH. R&M	14.86	37.00	.00	804.48	1,500.00	1,500.00	.0%
TOTAL VEHICLES		31,133.30	33,092.79	66,304.38	22,922.77	71,506.00	84,398.00	18.0%
87	EQUIP MAINT & REPAIR							
<u>63126500 930000</u>	BLDG REP/M	4,844.07	67,857.28	23,796.98	2,593.94	145,885.00	145,000.00	-.6%
<u>63126500 930000 05400</u>	BLDG R & M	367.69	1,326.91	532.84	.00	.00	.00	.0%
<u>63126500 930000 13100</u>	BLDG R & M	92.44	765.99	71.00	311.99	.00	.00	.0%
<u>63126500 930000 13600</u>	BLDG R & M	367.60	47.19	287.10	867.05	.00	.00	.0%
<u>63126500 930000 14100</u>	BLDG R & M	15.45	37.55	239.76	5.00	.00	.00	.0%
<u>63126500 930000 14800</u>	BLDG R & M	9.94	109.00	.00	.00	.00	.00	.0%
<u>63126500 930000 14900</u>	BLDG R & M	13.94	38.40	144.60	76.52	.00	.00	.0%
<u>63126500 930000 15100</u>	BLDG R & M	11.48	10.49	.00	.00	.00	.00	.0%
<u>63126500 930000 17200</u>	BLDG R & M	66.72	.00	.00	.00	.00	.00	.0%
<u>63126500 930000 21500</u>	BLDG R & M	84.55	171.84	35.99	307.98	.00	.00	.0%
<u>63126500 930000 21599</u>	BLDG R & M	1,804.92	.00	.00	.00	.00	.00	.0%
<u>63126500 930000 22800</u>	BLDG R & M	47.20	161.82	355.64	432.30	.00	.00	.0%
<u>63126500 930000 23300</u>	BLDG R & M	.00	5.00	.00	.00	.00	.00	.0%
<u>63126500 930000 25300</u>	BLDG R & M	13.54	.00	1.58	18.13	.00	.00	.0%
<u>63126500 930000 25700</u>	BLDG R & M	.00	199.80	.00	.00	.00	.00	.0%
<u>63126500 930000 26100</u>	BLDG R & M	202.40	1.33	28.11	.00	.00	.00	.0%
<u>63126500 930000 26500</u>	BLDG R & M	186.56	789.09	2,562.96	7,587.70	.00	.00	.0%
<u>63126500 930000 26700</u>	BLDG R & M	30.00	17.12	.00	179.78	.00	.00	.0%
<u>63126500 930000 26717</u>	BLDG R & M	.00	68.59	258.37	.00	.00	.00	.0%
<u>63126500 930000 26800</u>	BLDG R & M	62.38	.00	152.58	811.76	.00	.00	.0%
<u>63126500 930000 27000</u>	BLDG R & M	22.49	180.88	251.40	.00	.00	.00	.0%
<u>63126500 930000 27500</u>	BLDG R & M	263.48	1,803.30	43.44	90.45	.00	.00	.0%
<u>63126500 930000 30100</u>	BLDG R & M	16.00	1,463.95	495.29	634.65	.00	.00	.0%
<u>63126500 930000 32500</u>	BLDG R & M	60.94	1,493.45	868.21	287.97	.00	.00	.0%
<u>63126500 930000 35100</u>	BLDG R & M	10,822.33	15,868.17	16,500.61	17,650.67	.00	.00	.0%
<u>63126500 930000 37100</u>	BLDG R & M	6,540.57	728.25	219.16	2.79	.00	.00	.0%
<u>63126500 930000 43000</u>	BLDG R & M	798.69	1,688.38	1,986.56	2,006.34	.00	.00	.0%
<u>63126500 930000 53800</u>	BLDG R & M	991.56	6,535.98	902.77	289.64	.00	.00	.0%
<u>63126500 930000 60100</u>	BLDG R & M	557.11	2,173.50	16.85	62.62	.00	.00	.0%
<u>63126500 930000 68200</u>	BLDG R & M	64.97	4.99	398.69	.00	.00	.00	.0%
<u>63126500 930000 74300</u>	BLDG R & M	21.00	.00	.00	.00	.00	.00	.0%
<u>63126500 930000 75156</u>	BLDG R & M	.00	2,303.22	529.39	.00	.00	.00	.0%
<u>63126500 930000 75157</u>	BLDG R & M	3,157.19	23.27	28.25	249.27	.00	.00	.0%
<u>63126500 930000 912NS</u>	BLDG R & M	57.68	.00	4.58	.00	.00	.00	.0%
<u>63126500 930000 918NS</u>	BLDG R & M	.00	.00	258.32	.00	.00	.00	.0%
<u>63126500 930000 ADBLD</u>	BLDG R & M	435.35	1,009.26	3,628.59	2,788.30	.00	.00	.0%
<u>63126500 930000 ALLCO</u>	BLDG R & M	4,445.98	8,096.93	5,364.13	4,052.54	.00	.00	.0%
<u>63126500 930000 ASSET</u>	BLDG R & M	293.11	39.47	168.86	194.68	.00	.00	.0%

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

FACILITY SERVICES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
63126500 930000 BRCRT	BLDG R & M	350.66	2,840.82	569.06	123.65	.00	.00	.0%
63126500 930000 CMHEA	BLDG R & M	2,594.01	486.39	2,501.78	1,640.67	.00	.00	.0%
63126500 930000 COBB	BLDG R & M	.00	.00	.00	102.00	.00	.00	.0%
63126500 930000 CRTHS	BLDG R & M	2,710.13	1,685.68	1,730.02	927.59	.00	.00	.0%
63126500 930000 DCMPX	BLDG R & M	284.28	1,875.55	98.37	991.68	.00	.00	.0%
63126500 930000 DENT	BLDG R & M	.00	.00	278.81	271.70	.00	.00	.0%
63126500 930000 DHS	BLDG R & M	255.16	2,007.19	1,923.07	614.42	.00	.00	.0%
63126500 930000 DRUGS	BLDG R & M	204.98	.00	.00	.00	.00	.00	.0%
63126500 930000 ECOMPX	BLDG R & M	567.65	1,270.68	9.09	538.86	.00	.00	.0%
63126500 930000 ECNTY	BLDG R & M	659.75	754.22	2,125.74	620.11	.00	.00	.0%
63126500 930000 EMBLD	BLDG R & M	90.02	225.12	91.09	.00	.00	.00	.0%
63126500 930000 EMSBR	BLDG R & M	1,145.49	1,559.00	2,573.94	20.19	.00	.00	.0%
63126500 930000 EMSGN	BLDG R & M	803.32	359.52	434.90	503.86	.00	.00	.0%
63126500 930000 EMSHM	BLDG R & M	282.44	1,565.48	284.42	371.26	.00	.00	.0%
63126500 930000 EMSHR	BLDG R & M	770.81	136.45	168.52	669.37	.00	.00	.0%
63126500 930000 EMSHW	BLDG R & M	1,370.04	865.34	2,162.08	965.36	.00	.00	.0%
63126500 930000 HCBAR	BLDG R & M	653.30	.00	.00	.00	.00	.00	.0%
63126500 930000 HCBEN	BLDG R & M	828.29	436.44	.00	.00	.00	.00	.0%
63126500 930000 HCDL	BLDG R & M	183.09	77.28	.00	.00	.00	.00	.0%
63126500 930000 HCDPW	BLDG R & M	6,862.56	1,142.96	409.99	120.77	.00	.00	.0%
63126500 930000 HCHAL	BLDG R & M	2,474.94	1,174.24	689.33	373.88	.00	.00	.0%
63126500 930000 HCWWT	BLDG R & M	.00	829.80	95.97	.00	.00	.00	.0%
63126500 930000 INVTY	BLDG R & M	9,142.90	1,293.46	944.00	12.98	.00	.00	.0%
63126500 930000 JUDCT	BLDG R & M	2,191.06	7,313.78	7,568.39	6,544.77	.00	.00	.0%
63126500 930000 LAWCT	BLDG R & M	2,190.14	616.91	3,091.59	682.00	.00	.00	.0%
63126500 930000 LCPSC	BLDG R & M	.00	.00	169.00	267.52	.00	.00	.0%
63126500 930000 LEBLD	BLDG R & M	518.15	1,085.65	604.22	57.03	.00	.00	.0%
63126500 930000 OLHSA	BLDG R & M	.00	.00	12.70	.00	.00	.00	.0%
63126500 930000 PRBEN	BLDG R & M	.00	.00	55.61	401.54	.00	.00	.0%
63126500 930000 PUREA	BLDG R & M	.00	.00	1,279.92	.00	.00	.00	.0%
63126500 930000 TWSAN	BLDG R & M	.00	.00	67.84	.00	.00	.00	.0%
63126500 930000 WCOMPX	BLDG R & M	51.96	249.60	664.88	.00	.00	.00	.0%
63126500 931000	EQUIP R&M	1,575.00	656.00	1,561.72	35,066.39	64,690.00	58,100.00	-10.2%
63126500 931000 13600	EQUIP R&M	147.61	.00	.00	.00	.00	.00	.0%
63126500 931000 32500	EQUIP R&M	.00	.00	720.45	.00	.00	.00	.0%
63126500 931000 35100	EQUIP R&M	12,337.50	6,455.01	11,325.89	5,663.28	.00	.00	.0%
63126500 931000 43000	EQUIP R&M	190.00	.00	.00	.00	.00	.00	.0%
63126500 931000 53800	EQUIP R&M	866.81	.00	237.98	.00	.00	.00	.0%
63126500 931000 ADBLD	EQUIP R&M	100.80	3,034.08	377.50	1,627.83	.00	.00	.0%
63126500 931000 ALLCO	EQUIP R&M	.00	779.80	.00	240.60	.00	.00	.0%
63126500 931000 ASSET	EQUIP R&M	947.65	.00	.00	.00	.00	.00	.0%
63126500 931000 BRCRT	EQUIP R&M	.00	413.16	.00	.00	.00	.00	.0%
63126500 931000 CMHEA	EQUIP R&M	.00	.00	1,267.91	2,506.65	.00	.00	.0%
63126500 931000 CRTHS	EQUIP R&M	491.22	2,369.28	.00	510.92	.00	.00	.0%
63126500 931000 DHS	EQUIP R&M	.00	2,168.00	.00	1,417.00	.00	.00	.0%
63126500 931000 ECOMPX	EQUIP R&M	1,308.78	.00	.00	.00	.00	.00	.0%
63126500 931000 ECNTY	EQUIP R&M	.00	5,516.14	1,590.00	.00	.00	.00	.0%
63126500 931000 EMBLD	EQUIP R&M	.00	2,437.88	458.66	.00	.00	.00	.0%
63126500 931000 EMSBR	EQUIP R&M	.00	12.44	.00	.00	.00	.00	.0%
63126500 931000 EMSHM	EQUIP R&M	.00	.00	205.83	.00	.00	.00	.0%
63126500 931000 EMSHR	EQUIP R&M	337.84	252.28	28.18	.00	.00	.00	.0%

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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
FACILITY SERVICES								
<u>63126500 931000 EMSHW</u>	EQUIP R&M	.00	.00	723.50	521.40	.00	.00	.0%
<u>63126500 931000 HCBEN</u>	EQUIP R&M	.00	811.91	.00	.00	.00	.00	.0%
<u>63126500 931000 HCDL</u>	EQUIP R&M	748.22	.00	.00	.00	.00	.00	.0%
<u>63126500 931000 HCDPW</u>	EQUIP R&M	.00	650.11	310.90	.00	.00	.00	.0%
<u>63126500 931000 HCHAL</u>	EQUIP R&M	.00	1,013.54	847.25	94.60	.00	.00	.0%
<u>63126500 931000 HCWWT</u>	EQUIP R&M	.00	494.10	.00	.00	.00	.00	.0%
<u>63126500 931000 INVTY</u>	EQUIP R&M	5,451.41	3,860.79	5,010.44	.00	.00	.00	.0%
<u>63126500 931000 JUDCT</u>	EQUIP R&M	8,273.61	12,179.16	14,171.22	6,759.15	.00	.00	.0%
<u>63126500 931000 LAWCT</u>	EQUIP R&M	987.40	.00	825.80	.00	.00	.00	.0%
TOTAL EQUIP MAINT & REPAIR		107,718.31	187,975.64	130,400.17	112,731.10	210,575.00	203,100.00	-3.5%
88	TRAVEL							
<u>63126500 860000</u>	IN-ST TRV	.00	.00	.00	.00	600.00	600.00	.0%
<u>63126500 860010</u>	TRAV REIMB	186.80	273.60	832.40	111.60	400.00	400.00	.0%
<u>63126500 860500</u>	OUT-ST TRV	.00	.00	1,618.15	.00	1,200.00	1,200.00	.0%
TOTAL TRAVEL		186.80	273.60	2,450.55	111.60	2,200.00	2,200.00	.0%
89	TRAINING							
<u>63126500 957000</u>	EE TRAIN/S	584.00	170.00	7.00	.00	4,200.00	4,200.00	.0%
<u>63126500 959000</u>	TUIT. REIM	.00	1,725.00	3,763.50	2,516.00	3,000.00	.00	-100.0%
TOTAL TRAINING		584.00	1,895.00	3,770.50	2,516.00	7,200.00	4,200.00	-41.7%
96	DEPRECIATION							
<u>63126500 968000</u>	DEPREC.	25,496.61	35,820.67	76,964.49	.00	35,820.00	104,000.00	190.3%
TOTAL DEPRECIATION		25,496.61	35,820.67	76,964.49	.00	35,820.00	104,000.00	190.3%
97	CAPITAL EQUIPMENT							
<u>63126500 971000</u>	LND IMPRV	45,649.26	179,439.00	393,987.00	725,800.96	725,857.00	.00	-100.0%
<u>63126500 973000</u>	BLDG IMPRV	528,593.40	159,989.80	37,900.00	45,500.00	60,000.00	.00	-100.0%
<u>63126500 973000 CRTHS</u>	BLDG IMPRV	.00	.00	120,500.00	.00	.00	.00	.0%
<u>63126500 974000</u>	EQ/MACH	.00	.00	9,304.89	.00	.00	.00	.0%
<u>63126500 976000</u>	FURN PURC	.00	.00	26,320.67	.00	.00	.00	.0%
TOTAL CAPITAL EQUIPMENT		574,242.66	339,428.80	588,012.56	771,300.96	785,857.00	.00	-100.0%
TOTAL FACILITY SERVICES		241,811.79	234,307.87	135,603.01	1,176,448.36	311,560.00	75,031.00	-75.9%

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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: FACILITY SERVICES

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
63126500 726000 - SUPPLIES - OFFICE				1,700.00
63126500 740000 - SUPPLIES - CLEANING				113,600.00
63126500 743000 - UNIFORMS				4,600.00
63126500 747000 - SUPPLIES - OPERATING EQUIPMENT				20,000.00
63126500 747004 - SUPPLIES-BUILDING MAINTENANCE				30,000.00
63126500 819000 - OTHER CONTRACT SVS				352,500.00 *
MGT RATE STUDY		1.00	4,500.00	4,500.00
SNOW & LAWN		1.00	202,800.00	202,800.00
ICE MELT		1.00	6,500.00	6,500.00
SALT		1.00	20,200.00	20,200.00
HVAC		1.00	83,000.00	83,000.00
GENERATORS		1.00	28,500.00	28,500.00
ELEVATORS		1.00	7,000.00	7,000.00
63126500 821000 - DOCTOR SERVICES/EXAMS				100.00
63126500 851000 - TELEPHONE CHARGES				4,553.00
63126500 860000 - IN-STATE TRAVEL				600.00
63126500 860010 - MILEAGE REIMB				400.00
63126500 860500 - OUT OF STATE TRAVEL				1,200.00 *
HVAC / MECHANICAL TRAINING		1.00	1,200.00	1,200.00
63126500 861000 - AUTO LEASING				82,898.00 *
Lease Payments - 2016 Ford Transit Connect (L-266)		1.00	6,456.00	6,456.00
Lease Payments - 2015 Ford F-150 (L-268)		1.00	7,531.00	7,531.00
Lease Payments - 2015 Ford F-150 (L-269)		1.00	6,831.00	6,831.00
Lease Payments - 2017 Ford F-250 (L-271)		1.00	4,226.00	4,226.00

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Livingston County NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: FACILITY SERVICES

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
Lease Payments - 2018 Ford Transit Connect (L-273)		1.00	4,848.00	4,848.00
Lease Payments - 2019 Ford Explorer 4X4 (NEW VEHICLE)		1.00	3,150.00	3,150.00
2019 Ford Explorer 4X4 (NEW VEHICLE)		1.00	30,000.00	30,000.00
Vehicle Insurance		1.00	4,774.00	4,774.00
Vehicle Repair and Maintenance		1.00	10,764.00	10,764.00
Fuel		1.00	4,318.00	4,318.00
63126500 920000 - UTILITIES				777,500.00
63126500 930000 - BUILDING REPAIR AND MAINTANCE				145,000.00
63126500 930001 - OUTSIDE SERVICES - REPAIRS				175,000.00
63126500 931000 - EQUIPMENT REPAIR & MAINTENANCE				58,100.00
63126500 932000 - VEHICLE REPAIR & MAINTENANCE				1,500.00
63126500 942000 - EQUIPMENT RENTAL				3,500.00
63126500 943010 - IT HARDWARE MONTHLY CHARGES				42,778.00
63126500 943012 - NEW IT HARDWARE/SOFTWARE				2,500.00
63126500 943020 - IT SOFTWARE MONTHLY CHARGES				3,114.00
63126500 956000 - MISCELLANEOUS EXPENSE				1,200.00
63126500 957000 - EMPLOYEE PROFESSIONAL DEV				4,200.00 *
FORK LIFT TRAINING		1.00	200.00	200.00
SAFETY CONFERENCE / CLASSES - FOLTS		1.00	400.00	400.00
SUPERVISOR TRAINING		2.00	300.00	600.00
HVAC / MECHANICAL TRAINING		1.00	3,000.00	3,000.00

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:
FACILITY SERVICES

63126500 961000 - TAX / SPECIAL ASSESSMENTS

63126500 968000 - DEPRECIATION

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
			1,200.00
			104,000.00

TOTAL FACILITY SERVICES


1,931,743.00



3399 County Airport Drive
Howell, Michigan 48855
517-546-6675
Fax 517-546-6656
Mark D. Johnson - Airport Manager

MEMORANDUM

TO: Livingston County Board of Commissioners

FROM: Mark D. Johnson 
Airport Manager

DATE: August 26, 2018

RE: 2019/2020 Airport Operations Budget

The 2019/2020 Airport Operations Budget is balanced between revenues and expenses, including all principal and interest payments due to the revolving loan fund.

We anticipate a slight increase in land lease revenues for both years with the rental of the old terminal building in 2018. Fuel sales are expected to increase slightly by volume; both the revenue and expense of the fuel sales is expected to be higher than in the past couple of years due to an increase in the price of crude oil. We project a slight increase in T-hangar revenues as the occupancy rate is improving slightly.

We have included funds for the acquisition of a new lawn mower in 2019. We purchased a new field mower in 2018, the lawn mower is used for finish mowing lawn areas as well as mowing between the airport pavement and the pavement lights. We continue to perform more snow removal and mowing operations in house, which increases costs for vehicle fuel and maintenance.

I do not anticipate any substantial changes in airport operations over the next year.

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
AIRPORT MANAGER	1.000	1.000	1.000
AIRPORT WORKER	1.750	1.750	1.750
AIRPORT WORKER IRREG	0.000	0.000	0.100
AIRPORT WRKR SEASONL	0.000	0.100	0.000
OFFICE ASSISTANT	1.000	1.000	1.000
Total:	3.750	3.850	3.850

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$782,486	\$847,868	\$808,500	\$1,003,750	\$1,013,250
RENTAL INCOME	\$380,054	\$404,439	\$394,956	\$412,542	\$426,588
INTEREST	\$1,845	\$1,659	\$0	\$0	\$0
OTHER REVENUE	\$75,639	\$146,854	\$72,700	\$74,700	\$77,200
Total Revenues:	\$1,240,024	\$1,400,820	\$1,276,156	\$1,490,992	\$1,517,038
Expenditures					
PERMANENT SALARIES	\$163,296	\$170,521	\$184,429	\$191,859	\$198,857
TEMPORARY SALARIES	\$0	\$674	\$0	\$0	\$0
HEALTHCARE	\$27,989	\$30,422	\$32,970	\$39,303	\$40,422
PENSION	\$38,499	\$40,635	\$25,323	\$27,023	\$27,970
OTHER BENEFITS	\$16,191	\$18,798	\$20,473	\$20,949	\$21,624
OTHER EMPLOYEE COMP	\$901	\$1,331	\$0	\$0	\$0
OFFICE SUPPLIES	\$623	\$736	\$800	\$800	\$900
OP SUPPLIES & EQUIP	\$20,657	\$22,618	\$29,000	\$30,000	\$34,550
CONTRACT SERVICES	\$31,688	\$73,802	\$57,500	\$57,500	\$57,500
PROFESSIONAL SERV	\$0	\$0	\$2,940	\$2,940	\$2,940
OTHER EXP & CHARGES	\$37,062	\$32,299	\$48,358	\$53,771	\$54,296
COMPUTERS & PHONES	\$17,837	\$16,409	\$15,512	\$15,683	\$15,683
FACILITIES MGMT	\$44,860	\$42,005	\$38,784	\$41,969	\$40,790
VEHICLES	\$610,044	\$630,010	\$553,899	\$736,302	\$749,385
EQUIP MAINT & REPAIR	\$28,243	\$16,279	\$28,894	\$32,000	\$32,000
TRAVEL	\$2,759	\$4,300	\$10,101	\$9,115	\$9,115
TRAINING	\$200	\$425	\$2,500	\$2,500	\$2,500
COST ALLOCATION	\$41,165	\$38,481	\$39,173	\$39,173	\$39,173
INTEREST EXPENSE	\$9,111	\$8,227	\$7,356	\$64,770	\$61,310
DEPRECIATION	\$56,150	\$56,150	\$0	\$0	\$0
CAPITAL EQUIPMENT	\$12,420	\$0	\$22,500	\$25,000	\$35,000
TRANSFER OUT	\$127,669	\$448,623	\$140,345	\$90,155	\$79,355
Total Expenditures:	\$1,287,364	\$1,652,745	\$1,260,857	\$1,480,812	\$1,503,370

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

AIRPORT		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
58105400 989158	OUTLAY CIP	.00	-12,420.00	12,420.00	.00	.00	.00	.0%
	TOTAL UNDEFINED CHAR	.00	-12,420.00	12,420.00	.00	.00	.00	.0%
46	CHARGES FOR SERVICE							
58105400 607000	FEES	-2,040.00	-2,495.00	-3,005.00	-1,350.00	-3,000.00	-3,000.00	.0%
58105400 607041	TIEDOWN	-2,750.00	-6,390.00	-5,545.00	-1,927.90	-6,500.00	-4,000.00	-38.5%
58105400 642000	SALES	-800.81	-609.58	-430.04	-55.71	-1,000.00	-3,000.00	200.0%
58105400 642001	CO PROPRTY	.00	-328.13	-26.25	.00	.00	.00	.0%
58105400 642002	FUEL/OIL	-760,414.32	-786,950.36	-857,575.41	-572,810.54	-813,000.00	-1,008,750.00	24.1%
58105400 642003	FUEL DSCNT	15,239.09	14,286.89	18,713.92	9,142.82	15,000.00	15,000.00	.0%
	TOTAL CHARGES FOR SERVICE	-750,766.04	-782,486.18	-847,867.78	-567,001.33	-808,500.00	-1,003,750.00	24.1%
47	RENTAL INCOME							
58105400 667000	RENT	-253,089.23	-253,043.89	-262,751.80	-161,143.00	-253,308.00	-261,402.00	3.2%
58105400 667001	LEASE REV.	-129,446.94	-127,009.77	-141,687.22	-85,843.61	-141,648.00	-151,140.00	6.7%
	TOTAL RENTAL INCOME	-382,536.17	-380,053.66	-404,439.02	-246,986.61	-394,956.00	-412,542.00	4.5%
48	INTEREST							
58105400 665000	INT- INV	-479.31	-1,844.80	-1,659.17	-1,872.22	.00	.00	.0%
	TOTAL INTEREST	-479.31	-1,844.80	-1,659.17	-1,872.22	.00	.00	.0%
49	OTHER REVENUE							
58105400 671000	OTHER REV	-3,920.44	-4,919.89	-14,198.28	-1,194.48	-4,000.00	-2,000.00	-50.0%
58105400 671003	REU ASSIGN	.00	.00	.00	.00	-4,200.00	-4,200.00	.0%
58105400 676017	REIMB INS	.00	-2,859.75	-63,303.74	.00	.00	.00	.0%
58105400 676020	AV FUEL TX	-57,755.85	-67,860.45	-69,350.10	-41,621.29	-64,500.00	-68,500.00	6.2%
58105400 694000	OVER/UNDER	-2.02	1.05	-1.63	-41.83	.00	.00	.0%
	TOTAL OTHER REVENUE	-61,678.31	-75,639.04	-146,853.75	-42,857.60	-72,700.00	-74,700.00	2.8%
70	PERMANENT SALARIES							
58105400 704000	SALARY RG	132,938.36	143,461.58	148,123.79	74,472.52	154,209.00	158,552.00	2.8%
58105400 706000	SALARY PT	4,312.41	.00	.00	.00	.00	.00	.0%
58105400 706001	PT 20HRS	18,696.35	17,601.45	18,428.57	13,595.37	25,720.00	26,307.00	2.3%
58105400 707000	SALARY OT	3,376.33	2,232.60	3,968.42	1,922.61	4,500.00	7,000.00	55.6%
	TOTAL PERMANENT SALARIES	159,323.45	163,295.63	170,520.78	89,990.50	184,429.00	191,859.00	4.0%
71	TEMPORARY SALARIES							
58105400 705000	SALARY TMP	.00	.00	674.18	1,815.73	.00	.00	.0%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

AIRPORT		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
TOTAL TEMPORARY SALARIES		.00	.00	674.18	1,815.73	.00	.00	.0%
72	HEALTHCARE							
<u>58105400 716000</u>	HLTH INS E	16,484.00	21,600.00	24,021.00	25,857.50	31,029.00	37,323.00	20.3%
<u>58105400 716001</u>	RT HLTH ER	6,580.41	4,497.90	4,497.72	.00	.00	.00	.0%
<u>58105400 725000</u>	RHS ER	1,949.40	1,891.45	1,903.66	1,269.09	1,941.00	1,980.00	2.0%
TOTAL HEALTHCARE		25,013.81	27,989.35	30,422.38	27,126.59	32,970.00	39,303.00	19.2%
73	PENSION							
<u>58105400 718000</u>	MERS ER	17,921.50	18,638.20	25,615.54	14,347.85	25,323.00	27,023.00	6.7%
<u>58105400 718100</u>	PENSION	-36,699.00	19,861.00	15,019.00	.00	.00	.00	.0%
TOTAL PENSION		-18,777.50	38,499.20	40,634.54	14,347.85	25,323.00	27,023.00	6.7%
74	OTHER BENEFITS							
<u>58105400 715000</u>	FICA ER	12,452.95	11,102.83	12,576.64	6,718.84	14,108.00	14,526.00	3.0%
<u>58105400 717000</u>	LIFE INS	213.72	243.36	286.44	212.94	321.00	330.00	2.8%
<u>58105400 719000</u>	WRKS COMP	3,180.96	3,467.87	3,807.78	2,702.14	4,086.00	4,080.00	-.1%
<u>58105400 722000</u>	UNEMP INS	221.33	-8.15	344.59	567.75	.00	.00	.0%
<u>58105400 723000</u>	LT&ST DIS.	1,306.63	1,385.47	1,782.83	1,301.58	1,958.00	2,013.00	2.8%
TOTAL OTHER BENEFITS		17,375.59	16,191.38	18,798.28	11,503.25	20,473.00	20,949.00	2.3%
75	OTHER EMPLOYEE COMP							
<u>58105400 702000</u>	OTHER PAY	873.48	901.07	1,331.15	.00	.00	.00	.0%
TOTAL OTHER EMPLOYEE COMP		873.48	901.07	1,331.15	.00	.00	.00	.0%
76	OFFICE SUPPLIES							
<u>58105400 726000</u>	OFFICE SUP	770.02	622.84	736.24	280.57	800.00	800.00	.0%
TOTAL OFFICE SUPPLIES		770.02	622.84	736.24	280.57	800.00	800.00	.0%
77	OP SUPPLIES & EQUIP							
<u>58105400 730000</u>	POST/MTR	423.37	299.62	290.00	198.00	500.00	500.00	.0%
<u>58105400 747000</u>	OP EQ/SPLY	28,646.63	18,819.15	18,776.76	20,838.91	24,000.00	25,000.00	4.2%
<u>58105400 747004</u>	BLDG MNT	2,072.13	436.88	2,549.18	358.06	1,500.00	1,500.00	.0%
<u>58105400 747005</u>	GRND MAINT	4,387.77	1,101.40	1,002.24	.00	3,000.00	3,000.00	.0%
TOTAL OP SUPPLIES & EQUIP		35,529.90	20,657.05	22,618.18	21,394.97	29,000.00	30,000.00	3.4%
80	CONTRACT SERVICES							

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

AIRPORT		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>58105400 819000</u>	OTHER CONT	55,112.03	31,687.51	73,802.17	51,920.21	57,500.00	57,500.00	.0%
TOTAL CONTRACT SERVICES		55,112.03	31,687.51	73,802.17	51,920.21	57,500.00	57,500.00	.0%
82	PROFESSIONAL SERV							
<u>58105400 800000</u>	PER DIEM	.00	.00	.00	833.92	2,940.00	2,940.00	.0%
TOTAL PROFESSIONAL SERV		.00	.00	.00	833.92	2,940.00	2,940.00	.0%
83	OTHER EXP & CHARGES							
<u>58105400 804000</u>	TRANSIP	330.00	385.00	330.00	165.00	660.00	660.00	.0%
<u>58105400 805000</u>	LIAB. INS.	11,637.43	12,298.38	7,772.00	10,213.10	10,220.00	9,100.00	-11.0%
<u>58105400 817000</u>	MEM DUES	345.00	569.00	475.00	200.00	700.00	500.00	-28.6%
<u>58105400 818000</u>	BANK CGS	15,879.10	16,976.05	20,054.80	15,280.36	14,777.00	21,506.00	45.5%
<u>58105400 901000</u>	ADVERTISE	3,477.32	4,745.50	1,641.38	130.00	7,500.00	7,500.00	.0%
<u>58105400 956000</u>	MISC. EXP	2,838.56	2,059.39	2,025.51	47.34	750.00	750.00	.0%
<u>58105400 961000</u>	TAX / SA	.00	28.56	.00	14.21	13,251.00	13,255.00	.0%
<u>58105400 964003</u>	REFND-HNGR	.00	.00	.00	.00	500.00	500.00	.0%
TOTAL OTHER EXP & CHARGES		34,507.41	37,061.88	32,298.69	26,050.01	48,358.00	53,771.00	11.2%
84	COMPUTERS & PHONES							
<u>58105400 851000</u>	TELEPHONE	2,782.00	2,945.00	3,993.00	3,111.60	3,734.00	4,467.00	19.6%
<u>58105400 943010</u>	HRDWR CHRG	7,892.00	6,318.00	3,946.92	5,717.25	6,237.00	8,834.00	41.6%
<u>58105400 943012</u>	NEW IT H/S	715.00	.00	.00	.00	.00	.00	.0%
<u>58105400 943020</u>	SFTWR CHRG	8,882.00	8,574.00	8,469.00	5,079.25	5,541.00	2,382.00	-57.0%
TOTAL COMPUTERS & PHONES		20,271.00	17,837.00	16,408.92	13,908.10	15,512.00	15,683.00	1.1%
85	FACILITIES MGMT							
<u>58105400 920000</u>	UTILITIES	33,634.77	35,266.83	36,459.82	20,450.54	25,000.00	30,000.00	20.0%
<u>58105400 940000</u>	FS CHARGES	5,244.87	9,593.53	5,544.96	2,818.53	13,784.00	11,969.00	-13.2%
TOTAL FACILITIES MGMT		38,879.64	44,860.36	42,004.78	23,269.07	38,784.00	41,969.00	8.2%
86	VEHICLES							
<u>58105400 749000</u>	GAS/OIL	520,406.28	601,405.45	625,227.58	513,107.58	548,500.00	728,000.00	32.7%
<u>58105400 861000</u>	AUTO LEASE	4,677.22	8,638.97	4,782.67	3,784.64	5,399.00	8,302.00	53.8%
TOTAL VEHICLES		525,083.50	610,044.42	630,010.25	516,892.22	553,899.00	736,302.00	32.9%
87	EQUIP MAINT & REPAIR							
<u>58105400 931000</u>	EQUIP R&M	14,197.86	28,242.87	16,279.17	16,724.77	28,894.01	32,000.00	10.7%
TOTAL EQUIP MAINT & REPAIR		14,197.86	28,242.87	16,279.17	16,724.77	28,894.01	32,000.00	10.7%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

AIRPORT		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
88	TRAVEL							
	<u>58105400 860000</u>	IN-ST TRV	3,363.17	2,354.50	3,923.66	3,891.95	4,557.50	-43.7%
	<u>58105400 860010</u>	TRAV REIMB	206.40	404.20	376.00	230.40	4,557.50	127.9%
	TOTAL TRAVEL		3,569.57	2,758.70	4,299.66	4,122.35	9,115.00	-9.8%
89	TRAINING							
	<u>58105400 957000</u>	EE TRAIN/S	681.66	200.00	425.00	225.00	2,500.00	.0%
	TOTAL TRAINING		681.66	200.00	425.00	225.00	2,500.00	.0%
91	COST ALLOCATION							
	<u>58105400 964000</u>	COST ALLOC	.00	41,165.04	38,481.00	35,908.51	39,173.00	.0%
	TOTAL COST ALLOCATION		.00	41,165.04	38,481.00	35,908.51	39,173.00	.0%
94	INTEREST EXPENSE							
	<u>58105400 995000</u>	INT EXP	10,065.73	9,110.88	8,227.27	7,282.55	64,770.00	780.5%
	TOTAL INTEREST EXPENSE		10,065.73	9,110.88	8,227.27	7,282.55	64,770.00	780.5%
96	DEPRECIATION							
	<u>58105400 968000</u>	DEPREC.	55,613.42	56,150.25	56,150.25	.00	.00	.0%
	TOTAL DEPRECIATION		55,613.42	56,150.25	56,150.25	.00	.00	.0%
97	CAPITAL EQUIPMENT							
	<u>58105400 971000</u>	LND IMPRV	.00	12,420.00	.00	.00	.00	.0%
	<u>58105400 974000</u>	EQ/MACH	.00	.00	.00	19,925.00	22,500.00	11.1%
	<u>58105400 975000</u>	VEH PURC	32,210.00	.00	.00	.00	.00	.0%
	TOTAL CAPITAL EQUIPMENT		32,210.00	12,420.00	.00	19,925.00	22,500.00	11.1%
99	TRANSFER OUT							
	<u>58105400 999000</u>	TR OUT	127,668.60	127,668.60	448,622.55	110,770.02	90,155.00	-35.8%
	TOTAL TRANSFER OUT		127,668.60	127,668.60	448,622.55	110,770.02	90,155.00	-35.8%
	TOTAL AIRPORT		-57,490.66	34,920.35	264,345.72	135,573.43	-10,180.00	-33.5%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

AIRPORT

	VENDOR	QUANTITY	UNIT COST	2019 DEPT	REQT
58105400 726000 - SUPPLIES - OFFICE					800.00
58105400 730000 - POSTAGE / METER FEES					500.00
58105400 747000 - SUPPLIES - OPERATING EQUIPMENT					25,000.00
58105400 747004 - SUPPLIES-BUILDING MAINTENANCE					1,500.00
58105400 747005 - SUPPLIES - GROUNDS MAINTENACE					3,000.00
58105400 749000 - GASOLINE & OIL					728,000.00
58105400 800000 - BOARD/COMMITTEE PER DIEM					2,940.00
58105400 804000 - TRANSCRIPTS/STENO					660.00
58105400 805000 - LIABILITY INSURANCE					9,100.00
58105400 817000 - MEMBERSHIP DUES					500.00 *
AMER. ASSOC. OF AIRPORT EXEC. CONFERENCE		1.00	275.00		275.00
MICHIGAN AIRPORT EXEC. CONFERENCE		1.00	225.00		225.00
58105400 818000 - BANK CHARGES					21,506.00
58105400 819000 - OTHER CONTRACT SVS					57,500.00 *
SNOW REMOVAL CONTRACT		1.00	35,000.00		35,000.00
OUTDOOR LAV MAINTENANCE		1.00	1,200.00		1,200.00
MDOT WEATHER STATION MAINT.		1.00	3,000.00		3,000.00
SITEMINDER FUEL PUMP MAINT. CONTRACT		1.00	1,600.00		1,600.00
FUELMASER FUEL PUMP MAINT. CONTRACT		1.00	1,000.00		1,000.00
UNSPECIFIED NEEDS		1.00	15,700.00		15,700.00

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: AIRPORT

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
58105400 851000 - TELEPHONE CHARGES				4,467.00
58105400 860000 - IN-STATE TRAVEL				4,557.50
58105400 860010 - MILEAGE REIMB				4,557.50
58105400 861000 - AUTO LEASING				8,302.00 *
Annual Vehicle Insurance		1.00	1,996.00	1,996.00
Vehicle Repair and Maintenance		1.00	1,056.00	1,056.00
Fuel		1.00	5,250.00	5,250.00
58105400 901000 - ADVERTISING				7,500.00
58105400 920000 - UTILITIES				30,000.00
58105400 931000 - EQUIPMENT REPAIR & MAINTENANCE				32,000.00
58105400 940000 - FACILITY SERVICE CHARGES				11,969.00
58105400 943010 - IT HARDWARE MONTHLY CHARGES				8,834.00
58105400 943020 - IT SOFTWARE MONTHLY CHARGES				2,382.00
58105400 956000 - MISCELLANEOUS EXPENSE				750.00
58105400 957000 - EMPLOYEE PROFESSIONAL DEV				2,500.00 *
FAA NATA SAFETY CLASSES		1.00	2,500.00	2,500.00
58105400 961000 - TAX / SPECIAL ASSESSMENTS				13,255.00
58105400 964000 - COST ALLOCATION				39,173.00
58105400 964003 - REFUNDS - HANGER RENT				500.00
58105400 974000 - EQUIPMENT/MACHINERY PURCHASE				25,000.00 *
LAWN TRACTOR		1.00	25,000.00	25,000.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

AIRPORT

58105400 995000 - INTEREST EXPENSE

58105400 999000 - TRANSFER OUT

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
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64,770.00

90,155.00

TOTAL AIRPORT

1,201,678.00



LIVINGSTON COUNTY, MICHIGAN
LIVINGSTON COUNTY FISCAL SERVICES

304 E. Grand River Ave., Suite 203
Howell, MI 48443
Website: livgov.com

Date: September 4, 2018
To: Board of Commissioners
From: Cindy Catanach, DCA/Financial Officer
Subject: 2019 Budget Request

Commissioners:

Attached for your consideration is the 2019 Operating Budget Request from the newly formed Fiscal Services Department. You may recall that Resolution 2018-08-133 authorized the reorganization of County Administration. This reorganization consisted of the creation of a new department, Fiscal Services, and the elimination of the Purchasing Department. The staff in Fiscal Services is a hybrid of several County Admin and Purchasing Staff. The attached budget incorporates this change and includes the projected cost associated with the purchasing, budget, risk management, accounts payable and other financial functions.

Personnel

The budget submitted reflects the personnel costs of five (5) Full Time FTEs. These positions include the existing Finance Officer, Financial Analyst, Purchasing Coordinator, Account Assistant (responsible for Accounts Payable), and a newly approved Admin Aide. The Financial Analyst will offer direct support to the Building, Facility Services, and IT Departments while the Admin Aide is expected to offer clerical support to Fiscal Services, IT, and the soon to be created Public Defender Administrator position.

Operating Costs

Non-personnel related operating costs remain consistent with what has been authorized in previous years with the exception of a professional services contract to support the Purchasing function. As you may recall, the reorganization eliminated the Purchasing Agent position. To offer the Purchasing Coordinator sufficient support to do her job while receiving expert guidance and assistance we are supplementing the purchasing function through a contract with CoPro+ at an annual cost of \$36,000.

Summary

This being the first year of activity for this new department the budget was prepared based on previous activity of each function/service provided. There were estimations made to fully incorporate the purchasing function and to allocate internal service funds fairly between County Administration and Fiscal Services. As the upcoming year progresses and actual expenditure activity can be analyzed, there may be a need for some adjustments between line items and departments.

Thank you for your consideration of this request. I will be happy to answer any questions you have.

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
ACCOUNTING ASSISTANT	0.000	0.000	1.000
ADMINISTRATIVE AIDE	0.000	0.000	1.000
FINANCIAL ANALYST	0.000	0.000	1.000
FINANCL OFFICER DCA	0.000	0.000	1.000
PURCHASING COORDINAT	0.000	0.000	1.000
Total:	0.000	0.000	5.000

FISCAL SERVICES CREATED IN 2019

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Expenditures					
PERMANENT SALARIES	\$0	\$0	\$0	\$249,332	\$262,181
HEALTHCARE	\$0	\$0	\$0	\$51,561	\$53,236
PENSION	\$0	\$0	\$0	\$41,484	\$45,300
OTHER BENEFITS	\$0	\$0	\$0	\$23,304	\$25,356
OFFICE SUPPLIES	\$0	\$0	\$0	\$2,000	\$2,100
OP SUPPLIES & EQUIP	\$0	\$0	\$0	\$11,500	\$11,500
CONTRACT SERVICES	\$0	\$0	\$0	\$36,000	\$36,000
OTHER EXP & CHARGES	\$0	\$0	\$0	\$3,060	\$3,090
COMPUTERS & PHONES	\$0	\$0	\$0	\$19,504	\$19,504
FACILITIES MGMT	\$0	\$0	\$0	\$33,033	\$26,796
VEHICLES	\$0	\$0	\$0	\$210	\$210
EQUIP MAINT & REPAIR	\$0	\$0	\$0	\$2,252	\$2,265
TRAVEL	\$0	\$0	\$0	\$7,125	\$7,225
TRAINING	\$0	\$0	\$0	\$4,030	\$4,250
Total Expenditures:	\$0	\$0	\$0	\$484,395	\$499,013

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF FISCAL SERVICES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
70	PERMANENT SALARIES							
	<u>10121200 704000</u> SALARY RG	.00	.00	.00	.00	.00	249,332.00	.0%
	TOTAL PERMANENT SALARIES	.00	.00	.00	.00	.00	249,332.00	.0%
72	HEALTHCARE							
	<u>10121200 716000</u> HLTH INS E	.00	.00	.00	.00	.00	49,765.00	.0%
	<u>10121200 725000</u> RHS ER	.00	.00	.00	.00	.00	1,796.00	.0%
	TOTAL HEALTHCARE	.00	.00	.00	.00	.00	51,561.00	.0%
73	PENSION							
	<u>10121200 718000</u> MERS ER	.00	.00	.00	.00	.00	41,484.00	.0%
	TOTAL PENSION	.00	.00	.00	.00	.00	41,484.00	.0%
74	OTHER BENEFITS							
	<u>10121200 715000</u> FICA ER	.00	.00	.00	.00	.00	19,076.00	.0%
	<u>10121200 717000</u> LIFE INS	.00	.00	.00	.00	.00	495.00	.0%
	<u>10121200 719000</u> WRKS COMP	.00	.00	.00	.00	.00	698.00	.0%
	<u>10121200 723000</u> LT&ST DIS.	.00	.00	.00	.00	.00	3,035.00	.0%
	TOTAL OTHER BENEFITS	.00	.00	.00	.00	.00	23,304.00	.0%
76	OFFICE SUPPLIES							
	<u>10121200 726000</u> OFFICE SUP	.00	.00	.00	.00	.00	2,000.00	.0%
	TOTAL OFFICE SUPPLIES	.00	.00	.00	.00	.00	2,000.00	.0%
77	OP SUPPLIES & EQUIP							
	<u>10121200 729000</u> PUB./SUB	.00	.00	.00	.00	.00	500.00	.0%
	<u>10121200 730000</u> POST/MTR	.00	.00	.00	.00	.00	7,000.00	.0%
	<u>10121200 747000</u> OP EQ/SPLY	.00	.00	.00	.00	.00	4,000.00	.0%
	TOTAL OP SUPPLIES & EQUIP	.00	.00	.00	.00	.00	11,500.00	.0%
80	CONTRACT SERVICES							
	<u>10121200 819000</u> OTHER CONT	.00	.00	.00	.00	.00	36,000.00	.0%
	TOTAL CONTRACT SERVICES	.00	.00	.00	.00	.00	36,000.00	.0%
83	OTHER EXP & CHARGES							

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
GF FISCAL SERVICES								
<u>10121200 817000</u>	MEM DUES	.00	.00	.00	.00	.00	2,060.00	.0%
<u>10121200 956000</u>	MISC. EXP	.00	.00	.00	.00	.00	1,000.00	.0%
	TOTAL OTHER EXP & CHARGES	.00	.00	.00	.00	.00	3,060.00	.0%
84	COMPUTERS & PHONES							
<u>10121200 851000</u>	TELEPHONE	.00	.00	.00	.00	.00	2,770.00	.0%
<u>10121200 943010</u>	HRDWR CHRG	.00	.00	.00	.00	.00	10,698.00	.0%
<u>10121200 943012</u>	NEW IT H/S	.00	.00	.00	.00	.00	3,000.00	.0%
<u>10121200 943020</u>	SFTWR CHRG	.00	.00	.00	.00	.00	3,036.00	.0%
	TOTAL COMPUTERS & PHONES	.00	.00	.00	.00	.00	19,504.00	.0%
85	FACILITIES MGMT							
<u>10121200 940000</u>	FS CHARGE	.00	.00	.00	.00	.00	30,033.00	.0%
<u>10121200 940001</u>	FS-DEPT	.00	.00	.00	.00	.00	3,000.00	.0%
	TOTAL FACILITIES MGMT	.00	.00	.00	.00	.00	33,033.00	.0%
86	VEHICLES							
<u>10121200 861000</u>	AUTO LEASE	.00	.00	.00	.00	.00	210.00	.0%
	TOTAL VEHICLES	.00	.00	.00	.00	.00	210.00	.0%
87	EQUIP MAINT & REPAIR							
<u>10121200 933000</u>	OFF EQ R&M	.00	.00	.00	.00	.00	2,252.00	.0%
	TOTAL EQUIP MAINT & REPAIR	.00	.00	.00	.00	.00	2,252.00	.0%
88	TRAVEL							
<u>10121200 860000</u>	IN-ST TRVL	.00	.00	.00	.00	.00	1,625.00	.0%
<u>10121200 860010</u>	MILEAGE	.00	.00	.00	.00	.00	1,000.00	.0%
<u>10121200 860500</u>	OUT-ST TRV	.00	.00	.00	.00	.00	4,500.00	.0%
	TOTAL TRAVEL	.00	.00	.00	.00	.00	7,125.00	.0%
89	TRAINING							
<u>10121200 957000</u>	PROF DEV	.00	.00	.00	.00	.00	3,030.00	.0%
<u>10121200 959000</u>	TUIT. REIM	.00	.00	.00	.00	.00	1,000.00	.0%
	TOTAL TRAINING	.00	.00	.00	.00	.00	4,030.00	.0%
	TOTAL GF FISCAL SERVICES	.00	.00	.00	.00	.00	484,395.00	.0%

Livingston County, Michigan



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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: GF FISCAL SERVICES

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10121200 726000 - SUPPLIES - OFFICE				2,000.00
10121200 729000 - PUBLICATIONS & SUBSCRIPTIONS				500.00 *
Public Notices, subscriptions, training material		1.00	500.00	500.00
10121200 730000 - POSTAGE / METER FEES				7,000.00
10121200 747000 - SUPPLIES - OPERATING EQUIPMENT				4,000.00 *
AO MICR Toner checks envelopes forms		1.00	4,000.00	4,000.00
10121200 817000 - MEMBERSHIP DUES				2,060.00 *
GFOA Membership FO & FA		2.00	210.00	420.00
MGFOA Membership FO & FA		2.00	120.00	240.00
Purchasing County wide member to MIDEAL Program		1.00	300.00	300.00
Membership to HSP Hosipital Purchasing Srvs County		1.00	725.00	725.00
MPPOA Membership PC MI Public Procurement Officer Assoc		1.00	75.00	75.00
NIGP Membership Countywide Nat'l institute of Govt Purchasing		1.00	300.00	300.00
10121200 819000 - OTHER CONTRACT SVS				36,000.00 *
Purchasing Support CoPro+		12.00	3,000.00	36,000.00

Livingston County, Michigan



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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:
GF FISCAL SERVICES

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10121200 851000 - TELEPHONE CHARGES				2,770.00
10121200 860000 - IN-STATE TRAVEL				1,625.00 *
MPPOA Annual Conference PC		1.00	425.00	425.00
MGFOA Annual Conference FA		1.00	700.00	700.00
Undesignated In State Travel		1.00	500.00	500.00
10121200 860010 - MILEAGE REIMB..				1,000.00
10121200 860500 - OUT OF STATE TRAVEL				4,500.00 *
MUNIS User Group 1 Module Lead		1.00	1,500.00	1,500.00
PC		1.00	1,500.00	1,500.00
GFOA Conference Los Angeles FO		1.00	1,500.00	1,500.00
Undesignated				
10121200 861000 - AUTO LEASING				210.00 *
Motor Pool Car Rental		6.00	35.00	210.00
10121200 933000 - OFFICE EQUIPMENT R&M				2,252.00 *
Purchasing Pitney Bowes and		1.00	260.00	260.00
Copier		4.00	23.00	92.00
Pitney Bowes Annual		4.00	350.00	1,400.00
Copier Usage		1.00	500.00	500.00
Neopost				
10121200 940000 - FACILITY SERVICE CHARGES				30,033.00
10121200 940001 - FACILITY SERV - DEPT REQUESTS				3,000.00

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: GF FISCAL SERVICES

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10121200 943010 - IT HARDWARE MONTHLY CHARGES				10,698.00
10121200 943012 - NEW IT HARDWARE/SOFTWARE				3,000.00
10121200 943020 - IT SOFTWARE MONTHLY CHARGES				3,036.00
10121200 956000 - MISCELLANEOUS EXPENSE				1,000.00
10121200 957000 - EMPLOYEE PROFESSIONAL DEVELOP				3,030.00 *
MPPOA Annual Conf Registration Purchasing Coordinator		1.00	150.00	150.00
GFOA Annual Conference Financial Officer		1.00	1,100.00	1,100.00
MGFOA Annual Conference Financial Analyst		1.00	500.00	500.00
MGFOA Back to Basics Admin Aide		1.00	500.00	500.00
CPFO Exam Certification Fee Financial Analyst		2.00	140.00	280.00
Undesignated		1.00	500.00	500.00
10121200 959000 - TUITION REIMBURSEMENT				1,000.00
TOTAL GF FISCAL SERVICES			118,714.00	



Livingston County Veterans' Services

2300 East Grand River Avenue, Suite 109

Howell, Michigan 48843

517-546-6338

Memorandum

To: Livingston County Board of Commissioners
From: Livingston County Veterans' Services
Date: August 20, 2018
Subject: 2019 Veterans' Services Budget Request

Livingston County Veterans' Services submits for approval our FY 2019 Budget Request. The 2019 Veterans' Services Budget Request is mostly unchanged from 2018; however, please give special attention to the spending levels of the 2016 millage.

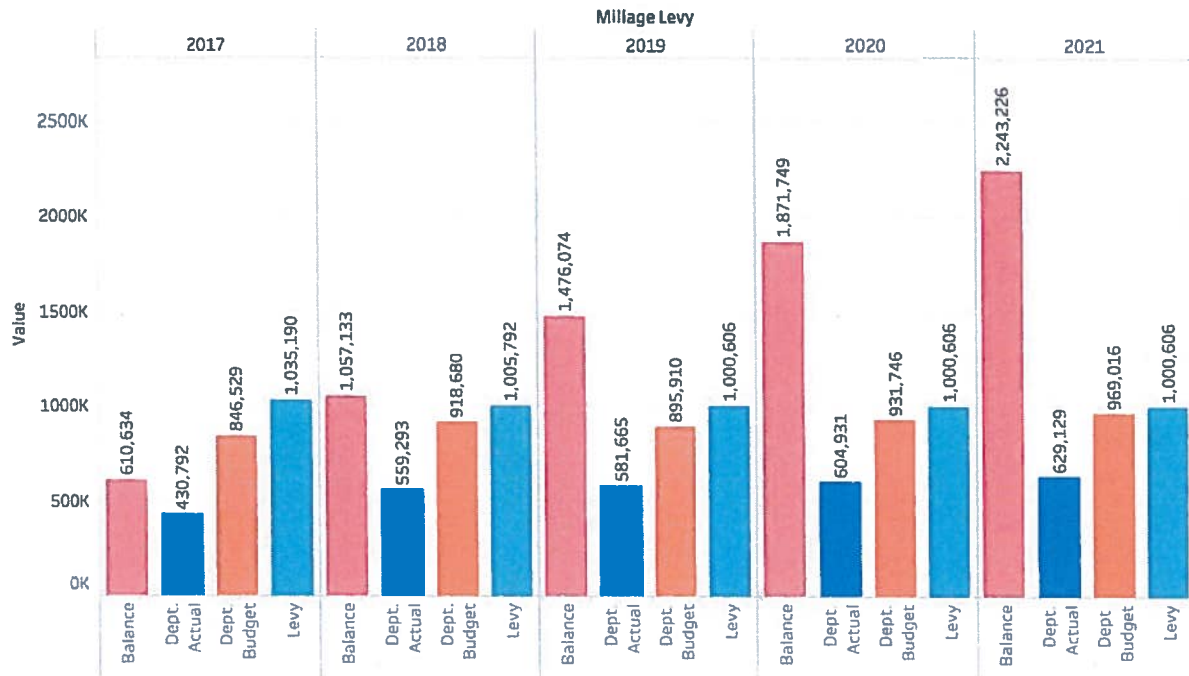
So far, in 2018, our major initiatives have included a new accessible van, new outreach materials, new part-time driver and staff training. In addition, currently trying to expand mental health services with a Request for Proposal due out to private sector providers in Livingston County. An alternative collaboration with Community Mental Health to provide services at \$37,000 per year has been explored and tabled pending results from the RFP. Veterans Services will transition to becoming the funding unit for the Veterans Treatment Court Coordinator position, moving its administrative duties to the District Court. The position will cost 1 FTE for \$62.855 in FY 2019 and has been approved for consideration by the Veterans Services Committee.

For FY 2019, a millage rate of 0.1127mills was requested to levy \$1,000,606 was requested and approved. This small decrease from the 0.1190 levy for FY 2018 was due to a desire to maintain funding for millage initiatives yet to be implemented. The two largest items in the budget are Employee Salaries and Veterans Emergency Assistance. The decision to maintain the current employee salary budget for Benefits Counselors at 4 FTE is in keeping with the demonstrated and projected increase in office use by the public. However, the Veterans Services Committee has only authorized filling 2 FTE at this time. Veterans Emergency Assistance has also seen a decrease in grants mostly due to a change in focus to holistic services and a better economy. Please see the attached charts for Emergency Assistance and Department Budget projections.

For any questions, please contact the undersigned at 517-546-6338 or asmiddy@livgov.com.

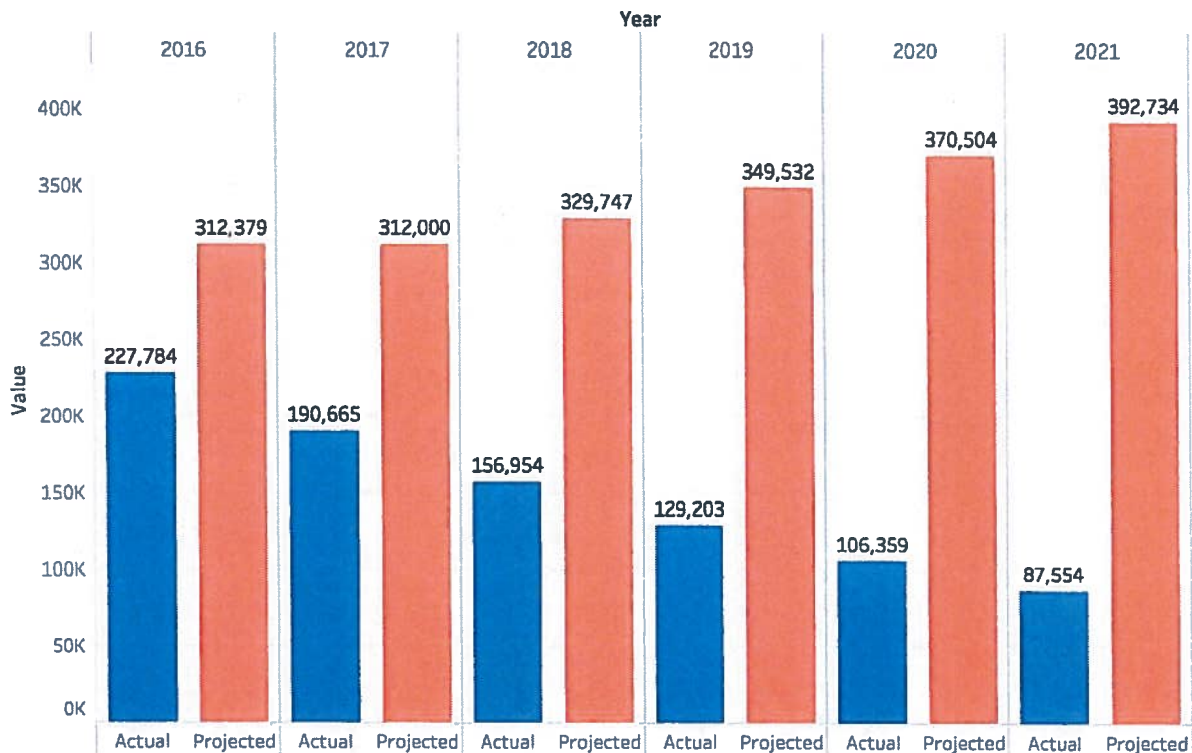
Adam J. Smiddy
Director,
Livingston County Veterans' Services

Veteran Services Fund Spending Analysis



Spending for 2018-2021 are projections based upon current spending levels with a 4% increase year after year starting in 2019. Balance projections are a running total.

Veterans Emergency Assistance



Projections represent actual budgeted expenditure and projections for 2019-2021 from the Veterans Millage Analysis. Actuals for 2018-2021 are estimates derived from current and historical trends.

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
ADMINISTRATIVE SPEC	1.000	1.000	1.000
VET COURT COORDINATR	1.000	0.000	0.000
VET RELIEF FUND COUN	1.000	1.000	1.000
VETERAN COUNSELOR	2.000	2.600	3.000
VETERANS AFFAIRS DIR	1.000	1.000	1.000
VETERANS SRVS DRIVER	0.960	0.960	0.960
Total:	6.960	6.560	6.960

2017-03-057

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
TAXES	\$6,237	\$1,013,660	\$1,009,500	\$1,000,606	\$1,000,606
INTEREST	\$0	\$5,273	\$0	\$0	\$0
OTHER REVENUE	\$0	\$25	\$0	\$0	\$0
STATE SOURCES	\$0	\$16,231	\$0	\$0	\$0
Total Revenues:	\$6,237	\$1,035,190	\$1,009,500	\$1,000,606	\$1,000,606

Expenditures

PERMANENT SALARIES	\$0	\$244,811	\$302,755	\$321,443	\$338,129
HEALTHCARE	\$0	\$51,777	\$55,597	\$76,626	\$78,864
PENSION	\$0	\$34,143	\$46,928	\$51,492	\$54,152
OTHER BENEFITS	\$0	\$22,048	\$28,933	\$31,157	\$32,562
OTHER EMPLOYEE COMP	\$0	\$2,054	\$0	\$0	\$0
OFFICE SUPPLIES	\$0	\$2,494	\$2,765	\$2,500	\$2,500
OP SUPPLIES & EQUIP	\$0	\$6,822	\$7,635	\$5,300	\$5,300
PROFESSIONAL SERV	\$0	\$2,462	\$2,500	\$2,500	\$2,500
OTHER EXP & CHARGES	\$0	\$8,222	\$11,390	\$7,000	\$7,000
COMPUTERS & PHONES	\$0	\$30,360	\$36,787	\$36,141	\$36,141
FACILITIES MGMT	\$0	\$6,551	\$14,478	\$9,147	\$8,246
VEHICLES	\$0	\$15,859	\$61,870	\$22,412	\$22,636
EQUIP MAINT & REPAIR	\$0	\$706	\$0	\$0	\$0
TRAVEL	\$0	\$2,484	\$5,960	\$5,500	\$5,500
TRAINING	\$0	\$0	\$16,200	\$1,000	\$1,000
SUPPORTIVE SERVICES	\$0	\$0	\$312,000	\$312,000	\$312,000
COST ALLOCATION	\$0	\$0	\$12,882	\$12,882	\$12,882
TRANSFER OUT	\$0	\$0	\$0	\$62,627	\$62,627
Total Expenditures:	\$0	\$430,792	\$918,680	\$959,727	\$982,039

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

VETERANS SERVICES FUND		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE	
40	TAXES								
<u>29568900 404000</u>		REAL TAX	.00	-43.00	-1,014,031.47	-1,005,791.94	-1,010,000.00	-1,000,606.00	-.9%
<u>29568900 404001</u>		REAL TX CB	.00	.00	371.30	321.22	500.00	.00	-100.0%
<u>29568900 441000</u>		LCSST	.00	-6,193.86	.00	.00	.00	.00	.0%
TOTAL TAXES			.00	-6,236.86	-1,013,660.17	-1,005,470.72	-1,009,500.00	-1,000,606.00	-.9%
46	CHARGES FOR SERVICE								
<u>29568900 607025</u>		COPY FEES	.00	.00	.00	-12.98	.00	.00	.0%
TOTAL CHARGES FOR SERVICE			.00	.00	.00	-12.98	.00	.00	.0%
48	INTEREST								
<u>29568900 445000</u>		INT TAX	.00	.00	-35.06	-18.43	.00	.00	.0%
<u>29568900 665000</u>		INT- INV	.00	.00	-5,238.14	-12,653.28	.00	.00	.0%
TOTAL INTEREST			.00	.00	-5,273.20	-12,671.71	.00	.00	.0%
49	OTHER REVENUE								
<u>29568900 674000</u>		CNT/DONATE	.00	.00	-25.00	.00	.00	.00	.0%
TOTAL OTHER REVENUE			.00	.00	-25.00	.00	.00	.00	.0%
52	STATE SOURCES								
<u>29568900 573000</u>		LOCAL COMM	.00	.00	-16,231.31	.00	.00	.00	.0%
TOTAL STATE SOURCES			.00	.00	-16,231.31	.00	.00	.00	.0%
70	PERMANENT SALARIES								
<u>29568900 704000</u>		SALARY RG	.00	.00	206,624.26	117,368.78	230,031.00	286,767.00	24.7%
<u>29568900 706000</u>		SALARY PT	.00	.00	19,433.99	11,020.53	29,213.00	.00	-100.0%
<u>29568900 706001</u>		PT 20HRS	.00	.00	18,752.47	25,296.75	33,511.00	34,676.00	3.5%
<u>29568900 707000</u>		SALARY OT	.00	.00	.00	2,450.99	10,000.00	.00	-100.0%
TOTAL PERMANENT SALARIES			.00	.00	244,810.72	156,137.05	302,755.00	321,443.00	6.2%
72	HEALTHCARE								
<u>29568900 716000</u>		HLTH INS E	.00	.00	48,042.00	43,095.80	51,715.00	74,646.00	44.3%
<u>29568900 725000</u>		RHS ER	.00	.00	3,734.85	1,940.94	3,882.00	1,980.00	-49.0%
TOTAL HEALTHCARE			.00	.00	51,776.85	45,036.74	55,597.00	76,626.00	37.8%
73	PENSION								

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

VETERANS SERVICES FUND	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>29568900 718000</u> MERS ER	.00	.00	34,142.91	21,529.28	46,928.00	51,492.00	9.7%
TOTAL PENSION	.00	.00	34,142.91	21,529.28	46,928.00	51,492.00	9.7%
74 OTHER BENEFITS							
<u>29568900 715000</u> FICA ER	.00	.00	17,959.88	11,107.88	23,160.00	24,591.00	6.2%
<u>29568900 717000</u> LIFE INS	.00	.00	443.22	272.20	495.00	594.00	20.0%
<u>29568900 719000</u> WRKS COMP	.00	.00	1,354.74	1,650.27	2,232.00	2,332.00	4.5%
<u>29568900 723000</u> LT&ST DIS.	.00	.00	2,290.04	1,729.28	3,046.00	3,640.00	19.5%
TOTAL OTHER BENEFITS	.00	.00	22,047.88	14,759.63	28,933.00	31,157.00	7.7%
75 OTHER EMPLOYEE COMP							
<u>29568900 702000</u> OTHER PAY	.00	.00	2,054.37	400.00	.00	.00	.0%
TOTAL OTHER EMPLOYEE COMP	.00	.00	2,054.37	400.00	.00	.00	.0%
76 OFFICE SUPPLIES							
<u>29568900 726000</u> OFFICE SUP	.00	.00	2,494.09	3,317.48	3,764.62	2,500.00	-33.6%
TOTAL OFFICE SUPPLIES	.00	.00	2,494.09	3,317.48	3,764.62	2,500.00	-33.6%
77 OP SUPPLIES & EQUIP							
<u>29568900 729000</u> PUB./SUB	.00	.00	470.18	2,853.38	3,435.38	2,500.00	-27.2%
<u>29568900 730000</u> POST/MTR	.00	.00	350.00	150.00	450.00	600.00	33.3%
<u>29568900 743000</u> UNIFORMS	.00	.00	280.20	1,005.30	1,350.00	600.00	-55.6%
<u>29568900 747000</u> OP EQ/SPLY	.00	.00	.00	1,345.64	1,400.00	1,600.00	14.3%
<u>29568900 747015</u> COPIER	.00	.00	5,721.30	.00	.00	.00	.0%
TOTAL OP SUPPLIES & EQUIP	.00	.00	6,821.68	5,354.32	6,635.38	5,300.00	-20.1%
82 PROFESSIONAL SERV							
<u>29568900 800000</u> PER DIEM	.00	.00	2,461.96	2,024.84	2,500.00	2,500.00	.0%
TOTAL PROFESSIONAL SERV	.00	.00	2,461.96	2,024.84	2,500.00	2,500.00	.0%
83 OTHER EXP & CHARGES							
<u>29568900 815000</u> DOC. FILM	.00	.00	.00	.00	10,000.00	.00	-100.0%
<u>29568900 817000</u> MEM DUES	.00	.00	220.00	1,215.00	1,215.00	400.00	-67.1%
<u>29568900 956000</u> MISC. EXP	.00	.00	8,000.00	30.00	75.00	6,500.00	8566.7%
<u>29568900 963000</u> MTT CHG IN	.00	.00	1.52	9.97	100.00	100.00	.0%
TOTAL OTHER EXP & CHARGES	.00	.00	8,221.52	1,254.97	11,390.00	7,000.00	-38.5%

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

VETERANS SERVICES FUND		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
84	COMPUTERS & PHONES							
29568900 851000	TELEPHONE	.00	.00	813.00	2,246.60	2,696.00	3,477.00	29.0%
29568900 943010	HRDWR CHRG	.00	.00	8,880.96	10,076.00	10,992.00	16,965.00	54.3%
29568900 943012	NEW IT H/S	.00	.00	1,211.03	669.73	2,000.00	2,000.00	.0%
29568900 943020	SFTWR CHRG	.00	.00	19,455.00	19,340.75	21,099.00	13,699.00	-35.1%
	TOTAL COMPUTERS & PHONES	.00	.00	30,359.99	32,333.08	36,787.00	36,141.00	-1.8%
85	FACILITIES MGMT							
29568900 940000	FS CHARGES	.00	.00	6,551.13	2,802.16	14,478.00	9,147.00	-36.8%
	TOTAL FACILITIES MGMT	.00	.00	6,551.13	2,802.16	14,478.00	9,147.00	-36.8%
86	VEHICLES							
29568900 861000	AUTO LEASE	.00	.00	15,859.38	15,165.28	61,870.00	22,412.00	-63.8%
	TOTAL VEHICLES	.00	.00	15,859.38	15,165.28	61,870.00	22,412.00	-63.8%
87	EQUIP MAINT & REPAIR							
29568900 933000	OFF EQ R&M	.00	.00	706.34	.00	.00	.00	.0%
	TOTAL EQUIP MAINT & REPAIR	.00	.00	706.34	.00	.00	.00	.0%
88	TRAVEL							
29568900 860000	IN-ST TRV	.00	.00	.00	1,062.95	2,205.00	2,500.00	13.4%
29568900 860010	TRAV REIMB	.00	.00	70.48	.00	900.00	500.00	-44.4%
29568900 860500	OUT-ST TRV	.00	.00	2,413.10	2,673.20	2,855.00	2,500.00	-12.4%
	TOTAL TRAVEL	.00	.00	2,483.58	3,736.15	5,960.00	5,500.00	-7.7%
89	TRAINING							
29568900 957000	EE TRAIN/S	.00	.00	.00	.00	.00	1,000.00	.0%
29568900 959000	TUIT. REIM	.00	.00	.00	.00	16,200.00	.00	-100.0%
	TOTAL TRAINING	.00	.00	.00	.00	16,200.00	1,000.00	-93.8%
90	SUPPORTIVE SERVICES							
29568900 847000	VET EMERG.	.00	.00	.00	102,513.65	312,000.00	312,000.00	.0%
	TOTAL SUPPORTIVE SERVICES	.00	.00	.00	102,513.65	312,000.00	312,000.00	.0%
91	COST ALLOCATION							
29568900 964000	COST ALLOC	.00	.00	.00	11,808.50	12,882.00	12,882.00	.0%

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
VETERANS SERVICES FUND							
TOTAL COST ALLOCATION	.00	.00	.00	11,808.50	12,882.00	12,882.00	.0%
99 TRANSFER OUT							
<u>29568900 999000</u> TR OUT	.00	.00	.00	.00	.00	62,627.00	.0%
TOTAL TRANSFER OUT	.00	.00	.00	.00	.00	62,627.00	.0%
TOTAL VETERANS SERVICES FUND	.00	-6,236.86	-604,397.28	-599,982.28	-90,820.00	-40,879.00	-55.0%

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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

VETERANS SERVICES FUND

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
29568900 726000 - SUPPLIES - OFFICE				2,500.00
29568900 729000 - PUBLICATIONS & SUBSCRIPTIONS				2,500.00
29568900 730000 - POSTAGE / METER FEES				600.00
29568900 743000 - UNIFORMS				600.00
29568900 747000 - SUPPLIES - OPERATING EQUIPMENT				1,600.00
29568900 800000 - BOARD/COMMITTEE PER DIEM				2,500.00 *
Veterans Committee Perdiem To Compensate Meeting Travel		1.00	2,500.00	2,500.00
29568900 817000 - MEMBERSHIP DUES				400.00 *
Association Due Dues to maintain accreditation in MACVC and NACVSO		1.00	400.00	400.00
29568900 847000 - VETERANS EMERGENCY ASSISTANCE				312,000.00
29568900 851000 - TELEPHONE CHARGES				3,477.00
29568900 860000 - IN-STATE TRAVEL				2,500.00
29568900 860010 - MILEAGE REIMB				500.00
29568900 860500 - OUT OF STATE TRAVEL				2,500.00
29568900 861000 - AUTO LEASING				22,412.00 *
Lease Payments - 2014 MV-1		1.00	5,899.00	5,899.00
Annual Auto Insurance		1.00	1,669.00	1,669.00
Auto Repair and Maintenance		1.00	4,714.00	4,714.00
Fuel		1.00	9,150.00	9,150.00
Car Pool Rentals - 28 days		28.00	35.00	980.00

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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
VETERANS SERVICES FUND				
29568900 940000 - FACILITY SERVICE CHARGES				9,147.00
29568900 943010 - IT HARDWARE MONTHLY CHARGES				16,965.00
29568900 943012 - NEW IT HARDWARE/SOFTWARE				2,000.00
29568900 943020 - IT SOFTWARE MONTHLY CHARGES				13,699.00 *
DATASPEC		1.00	399.00	399.00
ONBASE		1.00	145.00	145.00
COST OF SERVICE		1.00	13,155.00	13,155.00
29568900 956000 - MISCELLANEOUS EXPENSE				6,500.00 *
Memorial Activities		1.00	6,500.00	6,500.00
Grave Flags for Memorial Day				
29568900 957000 - EMPLOYEE PROFESSIONAL DEV				1,000.00 *
Conference/Training Charges		1,000.00	1.00	1,000.00
29568900 963000 - MTT CHARGEBACK INTEREST				100.00
29568900 964000 - COST ALLOCATION				12,882.00
29568900 999000 - TRANSFER OUT				62,627.00 *
TRANSFER TO FUND 239 FOR VET		1.00	62,627.00	62,627.00
COURT COORDINATOR				
TOTAL VETERANS SERVICES FUND				479,009.00

RESOURCES

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
TAXES	\$400,887	\$170	\$0	\$0	\$0
INTEREST	\$1,229	\$871	\$0	\$0	\$0
Total Revenues:	\$402,116	\$1,041	\$0	\$0	\$0
Expenditures					
OFFICE SUPPLIES	\$26	\$0	\$0	\$0	\$0
OTHER EXP & CHARGES	\$553	\$2	\$50	\$0	\$0
VEHICLES	\$18	\$0	\$0	\$0	\$0
SUPPORTIVE SERVICES	\$227,784	\$190,666	\$68,342	\$0	\$0
TRANSFER OUT	\$76,096	\$0	\$0	\$0	\$0
Total Expenditures:	\$304,477	\$190,667	\$68,392	\$0	\$0

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
VETERANS RELIEF								
40	TAXES							
	<u>29368900 404000</u>	REAL TAX	-384,742.22	-401,243.21	-231.72	-49.72	.00	.0%
	<u>29368900 404001</u>	REAL TX CB	1,314.93	356.16	61.63	98.46	.00	.0%
	TOTAL TAXES		-383,427.29	-400,887.05	-170.09	48.74	.00	.0%
48	INTEREST							
	<u>29368900 445000</u>	INT TAX	-106.65	-39.82	-49.71	-7.85	.00	.0%
	<u>29368900 665000</u>	INT- INV	-259.09	-1,189.45	-821.07	.00	.00	.0%
	TOTAL INTEREST		-365.74	-1,229.27	-870.78	-7.85	.00	.0%
76	OFFICE SUPPLIES							
	<u>29368900 726000</u>	OFFICE SUP	113.60	26.49	.00	.00	.00	.0%
	TOTAL OFFICE SUPPLIES		113.60	26.49	.00	.00	.00	.0%
83	OTHER EXP & CHARGES							
	<u>29368900 956000</u>	MISC. EXP	.00	550.07	.00	.00	.00	.0%
	<u>29368900 963000</u>	MTT CHG IN	58.64	2.99	1.61	.00	50.00	-100.0%
	TOTAL OTHER EXP & CHARGES		58.64	553.06	1.61	.00	50.00	-100.0%
84	COMPUTERS & PHONES							
	<u>29368900 943012</u>	NEW IT H/S	1,684.84	.00	.00	.00	.00	.0%
	TOTAL COMPUTERS & PHONES		1,684.84	.00	.00	.00	.00	.0%
86	VEHICLES							
	<u>29368900 861000</u>	AUTO LEASE	612.50	17.50	.00	.00	.00	.0%
	TOTAL VEHICLES		612.50	17.50	.00	.00	.00	.0%
90	SUPPORTIVE SERVICES							
	<u>29368900 847000</u>	VET EMERG.	249,589.11	227,784.47	190,665.58	58,450.53	68,342.00	-100.0%
	TOTAL SUPPORTIVE SERVICES		249,589.11	227,784.47	190,665.58	58,450.53	68,342.00	-100.0%
99	TRANSFER OUT							
	<u>29368900 999000</u>	TR OUT	95,073.36	76,095.89	.00	.00	.00	.0%
	TOTAL TRANSFER OUT		95,073.36	76,095.89	.00	.00	.00	.0%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
VETERANS RELIEF							
TOTAL VETERANS RELIEF	-36,660.98	-97,638.91	189,626.32	58,491.42	68,392.00	.00	-100.0%



LIVINGSTON COUNTY HEALTH DEPARTMENT

2300 East Grand River Avenue, Suite 102
Howell, Michigan 48843-7578

www.lchd.org

PERSONAL/PREVENTIVE HEALTH SERVICES

P: (517) 546-9850

F: (517) 546-6995

ENVIRONMENTAL HEALTH SERVICES

P: (517) 546-9858

F: (517) 546-9853

2019 Budget Request

Dear Board Members,

On behalf of the Livingston County Health Department, please accept the request I am submitting for the 2019 budget. In 2019, we are requesting to use the Health Department's fund balance of \$240,000 or less to offset our shortfall. Our current fund balance is approximately \$1.4M, which provides our ability to respectfully make this request. In 2018, we successfully reorganized positions when vacancies occurred to lower our overhead costs. However, the proposed 2019 budget increases in salary and fringes and facility services costs (rent), coupled with a decrease in our general fund allocation, are major contributors to this deficit. Based on our fund balance level, I do not think it prudent to propose increasing fees we collect to offset the deficit in 2019.

Throughout 2019 and into 2020, we will prepare for a required Community Needs Assessment by conducting a modified Mobilizing for Action through Planning and Partnerships (MAPP) process and updating Livingston County's Community Health Improvement Plan. To complete this project, we are reassigning an existing full-time Health Promotion Specialist to assist part-time with this process versus contracting out with a third party to hire a full-time termed position as we have in the past. This method allows for cost savings with the same desired outcome, though the project will take longer to complete.

Due to recent vacancies in the Health Promotion section and the need to keep costs lower, I am requesting a reversal of what we initially requested in the Level 1 budget which includes removing the full-time termed Health Promotion Specialist and increasing an existing Health Promotion Specialist from part-time back to full-time.

In addition to the changes mentioned above, we are also requesting the following:

- Promote two existing Environmental Sanitarian I positions to Environmental Sanitarian II positions.
- Add two part-time Public Health Nurse positions for up to 1,040 hours total.
- Remove all pooled Public Health Nurse and Administrative Aide positions related to hepatitis A funding that includes five vacant nurse positions and one vacant Administrative Aide position.

Future increase to Essential Local Public Health funding from MDHHS is anticipated for 2018-19, but the revenue is not included in our 2019 budget. This is based on a statewide \$4.5 million

Livingston County Health Department will protect, preserve, and promote the health and safety of the people of Livingston County.

increase from the legislature designated to expand local public health support and has yet to be allocated in next year's State contract. We will also likely see additional funding for hepatitis A outbreak related costs. The total of the added revenue should be known by the end of 2018.

Over the next few years, I anticipate the need to continue to request the use of some fund balance as employee costs and internal service costs rise. We continue to evaluate all opportunities to decrease expenses and increase revenues. Any additional reduction in workforce will significantly compromise our ability to respond to public health emergencies, emerging issues, and our ability for timely follow-up to communicable disease investigations. I respectfully request the opportunity to continue to explore options to maintain and retain our public health workforce as we look at ways to decrease reliance on our fund balance.

Current activities to evaluate and reduce cost include:

- Looking at options for collaboration with community and regional partners.
- Exploring opportunities for future State and Federal grants.
- Determining potential future increases in fees to capture costs associated with increased salaries.
- Reviewing efficiencies or reductions as retirements and vacancies occur.
- Implementing Quality Improvement (QI) activities to assess methods to increase efficiencies and reduce expenses.

I thank the Board of Commissioners for their continued support of the Health Department.

Respectfully

Dianne McCormick, Director

Livingston County, MI

Fund: 101 - GENERAL FUND

Division: 60500 - HEALTH DEPARTMENT - CONTAGIOUS

RESOURCES

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Expenditures					
CONTRACT SERVICES	\$4,000	\$3,123	\$4,000	\$4,091	\$4,091
Total Expenditures:	\$4,000	\$3,123	\$4,000	\$4,091	\$4,091

Livingston County, MI

Fund: 101 - GENERAL FUND

Division: 96650 - APPROPRIATIONS - HEALTH/HUMAN

RESOURCES

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Expenditures					
TRANSFER OUT	\$734,592	\$788,292	\$688,292	\$714,675	\$714,675
Total Expenditures:	\$734,592	\$788,292	\$688,292	\$714,675	\$714,675

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF CONTAGIOUS DISEASE	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
80 CONTRACT SERVICES							
<u>10160500 821000</u> DR SERV/EX	4,000.00	4,000.00	3,122.94	1,280.15	4,000.00	4,091.00	2.3%
TOTAL CONTRACT SERVICES	4,000.00	4,000.00	3,122.94	1,280.15	4,000.00	4,091.00	2.3%
TOTAL GF CONTAGIOUS DISEASE	4,000.00	4,000.00	3,122.94	1,280.15	4,000.00	4,091.00	2.3%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF APPROPRIATIONS - HEALTH/HUM	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
99 TRANSFER OUT							
<u>10196650 999004</u> APPR 221	742,063.00	734,592.00	788,291.96	630,924.26	688,292.00	714,675.00	3.8%
TOTAL TRANSFER OUT	742,063.00	734,592.00	788,291.96	630,924.26	688,292.00	714,675.00	3.8%
TOTAL GF APPROPRIATIONS - HE	742,063.00	734,592.00	788,291.96	630,924.26	688,292.00	714,675.00	3.8%

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions	
ADMINISTRATIVE AIDE	1.730	2.730	2.730	
BREASTFEEDING PEER C	0.500	0.500	0.500	
COMM HEALTH WORKER	0.750	0.750	0.750	
COMMUNICABLE DISEASE	1.000	1.000	1.000	
DIRCTR ENVIRN HEALTH	1.000	1.000	1.000	
DIRECTOR PPHS/DEP HO	1.000	1.000	1.000	
EMERGENCY PREPARED C	1.000	1.000	1.000	
ENVIRON SANITARI I	1.000	3.000	0.000	
ENVIRON SANITARI II	5.000	3.000	6.000	2018-05-101 for 1, 2 NEW RECLASS REQUESTS
FIELD PROGRAM COORD	1.000	1.000	1.000	
FIN SRVS COORDIN	1.000	1.000	1.000	
FOOD PROGRAM COORD	1.000	1.000	1.000	
HEALTH OFFICER	1.000	1.000	1.000	
HEALTH PROM SPEC	1.000	1.730	2.000	2017-11-192
HEALTH PROMTN COORD	1.000	1.000	1.000	
HEARING/VISION COORD	0.730	0.730	0.730	
HEARING/VISION TECH	1.730	1.730	2.230	2018-05-101
MEDICAL DIRECTOR	0.400	0.400	0.400	
NURSE PROGRAM COORDI	5.000	4.000	3.500	
NUTRITION/WIC COORD	0.000	1.000	1.000	
NUTRITIONIST	1.000	0.000	0.000	
OFFICE SPECIALIST	1.000	1.000	1.000	
PROGRAM CLERK II	2.330	1.600	2.330	2018-05-101
PROGRAM CLERK III-HE	2.000	2.000	1.000	2018-05-101
PUB HLTH NURS SUPVR	1.000	1.000	1.000	
PUBLIC HEALTH NURSE	1.080	2.080	2.580	NEW REQUEST .50 FTE Irreg PT
SR ENVN HEALTH CLERK	1.000	0.600	1.000	2018-05-101
VOLUNTEER COORDINATR	0.600	0.600	0.600	
Total:	36.850	37.450	38.350	

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
LICENSE & PERMITS	\$754,592	\$753,554	\$782,978	\$844,070	\$844,070
CHARGES FOR SERVICE	\$269,740	\$233,493	\$257,353	\$277,050	\$277,050
INTEREST	\$13,715	\$12,224	\$20,254	\$20,254	\$20,254
OTHER REVENUE	\$161,159	\$146,055	\$202,794	\$152,780	\$152,780
FEDERAL SOURCES	\$964,286	\$979,873	\$895,534	\$958,391	\$958,391
STATE SOURCES	\$843,090	\$783,814	\$872,573	\$770,749	\$770,749
TRANSFERS IN	\$734,592	\$788,292	\$688,292	\$714,675	\$714,675
Total Revenues:	\$3,741,175	\$3,697,305	\$3,719,778	\$3,737,969	\$3,737,969
Expenditures					
PERMANENT SALARIES	\$2,066,864	\$2,147,446	\$2,400,739	\$2,410,543	\$2,518,248
TEMPORARY SALARIES	\$45,744	\$26,729	\$7,000	\$0	\$0
HEALTHCARE	\$250,706	\$264,565	\$343,287	\$386,529	\$397,346
PENSION	\$264,720	\$324,395	\$355,952	\$359,669	\$371,101
OTHER BENEFITS	\$209,926	\$218,162	\$246,268	\$249,082	\$258,795
OTHER EMPLOYEE COMP	\$16,333	\$14,028	\$10,080	\$10,800	\$10,800
OFFICE SUPPLIES	\$6,480	\$8,147	\$10,500	\$7,250	\$7,250
OP SUPPLIES & EQUIP	\$141,789	\$164,203	\$177,764	\$167,548	\$164,248
CONTRACT SERVICES	\$18,459	\$14,427	\$15,312	\$13,312	\$8,312
PROFESSIONAL SERV	\$7,730	\$2,391	\$5,800	\$800	\$800
OTHER EXP & CHARGES	\$24,824	\$19,066	\$10,449	\$7,759	\$7,759
COMPUTERS & PHONES	\$261,419	\$209,599	\$219,372	\$179,069	\$176,290
FACILITIES MGMT	\$138,939	\$116,973	\$109,196	\$124,653	\$112,383
VEHICLES	\$34,549	\$20,773	\$22,750	\$26,254	\$26,516
EQUIP MAINT & REPAIR	\$11,737	\$8,710	\$7,000	\$7,000	\$7,000
TRAVEL	\$10,286	\$11,578	\$16,197	\$15,677	\$15,677
TRAINING	\$8,602	\$10,915	\$6,709	\$10,448	\$10,448
CAPITAL EQUIPMENT	\$86,091	\$14,501	\$0	\$0	\$3,300
Total Expenditures:	\$3,605,199	\$3,596,608	\$3,964,375	\$3,976,393	\$4,096,273

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

HEALTH DEPARTMENT		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
45	LICENSE & PERMITS							
22160100 451045	FS MOBILE	-820.00	-615.00	-615.00	-820.00	-800.00	-800.00	.0%
22160100 452045	FS FIXED	-321,053.18	-328,082.56	-330,778.70	-323,177.23	-333,000.00	-340,000.00	2.1%
22160100 453045	FS TEMP	-9,573.00	-8,938.00	-10,822.00	-7,348.00	-8,750.00	-10,000.00	14.3%
22160100 454045	FS VENDING	-1,109.73	-1,030.41	.00	.00	.00	.00	.0%
22160100 455045	FS CHG OWN	-7,190.00	-6,976.00	-5,500.00	-4,476.00	-5,000.00	-5,000.00	.0%
22160100 456045	FS SURCHRG	-14,348.00	-14,217.00	-13,210.00	.00	.00	.00	.0%
22160100 459045	MNGMT CERT	-13,965.00	-14,970.00	-14,465.00	-9,125.00	-14,000.00	-14,000.00	.0%
22160100 461045	WELL NEW	-81,920.00	-95,309.50	-101,237.00	-112,590.50	-108,029.00	-135,000.00	25.0%
22160100 462045	WELL REP	-57,008.00	-58,605.00	-52,815.00	-962.50	-57,000.00	-52,500.00	-7.9%
22160100 463045	WELL CM N&	-4,547.00	-4,150.00	-6,000.00	-10,300.00	-4,000.00	-5,000.00	25.0%
22160100 466045	TRANS UNIT	-4,480.00	-4,144.00	-3,696.00	-3,887.00	-4,500.00	-4,500.00	.0%
22160100 467045	TRANS INSP	-6,570.00	-6,120.00	-6,390.00	-3,240.00	-6,000.00	-6,000.00	.0%
22160100 468045	BA FIXED	-275.00	.00	-700.00	-625.00	-1,000.00	-1,000.00	.0%
22160100 473045	OM OPER	-4,170.00	-2,400.00	-3,330.00	-2,190.00	-2,400.00	-3,000.00	25.0%
22160100 476045	SEPT RS N	-77,670.00	-99,954.50	-100,069.50	-87,835.00	-127,730.00	-150,000.00	17.4%
22160100 477045	SEPT RS R	-43,322.00	-53,322.00	-40,225.00	-38,649.00	-62,000.00	-55,000.00	-11.3%
22160100 478045	SEPT CM NR	-7,988.00	-6,913.50	-10,190.00	-2,946.00	-5,100.00	-9,000.00	76.5%
22160100 479045	CAMPGRND	-3,191.00	-3,656.00	-3,617.00	-7,171.00	-2,400.00	-3,500.00	45.8%
22160100 481045	DIS/RE INT	-100.00	-100.00	-250.00	-100.00	-70.00	-70.00	.0%
22160100 482045	DSS INSP	-24,415.00	-25,815.00	-24,405.00	-17,135.00	-23,000.00	-23,000.00	.0%
22160100 484045	REINSP	-15.00	-1,000.00	-2,110.00	-4,549.00	-500.00	-4,200.00	740.0%
22160100 486045	PR-SWIM	-10,684.00	-11,225.00	-15,458.00	-10,750.00	-11,000.00	-15,000.00	36.4%
22160100 489045	WATER SMP	-640.00	.00	-800.00	.00	-700.00	-1,500.00	114.3%
22160100 498045	SEPT INSTL	-8,505.00	-7,221.00	-6,871.00	-6,634.00	-5,999.00	-6,000.00	.0%
	TOTAL LICENSE & PERMITS	-707,558.91	-754,592.47	-753,554.20	-654,510.23	-782,978.00	-844,070.00	7.8%
46	CHARGES FOR SERVICE							
22160100 621045	CIVIL PEN	.00	-500.00	.00	.00	.00	.00	.0%
22160100 624045	FIELD EVAL	-57,685.00	-62,212.00	-63,007.00	-38,983.50	-67,803.00	-62,000.00	-8.6%
22160100 626045	BD APPEALS	.00	.00	.00	.00	-300.00	-550.00	83.3%
22160100 629045	APPL FEES	-940.00	-2,140.00	-1,300.00	-475.00	-200.00	-200.00	.0%
22160100 631045	SOIL EVAL	-77,635.00	-93,041.00	-108,740.00	-75,585.00	-113,419.00	-140,000.00	23.4%
22160100 632045	PLAN REV	-25,792.50	-32,977.50	-18,511.00	-20,937.50	-30,000.00	-30,000.00	.0%
22160100 633045	TB TEST	-12,206.75	-11,161.04	-9,385.76	-6,144.72	-12,000.00	-12,000.00	.0%
22160100 634045	IMMUNIZ	-18,160.80	-17,675.46	-16,609.44	-11,840.69	-15,000.00	-15,000.00	.0%
22160100 637045	FLU IMMUNZ	-1,134.35	-2,310.49	-1,529.50	-643.24	-3,000.00	-3,000.00	.0%
22160100 638045	CLINIC MED	-6,679.71	-13,043.80	-11,278.20	-7,588.31	-11,200.00	-11,200.00	.0%
22160100 640045	MED (FQHC)	.00	-30,295.45	.00	.00	.00	.00	.0%
22160100 641045	OTH HLTH	-3,189.11	-4,383.52	-3,131.96	-2,034.50	-4,431.00	-3,100.00	-30.0%
	TOTAL CHARGES FOR SERVICE	-203,423.22	-269,740.26	-233,492.86	-164,232.46	-257,353.00	-277,050.00	7.7%
48	INTEREST							
22160100 666045	VACCINES	-19,757.84	-12,715.00	-10,824.03	-9,924.00	-19,354.00	-19,354.00	.0%
22160100 667045	CRT ORD TS	-830.00	-1,000.00	-1,400.00	-1,600.00	-900.00	-900.00	.0%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

HEALTH DEPARTMENT		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
TOTAL INTEREST		-20,587.84	-13,715.00	-12,224.03	-11,524.00	-20,254.00	-20,254.00	.0%
49 OTHER REVENUE								
<u>22160100 674000</u>	CNT/DONATE	.00	.00	.00	-3,310.00	-1,550.00	.00	-100.0%
<u>22160100 674058</u>	OTH CNTR	-53,815.00	-72,580.58	-138,005.00	-118,344.25	-199,644.00	-151,180.00	-24.3%
<u>22160100 676000</u>	REIMB	-14,857.63	-88,578.10	-4,368.12	-1,215.39	-1,600.00	-1,600.00	.0%
<u>22160100 676028</u>	RAP GRANT	.00	.00	-3,682.15	.00	.00	.00	.0%
<u>22160100 694000</u>	OVER/UNDER	.00	.00	.00	-.30	.00	.00	.0%
TOTAL OTHER REVENUE		-68,672.63	-161,158.68	-146,055.27	-122,869.94	-202,794.00	-152,780.00	-24.7%
50 FEDERAL SOURCES								
<u>22160100 501000</u>	FED GRANTS	.00	.00	-47,652.24	-33,348.25	-2,500.00	-45,000.00	1700.0%
<u>22160100 501055</u>	FED-CATEG	-888,306.04	-904,218.32	-863,452.00	-492,511.13	-834,034.00	-854,391.00	2.4%
<u>22160100 503055</u>	OTH FED VC	-59,389.89	-60,067.82	-68,768.94	.00	-59,000.00	-59,000.00	.0%
TOTAL FEDERAL SOURCES		-947,695.93	-964,286.14	-979,873.18	-525,859.38	-895,534.00	-958,391.00	7.0%
52 STATE SOURCES								
<u>22160100 559057</u>	LOCAL PH	-659,591.00	-681,525.50	-620,275.00	-385,032.00	-557,095.00	-557,095.00	.0%
<u>22160100 561056</u>	ST CAT	-186,455.40	-161,564.82	-163,538.73	-218,819.56	-315,478.00	-213,654.00	-32.3%
TOTAL STATE SOURCES		-846,046.40	-843,090.32	-783,813.73	-603,851.56	-872,573.00	-770,749.00	-11.7%
69 TRANSFERS IN								
<u>22160100 699101</u>	TR IN 101	-742,063.00	-734,592.00	-788,291.96	-458,861.28	-688,292.00	-714,675.00	3.8%
TOTAL TRANSFERS IN		-742,063.00	-734,592.00	-788,291.96	-458,861.28	-688,292.00	-714,675.00	3.8%
70 PERMANENT SALARIES								
<u>22160100 704000</u>	SALARY RG	1,864,452.46	1,828,774.74	1,832,518.89	1,184,995.23	1,881,626.00	1,905,573.00	1.3%
<u>22160100 706000</u>	SALARY PT	165,083.15	180,479.23	214,169.57	124,898.80	263,299.00	225,184.00	-14.5%
<u>22160100 706001</u>	PT 20HRS	58,811.56	55,602.42	98,405.94	117,327.17	253,314.00	277,286.00	9.5%
<u>22160100 707000</u>	SALARY OT	2,396.48	2,007.26	2,351.12	1,119.59	2,500.00	2,500.00	.0%
TOTAL PERMANENT SALARIES		2,090,743.65	2,066,863.65	2,147,445.52	1,428,340.79	2,400,739.00	2,410,543.00	.4%
71 TEMPORARY SALARIES								
<u>22160100 705000</u>	SALARY TMP	19,322.65	45,743.99	26,729.20	8,448.60	7,000.00	.00	-100.0%
TOTAL TEMPORARY SALARIES		19,322.65	45,743.99	26,729.20	8,448.60	7,000.00	.00	-100.0%
72 HEALTHCARE								

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
HEALTH DEPARTMENT								
<u>22160100 716000</u>	HLTH INS E	247,260.00	216,000.00	232,203.00	258,575.00	310,290.00	360,789.00	16.3%
<u>22160100 725000</u>	RHS ER	36,401.54	34,705.52	32,361.50	18,140.49	32,997.00	25,740.00	-22.0%
TOTAL HEALTHCARE		283,661.54	250,705.52	264,564.50	276,715.49	343,287.00	386,529.00	12.6%
73	PENSION							
<u>22160100 718000</u>	MERS ER	273,036.36	264,719.94	324,395.10	216,289.01	355,952.00	359,669.00	1.0%
TOTAL PENSION		273,036.36	264,719.94	324,395.10	216,289.01	355,952.00	359,669.00	1.0%
74	OTHER BENEFITS							
<u>22160100 715000</u>	FICA ER	157,400.56	158,191.94	161,349.24	106,710.39	184,781.00	185,044.00	.1%
<u>22160100 717000</u>	LIFE INS	2,856.65	2,989.68	3,571.41	2,504.71	3,883.00	3,915.00	.8%
<u>22160100 719000</u>	WRKS COMP	31,972.52	31,589.94	30,971.99	21,167.08	33,560.00	35,932.00	7.1%
<u>22160100 723000</u>	LT&ST DIS.	16,958.25	17,154.62	22,269.75	15,411.10	24,044.00	24,191.00	.6%
TOTAL OTHER BENEFITS		209,187.98	209,926.18	218,162.39	145,793.28	246,268.00	249,082.00	1.1%
75	OTHER EMPLOYEE COMP							
<u>22160100 702000</u>	OTHER PAY	11,838.33	16,333.42	14,028.05	8,661.71	10,080.00	10,800.00	7.1%
TOTAL OTHER EMPLOYEE COMP		11,838.33	16,333.42	14,028.05	8,661.71	10,080.00	10,800.00	7.1%
76	OFFICE SUPPLIES							
<u>22160100 726000</u>	OFFICE SUP	7,888.19	6,479.78	8,146.51	3,648.93	10,500.00	7,250.00	-31.0%
TOTAL OFFICE SUPPLIES		7,888.19	6,479.78	8,146.51	3,648.93	10,500.00	7,250.00	-31.0%
77	OP SUPPLIES & EQUIP							
<u>22160100 729000</u>	PUB./SUB	2,183.07	955.76	3,543.78	2,355.26	5,200.00	3,350.00	-35.6%
<u>22160100 730000</u>	POST/MTR	9,325.00	5,973.00	6,800.00	3,948.00	5,948.00	6,048.00	1.7%
<u>22160100 743000</u>	UNIFORMS	.00	.00	852.18	986.36	1,500.00	1,000.00	-33.3%
<u>22160100 747000</u>	OP EQ/SPLY	11,629.24	17,604.70	53,561.50	37,766.69	57,351.00	63,750.00	11.2%
<u>22160100 747007</u>	MISC SUPPL	14,112.83	28,347.25	.00	.00	.00	.00	.0%
<u>22160100 760000</u>	DRUG PRES.	30,160.26	25,806.80	26,958.34	36,290.00	43,435.00	31,000.00	-28.6%
<u>22160100 761000</u>	MED SUPPLY	2,930.29	3,034.08	3,718.38	2,161.33	5,330.00	3,400.00	-36.2%
<u>22160100 763072</u>	FED VACCIN	59,389.89	60,067.82	68,768.94	.00	59,000.00	59,000.00	.0%
TOTAL OP SUPPLIES & EQUIP		129,730.58	141,789.41	164,203.12	83,507.64	177,764.00	167,548.00	-5.7%
80	CONTRACT SERVICES							
<u>22160100 816000</u>	LAUND/DRY	312.00	312.00	260.00	156.00	312.00	312.00	.0%
<u>22160100 819000</u>	OTHER CONT	30,543.07	5,250.00	5,000.00	.00	5,000.00	5,000.00	.0%
<u>22160100 835000</u>	HLTH SRVS	7,440.36	12,897.41	9,167.29	4,783.58	10,000.00	8,000.00	-20.0%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
HEALTH DEPARTMENT								
TOTAL CONTRACT SERVICES		38,295.43	18,459.41	14,427.29	4,939.58	15,312.00	13,312.00	-13.1%
82	PROFESSIONAL SERV							
22160100 800000	PER DIEM	448.40	630.00	440.80	207.00	800.00	800.00	.0%
22160100 801000	PROF CONS	1,155.00	7,100.00	1,950.00	.00	5,000.00	.00	-100.0%
	TOTAL PROFESSIONAL SERV	1,603.40	7,730.00	2,390.80	207.00	5,800.00	800.00	-86.2%
83	OTHER EXP & CHARGES							
22160100 816010	FOOD LIC	14,242.00	14,297.00	13,071.00	.00	1,000.00	.00	-100.0%
22160100 817000	MEM DUES	8,047.00	8,949.20	6,391.00	6,536.40	8,449.00	7,759.00	-8.2%
22160100 901000	ADVERTISE	.00	.00	.00	1,000.00	1,000.00	.00	-100.0%
22160100 942000	EQUIP RENT	1,511.16	1,577.58	-395.86	.00	.00	.00	.0%
	TOTAL OTHER EXP & CHARGES	23,800.16	24,823.78	19,066.14	7,536.40	10,449.00	7,759.00	-25.7%
84	COMPUTERS & PHONES							
22160100 851000	TELEPHONE	35,027.00	23,975.00	22,716.96	32,226.60	38,672.00	40,556.00	4.9%
22160100 943010	HRDWR CHRG	131,515.00	101,937.00	55,978.92	65,995.38	71,995.00	95,797.00	33.1%
22160100 943012	NEW IT H/S	8,594.37	4,768.07	11,239.90	24,009.15	33,050.00	2,779.00	-91.6%
22160100 943020	SFTWR CHRG	142,121.00	130,739.00	119,662.92	69,350.38	75,655.00	39,937.00	-47.2%
	TOTAL COMPUTERS & PHONES	317,257.37	261,419.07	209,598.70	191,581.51	219,372.00	179,069.00	-18.4%
85	FACILITIES MGMT							
22160100 940000	FS CHARGES	93,429.16	138,938.87	116,973.37	83,943.53	109,196.00	124,653.00	14.2%
	TOTAL FACILITIES MGMT	93,429.16	138,938.87	116,973.37	83,943.53	109,196.00	124,653.00	14.2%
86	VEHICLES							
22160100 861000	AUTO LEASE	25,999.88	34,549.21	20,773.21	13,293.47	22,750.00	26,254.00	15.4%
	TOTAL VEHICLES	25,999.88	34,549.21	20,773.21	13,293.47	22,750.00	26,254.00	15.4%
87	EQUIP MAINT & REPAIR							
22160100 931000	EQUIP R&M	8,741.47	11,107.24	8,710.05	4,638.56	7,000.00	7,000.00	.0%
	TOTAL EQUIP MAINT & REPAIR	8,741.47	11,107.24	8,710.05	4,638.56	7,000.00	7,000.00	.0%
88	TRAVEL							
22160100 860000	IN-ST TRV	5,112.16	9,262.22	9,398.53	3,682.29	10,307.00	8,807.00	-14.6%
22160100 860010	TRAV REIMB	631.96	1,023.40	1,025.76	512.20	1,490.00	1,450.00	-2.7%
22160100 860500	OUT-ST TRV	.00	.00	1,153.87	1,886.16	4,400.00	5,420.00	23.2%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
HEALTH DEPARTMENT								
TOTAL TRAVEL		5,744.12	10,285.62	11,578.16	6,080.65	16,197.00	15,677.00	-3.2%
89	TRAINING							
<u>22160100 957000</u>	EE TRN/SEM	8,061.00	7,811.80	10,914.87	4,677.42	6,709.00	10,448.00	55.7%
<u>22160100 959000</u>	TUIT. REIM	790.50	790.50	.00	.00	.00	.00	.0%
TOTAL TRAINING		8,851.50	8,602.30	10,914.87	4,677.42	6,709.00	10,448.00	55.7%
97	CAPITAL EQUIPMENT							
<u>22160100 974000</u>	EQ/MACH	.00	.00	14,501.00	.00	.00	.00	.0%
<u>22160100 976000</u>	FURN PURC	.00	86,091.14	.00	.00	.00	.00	.0%
TOTAL CAPITAL EQUIPMENT		.00	86,091.14	14,501.00	.00	.00	.00	.0%
TOTAL HEALTH DEPARTMENT		13,083.84	-136,606.34	-100,697.25	-53,405.28	244,597.00	238,424.00	-2.5%

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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

ACCOUNTS FOR:
HEALTH DEPARTMENT

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
22160100 726000 - SUPPLIES - OFFICE				7,250.00
22160100 729000 - PUBLICATIONS & SUBSCRIPTIONS				3,350.00
22160100 730000 - POSTAGE / METER FEES				6,048.00
22160100 743000 - UNIFORMS				1,000.00
22160100 747000 - SUPPLIES - OPERATING EQUIPMENT				63,750.00
22160100 760000 - DRUG PRESCRIPTIONS				31,000.00
22160100 761000 - SUPPLIES - MEDICAL				3,400.00
22160100 763072 - FED VACCINE ALLOCATION				59,000.00
22160100 800000 - BOARD/COMMITTEE PER DIEM				800.00
22160100 816000 - LAUNDRY/DRY CLEANING				312.00 *
DRYCLEANING SERVICE VIA COUNTY-WIDE CONTRAXCT WITH 2 YOUR DOOR.		1.00	312.00	312.00
22160100 817000 - MEMBERSHIP DUES				7,759.00 *
REGISTERED ENVIRONMENTAL HEALTH SANITARIAN RENEWAL PAID EVERY TWO YEARS		4.00	220.00	880.00
NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION - NEHA		4.00	95.00	380.00
MICHIGAN RESTAURANT ASSOCIATION		1.00	175.00	175.00
MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION - MEHA		10.00	45.00	450.00
STATE DEQ MEDICAL WASTE LICENSE		1.00	75.00	75.00
Nutritionist Licensing		1.00	60.00	60.00
NURSING LICENSES		2.00	120.00	240.00
MICHIGAN ASSOCIATION FOR LOCAL PUBLIC HEALTH - MALPH DUES FOR ENTIRE DEPARTMENT		1.00	3,234.00	3,234.00
MICHIGAN ASSOCIATION FOR LOCAL		5.00	50.00	250.00

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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

ACCOUNTS FOR:
HEALTH DEPARTMENT

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
PUBLIC HEALTH - DUES FOR FORUMS		3.00	55.00	165.00
CERTIFIED HEALTH EDUCATION SSPECIALIST (CHES) - Certification		1.00	745.00	745.00
NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS - NACCHO DUES FOR DEPARTMENT		3.00	45.00	135.00
GLC SOPHE Membership		4.00	25.00	100.00
Great Lakes Conference for Food Protection		1.00	200.00	200.00
AMERICAN PUBIC HEALTH ASSOCIATION Membership Dues - DR. LAWRECHUK		1.00	100.00	100.00
Huron River Watershed Council		1.00	70.00	70.00
MICHIGAN WATER ENVIRONMENT ASSOCIATION		1.00	500.00	500.00
MISC MEMBERSHIPS				
22160100 819000 - OTHER CONTRACT SVS		1.00	5,000.00	5,000.00 *
LIVINGSTON JUVENILLE - WRAPAROUND D				
22160100 835000 - HEALTH SERVICES				8,000.00
22160100 851000 - TELEPHONE CHARGES				40,556.00
22160100 860000 - IN-STATE TRAVEL				8,807.00
22160100 860010 - MILEAGE REIMB				1,450.00
22160100 860500 - OUT OF STATE TRAVEL		1.00	1,150.00	5,420.00 *
NACCHO NATIONAL CONFERENCE - OUT OF STATE TRAVEL DIANNE MCCORMICK		1.00	250.00	250.00
Center for Domestic Preparedness		3.00	1,340.00	4,020.00

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

ACCOUNTS FOR:
HEALTH DEPARTMENT

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
NACCHO Preparedness Summit				
22160100 861000 - AUTO LEASING				26,254.00 *
Annual Auto Insurance		1.00	7,725.00	7,725.00
Auto Repair and Maintenance		1.00	8,664.00	8,664.00
Fuel		1.00	9,865.00	9,865.00
22160100 931000 - EQUIPMENT REPAIR & MAINTENANCE				7,000.00
22160100 940000 - FACILITY SERVICE CHARGES				124,653.00
22160100 943010 - IT HARDWARE MONTHLY CHARGES				95,797.00
22160100 943012 - NEW IT HARDWARE/SOFTWARE				2,779.00
22160100 943020 - IT SOFTWARE MONTHLY CHARGES				39,937.00 *
SWORD SOLUTIONS		1.00	1,185.00	1,185.00
LASERFICHE		1.00	1,683.00	1,683.00
COST OF SERVICE		1.00	37,069.00	37,069.00
22160100 957000 - EMPLOYEE PROFESSIONAL DEV				10,448.00 *
BREASTFEEDING SEMINAR - WIC		2.00	45.00	90.00
MICHIGAN REGIONAL IMMUNIZATIONS CONFERENCE - IMMS		12.00	50.00	600.00
LACASA CONFERENCE		6.00	25.00	150.00
MICHIGAN PREMIER CONFERENCE - MALPH		5.00	169.00	845.00
SOUTHEAST MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION (SEMEHA) CONFERENCE		3.00	16.00	48.00
MICHIGAN ASSOCIATION OF LOCAL ENVIRONMENTAL HEALTH ADMINISTRATORS (MALEHA) CONFERENCE		2.00	455.00	910.00
MALPH ADMINISTRATORS FORUM CONFERENCE		1.00	90.00	90.00

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

ACCOUNTS FOR:
HEALTH DEPARTMENT

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
HEALTHY PLACES / HEALTHY PEOPLE SEMINAR		1.00	50.00	50.00
Breast Feeding Conference		2.00	77.50	155.00
WASTE WATER CONFERENCE		4.00	140.00	560.00
LACASA MANDATED REPORTING CONFERENCE		2.00	25.00	50.00
MALPH Nurse Forum Conference		1.00	250.00	250.00
HOMELAND SECURITY CONFERENCE		4.00	350.00	1,400.00
GLC SOPHE Conference		3.00	75.00	225.00
WORLD TB CONFERENCE		1.00	50.00	50.00
MICHIGAN ENVIRONMENTAL HEALTH ASSOCIATION (MEHA) ANNUAL CONFERENCE		4.00	165.00	660.00
STI/HIV Conference		1.00	100.00	100.00
NACCHO Preparedness Summit - Registration		3.00	605.00	1,815.00
APHA Annual Meeting - DR. LAWRENSHUK - Registration		1.00	650.00	650.00
NACCHO National Conference - REGISTRATION		1.00	600.00	600.00
Center for Domestic Preparedness		1.00	150.00	150.00
MISC. TRAINING / SEMINARS / CONFERENCES		1.00	1,000.00	1,000.00

TOTAL HEALTH DEPARTMENT

559,770.00

Livingston County Register of Deeds

Brandon Denby – Registrar

General 10126800

In 2019 I will be continuing the process of the office remodel which began this year due to leaks from overhead pipes. The good news from all of this, is that we were already in need of some adjustments in the office and I was able to utilize the funds from our insurance to begin our remodel. I am currently viewing the general portion of the budget similar to years past. It is my intent as we move forward to shift a portion of my employee wages as well as employee development and benefits to the automation fund. Our office currently does automation work and therefore we have already made a partial adjustment this year (2018).

Automation 25626801

In 2019 I will be adding a full time position to automation which will be broken up over 3 employees. One of my current part-time staffing positions will become full time to help accommodate this change. The goal of this new position is to progress our automation even further. This new position will also allow us to do more of the automation work in house and without as much need for outside vendors.

Survey and Remon 24527800

In 2019 the State has asked us to change over to a maintenance plan. We have at this point completed the bulk of our work and at this point we are waiting for some of the other counties to catch up. We still have work to do but this will change what we will receive back from the grant on an annual basis. We have not confirmed with the board as of yet if we will or won't be making the change but it is a strong suggestion from the state. Jack Smith, Mike Barger (LARA) and I are working on the details of the change-over and it will be presented to the board.

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
CHIEF DEPUTY REGISTE	1.000	1.000	1.000
DEPUTY REGISTER OF D	2.500	2.500	2.500
REGISTER OF DEEDS	1.000	1.000	1.000
SR DEPUTY REG OF DEE	3.500	3.500	4.500
Total:	8.000	8.000	9.000

NEW REQUEST 1.0 FTE

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$2,361,924	\$2,421,870	\$2,260,000	\$2,294,525	\$2,362,121
OTHER REVENUE	\$7	\$30	\$0	\$0	\$0
Total Revenues:	\$2,361,931	\$2,421,900	\$2,260,000	\$2,294,525	\$2,362,121

Expenditures

PERMANENT SALARIES	\$381,019	\$393,162	\$411,373	\$407,076	\$414,826
HEALTHCARE	\$57,531	\$61,750	\$78,249	\$91,233	\$93,810
PENSION	\$44,805	\$58,640	\$61,794	\$63,761	\$62,935
OTHER BENEFITS	\$32,984	\$34,093	\$37,140	\$36,872	\$37,440
OTHER EMPLOYEE COMP	\$2,567	\$2,418	\$1,800	\$1,800	\$1,800
OFFICE SUPPLIES	\$2,207	\$4,805	\$5,000	\$5,000	\$5,000
OP SUPPLIES & EQUIP	\$655	\$706	\$890	\$890	\$890
CONTRACT SERVICES	\$4,384	\$4,439	\$19,000	\$19,000	\$19,000
OTHER EXP & CHARGES	\$5,627	\$525	\$660	\$0	\$0
COMPUTERS & PHONES	\$2,995	\$2,281	\$5,828	\$4,841	\$4,841
FACILITIES MGMT	\$42,629	\$42,351	\$50,477	\$55,215	\$49,780
VEHICLES	\$175	\$193	\$210	\$210	\$212
EQUIP MAINT & REPAIR	\$3,663	\$3,823	\$4,100	\$4,100	\$4,100
TRAVEL	\$594	\$587	\$700	\$732	\$732
TRAINING	\$250	\$235	\$300	\$300	\$300
Total Expenditures:	\$582,084	\$610,009	\$677,521	\$691,030	\$695,666

Livingston County, Michigan



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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF REGISTER OF DEEDS		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
46	CHARGES FOR SERVICE							
10126800 607026	TRACT INDX	-17,303.15	-17,169.73	-13,946.64	-6,927.24	-15,000.00	-8,000.00	-46.7%
10126800 607027	TRANS TX F	-1,129,594.95	-1,315,216.40	-1,308,852.05	-703,843.43	-1,130,000.00	-1,245,117.00	10.2%
10126800 626000	CHRG SERV	-740,012.65	-813,609.78	-905,074.44	-487,693.49	-925,000.00	-857,578.00	-7.3%
10126800 654000	COMP USAG	-196,149.50	-215,927.75	-193,996.75	-101,203.00	-190,000.00	-183,830.00	-3.2%
	TOTAL CHARGES FOR SERVICE	-2,083,060.25	-2,361,923.66	-2,421,869.88	-1,299,667.16	-2,260,000.00	-2,294,525.00	1.5%
49	OTHER REVENUE							
10126800 694000	OVER/UNDER	-63.94	-7.00	-30.00	-5.00	.00	.00	.0%
	TOTAL OTHER REVENUE	-63.94	-7.00	-30.00	-5.00	.00	.00	.0%
69	TRANSFERS IN							
10126800 699000	TRANSFR IN	-870,430.06	.00	.00	.00	.00	.00	.0%
	TOTAL TRANSFERS IN	-870,430.06	.00	.00	.00	.00	.00	.0%
70	PERMANENT SALARIES							
10126800 704000	SALARY RG	352,753.39	348,901.85	356,625.13	240,397.40	371,539.00	379,628.00	2.2%
10126800 706001	PT 20HRS	24,191.07	32,116.70	36,537.33	23,720.15	39,834.00	27,448.00	-31.1%
	TOTAL PERMANENT SALARIES	376,944.46	381,018.55	393,162.46	264,117.55	411,373.00	407,076.00	-1.0%
71	TEMPORARY SALARIES							
10126800 705000	SALARY TMP	8,838.94	.00	.00	.00	.00	.00	.0%
	TOTAL TEMPORARY SALARIES	8,838.94	.00	.00	.00	.00	.00	.0%
72	HEALTHCARE							
10126800 716000	HLTH INS E	57,694.00	50,400.00	56,038.92	60,355.00	72,426.00	85,946.00	18.7%
10126800 725000	RHS ER	7,797.61	7,130.99	5,710.98	3,807.27	5,823.00	5,287.00	-9.2%
	TOTAL HEALTHCARE	65,491.61	57,530.99	61,749.90	64,162.27	78,249.00	91,233.00	16.6%
73	PENSION							
10126800 718000	MERS ER	51,585.25	44,804.86	58,639.88	40,030.95	61,794.00	63,761.00	3.2%
	TOTAL PENSION	51,585.25	44,804.86	58,639.88	40,030.95	61,794.00	63,761.00	3.2%
74	OTHER BENEFITS							
10126800 715000	FICA ER	29,003.63	28,754.64	29,012.77	19,380.91	31,609.00	31,279.00	-1.0%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
GF REGISTER OF DEEDS								
<u>10126800 717000</u>	LIFE INS	586.56	617.70	685.98	515.01	771.00	788.00	2.2%
<u>10126800 719000</u>	WRKS COMP	1,009.74	1,088.42	1,116.13	796.61	1,177.00	1,166.00	-.9%
<u>10126800 723000</u>	LT&ST DIS.	2,446.10	2,522.77	3,277.89	2,374.56	3,583.00	3,639.00	1.6%
TOTAL OTHER BENEFITS		33,046.03	32,983.53	34,092.77	23,067.09	37,140.00	36,872.00	-.7%
75	OTHER EMPLOYEE COMP							
<u>10126800 702000</u>	OTHER PAY	1,799.98	2,566.60	2,418.20	1,176.91	1,800.00	1,800.00	.0%
TOTAL OTHER EMPLOYEE COMP		1,799.98	2,566.60	2,418.20	1,176.91	1,800.00	1,800.00	.0%
76	OFFICE SUPPLIES							
<u>10126800 726000</u>	OFFICE SUP	2,803.07	2,207.34	4,805.07	2,240.17	5,000.00	5,000.00	.0%
TOTAL OFFICE SUPPLIES		2,803.07	2,207.34	4,805.07	2,240.17	5,000.00	5,000.00	.0%
77	OP SUPPLIES & EQUIP							
<u>10126800 730000</u>	POST/MTR	503.86	655.21	706.43	508.61	890.00	890.00	.0%
<u>10126800 747000</u>	OP EQ/SPLY	5,215.54	.00	.00	.00	.00	.00	.0%
TOTAL OP SUPPLIES & EQUIP		5,719.40	655.21	706.43	508.61	890.00	890.00	.0%
80	CONTRACT SERVICES							
<u>10126800 812000</u>	SECURITY	4,383.75	4,384.01	4,439.26	.00	5,000.00	5,000.00	.0%
<u>10126800 819000</u>	OTHER CONT	.00	.00	.00	9,000.00	14,000.00	14,000.00	.0%
TOTAL CONTRACT SERVICES		4,383.75	4,384.01	4,439.26	9,000.00	19,000.00	19,000.00	.0%
83	OTHER EXP & CHARGES							
<u>10126800 815000</u>	DOC. FILM	7,700.55	4,787.30	.00	.00	.00	.00	.0%
<u>10126800 817000</u>	MEM DUES	930.00	840.00	525.00	635.00	660.00	.00	-100.0%
<u>10126800 956000</u>	MISC. EXP	.00	.00	.00	140.80	.00	.00	.0%
TOTAL OTHER EXP & CHARGES		8,630.55	5,627.30	525.00	775.80	660.00	.00	-100.0%
84	COMPUTERS & PHONES							
<u>10126800 851000</u>	TELEPHONE	4,485.00	2,805.00	2,280.96	4,856.60	5,828.00	4,841.00	-16.9%
<u>10126800 943010</u>	HRDWR CHRG	27,621.00	.00	.00	.00	.00	.00	.0%
<u>10126800 943012</u>	NEW IT H/S	190.44	190.08	.00	.00	.00	.00	.0%
<u>10126800 943020</u>	SFTWR CHRG	28,543.00	.00	.00	.00	.00	.00	.0%
TOTAL COMPUTERS & PHONES		60,839.44	2,995.08	2,280.96	4,856.60	5,828.00	4,841.00	-16.9%
85	FACILITIES MGMT							

Livingston County, Michigan



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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF REGISTER OF DEEDS		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>10126800 940000</u>	FS CHARGES	34,679.46	42,628.58	42,350.91	32,627.20	50,477.00	55,215.00	9.4%
	TOTAL FACILITIES MGMT	34,679.46	42,628.58	42,350.91	32,627.20	50,477.00	55,215.00	9.4%
86	VEHICLES							
<u>10126800 861000</u>	AUTO LEASE	140.00	175.00	192.50	105.00	210.00	210.00	.0%
	TOTAL VEHICLES	140.00	175.00	192.50	105.00	210.00	210.00	.0%
87	EQUIP MAINT & REPAIR							
<u>10126800 933000</u>	OFF EQ R&M	3,770.66	3,663.03	3,823.28	4,043.94	4,100.00	4,100.00	.0%
	TOTAL EQUIP MAINT & REPAIR	3,770.66	3,663.03	3,823.28	4,043.94	4,100.00	4,100.00	.0%
88	TRAVEL							
<u>10126800 860000</u>	IN-ST TRV	600.90	594.27	587.19	78.75	632.40	632.00	-.1%
<u>10126800 860010</u>	MILEAGE	.00	.00	.00	67.60	67.60	100.00	47.9%
	TOTAL TRAVEL	600.90	594.27	587.19	146.35	700.00	732.00	4.6%
89	TRAINING							
<u>10126800 957000</u>	EE TRAIN/S	10.00	250.00	235.00	245.00	300.00	300.00	.0%
	TOTAL TRAINING	10.00	250.00	235.00	245.00	300.00	300.00	.0%
	TOTAL GF REGISTER OF DEEDS	-2,294,270.75	-1,779,846.31	-1,811,891.07	-852,568.72	-1,582,479.00	-1,603,495.00	1.3%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF REGISTER OF DEEDS

10126800 726000 - SUPPLIES - OFFICE

10126800 730000 - POSTAGE / METER FEES

10126800 812000 - SECURITY SERVICES

10126800 819000 - OTHER CONTRACT SVS

FIDLAR LAREDO ONLINE USAGE PER
CONTRACT RATES

10126800 851000 - TELEPHONE CHARGES

10126800 860000 - IN-STATE TRAVEL

10126800 860010 - MILEAGE REIMB..

10126800 861000 - AUTO LEASING

Car Pool Rentals - 6 days

10126800 933000 - OFFICE EQUIPMENT R&M

10126800 940000 - FACILITY SERVICE CHARGES

10126800 957000 - EMPLOYEE PROFESSIONAL DEV

MI Assoc of ROD conference

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
			5,000.00
			890.00
			5,000.00
	1.00	14,000.00	14,000.00 *
			14,000.00
			4,841.00
			632.00
			100.00
	6.00	35.00	210.00 *
			210.00
			4,100.00
			55,215.00
	1.00	300.00	300.00 *
			300.00

TOTAL GF REGISTER OF DEEDS

90,288.00

Livingston County, MI

Fund: 101 - GENERAL FUND

Division: 24900 - PLAT BOARD

RESOURCES

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$0	\$105	\$0	\$0	\$0
Total Revenues:	\$0	\$105	\$0	\$0	\$0
Expenditures					
PROFESSIONAL SERV	\$0	\$105	\$300	\$331	\$331
Total Expenditures:	\$0	\$105	\$300	\$331	\$331

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF PLAT BOARD	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
46 CHARGES FOR SERVICE							
<u>10124900 607000</u> FEES	.00	.00	-105.00	.00	.00	.00	.0%
TOTAL CHARGES FOR SERVICE	.00	.00	-105.00	.00	.00	.00	.0%
82 PROFESSIONAL SERV							
<u>10124900 800000</u> PER DIEM	.00	.00	105.00	.00	300.00	331.00	10.3%
TOTAL PROFESSIONAL SERV	.00	.00	105.00	.00	300.00	331.00	10.3%
TOTAL GF PLAT BOARD	.00	.00	.00	.00	300.00	331.00	10.3%

Livingston County, MI

Fund: 245 - CO SURVEY & REMONUMENATION

Division: 27800 - SURVEY

RESOURCES

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$2,265	\$2,136	\$2,000	\$0	\$0
INTEREST	\$873	\$1,909	\$1,000	\$0	\$0
STATE SOURCES	\$103,168	\$80,269	\$84,425	\$65,000	\$65,000
Total Revenues:	\$106,306	\$84,313	\$87,425	\$65,000	\$65,000
Expenditures					
PERMANENT SALARIES	\$9,200	\$9,200	\$9,200	\$9,200	\$9,200
HEALTHCARE	\$0	\$0	\$0	\$1,140	\$1,174
PENSION	\$1,127	\$1,657	\$1,663	\$1,667	\$1,667
OTHER BENEFITS	\$704	\$631	\$703	\$746	\$746
OP SUPPLIES & EQUIP	\$4,444	\$0	\$0	\$0	\$0
CONTRACT SERVICES	\$119,912	\$142,490	\$151,000	\$151,000	\$151,000
TRAVEL	\$48	\$24	\$250	\$250	\$250
COST ALLOCATION	\$3,904	\$2,784	\$1,272	\$1,272	\$1,272
Total Expenditures:	\$139,339	\$156,786	\$164,088	\$165,275	\$165,309

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

CO SURVEY & REMONUMENTATION		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
46	CHARGES FOR SERVICE							
<u>24527800 607000</u>	FEEs	-2,133.42	-2,195.10	-2,095.62	-1,117.74	-2,000.00	.00	-100.0%
<u>24527800 608000</u>	NSF FEE	.00	-70.00	-40.00	.00	.00	.00	.0%
	TOTAL CHARGES FOR SERVICE	-2,133.42	-2,265.10	-2,135.62	-1,117.74	-2,000.00	.00	-100.0%
48	INTEREST							
<u>24527800 665000</u>	INT- INV	-1,277.32	-873.38	-1,908.89	-2,333.83	-1,000.00	.00	-100.0%
	TOTAL INTEREST	-1,277.32	-873.38	-1,908.89	-2,333.83	-1,000.00	.00	-100.0%
49	OTHER REVENUE							
<u>24527800 676000</u>	REIMB	.00	.00	.00	-1,542.86	.00	.00	.0%
	TOTAL OTHER REVENUE	.00	.00	.00	-1,542.86	.00	.00	.0%
52	STATE SOURCES							
<u>24527800 539000</u>	ST GRANTS	-116,060.80	-103,167.83	-80,268.66	-89,539.00	-84,425.00	-65,000.00	-23.0%
	TOTAL STATE SOURCES	-116,060.80	-103,167.83	-80,268.66	-89,539.00	-84,425.00	-65,000.00	-23.0%
70	PERMANENT SALARIES							
<u>24527800 704000</u>	SALARY RG	9,200.10	9,200.00	9,200.10	6,015.45	9,200.00	9,200.00	.0%
	TOTAL PERMANENT SALARIES	9,200.10	9,200.00	9,200.10	6,015.45	9,200.00	9,200.00	.0%
72	HEALTHCARE							
<u>24527800 716000</u>	HLTH INS E	.00	.00	.00	.00	.00	1,140.00	.0%
	TOTAL HEALTHCARE	.00	.00	.00	.00	.00	1,140.00	.0%
73	PENSION							
<u>24527800 718000</u>	MERS ER	1,532.02	1,126.99	1,656.55	1,087.67	1,663.00	1,667.00	.2%
	TOTAL PENSION	1,532.02	1,126.99	1,656.55	1,087.67	1,663.00	1,667.00	.2%
74	OTHER BENEFITS							
<u>24527800 715000</u>	FICA ER	703.81	703.80	631.10	413.65	703.00	703.00	.0%
<u>24527800 717000</u>	LIFE INS	.00	.00	.00	1.95	.00	17.00	.0%
<u>24527800 719000</u>	WRKS COMP	.00	.00	.00	2.97	.00	26.00	.0%
<u>24527800 723000</u>	LT&ST DIS.	96.20	.00	.00	.00	.00	.00	.0%

Livingston County, Michigan



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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

CO SURVEY & REMONUMENTATION	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
TOTAL OTHER BENEFITS	800.01	703.80	631.10	418.57	703.00	746.00	6.1%
77 OP SUPPLIES & EQUIP							
<u>24527800 747000</u> OP EQ/SPLY	.00	4,443.83	.00	.00	.00	.00	.0%
TOTAL OP SUPPLIES & EQUIP	.00	4,443.83	.00	.00	.00	.00	.0%
80 CONTRACT SERVICES							
<u>24527800 819000</u> OTHER CONT	19,999.98	19,999.67	20,000.00	20,000.00	37,000.00	37,000.00	.0%
<u>24527800 819014</u> MONUMENTAT	60,870.00	65,912.50	72,105.00	55,600.00	68,400.00	68,400.00	.0%
<u>24527800 819015</u> SURV RESCH	39,975.00	34,000.00	50,385.00	75,400.00	45,600.00	45,600.00	.0%
TOTAL CONTRACT SERVICES	120,844.98	119,912.17	142,490.00	151,000.00	151,000.00	151,000.00	.0%
88 TRAVEL							
<u>24527800 860000</u> IN-ST TRVL	.00	.00	.00	.00	.00	250.00	.0%
<u>24527800 860010</u> TRAV REIMB	28.80	48.00	24.00	56.00	250.00	.00	-100.0%
<u>24527800 862000</u> SPEC MILEA	.00	.00	.00	194.00	.00	.00	.0%
TOTAL TRAVEL	28.80	48.00	24.00	250.00	250.00	250.00	.0%
91 COST ALLOCATION							
<u>24527800 964000</u> COST ALLOC	7,683.00	3,903.96	2,784.00	1,166.00	1,272.00	1,272.00	.0%
TOTAL COST ALLOCATION	7,683.00	3,903.96	2,784.00	1,166.00	1,272.00	1,272.00	.0%
99 TRANSFER OUT							
<u>24527800 999101</u> TR OUT	864,430.06	.00	.00	.00	.00	.00	.0%
TOTAL TRANSFER OUT	864,430.06	.00	.00	.00	.00	.00	.0%
TOTAL CO SURVEY & REMONUMENT	885,047.43	33,032.44	72,472.58	65,404.26	76,663.00	100,275.00	30.8%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

CO SURVEY & REMONUMENTATION

24527800 819000 - OTHER CONTRACT SVS

COUNTY REPRESENTIVE (J. SMITH)
& ROWE CONTRACT TBD

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	1.00	37,000.00	37,000.00 *

24527800 819014 - CONTRACT SERVICES - MONUMENT

5 SURVEYOR CONTRACTS FOR
MONUMENTATION WORK
2018: BOSS, ROWE, MONUMENT
ENGINEERING, LIVINGSTON
ENGINEERING, DESINE INC

1.00	68,400.00	68,400.00 *
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24527800 819015 - CONTRACT SRVC-SURVEY RESEARCH

5 SURVEYORS FOR SURVEY RESEARCH
2018: BOSS, ROWE, MONUMENT
ENGINEERING, LIVINGSTON
ENGINEERING, DESINE INC

1.00	45,600.00	45,600.00 *
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24527800 860000 - IN-STATE TRAVEL

250.00

24527800 964000 - COST ALLOCATION

1,272.00

TOTAL CO SURVEY & REMONUMENTATION 152,522.00

Livingston County, MI

Fund: 256 - REG OF DEEDS AUTOMATION FUND

Division: 26801 - REGISTER OF DEEDS-AUTOMATION

RESOURCES

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$206,940	\$200,235	\$200,000	\$178,293	\$183,641
INTEREST	\$9,230	\$12,560	\$8,000	\$25,000	\$25,000
Total Revenues:	\$216,170	\$212,795	\$208,000	\$203,293	\$208,641
Expenditures					
PERMANENT SALARIES	\$0	\$0	\$0	\$41,974	\$36,944
HEALTHCARE	\$0	\$0	\$0	\$13,095	\$13,468
PENSION	\$0	\$0	\$0	\$7,132	\$6,209
OTHER BENEFITS	\$0	\$0	\$0	\$3,947	\$3,549
OP SUPPLIES & EQUIP	\$0	\$0	\$30,000	\$30,000	\$30,000
CONTRACT SERVICES	\$88,318	\$29,139	\$75,000	\$75,000	\$75,000
OTHER EXP & CHARGES	\$15,641	\$7,017	\$53,500	\$53,500	\$53,500
COMPUTERS & PHONES	\$175,299	\$135,110	\$134,591	\$123,177	\$123,177
TRAVEL	\$0	\$0	\$1,000	\$1,500	\$1,500
TRAINING	\$0	\$0	\$500	\$1,500	\$1,500
COST ALLOCATION	\$3,180	\$2,703	\$2,228	\$2,228	\$2,228
Total Expenditures:	\$282,439	\$173,969	\$296,819	\$353,053	\$347,075

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

REG OF DEEDS AUTO		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
46	CHARGES FOR SERVICE							
25626801 607000	FEES	-205,490.00	-206,940.00	-200,235.00	-109,610.00	-200,000.00	-178,293.00	-10.9%
	TOTAL CHARGES FOR SERVICE	-205,490.00	-206,940.00	-200,235.00	-109,610.00	-200,000.00	-178,293.00	-10.9%
48	INTEREST							
25626801 665000	INT- INV	-3,234.92	-9,229.68	-12,559.87	-113,337.02	-8,000.00	-25,000.00	212.5%
	TOTAL INTEREST	-3,234.92	-9,229.68	-12,559.87	-113,337.02	-8,000.00	-25,000.00	212.5%
70	PERMANENT SALARIES							
25626801 704000	SALARY RG	.00	.00	.00	.00	.00	41,974.00	.0%
	TOTAL PERMANENT SALARIES	.00	.00	.00	.00	.00	41,974.00	.0%
72	HEALTHCARE							
25626801 716000	HLTH INS E	.00	.00	.00	.00	.00	12,442.00	.0%
25626801 725000	RHS ER	.00	.00	.00	.00	.00	653.00	.0%
	TOTAL HEALTHCARE	.00	.00	.00	.00	.00	13,095.00	.0%
73	PENSION							
25626801 718000	MERS ER	.00	.00	.00	.00	.00	7,132.00	.0%
	TOTAL PENSION	.00	.00	.00	.00	.00	7,132.00	.0%
74	OTHER BENEFITS							
25626801 715000	FICA ER	.00	.00	.00	.00	.00	3,211.00	.0%
25626801 717000	LIFE INS	.00	.00	.00	.00	.00	87.00	.0%
25626801 719000	WRKS COMP	.00	.00	.00	.00	.00	117.00	.0%
25626801 723000	LT&ST DIS.	.00	.00	.00	.00	.00	532.00	.0%
	TOTAL OTHER BENEFITS	.00	.00	.00	.00	.00	3,947.00	.0%
77	OP SUPPLIES & EQUIP							
25626801 747000	OP EQ/SPLY	.00	.00	.00	.00	30,000.00	30,000.00	.0%
	TOTAL OP SUPPLIES & EQUIP	.00	.00	.00	.00	30,000.00	30,000.00	.0%
80	CONTRACT SERVICES							
25626801 819000	OTHER CONT	21,615.77	88,317.94	29,139.06	.00	75,000.00	.00	-100.0%

Livingston County, Michigan



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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

REG OF DEEDS AUTO		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
TOTAL CONTRACT SERVICES		21,615.77	88,317.94	29,139.06	.00	75,000.00	.00	-100.0%
83	OTHER EXP & CHARGES							
<u>25626801 815000</u>	DOC. FILM	639.75	15,641.28	7,017.33	10,165.18	53,500.00	53,500.00	.0%
	TOTAL OTHER EXP & CHARGES	639.75	15,641.28	7,017.33	10,165.18	53,500.00	53,500.00	.0%
84	COMPUTERS & PHONES							
<u>25626801 851000</u>	TELEPHONE	815.00	.00	.00	.00	.00	300.00	.0%
<u>25626801 943010</u>	HRDWR CHRG	20,909.00	36,329.00	19,965.00	18,453.38	20,131.00	25,120.00	24.8%
<u>25626801 943012</u>	NEW IT H/S	.00	16,286.47	458.18	.00	4,500.00	1,000.00	-77.8%
<u>25626801 943020</u>	SFTWR CHRG	33,489.00	122,684.00	114,686.57	100,796.63	109,960.00	96,757.00	-12.0%
	TOTAL COMPUTERS & PHONES	55,213.00	175,299.47	135,109.75	119,250.01	134,591.00	123,177.00	-8.5%
88	TRAVEL							
<u>25626801 860000</u>	IN-ST TRVL	.00	.00	.00	442.02	1,000.00	1,500.00	50.0%
	TOTAL TRAVEL	.00	.00	.00	442.02	1,000.00	1,500.00	50.0%
89	TRAINING							
<u>25626801 957000</u>	PROF DEV	.00	.00	.00	350.00	500.00	1,500.00	200.0%
	TOTAL TRAINING	.00	.00	.00	350.00	500.00	1,500.00	200.0%
91	COST ALLOCATION							
<u>25626801 964000</u>	COST ALLOC	4,208.00	3,180.00	2,703.00	2,042.26	2,228.00	2,228.00	.0%
	TOTAL COST ALLOCATION	4,208.00	3,180.00	2,703.00	2,042.26	2,228.00	2,228.00	.0%
99	TRANSFER OUT							
<u>25626801 999000</u>	TR OUT	6,000.00	.00	.00	.00	.00	.00	.0%
	TOTAL TRANSFER OUT	6,000.00	.00	.00	.00	.00	.00	.0%
	TOTAL REG OF DEEDS AUTO	-121,048.40	66,269.01	-38,825.73	-90,697.55	88,819.00	74,760.00	-15.8%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

REG OF DEEDS AUTO

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
25626801 747000 - SUPPLIES - OPERATING EQUIPMENT				30,000.00
25626801 815000 - DOCUMENT FILMING SERVICES				53,500.00
25626801 851000 - TELEPHONE CHARGES				300.00
25626801 860000 - IN-STATE TRAVEL				1,500.00
25626801 943010 - IT HARDWARE MONTHLY CHARGES				25,120.00
25626801 943012 - NEW IT HARDWARE/SOFTWARE				1,000.00
25626801 943020 - IT SOFTWARE MONTHLY CHARGES				96,757.00 *
FIDLAR		1.00	84,250.00	84,250.00
COST OF SERVICE		1.00	12,507.00	12,507.00
25626801 957000 - EMPLOYEE PROFESSIONAL DEVELOP				1,500.00 *
UNITED COUNTY OFFICERS ASSOC		3.00	175.00	525.00
MI ASSOC OF COUNTIES		2.00	150.00	300.00
MI ASSOC OF ROD SPRING CONFERENCE		3.00	60.00	180.00
MI ASSOC OF ROD SUMMER CONFERENCE		3.00	165.00	495.00
25626801 964000 - COST ALLOCATION				2,228.00
TOTAL REG OF DEEDS AUTO				211,905.00



Livingston Essential Transportation Service
3950 W. Grand River Ave., Howell, MI 48855
Tel: (517)546-6600 Fax: (517)546-5088

Douglas J. Britz
Director

Greg Kellogg
Deputy Director

MEMO

To: Livingston County Board of Commissioners
From: Doug Britz
Date: August 8, 2018
Subject: 2019 LETS Budget Request

I respectfully submit and request approval of the L.E.T.S. (level 2) FY 2019 balanced budget. The FY 2019 L.E.T.S. operating budget has changed from prior years' due to an appropriation of \$50,000 local funding from the Board of Commissioners in FY 2018 and changes to the Capital budget.

The \$50,000 appropriation allowed for an expansion of service hours earlier and later during the week and 2 – 3 more vehicles in service on Saturdays. These additional hours allow L.E.T.S. to provide service to the outlying townships and reduce the number of denied rides. L.E.T.S. was able to hire five (5) new full time drivers or 200 hours per week more of service.

The FY 2019 operating budget including both Personnel and Operating expenses is \$3,527,435 and these expenses are balanced from Federal, State, Local, and Fare box revenues of \$3,527,435.

The FY 2019 Capital budget changes from year to year and is based on available Federal funding and the ability of the State to match those funds. Capital expenditures are 100% paid by Federal and State funding (80% Federal and 20% State). The FY 2019 Capital requests that are budgeted are for the replacement of three (3) medium duty buses from the awarded Congestion Mitigation and Air Quality (CMAQ) Grant (\$287,028) and building improvements (Garage and administrative HVAC systems, and Fuel Farm Canopies) from FTA Section 5339 (\$212,000) for a total Capital Budget request of \$499,028.

Should you have any questions or need additional information, please contact me at 540-7847.

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
ADMINAIDE/DRVR/TRNR	1.000	0.000	0.000
ADMINI AIDE LETS/CP	1.000	1.000	1.000
ADMINISTRATIVE COORD	0.000	1.000	1.000
DEPUTY DIRECTOR LETS	1.000	1.000	1.000
DIRCTR TRANSPOR SERV	1.000	1.000	1.000
DISPATCHER/DRIVER	3.000	3.000	3.000
DRIVER	22.910	27.910	27.910
FLEET MANAGER	1.000	1.000	1.000
MAINTENANCE COORDINA	1.000	0.000	0.000
OPERATIONS MANAGER	1.000	1.000	1.000
SR DISPATCHER/ DRIVR	1.000	1.000	1.000
UTILITY WORKER/DRIVE	1.000	1.000	1.000
Total:	34.910	38.910	38.910

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$142,083	\$132,977	\$208,000	\$218,000	\$218,000
OTHER REVENUE	\$202,629	\$190,733	\$215,000	\$215,000	\$215,000
FEDERAL SOURCES	\$1,620,807	\$1,561,695	\$1,640,658	\$1,840,735	\$1,866,417
STATE SOURCES	\$1,309,030	\$1,255,794	\$1,510,303	\$1,712,747	\$1,697,713
CAPITAL GRNTS/CONTRB	\$4,547	\$0	\$0	\$0	\$0
TRANSFERS IN	\$0	\$0	\$50,000	\$50,000	\$50,000
Total Revenues:	\$3,279,096	\$3,141,199	\$3,623,961	\$4,036,482	\$4,047,130

Expenditures					
PERMANENT SALARIES	\$1,337,302	\$1,344,953	\$1,581,560	\$1,632,910	\$1,696,506
TEMPORARY SALARIES	\$24,534	\$33,023	\$40,000	\$20,000	\$20,200
HEALTHCARE	\$195,869	\$301,125	\$370,755	\$356,418	\$366,301
PENSION	\$155,886	\$248,182	\$252,445	\$257,480	\$267,686
OTHER BENEFITS	\$151,252	\$165,336	\$200,037	\$204,064	\$211,300
OTHER EMPLOYEE COMP	\$16,477	\$13,357	\$17,100	\$14,814	\$14,814
OFFICE SUPPLIES	\$2,414	\$2,552	\$4,000	\$4,000	\$4,040
OP SUPPLIES & EQUIP	\$24,322	\$43,887	\$55,475	\$55,875	\$56,434
CONTRACT SERVICES	\$5,077	\$5,219	\$8,700	\$8,700	\$8,787
PROFESSIONAL SERV	\$8,055	\$8,108	\$167,700	\$17,700	\$17,877
OTHER EXP & CHARGES	\$65,351	\$34,550	\$39,790	\$4,950	\$5,000
COMPUTERS & PHONES	\$69,848	\$98,564	\$106,814	\$119,585	\$119,634

FACILITIES MGMT	\$106,953	\$94,633	\$115,887	\$120,348	\$112,839
VEHICLES	\$294,038	\$341,723	\$497,500	\$556,692	\$562,259
EQUIP MAINT & REPAIR	\$9,634	\$8,202	\$8,000	\$8,000	\$8,080
TRAVEL	\$3,526	\$2,289	\$4,965	\$4,465	\$4,510
TRAINING	\$10,501	\$10,760	\$9,500	\$9,500	\$9,595
COST ALLOCATION	\$208,565	\$154,706	\$143,733	\$143,733	\$145,170
DEPRECIATION	\$315,548	\$326,347	\$0	\$0	\$0
CAPITAL EQUIPMENT	\$519,812	\$240,845	\$845,121	\$0	\$0
Total Expenditures:	\$3,524,963	\$3,478,360	\$4,469,082	\$3,539,234	\$3,631,032

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

L.E.T.S		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
46	CHARGES FOR SERVICE							
58853800 608000	NSF FEE	.00	.00	-75.00	-25.00	.00	.00	.0%
58853800 642001	CO PROPTY	.00	-.53	-213.33	.00	.00	.00	.0%
58853800 642002	FUEL/OIL	-3,714.49	-2,131.76	-3,773.86	-3,886.62	-8,000.00	-8,000.00	.0%
58853800 652050	TOKENS	-142,839.73	-139,950.85	-128,914.93	-85,051.28	-200,000.00	-210,000.00	5.0%
	TOTAL CHARGES FOR SERVICE	-146,554.22	-142,083.14	-132,977.12	-88,962.90	-208,000.00	-218,000.00	4.8%
49	OTHER REVENUE							
58853800 671000	OTHER REV	.00	-501.92	-30.00	-678.60	.00	.00	.0%
58853800 671005	FARES-CONT	-188,424.50	-192,475.43	-184,129.00	-109,964.44	-200,000.00	-200,000.00	.0%
58853800 673000	SALE ASSET	-23,379.00	-7,769.00	-4,673.55	-262.50	-15,000.00	-15,000.00	.0%
58853800 676000	REIMB	.00	-1,882.43	.00	.00	.00	.00	.0%
58853800 688000	REF/REBATE	.00	.00	-1,900.00	-175.00	.00	.00	.0%
	TOTAL OTHER REVENUE	-211,803.50	-202,628.78	-190,732.55	-111,080.54	-215,000.00	-215,000.00	.0%
50	FEDERAL SOURCES							
58853800 501000	FED GRANTS	-1,794,769.00	-1,593,998.00	-1,536,883.40	-960,582.20	-1,640,658.00	-1,840,735.00	12.2%
58853800 502100	FUEL CR	-13,853.00	-26,809.00	-24,812.00	.00	.00	.00	.0%
	TOTAL FEDERAL SOURCES	-1,808,622.00	-1,620,807.00	-1,561,695.40	-960,582.20	-1,640,658.00	-1,840,735.00	12.2%
52	STATE SOURCES							
58853800 539000	ST GRANTS	-1,409,580.16	-1,309,030.00	-1,255,793.60	-678,656.80	-1,510,303.00	-1,712,747.00	13.4%
	TOTAL STATE SOURCES	-1,409,580.16	-1,309,030.00	-1,255,793.60	-678,656.80	-1,510,303.00	-1,712,747.00	13.4%
56	CAPITAL GRNTS/CONTRB							
58853800 581001	OTHER CONB	-1,000.00	-4,547.16	.00	.00	.00	.00	.0%
	TOTAL CAPITAL GRNTS/CONTRB	-1,000.00	-4,547.16	.00	.00	.00	.00	.0%
69	TRANSFERS IN							
58853800 699000	TRANSFR IN	.00	.00	.00	.00	-50,000.00	.00	-100.0%
58853800 699101	TR IN 101	.00	.00	.00	-33,333.28	.00	-50,000.00	.0%
	TOTAL TRANSFERS IN	.00	.00	.00	-33,333.28	-50,000.00	-50,000.00	.0%
70	PERMANENT SALARIES							
58853800 704000	SALARY RG	852,263.75	852,985.79	927,535.11	648,204.85	1,154,489.00	1,209,122.00	4.7%
58853800 706000	SALARY PT	351,952.16	368,439.16	302,782.25	193,410.28	308,332.00	301,693.00	-2.2%
58853800 706001	PT 20HRS	108,767.73	110,825.01	107,575.16	55,912.03	107,739.00	111,095.00	3.1%

Livingston County, Michigan



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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

L.E.T.S		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>58853800 707000</u>	SALARY OT	4,712.76	5,051.72	7,060.40	5,375.92	11,000.00	11,000.00	.0%
	TOTAL PERMANENT SALARIES	1,317,696.40	1,337,301.68	1,344,952.92	902,903.08	1,581,560.00	1,632,910.00	3.2%
71	TEMPORARY SALARIES							
<u>58853800 705000</u>	SALARY TMP	11,019.40	24,534.26	33,022.54	23,438.96	40,000.00	20,000.00	-50.0%
	TOTAL TEMPORARY SALARIES	11,019.40	24,534.26	33,022.54	23,438.96	40,000.00	20,000.00	-50.0%
72	HEALTHCARE							
<u>58853800 716000</u>	HLTH INS E	164,840.00	144,000.00	244,212.00	288,742.50	346,491.00	329,688.00	-4.8%
<u>58853800 716001</u>	RT HLTH ER	43,886.64	24,349.98	31,214.13	.00	.00	.00	.0%
<u>58853800 725000</u>	RHS ER	29,155.00	27,518.97	25,699.02	17,132.46	24,264.00	26,730.00	10.2%
	TOTAL HEALTHCARE	237,881.64	195,868.95	301,125.15	305,874.96	370,755.00	356,418.00	-3.9%
73	PENSION							
<u>58853800 718000</u>	MERS ER	150,726.11	167,146.57	208,907.56	147,221.20	252,445.00	257,480.00	2.0%
<u>58853800 718100</u>	PENSION	287,695.00	-11,261.00	39,274.00	.00	.00	.00	.0%
	TOTAL PENSION	438,421.11	155,885.57	248,181.56	147,221.20	252,445.00	257,480.00	2.0%
74	OTHER BENEFITS							
<u>58853800 715000</u>	FICA ER	101,577.25	98,951.36	101,455.84	68,017.96	122,984.00	125,209.00	1.8%
<u>58853800 717000</u>	LIFE INS	1,402.99	1,489.82	1,829.22	1,487.57	2,434.00	2,505.00	2.9%
<u>58853800 719000</u>	WRKS COMP	48,211.99	48,571.45	50,050.99	39,743.44	59,621.00	60,900.00	2.1%
<u>58853800 722000</u>	UNEMP INS	6,646.76	-6,326.52	1,086.00	.00	.00	.00	.0%
<u>58853800 723000</u>	LT&ST DIS.	8,261.11	8,565.85	10,914.32	9,369.87	14,998.00	15,450.00	3.0%
	TOTAL OTHER BENEFITS	166,100.10	151,251.96	165,336.37	118,618.84	200,037.00	204,064.00	2.0%
75	OTHER EMPLOYEE COMP							
<u>58853800 702000</u>	OTHER PAY	2,325.90	16,476.74	13,356.83	9,865.22	17,100.00	14,814.00	-13.4%
	TOTAL OTHER EMPLOYEE COMP	2,325.90	16,476.74	13,356.83	9,865.22	17,100.00	14,814.00	-13.4%
76	OFFICE SUPPLIES							
<u>58853800 726000</u>	OFFICE SUP	2,547.73	2,414.09	2,551.66	3,163.76	4,000.00	4,000.00	.0%
	TOTAL OFFICE SUPPLIES	2,547.73	2,414.09	2,551.66	3,163.76	4,000.00	4,000.00	.0%
77	OP SUPPLIES & EQUIP							
<u>58853800 730000</u>	POST/MTR	139.29	106.99	104.42	17.79	200.00	200.00	.0%
<u>58853800 743000</u>	UNIFORMS	4,312.00	504.00	2,984.00	3,500.00	5,275.00	5,675.00	7.6%

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

L.E.T.S		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>58853800 747000</u>	OP EQ/SPLY	27,584.30	23,711.27	40,798.31	44,076.36	50,000.00	50,000.00	.0%
<u>58853800 747021</u>	GROC CART	1,000.00	.00	.00	.00	.00	.00	.0%
<u>58853800 956999</u>	INELGB	661.00	.00	.00	.00	.00	.00	.0%
TOTAL OP SUPPLIES & EQUIP		33,696.59	24,322.26	43,886.73	47,594.15	55,475.00	55,875.00	.7%
80	CONTRACT SERVICES							
<u>58853800 819000</u>	OTHER CONT	1,972.80	2,150.80	2,614.80	2,119.90	2,700.00	2,700.00	.0%
<u>58853800 821000</u>	DR SERV/EX	2,393.00	2,926.50	2,604.00	5,500.00	6,000.00	6,000.00	.0%
TOTAL CONTRACT SERVICES		4,365.80	5,077.30	5,218.80	7,619.90	8,700.00	8,700.00	.0%
82	PROFESSIONAL SERV							
<u>58853800 801000</u>	PROF CONS	.00	450.00	3,225.00	147,600.00	150,000.00	.00	-100.0%
<u>58853800 803000</u>	LEGAL SRV	19,219.29	7,605.17	4,883.30	15,045.00	17,700.00	17,700.00	.0%
TOTAL PROFESSIONAL SERV		19,219.29	8,055.17	8,108.30	162,645.00	167,700.00	17,700.00	-89.4%
83	OTHER EXP & CHARGES							
<u>58853800 805000</u>	LIAB. INS.	1,255.90	62,318.55	31,624.01	18,638.37	35,140.00	.00	-100.0%
<u>58853800 817000</u>	MEM DUES	4,402.25	2,321.50	2,072.50	1,791.00	3,100.00	3,300.00	6.5%
<u>58853800 901000</u>	ADVERTISE	220.00	330.00	440.00	821.28	900.00	1,000.00	11.1%
<u>58853800 955000</u>	COMM.	1,168.90	380.53	222.55	12.50	500.00	500.00	.0%
<u>58853800 956000</u>	MISC. EXP	.00	.00	191.00	.00	150.00	150.00	.0%
TOTAL OTHER EXP & CHARGES		7,047.05	65,350.58	34,550.06	21,263.15	39,790.00	4,950.00	-87.6%
84	COMPUTERS & PHONES							
<u>58853800 851000</u>	TELEPHONE	25,107.00	16,116.00	21,715.92	22,373.30	26,848.00	31,326.00	16.7%
<u>58853800 943010</u>	HRDWR CHRG	26,303.00	20,534.00	13,813.92	39,784.25	43,401.00	68,914.00	58.8%
<u>58853800 943012</u>	NEW IT H/S	.00	1,918.21	30,146.92	59.16	5,000.00	5,000.00	.0%
<u>58853800 943020</u>	SFTWR CHRG	28,549.00	31,280.00	32,886.96	28,934.51	31,565.00	14,345.00	-54.6%
TOTAL COMPUTERS & PHONES		79,959.00	69,848.21	98,563.72	91,151.22	106,814.00	119,585.00	12.0%
85	FACILITIES MGMT							
<u>58853800 920000</u>	UTILITIES	31,152.27	30,738.49	27,018.39	16,638.56	35,000.00	40,000.00	14.3%
<u>58853800 940000</u>	FS CHARGES	37,169.18	76,214.75	67,614.70	57,553.77	80,887.00	80,348.00	-.7%
TOTAL FACILITIES MGMT		68,321.45	106,953.24	94,633.09	74,192.33	115,887.00	120,348.00	3.8%
86	VEHICLES							
<u>58853800 749000</u>	GAS/OIL	147,566.72	139,355.17	163,138.76	156,387.81	260,000.00	260,000.00	.0%
<u>58853800 861000</u>	AUTO LEASE	27,418.66	7,254.21	6,571.57	4,960.44	7,500.00	96,692.00	1189.2%
<u>58853800 932000</u>	VEH. R&M	136,464.88	128,065.17	157,969.21	97,798.94	180,000.00	150,000.00	-16.7%

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

L.E.T.S		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>58853800 932001</u>	VEH TIRES	9,770.28	19,363.04	14,043.22	22,000.00	50,000.00	50,000.00	.0%
	TOTAL VEHICLES	321,220.54	294,037.59	341,722.76	281,147.19	497,500.00	556,692.00	11.9%
87	EQUIP MAINT & REPAIR							
<u>58853800 930000</u>	BLDG R & M	13,882.03	6,631.00	4,235.93	3,952.60	4,000.00	4,000.00	.0%
<u>58853800 931000</u>	EQUIP R&M	1,599.75	3,003.30	3,965.97	203.07	4,000.00	4,000.00	.0%
	TOTAL EQUIP MAINT & REPAIR	15,481.78	9,634.30	8,201.90	4,155.67	8,000.00	8,000.00	.0%
88	TRAVEL							
<u>58853800 860000</u>	IN-ST TRV	2,371.74	3,364.99	922.61	946.48	1,765.00	1,765.00	.0%
<u>58853800 860010</u>	TRAV REIMB	.00	160.80	120.40	.00	200.00	200.00	.0%
<u>58853800 860500</u>	OUT-ST TRV	.00	.00	1,246.15	446.18	3,000.00	2,500.00	-16.7%
	TOTAL TRAVEL	2,371.74	3,525.79	2,289.16	1,392.66	4,965.00	4,465.00	-10.1%
89	TRAINING							
<u>58853800 957000</u>	EE TRAIN/S	899.00	2,325.00	2,055.00	725.00	3,500.00	3,500.00	.0%
<u>58853800 959000</u>	TUIT. REIM	6,077.46	8,175.83	8,705.47	2,167.00	6,000.00	6,000.00	.0%
	TOTAL TRAINING	6,976.46	10,500.83	10,760.47	2,892.00	9,500.00	9,500.00	.0%
91	COST ALLOCATION							
<u>58853800 964000</u>	COST ALLOC	209,197.00	208,565.04	154,705.92	131,755.25	143,733.00	143,733.00	.0%
	TOTAL COST ALLOCATION	209,197.00	208,565.04	154,705.92	131,755.25	143,733.00	143,733.00	.0%
96	DEPRECIATION							
<u>58853800 968000</u>	DEPREC.	226,887.63	315,547.54	326,346.77	.00	.00	.00	.0%
	TOTAL DEPRECIATION	226,887.63	315,547.54	326,346.77	.00	.00	.00	.0%
97	CAPITAL EQUIPMENT							
<u>58853800 973000</u>	BLDG IMPRV	.00	98,279.01	17,500.00	.00	.00	.00	.0%
<u>58853800 974000</u>	EQ/MACH	188,294.66	.00	.00	.00	12,000.00	.00	-100.0%
<u>58853800 975000</u>	VEH PURC	346,361.72	68,345.00	223,345.00	534,554.00	833,121.00	.00	-100.0%
<u>58853800 977589</u>	CMAQ - EXP	12,682.50	.00	.00	.00	.00	.00	.0%
	TOTAL CAPITAL EQUIPMENT	547,338.88	166,624.01	240,845.00	534,554.00	845,121.00	.00	-100.0%
	TOTAL L.E.T.S	140,515.61	-107,320.97	337,161.04	998,832.82	845,121.00	-497,248.00	-158.8%
	TOTAL REVENUE	-3,577,559.88	-3,279,096.08	-3,141,198.67	-1,872,615.72	-3,623,961.00	-4,036,482.00	11.4%
	TOTAL EXPENSE	3,718,075.49	3,171,775.11	3,478,359.71	2,871,448.54	4,469,082.00	3,539,234.00	-20.8%

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

L.E.T.S		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
	GRAND TOTAL	140,515.61	-107,320.97	337,161.04	998,832.82	845,121.00	-497,248.00	-158.8%

** END OF REPORT - Generated by Hilery DeHate **

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

ACCOUNTS FOR:

L.E.T.S

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
58853800 726000 - SUPPLIES - OFFICE				4,000.00
58853800 730000 - POSTAGE / METER FEES				200.00
58853800 743000 - UNIFORMS				5,675.00 *
L.E.T.S. bus driver uniforms: Shirts, jackets, sweaters, and hats. Above waist only.		1.00	5,675.00	5,675.00
58853800 747000 - SUPPLIES - OPERATING EQUIPMENT				50,000.00
58853800 749000 - GASOLINE & OIL				260,000.00
58853800 803000 - LEGAL SERVICES				17,700.00 *
L.E.T.S. transit attorney fees, primarily for grant award review and third-party contract review		1.00	17,700.00	17,700.00
58853800 817000 - MEMBERSHIP DUES				3,300.00 *
Michigan Public Transit Association (MPTA) FY '19 dues		1.00	2,400.00	2,400.00
Community Transportation Association of America (CTAA) FY '19 dues		1.00	900.00	900.00
58853800 819000 - OTHER CONTRACT SVS				2,700.00 *
Lathem employee time clock monthly charges		12.00	75.00	900.00
Annual "A" operators inspection of diesel fuel farm		1.00	500.00	500.00
Quarterly "B" operators inspection of diesel fuel farm		4.00	250.00	1,000.00
Quarterly used engine oil disposal		4.00	75.00	300.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

ACCOUNTS FOR:

L.E.T.S

58853800 821000 - DOCTOR SERVICES/EXAMS

58853800 851000 - TELEPHONE CHARGES

58853800 860000 - IN-STATE TRAVEL

Travel and lodging for four
staff members to attend PCTrans
annual conference in Midland,
MI.

Travel and lodging for two
staff members to attend MPTA
Annual Meeting in
Thompsonville, MI.

Travel and parking for MPTA
legislative conference in
Lansing, MI.

Travel and lodging for one
staff member to attend MDOT
vehicle maintenance seminar in
Higgins Lake, MI.

Travel to misc. MDOT/FTA
trainings

58853800 860010 - MILEAGE REIMB

58853800 860500 - OUT OF STATE TRAVEL

Travel, lodging, and meals for
two staff members to attend
annual FTA Drug and Alcohol
conference. Location TBD.

58853800 861000 - AUTO LEASING

Annual Insurance - 23 Buses

Annual Insurance - 3 Autos

Vehicle Maintenance - Parts
Only

Fuel

Car Pool Rentals - 143 days

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
			6,000.00
			31,326.00
			1,765.00 *
	1.00	640.00	640.00
	1.00	750.00	750.00
	1.00	25.00	25.00
	1.00	200.00	200.00
	1.00	150.00	150.00
			200.00
	1.00	2,500.00	2,500.00 *
			2,500.00
			96,692.00 *
	1.00	40,832.00	40,832.00
	1.00	2,344.00	2,344.00
	1.00	4,836.00	4,836.00
	1.00	43,680.00	43,680.00
	1.00	5,000.00	5,000.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

ACCOUNTS FOR:

L.E.T.S

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
58853800 901000 - ADVERTISING				1,000.00 *
Annual Act 51 funding public notice in local paper		1.00	200.00	200.00
Publication of informational brochures		1.00	800.00	800.00
58853800 920000 - UTILITIES				40,000.00
58853800 930000 - BUILDING REPAIR AND MAINTENANC				4,000.00
58853800 931000 - EQUIPMENT REPAIR & MAINTENANCE				4,000.00
58853800 932000 - VEHICLE REPAIR & MAINTENANCE				150,000.00
58853800 932001 - VEHICLE R&M- OPER. TIRES				50,000.00
58853800 940000 - FACILITY SERVICE CHARGES				80,348.00
58853800 943010 - IT HARDWARE MONTHLY CHARGES				68,914.00
58853800 943012 - NEW IT HARDWARE/SOFTWARE				5,000.00
58853800 943020 - IT SOFTWARE MONTHLY CHARGES				14,345.00 *
HOUGH SCHEDULE & DISPATCH		1.00	3,625.00	3,625.00
COST OF SERVICE		1.00	10,720.00	10,720.00
58853800 955000 - COMMISSIONS				500.00
58853800 956000 - MISCELLANEOUS EXPENSE				150.00
58853800 957000 - EMPLOYEE PROFESSIONAL DEV				3,500.00 *
PCTrans annual conference in Midland, MI. Four dispatch staff members to attend.		1.00	2,250.00	2,250.00
MPTA Annual Meeting in Thomsonville, MI. Director and Deputy Director to attend.		1.00	350.00	350.00
MPTA annual legislative conference in Lansing, MI. Director and Deputy Director to attend.		1.00	250.00	250.00
MDOT annual vehicle maintenance seminar in Higgins Lake, MI.		1.00	125.00	125.00

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

ACCOUNTS FOR:
L.E.T.S

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
One maintenance staff member to attend.		1.00	525.00	525.00
Other MDOT/FTA trainings TBD				
58853800 959000 - TUITION REIMBURSEMENT		1.00	6,000.00	6,000.00 *
Adam Baranski tuition reimbursement - Cleary University				6,000.00
58853800 964000 - COST ALLOCATION				143,733.00
TOTAL L.E.T.S				1,053,548.00
TOTAL REVENUE				.00
TOTAL EXPENSE				1,613,849.00
GRAND TOTAL				1,613,849.00

** END OF REPORT - Generated by Hilery DeHate **



Livingston Essential Transportation Service
3950 W. Grand River Ave., Howell, MI 48855
Tel: (517)546-6600 Fax: (517)546-5088

Douglas J. Britz
Director

Greg Kellogg
Deputy Director

Memo

To: Livingston County Board of Commissioners
From: Doug Britz
Date: August 8, 2018
Subject: 2019 Car Pool Budget Request

I respectfully submit and request approval of the Car Pool (level 2) FY 2019 budget. The operations portion of the 2019 Car Pool remains pretty much unchanged from last year – Expenses of \$1,432,452 and revenues of \$1,633,620. The reason that revenues exceed expenses is in part due to department vehicles lease payments that at the end of year is transferred into Retained Earnings for the purchase of future replacement vehicles.

There are many capital requests to replace vehicles. There are a total of eleven (11) vehicles being requested for replacement in an amount not to exceed \$317,600 and one (1) new additional vehicle being requested by Facilities Services in amount not to exceed \$30,000 and an additional \$61,476 in vehicle equipment upfitting costs for a total of \$409,076.

Following is the list of Departments and vehicles requested;

Sheriff Road – Three (3) Police Tahoe's (\$102,000) and Three (3) Ford Explorers (\$88,500) for a total Sheriff Road request \$190,500.

Sheriff Jail – One (1) Dodge Mini-Van (total – \$23,100)

Sheriff Traffic – One (1) AWD Hemi Charger (\$24,500),

Facility Services – One (1) Ford Explorer 4x4 (total – \$30,000)

Building Department – Three (3) – Ford F-150 4x4 Pickups (total - \$79,500)

Please let me know if you have any questions I can be contacted email dbritz@livgov.com or by phone at 517-540-7847.

RESOURCES

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$326	\$173	\$150	\$0	\$0
OTHER REVENUE	\$1,733,770	\$1,554,077	\$1,514,181	\$1,585,620	\$1,584,869
GAIN ON SALE OF FIXE	\$19,888	\$80,178	\$32,500	\$48,000	\$44,440
Total Revenues:	\$1,753,984	\$1,634,429	\$1,546,831	\$1,633,620	\$1,629,309
Expenditures					
PERMANENT SALARIES	\$48,828	\$66,663	\$72,605	\$73,783	\$77,217
HEALTHCARE	\$10,832	\$17,957	\$18,424	\$21,633	\$22,191
PENSION	\$3,802	\$17,288	\$11,434	\$11,805	\$12,186
OTHER BENEFITS	\$4,959	\$6,790	\$7,523	\$7,743	\$7,951
OTHER EMPLOYEE COMP	\$0	\$831	\$900	\$900	\$900
OFFICE SUPPLIES	\$0	\$275	\$1,400	\$400	\$404
OP SUPPLIES & EQUIP	\$30,260	\$39,304	\$56,750	\$36,750	\$37,118
OTHER EXP & CHARGES	\$210,639	\$201,716	\$215,899	\$225,897	\$227,718
COMPUTERS & PHONES	\$3,952	\$6,366	\$4,035	\$4,882	\$4,920
VEHICLES	\$584,427	\$669,945	\$633,504	\$757,659	\$753,478
EQUIP MAINT & REPAIR	\$0	\$328	\$1,000	\$1,000	\$1,010
DEPRECIATION	\$479,900	\$536,793	\$290,000	\$290,000	\$292,900
CAPITAL EQUIPMENT	\$563,195	\$607,054	\$484,585	\$0	\$413,167
Total Expenditures:	\$1,940,795	\$2,171,312	\$1,798,059	\$1,432,452	\$1,851,160

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

CAR POOL		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
46	CHARGES FOR SERVICE							
	<u>66126300 625300</u> WAST OIL	-186.90	-212.80	-173.00	-135.00	-150.00	.00	-100.0%
	<u>66126300 642001</u> CO PROPTY	.00	-112.71	.00	.00	.00	.00	.0%
	TOTAL CHARGES FOR SERVICE	-186.90	-325.51	-173.00	-135.00	-150.00	.00	-100.0%
49	OTHER REVENUE							
	<u>66126300 671000</u> OTHER REV	.00	-50.00	.00	.00	.00	.00	.0%
	<u>66126300 676017</u> VEH INS	-43,800.00	-39,699.47	-10,500.00	-1,000.00	.00	.00	.0%
	<u>66126300 676100 05400</u> DEPT CH BK	-4,677.22	-8,638.97	-4,782.67	-3,719.64	-5,399.00	-8,302.00	53.8%
	<u>66126300 676100 10100</u> DEPT CH BK	.00	.00	-35.00	-35.00	.00	.00	.0%
	<u>66126300 676100 14100</u> DEPT CH BK	-1,040.69	-2,591.50	-2,067.41	-966.27	-1,960.00	-1,999.00	2.0%
	<u>66126300 676100 14800</u> DEPT CH BK	.00	.00	.00	.00	-210.00	-210.00	.0%
	<u>66126300 676100 14900</u> DEPT CH BK	-6,834.18	-7,688.08	-7,801.35	-4,255.81	-7,426.00	-8,444.00	13.7%
	<u>66126300 676100 17200</u> DEPT CH BK	-35.00	-192.50	-105.00	.00	-105.00	-105.00	.0%
	<u>66126300 676100 23300</u> DEPT CH BK	-280.00	.00	.00	.00	-210.00	-210.00	.0%
	<u>66126300 676100 25700</u> DEPT CH BK	-840.00	-1,662.50	-822.50	-1,487.50	-2,625.00	-2,625.00	.0%
	<u>66126300 676100 26500</u> DEPT CH BK	-26,118.44	-33,134.67	-66,304.38	-22,118.29	-45,492.00	-82,897.00	82.2%
	<u>66126300 676100 26717</u> DEPT CH BK	.00	.00	-105.00	.00	.00	.00	.0%
	<u>66126300 676100 26800</u> DEPT CH BK	-140.00	-175.00	-192.50	-105.00	-210.00	-210.00	.0%
	<u>66126300 676100 27500</u> DEPT CH BK	.00	-21,624.15	-10,390.85	-5,793.62	-10,580.00	-10,675.00	.9%
	<u>66126300 676100 30100</u> DEPT CH BK	-635,690.85	-655,056.16	-687,454.91	-414,138.96	-570,201.00	-640,284.00	12.3%
	<u>66126300 676100 30106</u> DEPT CH BK	-22,807.64	-37,969.59	-33,878.09	-19,026.17	-43,802.00	-40,246.00	-8.1%
	<u>66126300 676100 30143</u> DEPT CH BK	.00	.00	.00	-5,078.00	.00	-22,917.00	.0%
	<u>66126300 676100 32500</u> DEPT CH BK	-8,200.84	-4,211.01	-34,418.14	-5,886.43	-9,678.00	-11,773.00	21.6%
	<u>66126300 676100 35100</u> DEPT CH BK	-86,886.70	-64,568.57	-84,867.69	-55,153.04	-89,481.00	-81,205.00	-9.2%
	<u>66126300 676100 37100</u> DEPT CH BK	-82,303.20	-88,352.31	-97,343.26	-87,526.01	-165,364.00	-113,888.00	-31.1%
	<u>66126300 676100 42600</u> DEPT CH BK	.00	-39,082.35	-8,470.52	-5,675.84	-8,924.00	-9,095.00	1.9%
	<u>66126300 676100 43000</u> DEPT CH BK	-36,534.90	-19,383.89	-27,894.02	-6,216.33	-23,179.00	-22,917.00	-1.1%
	<u>66126300 676100 44100</u> DEPT CH BK	-595.00	-420.00	-227.50	-192.50	.00	.00	.0%
	<u>66126300 676100 53800</u> DEPT CH BK	-31,744.67	-104,678.03	-79,773.34	-57,362.07	-76,165.00	-96,692.00	27.0%
	<u>66126300 676100 60100</u> DEPT CH BK	-25,999.88	-34,549.21	-20,750.21	-13,293.47	-22,750.00	-26,253.00	15.4%
	<u>66126300 676100 64800</u> DEPT CH BK	-5,670.33	-3,911.89	-13,588.34	-5,853.94	-11,341.00	-10,971.00	-3.3%
	<u>66126300 676100 65100</u> DEPT CH BK	-295,369.89	-553,012.65	-346,340.32	-230,366.68	-357,104.00	-371,186.00	3.9%
	<u>66126300 676100 68200</u> DEPT CH BK	-45,297.86	-13,012.59	-15,859.38	-17,367.52	-61,870.00	-22,411.00	-63.8%
	<u>66126300 676100 72100</u> DEPT CH BK	-87.50	-105.00	-105.00	.00	-105.00	-105.00	.0%
	<u>66126300 676100 74300</u> DEPT CH BK	-210.00	.00	.00	.00	.00	.00	.0%
	<u>66126300 688000</u> REF/REBATE	.00	.00	.00	-195.76	.00	.00	.0%
	TOTAL OTHER REVENUE	-1,361,164.79	-1,733,770.09	-1,554,077.38	-962,813.85	-1,514,181.00	-1,585,620.00	4.7%
64	GAIN ON SALE OF FIXE							
	<u>66126300 693000</u> GAIN-SALE	7,018.65	-19,888.16	-80,178.15	-47,285.70	-32,500.00	-48,000.00	47.7%
	TOTAL GAIN ON SALE OF FIXE	7,018.65	-19,888.16	-80,178.15	-47,285.70	-32,500.00	-48,000.00	47.7%
70	PERMANENT SALARIES							

Livingston County, Michigan



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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

CAR POOL		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
66126300 704000	SALARY RG	43,702.31	48,630.25	66,592.39	46,241.54	71,605.00	73,783.00	3.0%
66126300 707000	SALARY OT	.00	197.50	71.09	60.20	1,000.00	.00	-100.0%
TOTAL PERMANENT SALARIES		43,702.31	48,827.75	66,663.48	46,301.74	72,605.00	73,783.00	1.6%
72	HEALTHCARE							
66126300 716000	HLTH INS E	8,242.00	7,200.00	12,012.00	12,928.30	15,514.00	18,663.00	20.3%
66126300 716001	RT HLTH ER	2,271.01	1,577.08	3,088.96	.00	.00	.00	.0%
66126300 725000	RHS ER	1,797.05	2,055.32	2,855.88	1,903.89	2,910.00	2,970.00	2.1%
TOTAL HEALTHCARE		12,310.06	10,832.40	17,956.84	14,832.19	18,424.00	21,633.00	17.4%
73	PENSION							
66126300 718000	MERS ER	6,890.15	6,067.17	10,456.08	7,380.97	11,434.00	11,805.00	3.2%
66126300 718100	PENSION	4,459.00	-2,265.00	6,832.00	.00	.00	.00	.0%
TOTAL PENSION		11,349.15	3,802.17	17,288.08	7,380.97	11,434.00	11,805.00	3.2%
74	OTHER BENEFITS							
66126300 715000	FICA ER	3,231.96	3,606.85	4,957.98	3,445.61	5,547.00	5,714.00	3.0%
66126300 717000	LIFE INS	72.28	82.43	133.30	100.26	148.00	152.00	2.7%
66126300 719000	WRKS COMP	715.64	799.31	876.93	634.50	919.00	941.00	2.4%
66126300 723000	LT&ST DIS.	425.75	470.51	822.26	607.79	909.00	936.00	3.0%
TOTAL OTHER BENEFITS		4,445.63	4,959.10	6,790.47	4,788.16	7,523.00	7,743.00	2.9%
75	OTHER EMPLOYEE COMP							
66126300 702000	OTHER PAY	.00	.00	830.88	380.82	900.00	900.00	.0%
TOTAL OTHER EMPLOYEE COMP		.00	.00	830.88	380.82	900.00	900.00	.0%
76	OFFICE SUPPLIES							
66126300 726000	OFFICE SUP	378.00	.00	274.94	1,289.44	1,400.00	400.00	-71.4%
TOTAL OFFICE SUPPLIES		378.00	.00	274.94	1,289.44	1,400.00	400.00	-71.4%
77	OP SUPPLIES & EQUIP							
66126300 747000	OP EQ/SPLY	25,483.10	30,259.96	39,304.36	39,781.21	56,750.00	36,750.00	-35.2%
TOTAL OP SUPPLIES & EQUIP		25,483.10	30,259.96	39,304.36	39,781.21	56,750.00	36,750.00	-35.2%
83	OTHER EXP & CHARGES							
66126300 805000	LIAB. INS.	187,015.00	208,369.00	197,293.00	96,007.50	213,399.00	223,397.00	4.7%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
CAR POOL								
66126300 955000	COMM.	1,819.79	2,269.93	4,423.10	3,578.75	2,500.00	2,500.00	.0%
TOTAL OTHER EXP & CHARGES		188,834.79	210,638.93	201,716.10	99,586.25	215,899.00	225,897.00	4.6%
84	COMPUTERS & PHONES							
66126300 851000	TELEPHONE	1,141.00	269.00	262.92	470.00	564.00	464.00	-17.7%
66126300 943010	HRDWR CHRG	1,973.00	1,580.00	987.00	1,487.75	1,623.00	2,322.00	43.1%
66126300 943012	NEW IT H/S	.00	.00	.00	.00	500.00	1,500.00	200.0%
66126300 943020	SFTWR CHRG	10,981.00	2,103.00	5,115.96	1,235.63	1,348.00	596.00	-55.8%
TOTAL COMPUTERS & PHONES		14,095.00	3,952.00	6,365.88	3,193.38	4,035.00	4,882.00	21.0%
86	VEHICLES							
66126300 749000	GAS/OIL	476,941.81	432,182.61	510,126.29	493,630.72	493,852.00	547,727.00	10.9%
66126300 932000	VEH. R&M	104,105.73	114,323.88	131,279.24	73,522.80	103,652.00	173,932.00	67.8%
66126300 932001	VEH TIRES	23,525.91	37,920.82	28,539.79	11,350.39	36,000.00	36,000.00	.0%
TOTAL VEHICLES		604,573.45	584,427.31	669,945.32	578,503.91	633,504.00	757,659.00	19.6%
87	EQUIP MAINT & REPAIR							
66126300 931000	EQUIP R&M	419.84	.00	328.04	.00	1,000.00	1,000.00	.0%
TOTAL EQUIP MAINT & REPAIR		419.84	.00	328.04	.00	1,000.00	1,000.00	.0%
96	DEPRECIATION							
66126300 968000	DEPREC.	345,386.92	479,900.42	536,793.49	.00	290,000.00	290,000.00	.0%
TOTAL DEPRECIATION		345,386.92	479,900.42	536,793.49	.00	290,000.00	290,000.00	.0%
97	CAPITAL EQUIPMENT							
66126300 975000	VEH PURC	505,286.01	563,194.70	607,054.43	488,718.24	484,585.00	.00	-100.0%
TOTAL CAPITAL EQUIPMENT		505,286.01	563,194.70	607,054.43	488,718.24	484,585.00	.00	-100.0%
TOTAL CAR POOL		401,931.22	186,810.98	536,883.78	274,521.76	251,228.00	-201,168.00	-180.1%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

CAR POOL

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
66126300 726000 - SUPPLIES - OFFICE				400.00
66126300 747000 - SUPPLIES - OPERATING EQUIPMENT				36,750.00
66126300 749000 - GASOLINE & OIL				547,727.00
66126300 805000 - LIABILITY INSURANCE				223,397.00
66126300 851000 - TELEPHONE CHARGES				464.00
66126300 931000 - EQUIPMENT REPAIR & MAINTENANCE				1,000.00
66126300 932000 - VEHICLE REPAIR & MAINTENANCE				173,932.00
66126300 932001 - VEHICLE R&M- OPER. TIRES				36,000.00
66126300 943010 - IT HARDWARE MONTHLY CHARGES				2,322.00
66126300 943012 - NEW IT HARDWARE/SOFTWARE				1,500.00
66126300 943020 - IT SOFTWARE MONTHLY CHARGES				596.00
66126300 955000 - COMMISSIONS				2,500.00
66126300 968000 - DEPRECIATION				290,000.00

TOTAL CAR POOL

1,316,588.00



Dear Sir or Madame,

August 17, 2018

This correspondence is to clarify requested budget amounts for the Livingston County Emergency Management Department (LCEMD) for the 2019 and 2020 fiscal year.

The LCEMD understands that it is a general fund department. The use and expenditure of all county general funds should be used frugally and judiciously. LCEMD will incur expenses through the year to complete the emergency management missions of planning, training, exercise, and response actions to disasters and emergencies.

The general fund budget (ORG: 10142600) has been developed to reflect the minimum amount needed to accomplish these goals. This includes the amounts noted in the categories of; professional development, office supplies, equipment, membership dues, uniforms, and both in state and out of state travel. Some of the amounts are meant to support two employees; the Emergency Manager and the Emergency Management Planner.

The Homeland Security Grant Program (HSGP) portion of the proposed budget for the above named fiscal years (ORG: 23842600) reflects grant funding that is being carried over through a three year grant performance period, and the amounts that will carry through into the county's fiscal year budget. This funding is to be utilized projects as identified by the Local Planning Team (LPT) to benefit the county, local responders, or other partners such as schools.

Some of the HSGP funding will be utilized to support the Emergency Management Planner position by paying wages and benefits up to \$50,000.00. Other projects may on occasion be utilized to support professional development, and both in state and out of state travel. There are funds that are being carried over awaiting completion of an approved grant funded projects, or that are available and the projects and approval have not been decided.

LCEMD will utilize grant funding where available and allowable to take part in professional development, exercise, and travel.

However, it is important to carry a balance for each fiscal year in the general fund that would support the professional development, exercise, and travel as grant funds may not be available, approved, or allowable for the afore mentioned needs.

Thank you in advance for the consideration of approval for the 2019 and 2020 LCEMD budget.

Therese Cremonte
Livingston County Emergency Manager

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
EM REG PLANNER	0.730	0.730	0.730
EMERGENCY MANAGER	1.000	1.000	1.000
Total:	1.730	1.730	1.730

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
TRANSFERS IN	\$26,996	\$34,019	\$34,019	\$34,019	\$34,019
Total Revenues:	\$26,996	\$34,019	\$34,019	\$34,019	\$34,019

Expenditures

PERMANENT SALARIES	\$63,651	\$76,023	\$76,210	\$79,760	\$84,093
HEALTHCARE	\$7,200	\$8,007	\$10,343	\$12,441	\$12,814
PENSION	\$9,245	\$13,519	\$13,779	\$14,453	\$15,238
OTHER BENEFITS	\$6,068	\$7,616	\$7,929	\$8,315	\$8,703
OTHER EMPLOYEE COMP	\$0	\$2,761	\$0	\$0	\$0
OFFICE SUPPLIES	\$717	\$667	\$1,500	\$1,500	\$1,500
OP SUPPLIES & EQUIP	\$549	\$785	\$3,710	\$1,637	\$1,700
CONTRACT SERVICES	\$14,920	\$1,000	\$5,000	\$0	\$0
OTHER EXP & CHARGES	\$0	\$3,735	\$5,200	\$4,580	\$4,580
COMPUTERS & PHONES	\$173	\$3,302	\$55,167	\$9,242	\$9,242
FACILITIES MGMT	\$2,433	\$1,227	\$3,855	\$1,939	\$1,748
VEHICLES	\$39,082	\$8,471	\$8,924	\$9,095	\$9,186
TRAVEL	\$120	\$175	\$10,000	\$600	\$700
TRAINING	\$826	\$980	\$2,000	\$1,900	\$2,000
TRANSFER OUT	\$0	\$0	\$45,000	\$0	\$0
Total Expenditures:	\$144,984	\$128,267	\$248,617	\$145,462	\$151,504

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF - EMERGENCY MNGMT		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
69	TRANSFERS IN							
	<u>10142600 699238</u> TRIN 238	.00	-26,996.49	-34,019.00	.00	-34,019.00	-34,019.00	.0%
	TOTAL TRANSFERS IN	.00	-26,996.49	-34,019.00	.00	-34,019.00	-34,019.00	.0%
70	PERMANENT SALARIES							
	<u>10142600 704000</u> SALARY RG	.00	60,622.71	71,481.52	49,277.15	75,548.00	79,760.00	5.6%
	<u>10142600 706000</u> SALARY PT	.00	.00	4,541.15	662.09	662.00	.00	-100.0%
	<u>10142600 706001</u> PT 20HRS	.00	3,028.61	.00	.00	.00	.00	.0%
	TOTAL PERMANENT SALARIES	.00	63,651.32	76,022.67	49,939.24	76,210.00	79,760.00	4.7%
72	HEALTHCARE							
	<u>10142600 716000</u> HLTH INS E	.00	7,200.00	8,007.00	8,619.10	10,343.00	12,441.00	20.3%
	TOTAL HEALTHCARE	.00	7,200.00	8,007.00	8,619.10	10,343.00	12,441.00	20.3%
73	PENSION							
	<u>10142600 718000</u> MERS ER	.00	9,244.85	13,518.64	9,029.05	13,779.00	14,453.00	4.9%
	TOTAL PENSION	.00	9,244.85	13,518.64	9,029.05	13,779.00	14,453.00	4.9%
74	OTHER BENEFITS							
	<u>10142600 715000</u> FICA ER	.00	4,569.35	5,649.14	3,588.15	5,830.00	6,101.00	4.6%
	<u>10142600 717000</u> LIFE INS	.00	92.40	138.16	102.24	156.00	164.00	5.1%
	<u>10142600 719000</u> WRKS COMP	.00	735.36	972.59	678.90	984.00	1,037.00	5.4%
	<u>10142600 723000</u> LT&ST DIS.	.00	670.51	856.18	631.08	959.00	1,013.00	5.6%
	TOTAL OTHER BENEFITS	.00	6,067.62	7,616.07	5,000.37	7,929.00	8,315.00	4.9%
75	OTHER EMPLOYEE COMP							
	<u>10142600 702000</u> OTHER PAY	.00	.00	2,760.80	.00	.00	.00	.0%
	TOTAL OTHER EMPLOYEE COMP	.00	.00	2,760.80	.00	.00	.00	.0%
76	OFFICE SUPPLIES							
	<u>10142600 726000</u> OFFICE SUP	.00	717.47	666.78	219.80	1,500.00	1,500.00	.0%
	TOTAL OFFICE SUPPLIES	.00	717.47	666.78	219.80	1,500.00	1,500.00	.0%
77	OP SUPPLIES & EQUIP							
	<u>10142600 730000</u> POST/MTR	.00	.00	.00	.00	100.00	100.00	.0%

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
GF - EMERGENCY MNGMT								
10142600 743000	UNIFORMS	.00	154.00	785.35	.00	1,610.00	1,000.00	-37.9%
10142600 747000	OP EQ/SPLY	.00	395.00	.00	.00	2,000.00	537.00	-73.2%
	TOTAL OP SUPPLIES & EQUIP	.00	549.00	785.35	.00	3,710.00	1,637.00	-55.9%
80	CONTRACT SERVICES							
10142600 819000	OTHER CONT	.00	14,919.80	1,000.00	.00	5,000.00	.00	-100.0%
	TOTAL CONTRACT SERVICES	.00	14,919.80	1,000.00	.00	5,000.00	.00	-100.0%
83	OTHER EXP & CHARGES							
10142600 817000	MEM DUES	.00	.00	3,735.00	3,500.00	5,200.00	4,580.00	-11.9%
	TOTAL OTHER EXP & CHARGES	.00	.00	3,735.00	3,500.00	5,200.00	4,580.00	-11.9%
84	COMPUTERS & PHONES							
10142600 851000	TELEPHONE	.00	.00	198.00	1,830.00	2,196.00	2,350.00	7.0%
10142600 943010	HRDWR CHRG	.00	.00	987.00	1,487.75	1,623.00	4,153.00	155.9%
10142600 943012	NEW IT H/S	.00	173.08	.00	22,473.97	50,000.00	.00	-100.0%
10142600 943020	SFTWR CHRG	.00	.00	2,116.92	1,235.63	1,348.00	2,739.00	103.2%
	TOTAL COMPUTERS & PHONES	.00	173.08	3,301.92	27,027.35	55,167.00	9,242.00	-83.2%
85	FACILITIES MGMT							
10142600 940000	FS CHARGE	.00	2,432.53	1,226.77	1,085.66	3,855.00	1,939.00	-49.7%
	TOTAL FACILITIES MGMT	.00	2,432.53	1,226.77	1,085.66	3,855.00	1,939.00	-49.7%
86	VEHICLES							
10142600 861000	AUTO LEASE	.00	39,082.35	8,470.52	5,675.84	8,924.00	9,095.00	1.9%
	TOTAL VEHICLES	.00	39,082.35	8,470.52	5,675.84	8,924.00	9,095.00	1.9%
88	TRAVEL							
10142600 860000	IN-ST TRV	.00	120.12	175.49	.00	6,000.00	300.00	-95.0%
10142600 860500	OUT-ST TRV	.00	.00	.00	.00	4,000.00	300.00	-92.5%
	TOTAL TRAVEL	.00	120.12	175.49	.00	10,000.00	600.00	-94.0%
89	TRAINING							
10142600 957000	EE TRN/SEM	.00	825.63	980.00	.00	2,000.00	1,900.00	-5.0%
	TOTAL TRAINING	.00	825.63	980.00	.00	2,000.00	1,900.00	-5.0%

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF - EMERGENCY MNGMT 99 TRANSFER OUT	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>10142600 999238</u> TR OUT	.00	.00	.00	.00	45,000.00	.00	-100.0%
TOTAL TRANSFER OUT	.00	.00	.00	.00	45,000.00	.00	-100.0%
TOTAL GF - EMERGENCY MNGMT	.00	117,987.28	94,248.01	110,096.41	214,598.00	111,443.00	-48.1%
TOTAL REVENUE	.00	-26,996.49	-34,019.00	.00	-34,019.00	-34,019.00	.0%
TOTAL EXPENSE	.00	144,983.77	128,267.01	110,096.41	248,617.00	145,462.00	-41.5%
GRAND TOTAL	.00	117,987.28	94,248.01	110,096.41	214,598.00	111,443.00	-48.1%

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF - EMERGENCY MNGMT

10142600 726000 - SUPPLIES - OFFICE

Office supplies - common
Needed for operation

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	1.00	1,500.00	1,500.00 *

10142600 730000 - POSTAGE / METER FEES

Postage for EM Business
Needed for EM Mailing

1.00	100.00	100.00 *
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10142600 743000 - UNIFORMS

Six EM shirts 3 for EM 3 for
planner
Agency representation,
training ect,

6.00	59.50	1,000.00 *
		357.00

Boots
EM Field work

1.00	293.00	293.00
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Hi-VIS reflective Overcoat /
weather gear
Safety for on scene emergency
and field work

1.00	350.00	350.00
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10142600 747000 - SUPPLIES - OPERATING EQUIPMENT

Trn & Ex equip - PP clicker /
signage/ easles
Req for training & exercises

1.00	537.00	537.00 *
		537.00

10142600 817000 - MEMBERSHIP DUES

Liv Co Special Response Team
Dues
Participation with HAZ MAT &
USAR Teams

1.00	3,500.00	4,580.00 *
		3,500.00

Michigan Emerg, Manager Assoc
Dues
Statewide EM connections &
Board Member rep Liv Co

2.00	350.00	700.00
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Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:
GF - EMERGENCY MNGMT

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
International Association Of Emergency Managers Nationwide Emergency Mgt networking, training, best practices		2.00	190.00	380.00
10142600 851000 - TELEPHONE CHARGES				2,350.00
10142600 860000 - IN-STATE TRAVEL		1.00	300.00	300.00 *
in state travel - meals etc Required in state travel for EM busines				300.00
10142600 860500 - OUT OF STATE TRAVEL		1.00	300.00	300.00 *
out of state travel - meals, tolls, ect. Out of state travel for training or conference				300.00
10142600 861000 - AUTO LEASING		1.00	5,859.00	9,095.00 *
Lease Payments - 2016 Ford Explorer (L-500)		1.00	781.00	781.00
Annual Auto Insurance		1.00	599.00	599.00
Auto Repair and Maintenance		1.00	1,856.00	1,856.00
Fuel				
10142600 940000 - FACILITY SERVICE CHARGES				1,939.00
10142600 943010 - IT HARDWARE MONTHLY CHARGES				4,153.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF - EMERGENCY MNGMT

10142600 943020 - IT SOFTWARE MONTHLY CHARGES

10142600 957000 - EMPLOYEE PROFESSIONAL DEV

Great Lakes Homeland Security
Conf

PEM requirement - will
utilize grant funds if poss

MEMA Conference

PEM requirement - will
utilize grant funds if poss

Attendance at one IAFC Haz Mat
Conference

Job knowledge TIC resp and
professional contacts

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
			2,739.00
	2.00	350.00	1,900.00 *
			700.00
	2.00	250.00	500.00
	1.00	700.00	700.00

TOTAL GF - EMERGENCY MNGMT

30,493.00

TOTAL REVENUE

.00

TOTAL EXPENSE

30,493.00

GRAND TOTAL

30,493.00

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RESOURCES

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
FEDERAL SOURCES	\$58,013	\$168,309	\$307,970	\$287,586	\$306,878
Total Revenues:	\$58,013	\$168,309	\$307,970	\$287,586	\$306,878
Expenditures					
PERMANENT SALARIES	\$21,065	\$23,675	\$37,977	\$39,559	\$41,775
PENSION	\$2,770	\$4,074	\$6,866	\$7,168	\$7,569
OTHER BENEFITS	\$1,868	\$2,129	\$3,400	\$3,541	\$3,739
OTHER EMPLOYEE COMP	\$0	\$143	\$0	\$0	\$0
OP SUPPLIES & EQUIP	\$0	\$76,023	\$215,408	\$15,640	\$18,960
OTHER EXP & CHARGES	\$0	\$0	\$600	\$0	\$0
TRAVEL	\$0	\$1,940	\$6,400	\$16,000	\$15,000
TRAINING	\$384	\$20,000	\$3,300	\$15,000	\$15,000
CAPITAL EQUIPMENT	\$0	\$0	\$0	\$156,659	\$170,816
TRANSFER OUT	\$26,996	\$34,019	\$34,019	\$34,019	\$34,019
Total Expenditures:	\$53,082	\$162,002	\$307,970	\$287,586	\$306,878

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
50	FEDERAL SOURCES							
	<u>23842600 501000</u> FED GRANTS	.00	-58,012.52	-168,309.47	-55,138.54	-307,970.00	-287,586.00	-6.6%
	TOTAL FEDERAL SOURCES	.00	-58,012.52	-168,309.47	-55,138.54	-307,970.00	-287,586.00	-6.6%
70	PERMANENT SALARIES							
	<u>23842600 706000</u> SALARY PT	.00	21,064.65	23,675.11	24,351.63	37,977.00	39,559.00	4.2%
	TOTAL PERMANENT SALARIES	.00	21,064.65	23,675.11	24,351.63	37,977.00	39,559.00	4.2%
73	PENSION							
	<u>23842600 718000</u> MERS ER	.00	2,769.73	4,073.93	4,402.83	6,866.00	7,168.00	4.4%
	TOTAL PENSION	.00	2,769.73	4,073.93	4,402.83	6,866.00	7,168.00	4.4%
74	OTHER BENEFITS							
	<u>23842600 715000</u> FICA ER	.00	1,611.51	1,822.05	1,862.85	2,906.00	3,027.00	4.2%
	<u>23842600 719000</u> WRKS COMP	.00	256.13	306.65	329.04	494.00	514.00	4.0%
	TOTAL OTHER BENEFITS	.00	1,867.64	2,128.70	2,191.89	3,400.00	3,541.00	4.1%
75	OTHER EMPLOYEE COMP							
	<u>23842600 702000</u> OTHER PAY	.00	.00	142.79	.00	.00	.00	.0%
	TOTAL OTHER EMPLOYEE COMP	.00	.00	142.79	.00	.00	.00	.0%
77	OP SUPPLIES & EQUIP							
	<u>23842600 747000</u> OP EQ/SPLY	.00	.00	76,023.03	100,273.63	215,408.00	15,640.00	-92.7%
	TOTAL OP SUPPLIES & EQUIP	.00	.00	76,023.03	100,273.63	215,408.00	15,640.00	-92.7%
83	OTHER EXP & CHARGES							
	<u>23842600 956000</u> MISC. EXP	.00	.00	.00	202.00	600.00	.00	-100.0%
	TOTAL OTHER EXP & CHARGES	.00	.00	.00	202.00	600.00	.00	-100.0%
88	TRAVEL							
	<u>23842600 860000</u> IN-ST TRVL	.00	.00	1,939.75	3,780.18	4,400.00	9,000.00	104.5%
	<u>23842600 860500</u> OUT-ST TRV	.00	.00	.00	142.35	2,000.00	7,000.00	250.0%
	TOTAL TRAVEL	.00	.00	1,939.75	3,922.53	6,400.00	16,000.00	150.0%

Livingston County, Michigan



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NEXT YEAR BUDGET HISTORICAL COMPARISON

P 2
bgnyrpts

PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
FEDERAL GRANT - EMERG. MNGMT							
89 TRAINING							
<u>23842600 957000</u> EE TRN/SEM	.00	383.68	20,000.00	3,300.00	3,300.00	15,000.00	354.5%
TOTAL TRAINING	.00	383.68	20,000.00	3,300.00	3,300.00	15,000.00	354.5%
97 CAPITAL EQUIPMENT							
<u>23842600 974000</u> EQ/MACH	.00	.00	.00	.00	.00	156,659.00	.0%
TOTAL CAPITAL EQUIPMENT	.00	.00	.00	.00	.00	156,659.00	.0%
99 TRANSFER OUT							
<u>23842600 999101</u> TR OUT	.00	26,996.49	34,019.00	.00	34,019.00	34,019.00	.0%
TOTAL TRANSFER OUT	.00	26,996.49	34,019.00	.00	34,019.00	34,019.00	.0%
TOTAL FEDERAL GRANT - EMERG.	.00	-4,930.33	-6,307.16	83,505.97	.00	.00	.0%
TOTAL REVENUE	.00	-58,012.52	-168,309.47	-55,138.54	-307,970.00	-287,586.00	.0%
TOTAL EXPENSE	.00	53,082.19	162,002.31	138,644.51	307,970.00	287,586.00	.0%
GRAND TOTAL	.00	-4,930.33	-6,307.16	83,505.97	.00	.00	.0%

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

ACCOUNTS FOR:

FEDERAL GRANT - EMERG. MNGMT

23842600 747000 - SUPPLIES - OPERATING EQUIPMENT

Supplies & Operating equipment
- grant projects
Funding through HSGP funds FY
16, FY 17, FY 18

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	1.00	15,640.00	15,640.00 *

23842600 860000 - IN-STATE TRAVEL

In state travel for conferences
& training ops
Funded through HSGP FY 16 FY
17 FY 18

3.00	3,000.00	9,000.00 *
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23842600 860500 - OUT OF STATE TRAVEL

Haz MAT Conf Maryland
Funding HSGP FY 16 FY 17 FY
18

2.00	3,500.00	7,000.00 *
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23842600 957000 - EMPLOYEE PROFESSIONAL DEV

Confernece, Exercise, and
Training opportunitites
Funding through HSGP grant FY
16, FY 17, FY 18

3.00	5,000.00	15,000.00 *
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23842600 974000 - EQUIPMENT/MACHINERY PURCHASE

Putnam Fiber Project
HSGP FY 17 funds Approved BOC
and MSP EMHSD

1.00	40,408.00	156,659.00 *
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Unencumbered Grant funds for
equip projects
HSGP funding FY 16, FY 17.
FY,18

1.00	116,251.00	116,251.00
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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

ACCOUNTS FOR:

FEDERAL GRANT - EMERG. MNGMT

23842600 999101 - TRANSFER OUT- 101

EMPG GRANT FOR EMERGENCY
MANAGER WAGES IN 10142600

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	1.00	34,019.00	34,019.00 *

TOTAL FEDERAL GRANT - EMERG. MNGMT

237,318.00

TOTAL REVENUE

.00

TOTAL EXPENSE

237,318.00

GRAND TOTAL

237,318.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

ACCOUNTS FOR:

FEDERAL GRANT - EMERG. MNGMT

23842600 747000 - SUPPLIES - OPERATING EQUIPMENT

Supplies & Operating equipment
- grant projects
Funding through HSGP funds FY
16, FY 17, FY 18

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	1.00	15,640.00	15,640.00 *

23842600 860000 - IN-STATE TRAVEL

In state travel for conferences
& training ops
Funded through HSGP FY 16 FY
17 FY 18

3.00	3,000.00	9,000.00 *
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23842600 860500 - OUT OF STATE TRAVEL

Haz MAT Conf Maryland
Funding HSGP FY 16 FY 17 FY
18

2.00	3,500.00	7,000.00 *
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23842600 957000 - EMPLOYEE PROFESSIONAL DEV

Confernece, Exercise, and
Training opportunitites
Funding through HSGP grant FY
16, FY 17, FY 18

3.00	5,000.00	15,000.00 *
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23842600 974000 - EQUIPMENT/MACHINERY PURCHASE

Putnam Fiber Project
HSGP FY 17 funds Approved BOC
and MSP EMHSD

1.00	40,408.00	156,659.00 *
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Unencumbered Grant funds for
equip projects
HSGP funding FY 16, FY 17.
FY,18

1.00	116,251.00	116,251.00
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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19099 2019 MULTI YEAR OPERATING BUDGET

ACCOUNTS FOR:

FEDERAL GRANT - EMERG. MNGMT

23842600 999101 - TRANSFER OUT- 101

EMPG GRANT FOR EMERGENCY
MANAGER WAGES IN 10142600

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	1.00	34,019.00	34,019.00 *

TOTAL FEDERAL GRANT - EMERG. MNGMT

237,318.00

TOTAL REVENUE

.00

TOTAL EXPENSE

237,318.00

GRAND TOTAL

237,318.00

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Jeffrey R. Boyd
Director

Janine R. Dunning
Finance Manager



Kevin W. Wilkinson
Deputy Director

Thomas E. Green
Operations Manager

1911 Tooley Road * Howell, MI 48855
Business (517) 546-6220 * Fax (517) 546-6788 * Emergency 911
Website: <https://www.livgov.com>

August 07, 2018

To: Livingston County Board of Commissioners

Re: Budget Memo

Attached you will find the FY 2019 Budget. In 2019 we expect the trend in call volume to remain flat and not rise to the point at which we will need to add additional EMS units. Response times are already rising due to an increasing trend in recruitment and retention specifically related to the EMS field and we will have difficulty hiring and keeping employees. Hopefully a newly signed CBA will begin to help address some of those issues.

The 2019 budget still includes a significant increase in the cost for Medical Examiner Services and the cost continues to rise with an increase in deaths and contract escalators. The Medical Examiner budget is now in excess of \$420,000.00 dollars. The Medical Examiner contract also will increase 3 percent a year for the next 2 years further impacting the EMS Budget.

As in 2017 and 2018 the 2019 budget is a deficit budget with a plan to use money from fund balance for the purposes of funding the Medical Examiner Department. In past years the millage represented almost 50 percent of the operating budget and EMS was able to absorb these costs. Today the department has grown as call volume increases, and the millage represents only 24 percent of the operating budget, making capital replacement, additional fund balance contributions and medical examiner costs difficult to balance.

In 2019 we have reduced FTE's to our paramedic team to reduce the overall budget costs and come in line with hiring expectations.

The EMS department understands the responsibility of making sure we are whole each budget year and our responsibility in maintaining an adequate fund balance. The increasing cost of the Medical Examiner Department is making this an increasingly difficult task. In order to meet our responsibilities, we need to evaluate our revenue forecasting, our revenue generation model and our overall expenses.

Serving the Citizens of Livingston County

Jeffrey R. Boyd
Director

Janine R. Dunning
Finance Manager



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Upon review of expenses in 2018, we looked for cost savings, achievement of efficiencies, identifying inefficiencies and delaying needed projects. Some of the results are as follows:

- Brighton Substation Parking Lot Replacement on hold indefinitely and will be delayed again in 2019
 - 23-year-old lot in need of replacement soon
 - Insufficient employee parking
- New Green Oak station in capital plan moved to 2019 or 2020 may move to 2021
- Reduce EMS station outdoor maintenance to lawn mowing only eliminating trimming and landscape maintenance needs
- Delay Parking lot seal and striping at Tooley Road budgeted for in 2019
- Discontinue Stretcher maintenance contract and bring in house completed in 2018
- Reduce Ambulance purchases from 4 to 3
- Reduce Stretcher purchases from 4 to 3 in 2018 and to zero in 2019
- Discontinue AAA membership added increased cost and will be added back in 2019 budget
- Eliminate the travel to Pinnacle Conference for several years in a row now
- Delay MCT replacement in ambulances ongoing
 - Currently keeping broken computers for parts and only replacing MCTs when inventory is critically low
- Reducing Charting computer replacement in a similar fashion ongoing

The process to evaluate revenue included looking at ways for the Medical Examiner Department to generate additional funds to assist in covering its own costs. After evaluating over 30 medical examiner departments in Michigan we found no entity charging for autopsy services. The highest fee for a cremation permit was \$80.00 with many departments between \$50.00 and \$75.00 dollars. Our current cremation permit fee, authorized in 2017, is \$50.00 dollars up from \$25.00 dollars. In 2017 30 plus medical examiner departments evaluated were part of the general fund. We were unable to find a comparable Medical Examiner department outside of the general fund to benchmark for evaluation. That leaves us looking at revenue streams in the EMS department to continue covering the cost of the Medical Examiner.

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Three options were presented in the 2018 budget in the EMS department. They are still relevant and will help offset the expenses of continuing to meet the responsibility of providing the taxpayers excellent EMS and Medical Examiner service and at the same time be financial responsible.

- The first option is to return the Medical Examiner Department cost back the general fund. We understand this would merely be a cost shift from special revenue fund to general fund and it is unlikely any department, not just the EMS department, is in a position to absorb \$400,000.00 plus dollars
- Increase the EMS rates to current market rates. The EMS base rate and mileage rate consistently have been some of the lowest rates in the area due to the mileage revenue offsetting the cost of operations. Bringing rates to market potentially could allow for a mid-range solution that would meet the some of the goals of capital replacement and rising Medical Examiner costs.
- Return the millage to its original .5 mills. This would generate additional funds, is a longer term solution, and would allow for contributions to fund balance, capital equipment replacement and Medical Examiner funding for the foreseeable future.

Unfortunately the 2017 resolution to increase the EMS fees has not produced the revenue to offset rising medical examiner costs.

If you have any questions, please contact me.

Serving the Citizens of Livingston County

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
ASST MEDICAL EXAMINE	2.500	2.500	0.000
CHIEF MED. EXAMINER	0.500	0.500	0.000
MED EXAMINER INVEST	0.000	0.000	3.000
Total:	3.000	3.000	3.000

2018-04-048

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
TRANSFERS IN	\$281,332	\$325,072	\$424,623	\$436,184	\$440,083
Total Revenues:	\$281,332	\$325,072	\$424,623	\$436,184	\$440,083
Expenditures					
PERMANENT SALARIES	\$83,604	\$86,942	\$85,488	\$85,498	\$85,498
OTHER BENEFITS	\$6,743	\$7,007	\$6,900	\$6,895	\$10,794
OFFICE SUPPLIES	\$237	\$384	\$1,000	\$1,000	\$1,000
OP SUPPLIES & EQUIP	\$3,008	\$139	\$2,000	\$2,000	\$2,000
CONTRACT SERVICES	\$177,000	\$209,990	\$306,666	\$316,784	\$316,784
COMPUTERS & PHONES	\$4,688	\$5,916	\$9,078	\$11,886	\$11,886
VEHICLES	\$4,643	\$13,766	\$11,341	\$10,971	\$10,971
TRAVEL	\$903	\$238	\$1,150	\$1,150	\$1,150
TRAINING	\$505	\$690	\$1,000	\$0	\$0
Total Expenditures:	\$281,331	\$325,072	\$424,623	\$436,184	\$440,083

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF MEDICAL EXAMINER		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
69	TRANSFERS IN							
10164800 699000	TRANSFR IN	-280,589.25	-281,332.00	-325,072.18	-76,518.60	-424,623.00	-436,184.00	2.7%
	TOTAL TRANSFERS IN	-280,589.25	-281,332.00	-325,072.18	-76,518.60	-424,623.00	-436,184.00	2.7%
70	PERMANENT SALARIES							
10164800 706001	PT 20HRS	77,129.01	83,603.60	86,942.02	60,552.14	85,488.00	85,498.00	.0%
	TOTAL PERMANENT SALARIES	77,129.01	83,603.60	86,942.02	60,552.14	85,488.00	85,498.00	.0%
74	OTHER BENEFITS							
10164800 715000	FICA ER	5,900.29	6,395.74	6,651.12	4,632.25	6,540.00	6,538.00	.0%
10164800 719000	WRKS COMP	304.91	347.53	355.94	350.42	360.00	357.00	-.8%
10164800 723000	LT&ST DIS.	133.65	.00	.00	.00	.00	.00	.0%
	TOTAL OTHER BENEFITS	6,338.85	6,743.27	7,007.06	4,982.67	6,900.00	6,895.00	-.1%
76	OFFICE SUPPLIES							
10164800 726000	OFFICE SUP	.00	237.49	383.99	826.23	1,000.00	1,000.00	.0%
	TOTAL OFFICE SUPPLIES	.00	237.49	383.99	826.23	1,000.00	1,000.00	.0%
77	OP SUPPLIES & EQUIP							
10164800 761000	MED SUPPLY	4,452.71	3,008.39	138.60	.00	2,000.00	2,000.00	.0%
	TOTAL OP SUPPLIES & EQUIP	4,452.71	3,008.39	138.60	.00	2,000.00	2,000.00	.0%
80	CONTRACT SERVICES							
10164800 819000	OTHER CONT	21,999.96	21,999.96	.00	2,500.00	2,500.00	2,500.00	.0%
10164800 821000	DR SERV/EX	.00	.00	.00	.00	.00	1,000.00	.0%
10164800 823000	AUTOPSY	154,999.92	154,999.92	209,990.48	304,166.00	304,166.00	313,284.00	3.0%
	TOTAL CONTRACT SERVICES	176,999.88	176,999.88	209,990.48	306,666.00	306,666.00	316,784.00	3.3%
84	COMPUTERS & PHONES							
10164800 851000	TELEPHONE	1,493.00	1,005.00	2,811.96	3,375.00	4,050.00	4,232.00	4.5%
10164800 943010	HRDWR CHRG	1,973.00	1,580.00	987.00	3,373.26	3,680.00	6,463.00	75.6%
10164800 943012	NEW IT H/S	2,986.00	.00	.00	.00	.00	.00	.0%
10164800 943020	SFTWR CHRG	2,039.00	2,103.00	2,116.92	1,235.63	1,348.00	1,191.00	-11.6%
	TOTAL COMPUTERS & PHONES	8,491.00	4,688.00	5,915.88	7,983.89	9,078.00	11,886.00	30.9%
86	VEHICLES							

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF MEDICAL EXAMINER		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
10164800 749000	GAS/OIL	1,986.73	2,062.15	2,118.63	1,099.19	2,124.00	2,310.00	8.8%
10164800 861000	AUTO LEASE	3,683.60	1,849.74	11,469.71	4,754.75	8,262.00	8,661.00	4.8%
10164800 932000	VEH. R&M	1,241.91	731.10	177.45	.00	955.00	.00	-100.0%
TOTAL VEHICLES		6,912.24	4,642.99	13,765.79	5,853.94	11,341.00	10,971.00	-3.3%
88	TRAVEL							
10164800 860000	IN-ST TRV	155.64	631.25	152.76	.00	1,000.00	1,000.00	.0%
10164800 860010	TRAV REIMB	84.80	271.60	85.60	.00	150.00	150.00	.0%
TOTAL TRAVEL		240.44	902.85	238.36	.00	1,150.00	1,150.00	.0%
89	TRAINING							
10164800 957000	EE TRAIN/S	950.00	505.00	690.00	50.00	1,000.00	.00	-100.0%
TOTAL TRAINING		950.00	505.00	690.00	50.00	1,000.00	.00	-100.0%
TOTAL GF MEDICAL EXAMINER		924.88	-.53	.00	310,396.27	.00	.00	.0%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF MEDICAL EXAMINER

10164800 726000 - SUPPLIES - OFFICE

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	1.00	1,000.00	1,000.00 *
10164800 749000 - GASOLINE & OIL	1.00	2,310.00	2,310.00 *
10164800 761000 - SUPPLIES - MEDICAL	1.00	2,000.00	2,000.00 *
10164800 819000 - OTHER CONTRACT SVS Body Removal Service	1.00	2,500.00	2,500.00 *
10164800 821000 - DOCTOR SERVICES/EXAMS	1.00	1,000.00	1,000.00 *
10164800 823000 - AUTOPSIES	12.00	26,107.00	313,284.00 *
10164800 851000 - TELEPHONE CHARGES			4,232.00
10164800 860000 - IN-STATE TRAVEL	1.00	1,000.00	1,000.00 *
10164800 860010 - MILEAGE REIMB	1.00	150.00	150.00 *
10164800 861000 - AUTO LEASING	1.00	7,553.00	8,661.00 *
Lease Payments - 2017 Ford Transit (L-9008)	1.00	888.00	888.00
Annual Auto Insurance	1.00	220.00	220.00
Auto Repair and Maintenance	.00	.00	.00
Fuel			

Livingston County, Michigan



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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF MEDICAL EXAMINER

10164800 943010 - IT HARDWARE MONTHLY CHARGES

10164800 943020 - IT SOFTWARE MONTHLY CHARGES

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
			6,463.00
			1,191.00

TOTAL GF MEDICAL EXAMINER

343,791.00

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions	
ADMIN SPECIALIST	2.000	2.000	2.000	
ADMIN SUPERVISOR EMS	2.000	2.000	1.000	
ADMIN/ROAD SUPERVSR	0.000	0.000	1.000	
ADMINSTRATIVE MANAGE	1.000	0.000	0.000	
BILLING SPECIALIST	4.000	4.000	5.000	NEW REQUEST 1.0 FTE JULY START
DEP EMS DIR DCA	1.000	1.000	1.000	
EMS DIRECTOR	0.500	1.000	1.000	
EMS FINANCE MANAGER	1.000	1.000	1.000	
EMS ROAD SUPERVISOR	3.000	3.000	3.000	
OPERATIONS MANAGER	1.000	1.000	1.000	
PARAMEDIC	68.000	72.000	66.000	REQUEST TO ELIMINATE 6.0 FTE
PARAMEDIC IRREG PT	0.000	2.400	2.400	
QI EDUCATION SPECIAL	2.000	2.000	2.000	
Total:	85.500	91.400	86.400	

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
TAXES	\$2,430,044	\$2,425,369	\$2,506,749	\$2,613,828	\$2,613,828
LICENSE & PERMITS	\$0	\$0	\$0	\$35,000	\$35,000
CHARGES FOR SERVICE	\$6,644,272	\$6,762,935	\$7,897,000	\$7,504,800	\$7,504,800
RENTAL INCOME	\$367,144	\$325,477	\$324,346	\$324,342	\$324,342
INTEREST	\$7,824	\$17,945	\$10,000	\$20,000	\$20,000
OTHER REVENUE	\$388,677	\$52,750	\$152,742	\$4,500	\$4,500
STATE SOURCES	\$0	\$57,123	\$0	\$0	\$0
GAIN ON SALE OF FIXE	\$0	\$2,837	\$0	\$0	\$0
TRANSFERS IN	\$14,782	\$0	\$0	\$0	\$0
Total Revenues:	\$9,852,743	\$9,644,435	\$10,890,837	\$10,502,470	\$10,502,470
Expenditures					
PERMANENT SALARIES	\$4,519,936	\$4,893,673	\$5,431,733	\$5,164,628	\$5,408,700
TEMPORARY SALARIES	\$62,026	\$139,677	\$0	\$0	\$0
HEALTHCARE	\$837,347	\$928,223	\$996,849	\$1,080,216	\$1,086,175
PENSION	\$320,133	\$414,882	\$430,507	\$501,947	\$519,014
OTHER BENEFITS	\$552,805	\$608,362	\$677,768	\$623,455	\$651,878
OTHER EMPLOYEE COMP	\$19,070	\$28,557	\$30,600	\$28,800	\$10,800
OFFICE SUPPLIES	\$24,255	\$20,190	\$30,000	\$30,000	\$30,000
OP SUPPLIES & EQUIP	\$356,575	\$298,281	\$309,500	\$253,000	\$253,000

CONTRACT SERVICES	\$46,316	\$49,350	\$63,500	\$73,000	\$66,000
PROFESSIONAL SERV	\$3,334	\$4,371	\$22,000	\$7,500	\$7,500
OTHER EXP & CHARGES	\$29,331	\$22,295	\$24,300	\$25,250	\$25,250
COMPUTERS & PHONES	\$292,887	\$345,171	\$372,724	\$350,082	\$350,082
FACILITIES MGMT	\$259,349	\$271,998	\$274,117	\$369,962	\$343,881
VEHICLES	\$766,229	\$526,952	\$568,605	\$598,786	\$598,786
EQUIP MAINT & REPAIR	\$84,704	\$87,602	\$93,997	\$113,655	\$113,655
TRAVEL	\$6,871	\$10,414	\$18,520	\$14,150	\$14,150
TRAINING	\$53,768	\$32,419	\$55,000	\$30,000	\$30,000
COST ALLOCATION	\$376,898	\$373,372	\$368,371	\$368,371	\$368,371
CAPITAL EQUIPMENT	\$569,076	\$1,295,766	\$750,242	\$0	\$0
TRANSFER OUT	\$793,970	\$841,010	\$943,561	\$963,022	\$963,022
Total Expenditures:	\$9,974,878	\$11,192,566	\$11,461,894	\$10,595,824	\$10,840,264

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

EMS			PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
40	TAXES								
	<u>21065100 404000</u>	REAL TAX	-2,297,770.67	-2,395,606.25	-2,426,631.46	-2,491,849.83	-2,506,749.00	-2,613,828.00	4.3%
	<u>21065100 404001</u>	REAL TX CB	8,490.56	2,682.52	1,262.79	1,306.27	.00	.00	.0%
	<u>21065100 441000</u>	LCSST	.00	-37,119.82	.00	.00	.00	.00	.0%
	TOTAL TAXES		-2,289,280.11	-2,430,043.55	-2,425,368.67	-2,490,543.56	-2,506,749.00	-2,613,828.00	4.3%
45	LICENSE & PERMITS								
	<u>21065100 490001</u>	CREMATION	.00	.00	.00	-23,900.00	.00	-35,000.00	.0%
	TOTAL LICENSE & PERMITS		.00	.00	.00	-23,900.00	.00	-35,000.00	.0%
46	CHARGES FOR SERVICE								
	<u>21065100 607000</u>	FEES	-1,040.00	-3,898.00	-51,097.30	-26,160.00	-11,000.00	-50,000.00	354.5%
	<u>21065100 607033</u>	CTC FEES	-10,971.59	-14,906.97	-5,129.89	-16,437.90	-10,000.00	-18,000.00	80.0%
	<u>21065100 626000</u>	CHRG SERV	-6,649,695.37	-6,516,412.62	-6,666,911.55	-4,315,506.10	-7,800,000.00	-7,400,000.00	-5.1%
	<u>21065100 626030</u>	CONTRACT	-57,390.12	-109,054.18	-39,796.11	-20,961.66	-76,000.00	-36,800.00	-51.6%
	TOTAL CHARGES FOR SERVICE		-6,719,097.08	-6,644,271.77	-6,762,934.85	-4,379,065.66	-7,897,000.00	-7,504,800.00	-5.0%
47	RENTAL INCOME								
	<u>21065100 667000</u>	RENT	-256,963.92	-248,630.60	-206,964.00	-137,976.00	-206,968.00	-206,964.00	.0%
	<u>21065100 667002</u>	RENT	-118,512.32	-118,513.32	-118,513.32	-79,008.88	-117,378.00	-117,378.00	.0%
	TOTAL RENTAL INCOME		-375,476.24	-367,143.92	-325,477.32	-216,984.88	-324,346.00	-324,342.00	.0%
48	INTEREST								
	<u>21065100 445000</u>	INT/TAX	-784.37	-238.55	-382.43	-92.12	.00	.00	.0%
	<u>21065100 665000</u>	INT- INV	-2,748.51	-7,585.63	-17,562.53	-12,639.21	-10,000.00	-20,000.00	100.0%
	TOTAL INTEREST		-3,532.88	-7,824.18	-17,944.96	-12,731.33	-10,000.00	-20,000.00	100.0%
49	OTHER REVENUE								
	<u>21065100 671000</u>	OTHER REV	-483.00	-36.27	-40,630.74	.00	.00	.00	.0%
	<u>21065100 673000</u>	SALE ASSET	-265.00	-6,694.07	.00	.00	.00	.00	.0%
	<u>21065100 674000</u>	CNT/DONATE	.00	-87,654.24	.00	.00	.00	.00	.0%
	<u>21065100 676000</u>	REIMB	.00	-6,749.73	.00	.00	.00	.00	.0%
	<u>21065100 676017</u>	VEH INS	-131,751.00	-286,560.29	-1,099.00	-152,499.58	-151,242.00	.00	-100.0%
	<u>21065100 676018</u>	RMB-DIST 1	-2,000.00	-982.24	-10,964.49	-2,577.28	-1,500.00	-4,500.00	200.0%
	<u>21065100 676028</u>	RAP GRANT	.00	.00	.00	-1,457.80	.00	.00	.0%
	<u>21065100 688000</u>	REF/REBATE	.00	.00	-55.00	-406.94	.00	.00	.0%
	<u>21065100 694000</u>	OVER/UNDER	.00	.00	-.30	.00	.00	.00	.0%
	TOTAL OTHER REVENUE		-134,499.00	-388,676.84	-52,749.53	-156,941.60	-152,742.00	-4,500.00	-97.1%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

EMS		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
52	STATE SOURCES							
	<u>21065100 539026</u> BETP	.00	.00	-16,799.00	.00	.00	.00	.0%
	<u>21065100 573000</u> LOCAL COMM	.00	.00	-40,323.76	.00	.00	.00	.0%
	TOTAL STATE SOURCES	.00	.00	-57,122.76	.00	.00	.00	.0%
64	GAIN ON SALE OF FIXE							
	<u>21065100 693000</u> GAIN-SALE	.00	.00	-2,837.10	.00	.00	.00	.0%
	TOTAL GAIN ON SALE OF FIXE	.00	.00	-2,837.10	.00	.00	.00	.0%
69	TRANSFERS IN							
	<u>21065100 699493</u> TR IN	.00	-14,782.31	.00	.00	.00	.00	.0%
	TOTAL TRANSFERS IN	.00	-14,782.31	.00	.00	.00	.00	.0%
70	PERMANENT SALARIES							
	<u>21065100 704000</u> SALARY RG	3,168,765.73	3,304,628.20	3,495,959.46	2,224,486.10	4,831,893.00	4,643,039.00	-3.9%
	<u>21065100 706000</u> SALARY PT	.00	.00	6,291.76	.00	.00	.00	.0%
	<u>21065100 706001</u> PT 20HRS	.00	.00	17,463.66	88,248.99	99,840.00	121,589.00	21.8%
	<u>21065100 707000</u> SALARY OT	1,199,406.60	1,215,307.55	1,373,958.41	900,955.99	500,000.00	400,000.00	-20.0%
	TOTAL PERMANENT SALARIES	4,368,172.33	4,519,935.75	4,893,673.29	3,213,691.08	5,431,733.00	5,164,628.00	-4.9%
71	TEMPORARY SALARIES							
	<u>21065100 705000</u> SALARY TMP	84,016.28	62,026.24	139,677.20	36,772.03	.00	.00	.0%
	TOTAL TEMPORARY SALARIES	84,016.28	62,026.24	139,677.20	36,772.03	.00	.00	.0%
72	HEALTHCARE							
	<u>21065100 716000</u> HLTH INS E	766,233.00	817,491.96	907,654.92	813,062.50	975,675.00	1,058,616.00	8.5%
	<u>21065100 725000</u> RHS ER	20,528.65	19,854.57	20,567.91	13,844.56	21,174.00	21,600.00	2.0%
	TOTAL HEALTHCARE	786,761.65	837,346.53	928,222.83	826,907.06	996,849.00	1,080,216.00	8.4%
73	PENSION							
	<u>21065100 718000</u> MERS ER	254,708.06	313,673.08	408,034.02	261,822.41	425,317.00	495,692.00	16.5%
	<u>21065100 725001</u> COMP MATCH	8,723.31	6,460.11	6,848.09	5,231.55	5,190.00	6,255.00	20.5%
	TOTAL PENSION	263,431.37	320,133.19	414,882.11	267,053.96	430,507.00	501,947.00	16.6%
74	OTHER BENEFITS							

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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
EMS								
21065100 715000	FICA ER	324,753.97	334,876.42	369,192.68	239,303.03	417,868.00	397,051.00	-5.0%
21065100 717000	LIFE INS	3,488.32	4,390.18	6,758.57	4,830.93	8,213.00	7,892.00	-3.9%
21065100 719000	WRKS COMP	183,248.10	202,086.11	219,760.09	149,650.43	237,506.00	203,793.00	-14.2%
21065100 722000	UNEMP INS	.00	1,828.94	.00	724.00	.00	.00	.0%
21065100 723000	LT&ST DIS.	9,324.88	9,622.92	12,650.97	9,680.96	14,181.00	14,719.00	3.8%
	TOTAL OTHER BENEFITS	520,815.27	552,804.57	608,362.31	404,189.35	677,768.00	623,455.00	-8.0%
75	OTHER EMPLOYEE COMP							
21065100 702000	OTHER PAY	9,169.95	19,070.28	28,556.56	18,821.79	30,600.00	28,800.00	-5.9%
	TOTAL OTHER EMPLOYEE COMP	9,169.95	19,070.28	28,556.56	18,821.79	30,600.00	28,800.00	-5.9%
76	OFFICE SUPPLIES							
21065100 726000	OFFICE SUP	11,648.77	8,790.86	7,240.23	6,883.68	11,000.00	11,000.00	.0%
21065100 726004	SUPP -CTC	.00	15,463.84	12,949.94	18,620.00	19,000.00	19,000.00	.0%
	TOTAL OFFICE SUPPLIES	11,648.77	24,254.70	20,190.17	25,503.68	30,000.00	30,000.00	.0%
77	OP SUPPLIES & EQUIP							
21065100 729000	PUB./SUB	204.02	208.02	210.46	.00	1,000.00	1,000.00	.0%
21065100 730000	POST/MTR	9,145.77	10,222.67	10,779.50	3,010.59	12,000.00	10,000.00	-16.7%
21065100 743000	UNIFORMS	33,862.16	28,248.81	34,263.66	11,468.67	32,000.00	30,000.00	-6.3%
21065100 747000	OP EQ/SPLY	86,656.15	132,446.82	89,103.02	36,691.94	67,500.00	35,000.00	-48.1%
21065100 747001	OXYGEN	13,066.80	14,017.60	14,383.80	15,000.00	17,000.00	17,000.00	.0%
21065100 761000	MED SUPPLY	153,009.88	171,431.05	149,540.84	183,228.78	180,000.00	160,000.00	-11.1%
	TOTAL OP SUPPLIES & EQUIP	295,944.78	356,574.97	298,281.28	249,399.98	309,500.00	253,000.00	-18.3%
80	CONTRACT SERVICES							
21065100 816000	LAUND/DRY	26,609.77	27,789.16	28,766.72	21,400.70	29,000.00	51,000.00	75.9%
21065100 819000	OTHER CONT	23,992.61	7,024.94	7,590.80	16,298.75	17,500.00	7,000.00	-60.0%
21065100 821000	DR SERV/EX	13,912.00	11,501.50	12,992.00	13,803.30	17,000.00	15,000.00	-11.8%
	TOTAL CONTRACT SERVICES	64,514.38	46,315.60	49,349.52	51,502.75	63,500.00	73,000.00	15.0%
82	PROFESSIONAL SERV							
21065100 801000	PROF CONS	5,877.50	422.50	703.57	.00	8,000.00	1,500.00	-81.3%
21065100 803000	LEGAL SRV	3,786.00	2,911.00	3,667.50	13,521.72	14,000.00	6,000.00	-57.1%
	TOTAL PROFESSIONAL SERV	9,663.50	3,333.50	4,371.07	13,521.72	22,000.00	7,500.00	-65.9%
83	OTHER EXP & CHARGES							
21065100 817000	MEM DUES	12,625.00	16,397.50	9,535.00	11,127.75	11,200.00	12,150.00	8.5%
21065100 818000	BANK CHGS	.00	10,082.18	8,914.12	4,443.80	10,000.00	10,000.00	.0%

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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
EMS								
21065100 901000	ADVERTISE	2,760.30	2,833.23	3,832.06	2,940.88	3,000.00	3,000.00	.0%
21065100 956000	MISC. EXP	.00	.00	.00	200.87	.00	.00	.0%
21065100 963000	MTT INT	433.21	17.72	13.44	24.21	100.00	100.00	.0%
	TOTAL OTHER EXP & CHARGES	15,818.51	29,330.63	22,294.62	18,737.51	24,300.00	25,250.00	3.9%
84	COMPUTERS & PHONES							
21065100 851000	TELEPHONE	26,097.00	37,655.00	37,446.96	37,330.00	44,796.00	34,871.00	-22.2%
21065100 943010	HRDWR CHRGR	103,218.00	71,343.00	55,257.00	107,864.13	117,670.00	185,799.00	57.9%
21065100 943012	NEW IT H/S	30,029.88	16,531.40	58,334.21	49,978.59	60,000.00	27,500.00	-54.2%
21065100 943020	SFTWR CHRGR	122,440.00	167,358.00	194,133.00	137,736.50	150,258.00	101,912.00	-32.2%
	TOTAL COMPUTERS & PHONES	281,784.88	292,887.40	345,171.17	332,909.22	372,724.00	350,082.00	-6.1%
85	FACILITIES MGMT							
21065100 920000	UTILITIES	88,588.15	81,062.85	87,576.41	56,485.86	85,000.00	85,000.00	.0%
21065100 940000	FS CHARGE	145,140.47	160,130.77	165,144.06	165,633.47	169,117.00	244,962.00	44.8%
21065100 940001	FS-DEPT	.00	.00	.00	.00	.00	20,000.00	.0%
21065100 940581	LEASE-AIRP	17,273.84	18,154.92	19,277.70	13,456.40	20,000.00	20,000.00	.0%
	TOTAL FACILITIES MGMT	251,002.46	259,348.54	271,998.17	235,575.73	274,117.00	369,962.00	35.0%
86	VEHICLES							
21065100 749000	GAS/OIL	232,009.88	207,086.36	235,731.45	164,970.97	245,000.00	259,179.00	5.8%
21065100 750000	VEH OPER	3,722.72	38,776.19	865.45	13,282.79	29,000.00	17,600.00	-39.3%
21065100 861000	AUTO LEASE	63,360.01	345,868.59	110,608.87	65,395.71	96,986.00	112,007.00	15.5%
21065100 932000	VEH. R&M	212,333.21	174,497.60	179,746.42	120,602.67	197,619.00	210,000.00	6.3%
	TOTAL VEHICLES	511,425.82	766,228.74	526,952.19	364,252.14	568,605.00	598,786.00	5.3%
87	EQUIP MAINT & REPAIR							
21065100 930000	BLDG R & M	31,015.93	32,016.95	32,954.27	33,331.01	40,000.00	40,000.00	.0%
21065100 931000	EQUIP R&M	40,739.23	47,075.21	49,085.25	33,021.95	48,497.00	68,155.00	40.5%
21065100 933000	OFF EQ R&M	6,601.18	5,612.31	5,562.30	4,580.01	5,500.00	5,500.00	.0%
	TOTAL EQUIP MAINT & REPAIR	78,356.34	84,704.47	87,601.82	70,932.97	93,997.00	113,655.00	20.9%
88	TRAVEL							
21065100 860000	IN-ST TRV	5,027.35	6,739.69	3,128.52	790.51	7,220.00	1,950.00	-73.0%
21065100 860010	TRAV REIMB	374.48	128.40	632.40	.00	600.00	500.00	-16.7%
21065100 860500	OUT-ST TRV	.00	3.00	6,653.19	7,056.90	10,700.00	11,700.00	9.3%
	TOTAL TRAVEL	5,401.83	6,871.09	10,414.11	7,847.41	18,520.00	14,150.00	-23.6%
89	TRAINING							

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

EMS		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
21065100 957000	EE TRN/SEM	72,000.01	52,203.39	23,494.16	14,245.68	25,000.00	15,000.00	-40.0%
21065100 959000	TUIT. REIM	.00	1,565.00	8,924.85	6,701.00	30,000.00	15,000.00	-50.0%
TOTAL TRAINING		72,000.01	53,768.39	32,419.01	20,946.68	55,000.00	30,000.00	-45.5%
91	COST ALLOCATION							
21065100 964000	COST ALLOC	340,154.00	376,898.04	373,371.96	337,673.38	368,371.00	368,371.00	.0%
TOTAL COST ALLOCATION		340,154.00	376,898.04	373,371.96	337,673.38	368,371.00	368,371.00	.0%
92	BAD DEBT							
21065100 969000	UNCOLLECT	146,283.41	.00	.00	.00	.00	.00	.0%
TOTAL BAD DEBT		146,283.41	.00	.00	.00	.00	.00	.0%
97	CAPITAL EQUIPMENT							
21065100 974000	EQ/MACH	.00	.00	648,300.48	.00	74,000.00	.00	-100.0%
21065100 975000	VEH PURC	269,902.00	569,076.00	647,466.00	485,241.00	676,242.00	.00	-100.0%
TOTAL CAPITAL EQUIPMENT		269,902.00	569,076.00	1,295,766.48	485,241.00	750,242.00	.00	-100.0%
99	TRANSFER OUT							
21065100 999000	TR OUT	784,009.31	793,969.52	841,009.70	158,487.36	943,561.00	963,022.00	2.1%
TOTAL TRANSFER OUT		784,009.31	793,969.52	841,009.70	158,487.36	943,561.00	963,022.00	2.1%
TOTAL EMS		-351,608.46	122,135.58	1,548,130.38	-140,200.23	571,057.00	93,354.00	-83.7%

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

EMS	VENDOR	QUANTITY	UNIT COST	2019	DEPT REQST
21065100 726000 - SUPPLIES - OFFICE		1.00	11,000.00	11,000.00	11,000.00 *
21065100 726004 - SUPPLIES - CTC		1.00	19,000.00	19,000.00	19,000.00 *
21065100 729000 - PUBLICATIONS & SUBSCRIPTIONS		1.00	1,000.00	1,000.00	1,000.00 *
21065100 730000 - POSTAGE / METER FEES		1.00	10,000.00	10,000.00	10,000.00 *
21065100 743000 - UNIFORMS		1.00	30,000.00	30,000.00	30,000.00 *
21065100 747000 - SUPPLIES - OPERATING EQUIPMENT		1.00	5,000.00	35,000.00	5,000.00 *
EMT Class materials		1.00	10,000.00	10,000.00	
Cleaning Supplies		1.00	10,000.00	10,000.00	
Radio Minitor Upgrades		1.00	10,000.00	10,000.00	
Misc Operating		1.00	10,000.00	10,000.00	
21065100 747001 - OXYGEN		1.00	17,000.00	17,000.00	17,000.00 *
Oxygen tank refills for Ambulances				17,000.00	
21065100 749000 - GASOLINE & OIL		1.00	259,179.00	259,179.00	259,179.00 *
Fuel for ambulances				259,179.00	
21065100 750000 - SUPPLIES - VEHICLE OPERATING		1.00	1,000.00	17,600.00	1,000.00 *
State of Michigan Veh license fees		2.00	3,000.00	6,000.00	
Vehicle Radio Upgrades		3.00	2,000.00	6,000.00	
Vehicle Tablet Upgrades		2.00	800.00	1,600.00	
VHF end of life radios replacement					

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:
EMS

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
End of life modems		2.00	1,500.00	3,000.00
21065100 761000 - SUPPLIES - MEDICAL		1.00	160,000.00	160,000.00 *
21065100 801000 - PROFESSIONAL CONSULTANTS		1.00	1,500.00	1,500.00 *
Industry expert advice				1,500.00
21065100 803000 - LEGAL SERVICES		1.00	6,000.00	6,000.00 *
21065100 816000 - LAUNDRY/DRY CLEANING		1.00	40,000.00	51,000.00 *
Laundry for uniforms required by CBA		1.00	4,500.00	4,500.00
Linen cart at SJL		1.00	6,500.00	6,500.00
MSI for ambulance linen services				
21065100 817000 - MEMBERSHIP DUES		1.00	7,500.00	12,150.00 *
Medical Control Fees		1.00	4,650.00	7,500.00
Michigan Association of Ambulance Services		.00	4,000.00	4,650.00
American Ambulance Association				.00
21065100 818000 - BANK CHARGES		1.00	10,000.00	10,000.00 *
21065100 819000 - OTHER CONTRACT SVS		1.00	6,000.00	7,000.00 *
Lexis Nexis patient searches		1.00	1,000.00	6,000.00
Medical Waste Pick up				1,000.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

EMS	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
21065100 821000 - DOCTOR SERVICES/EXAMS				15,000.00 *
Pre-employment exams		1.00	15,000.00	15,000.00
21065100 851000 - TELEPHONE CHARGES				34,871.00
21065100 860000 - IN-STATE TRAVEL				1,950.00 *
UP EMSCC Meeting		2.00	300.00	600.00
EMS Expo conference		.00	.00	.00
MAAS Retreat		1.00	200.00	200.00
MAAS reimbursement meeting		2.00	200.00	400.00
UP EMS conference		.00	.00	.00
District 1 travel		1.00	750.00	750.00
21065100 860010 - MILEAGE REIMB				500.00 *
		1.00	500.00	500.00
21065100 860500 - OUT OF STATE TRAVEL				11,700.00 *
3 persons MTLI for CMTE		3.00	2,900.00	8,700.00
Medicare update for finance manager		1.00	3,000.00	3,000.00
Pinnacle EMS Leadership Eagles Conference		.00	.00	.00
21065100 861000 - AUTO LEASING				112,007.00 *
Auto Lease Payments (Admin and ECHO units only)		1.00	14,711.00	14,711.00
Annual Auto Insurance (Including Ambulances)		1.00	77,844.00	77,844.00
Auto Repair and Maintenance (Admin and ECHO units only)		1.00	19,452.00	19,452.00
Fuel (Includes Ambulances)		1.00	.00	.00

Livingston County, Michigan



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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

EMS	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
21065100 901000 - ADVERTISING		1.00	3,000.00	3,000.00 *
Recruitment and Retention advertising				
21065100 920000 - UTILITIES		1.00	85,000.00	85,000.00 *
21065100 930000 - BUILDING REPAIR AND MAINTENANC		1.00	40,000.00	40,000.00 *
21065100 931000 - EQUIPMENT REPAIR & MAINTENANCE		1.00	25,000.00	68,155.00 *
Cardiac monitor repair and PM/Calibrations		1.00	20,000.00	25,000.00
Vent and pump repair and PM/Calibrations		9.00	995.00	20,000.00
Vent battery replacements		8.00	525.00	8,955.00
Stretcher Battery Replacements		1.00	10,000.00	4,200.00
Misc breakage and repair				10,000.00
21065100 932000 - VEHICLE REPAIR & MAINTENANCE		1.00	210,000.00	210,000.00 *
21065100 933000 - OFFICE EQUIPMENT R&M		1.00	5,500.00	210,000.00
21065100 940000 - FACILITY SERVICE CHARGES				5,500.00 *
21065100 940001 - FACILITY SERV - DEPT REQUESTS		1.00	20,000.00	5,500.00
CRACKFILL & LINE STRIPPING AT TOOLEY ROAD COMPLEX				244,962.00
				20,000.00 *
				20,000.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

EMS	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
21065100 940581 - LEASE PAYMENT - AIRPORT		1.00	20,000.00	20,000.00 *
21065100 943010 - IT HARDWARE MONTHLY CHARGES				185,799.00
21065100 943012 - NEW IT HARDWARE/SOFTWARE		5.00	3,000.00	27,500.00 *
Charting computers		5.00	2,500.00	15,000.00
MCT Replacements				12,500.00
21065100 943020 - IT SOFTWARE MONTHLY CHARGES		1.00	4,103.00	101,912.00 *
BRADSHAW CONSULTING		1.00	50.00	4,103.00
JOBMATCH		1.00	30,170.00	50.00
PHYSIO CONTROL		1.00	30,170.00	30,170.00
SIERRA WIRELESS		1.00	10,131.00	10,131.00
OSSI		1.00	5,755.00	5,755.00
VAIRKKO TECHNOLOGIES		1.00	9,233.00	9,233.00
ZOLL DATA SYSTEMS		1.00	3,150.00	3,150.00
COST OF SERVICE		1.00	39,320.00	39,320.00
21065100 957000 - EMPLOYEE PROFESSIONAL DEV		1.00	15,000.00	15,000.00 *
Continuing Education, Medical Control updates				15,000.00
21065100 959000 - TUITION REIMBURSEMENT		1.00	15,000.00	15,000.00 *
Tuition reimbursement				15,000.00
21065100 963000 - MTT CHARGEBACK INTEREST				100.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

EMS

21065100 964000 - COST ALLOCATION

21065100 999000 - TRANSFER OUT

Medical Examiner

Bond Payment

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
			368,371.00
	1.00	436,184.00	963,022.00 *
	1.00	526,838.00	436,184.00
			526,838.00

TOTAL EMS

3,196,778.00



ELIZABETH HUNDLEY LIVINGSTON COUNTY CLERK

County Clerk
200 E. Grand River Ave.
Howell, MI 48843
Phone: (517) 546-0500
countyclerk@livgov.com

Circuit Court Clerk
204 S. Highlander Way, Suite 4
Howell, MI 48843
Phone: (517) 546-9816
wclerks@livgov.com

TO: Livingston County Board of Commissioners & County Administration
FROM: Betsy Hundley, Clerk
DATE: August 9, 2018
RE: County Clerk 2019 Budget Highlights

10121500 GF County Clerk

The Level 1 budget allocates a higher percentage of staff wages to the CPL Fund. The Level 2 budget reflects the current time each employee is actually spending between the GF County Clerk account and the CPL Fund. The wage allocation difference between Level 1 and Level 2 results in an increase expense to 10121500 of \$25,694 and a decrease to the CPL Fund of same amount.

I was given a target allocation of \$47,018 for this portion of the office, which is basically the Vital Records portion of the office. I am requesting \$21,650 to be used for other expenses including overtime expenses.

10121599 GF County Clerk Circuit Court

Our target allocation for the Circuit Court end of the office is \$55,962.00. We stayed within this target allocation for all expenses except for the request for one additional F.T.E.

We are requesting the one F.T.E. because of the addition of the new circuit court judge on 1/1/2019. District Court should be decreasing F.T.E.'s and I am requesting one of those F.T.E.'s. We have no control over the docket that will be assigned to the judges when this change takes place. If the concurrent jurisdiction plan stays in place, as it appears it will, we may need to provide courtroom coverage to five or more judges at the same time. The chief judge determines the docket, not our office, and the judges determine their schedules, not our office.

We know for certain we will be adding a Business Court, which will be a separate entity within the Civil Division.

10124800 GF Tax Allocation Board

Pretty much stayed within the target allocation. I would like to point out that if the members do not waive their mileage expense as they have in the past, a budget amendment will be requested to fund this expense.

10126200 GF Elections

2019 is an "off" election year. We originally budgeted for the November City Elections but in Level 2 added the revenue and expenses for a Special Election in May. We are almost certain of a Brighton Schools Special Election in May.

We were given a Target Allocation of \$136,780. We do not need that much in 2019. However, we will certainly need much more than that during 2020. Elections are cycles, not the same year to year.

I am requesting the funding to send the Elections Coordinator to out of state training. The highest election training designation is the CERA designation. I believe Joe Bridgman warrants the investment in this training. These classes are only offered out of state. The entire process will take 2 years at a minimum, if the elections division stays slower next year. If next year is busy, it will extend to 3 years.

26821500 CPL Fund

The CPL Fund expenses stay within the expected revenues.

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
ADMINISTRATIVE COORD	1.000	1.000	1.000
COUNTY CLERK	1.000	1.000	1.000
ELECTN ASST VITL REC	1.000	1.050	1.000
ELECTN COORD DEPCLRK	1.000	1.000	1.000
ELECTN/VITL REC IREG	0.000	0.000	0.050
VITAL RECORDS CLERK	1.630	2.130	2.130
Total:	5.630	6.180	6.180

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
LICENSE & PERMITS	\$5,843	\$6,120	\$4,625	\$4,750	\$4,750
CHARGES FOR SERVICE	\$116,877	\$126,688	\$100,000	\$105,500	\$105,500
OTHER REVENUE	\$2	\$90	\$0	\$0	\$0
TRANSFERS IN	\$0	\$0	\$60,000	\$0	\$0
Total Revenues:	\$122,722	\$132,897	\$164,625	\$110,250	\$110,250

Expenditures

PERMANENT SALARIES	\$254,710	\$275,021	\$247,622	\$208,427	\$216,237
TEMPORARY SALARIES	\$344	\$1,526	\$0	\$0	\$0
HEALTHCARE	\$34,379	\$36,950	\$45,469	\$42,175	\$43,439
PENSION	\$37,783	\$47,773	\$43,689	\$36,258	\$37,618
OTHER BENEFITS	\$22,225	\$31,122	\$21,624	\$18,083	\$18,702
OTHER EMPLOYEE COMP	\$5,044	\$9,839	\$1,800	\$1,620	\$1,620
OFFICE SUPPLIES	\$4,208	\$8,864	\$5,500	\$5,500	\$5,500
OP SUPPLIES & EQUIP	\$3,340	\$3,167	\$2,750	\$4,250	\$3,250
CONTRACT SERVICES	\$956	\$721	\$2,500	\$500	\$2,500
OTHER EXP & CHARGES	\$620	\$1,370	\$3,000	\$2,400	\$2,400
COMPUTERS & PHONES	\$32,405	\$34,181	\$48,819	\$36,211	\$32,711
FACILITIES MGMT	\$34,822	\$35,812	\$41,798	\$48,636	\$43,849
EQUIP MAINT & REPAIR	\$232	\$32	\$625	\$3,000	\$1,000
TRAVEL	\$420	\$164	\$1,750	\$1,500	\$1,500
TRAINING	\$50	\$340	\$500	\$500	\$500
CAPITAL EQUIPMENT	\$0	\$0	\$60,000	\$0	\$0
Total Expenditures:	\$431,539	\$486,881	\$527,446	\$409,060	\$410,826

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF COUNTY CLERK		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
45	LICENSE & PERMITS							
10121500 476000	NON-BUS LC	-39,080.47	.00	.00	.00	.00	.00	.0%
10121500 476100	MARRIAGE L	-5,765.00	-5,842.50	-6,120.00	-4,015.00	-4,625.00	-4,750.00	2.7%
	TOTAL LICENSE & PERMITS	-44,845.47	-5,842.50	-6,120.00	-4,015.00	-4,625.00	-4,750.00	2.7%
46	CHARGES FOR SERVICE							
10121500 607111	BIRTH CERT	-12,414.00	-11,701.00	-12,014.00	-8,484.00	-11,000.00	-10,500.00	-4.5%
10121500 607112	DEATH CERT	-58,230.00	-56,185.00	-62,845.00	-45,215.00	-50,000.00	-55,000.00	10.0%
10121500 607113	MARR CERT	-18,365.00	-18,710.00	-20,675.00	-14,085.00	-12,000.00	-14,000.00	16.7%
10121500 607120	DBA	-9,444.00	-8,766.00	-7,876.00	-5,801.00	-8,000.00	-7,500.00	-6.3%
10121500 608000	NSF FEE	.00	-30.00	-60.00	-30.00	.00	.00	.0%
10121500 626000	CHRG SERV	-19,605.00	-18,728.50	-20,931.00	-12,165.00	-16,500.00	-16,500.00	.0%
10121500 642000	SALES	-26,411.77	-2,756.50	-2,286.75	-1,548.40	-2,500.00	-2,000.00	-20.0%
	TOTAL CHARGES FOR SERVICE	-144,469.77	-116,877.00	-126,687.75	-87,328.40	-100,000.00	-105,500.00	5.5%
49	OTHER REVENUE							
10121500 694000	OVER/UNDER	-296.00	-2.00	-89.65	64.00	.00	.00	.0%
	TOTAL OTHER REVENUE	-296.00	-2.00	-89.65	64.00	.00	.00	.0%
69	TRANSFERS IN							
10121500 699403	TR IN 403	.00	.00	.00	.00	-60,000.00	.00	-100.0%
	TOTAL TRANSFERS IN	.00	.00	.00	.00	-60,000.00	.00	-100.0%
70	PERMANENT SALARIES							
10121500 704000	SALARY RG	261,314.20	250,233.32	269,598.84	157,278.83	243,065.00	197,851.00	-18.6%
10121500 706000	SALARY PT	.00	1,820.43	2,749.08	1,355.66	.00	2,242.00	.0%
10121500 706001	PT 20HRS	5,454.45	800.94	2,283.76	2,099.22	2,057.00	5,334.00	159.3%
10121500 707000	SALARY OT	1,913.12	1,855.60	389.79	30.09	2,500.00	3,000.00	20.0%
	TOTAL PERMANENT SALARIES	268,681.77	254,710.29	275,021.47	160,763.80	247,622.00	208,427.00	-15.8%
71	TEMPORARY SALARIES							
10121500 705000	SALARY TMP	.00	343.50	1,525.62	2,600.00	.00	.00	.0%
	TOTAL TEMPORARY SALARIES	.00	343.50	1,525.62	2,600.00	.00	.00	.0%
72	HEALTHCARE							
10121500 716000	HLTH INS E	41,210.00	32,040.00	35,631.96	37,890.80	45,469.00	42,175.00	-7.2%
10121500 725000	RHS ER	6,633.30	2,339.14	1,318.14	.00	.00	.00	.0%

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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF COUNTY CLERK		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
TOTAL HEALTHCARE		47,843.30	34,379.14	36,950.10	37,890.80	45,469.00	42,175.00	-7.2%
73 PENSION								
<u>10121500 718000</u>	MERS ER	38,688.16	37,783.16	47,773.01	28,686.55	43,689.00	36,258.00	-17.0%
TOTAL PENSION		38,688.16	37,783.16	47,773.01	28,686.55	43,689.00	36,258.00	-17.0%
74 OTHER BENEFITS								
<u>10121500 715000</u>	FICA ER	20,224.76	19,123.79	20,748.19	11,831.69	18,889.00	15,839.00	-16.1%
<u>10121500 717000</u>	LIFE INS	463.56	443.49	517.75	326.41	503.00	408.00	-18.9%
<u>10121500 719000</u>	WRKS COMP	739.24	695.24	730.30	478.03	687.00	575.00	-16.3%
<u>10121500 722000</u>	UNEMP INS	.00	.00	7,240.00	.00	.00	.00	.0%
<u>10121500 723000</u>	LT&ST DIS.	1,783.56	1,962.01	1,885.58	1,197.22	1,545.00	1,261.00	-18.4%
TOTAL OTHER BENEFITS		23,211.12	22,224.53	31,121.82	13,833.35	21,624.00	18,083.00	-16.4%
75 OTHER EMPLOYEE COMP								
<u>10121500 702000</u>	OTHER PAY	3,716.48	5,043.96	9,838.71	1,176.91	1,800.00	1,620.00	-10.0%
TOTAL OTHER EMPLOYEE COMP		3,716.48	5,043.96	9,838.71	1,176.91	1,800.00	1,620.00	-10.0%
76 OFFICE SUPPLIES								
<u>10121500 726000</u>	OFFICE SUP	2,849.18	4,208.04	8,864.40	3,243.30	5,500.00	5,500.00	.0%
TOTAL OFFICE SUPPLIES		2,849.18	4,208.04	8,864.40	3,243.30	5,500.00	5,500.00	.0%
77 OP SUPPLIES & EQUIP								
<u>10121500 729000</u>	PUB./SUB	120.01	231.45	128.01	.00	250.00	250.00	.0%
<u>10121500 730000</u>	POST/MTR	1,213.11	3,108.96	954.36	14.00	2,500.00	3,000.00	20.0%
<u>10121500 747000</u>	OP EQ/SPLY	.00	.00	.00	.00	.00	1,000.00	.0%
<u>10121500 903000</u>	PRINT/PUBL	.00	.00	2,084.86	.00	.00	.00	.0%
TOTAL OP SUPPLIES & EQUIP		1,333.12	3,340.41	3,167.23	14.00	2,750.00	4,250.00	54.5%
80 CONTRACT SERVICES								
<u>10121500 812000</u>	SECURITY	457.95	457.95	457.95	457.95	500.00	500.00	.0%
<u>10121500 819000</u>	OTHER CONT	.00	498.23	262.84	726.78	2,000.00	.00	-100.0%
TOTAL CONTRACT SERVICES		457.95	956.18	720.79	1,184.73	2,500.00	500.00	-80.0%
83 OTHER EXP & CHARGES								
<u>10121500 817000</u>	MEM DUES	870.00	580.00	900.00	30.00	1,500.00	900.00	-40.0%
<u>10121500 901000</u>	ADVERTISE	450.00	40.00	470.00	240.00	1,500.00	1,500.00	.0%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF COUNTY CLERK		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
TOTAL OTHER EXP & CHARGES		1,320.00	620.00	1,370.00	270.00	3,000.00	2,400.00	-20.0%
84	COMPUTERS & PHONES							
10121500 851000	TELEPHONE	2,446.00	1,869.00	1,611.96	2,567.50	3,081.00	3,056.00	-.8%
10121500 943010	HRDWR CHRG	16,587.00	11,057.00	7,893.96	20,321.51	22,169.00	15,679.00	-29.3%
10121500 943012	NEW IT H/S	227.62	.00	955.99	167.87	1,500.00	6,000.00	300.0%
10121500 943020	SFTWR CHRG	22,227.00	19,479.00	23,718.96	20,229.88	22,069.00	11,476.00	-48.0%
TOTAL COMPUTERS & PHONES		41,487.62	32,405.00	34,180.87	43,286.76	48,819.00	36,211.00	-25.8%
85	FACILITIES MGMT							
10121500 940000	FS CHARGES	28,754.65	34,822.27	35,811.62	26,111.90	41,798.00	48,636.00	16.4%
TOTAL FACILITIES MGMT		28,754.65	34,822.27	35,811.62	26,111.90	41,798.00	48,636.00	16.4%
87	EQUIP MAINT & REPAIR							
10121500 933000	OFF EQ R&M	647.44	232.06	31.67	.00	625.00	3,000.00	380.0%
TOTAL EQUIP MAINT & REPAIR		647.44	232.06	31.67	.00	625.00	3,000.00	380.0%
88	TRAVEL							
10121500 860000	IN-ST TRV	146.30	135.20	18.47	.00	1,000.00	500.00	-50.0%
10121500 860010	TRAV REIMB	459.34	285.00	145.60	158.00	750.00	1,000.00	33.3%
TOTAL TRAVEL		605.64	420.20	164.07	158.00	1,750.00	1,500.00	-14.3%
89	TRAINING							
10121500 957000	EE TRAIN/S	30.00	50.00	340.00	360.00	500.00	500.00	.0%
TOTAL TRAINING		30.00	50.00	340.00	360.00	500.00	500.00	.0%
97	CAPITAL EQUIPMENT							
10121500 973000	BLDG IMPRV	.00	.00	.00	59,999.65	60,000.00	.00	-100.0%
TOTAL CAPITAL EQUIPMENT		.00	.00	.00	59,999.65	60,000.00	.00	-100.0%
TOTAL GF COUNTY CLERK		270,015.19	308,817.24	353,983.98	288,300.35	362,821.00	298,810.00	-17.6%

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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: GF COUNTY CLERK

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10121500 726000 - SUPPLIES - OFFICE				5,500.00
10121500 729000 - PUBLICATIONS & SUBSCRIPTIONS				250.00
10121500 730000 - POSTAGE / METER FEES				3,000.00
10121500 747000 - SUPPLIES - OPERATING EQUIPMENT				1,000.00
10121500 812000 - SECURITY SERVICES				500.00
10121500 817000 - MEMBERSHIP DUES				900.00 *
MI ASSOC COUNTY CLERKS		1.00	550.00	550.00
MI BAR DUES		1.00	175.00	175.00
LIVINGSTON COUNTY BAR DUES		1.00	50.00	50.00
UNITED COUNTY OFFICERS ASSOC		1.00	55.00	55.00
NOTARY FEES & MISC VARIOUS AS THEY ARISE		1.00	70.00	70.00
10121500 851000 - TELEPHONE CHARGES				3,056.00
10121500 860000 - IN-STATE TRAVEL				500.00
10121500 860010 - MILEAGE REIMB				1,000.00
10121500 901000 - ADVERTISING				1,500.00
10121500 933000 - OFFICE EQUIPMENT R&M				3,000.00 *
COPIER, POSTAGE MACHINE USAGE FEES & MAINTNENACE		1.00	3,000.00	3,000.00
10121500 940000 - FACILITY SERVICE CHARGES				48,636.00
10121500 943010 - IT HARDWARE MONTHLY CHARGES				15,679.00
10121500 943012 - NEW IT HARDWARE/SOFTWARE				6,000.00 *
Online Marriage License Application program from WebTecs.		1.00	6,000.00	6,000.00
Will institute a \$10 convenience fee per application using the online application portal to assist with covering cost. I anticipate substantial				

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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:
GF COUNTY CLERK

savings with staff time
compared to current process.
This is one program that will
assist with generating
revenue for the Clerk's
Office.

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
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10121500 943020 - IT SOFTWARE MONTHLY CHARGES			11,476.00 *
	1.00	6,000.00	6,000.00
VITAL RECORDS INDEXING			
	1.00	5,476.00	5,476.00
COST OF SERVICE			
10121500 957000 - EMPLOYEE PROFESSIONAL DEV			500.00 *
	1.00	500.00	500.00
Various trainings that may be available			

TOTAL GF COUNTY CLERK 102,497.00

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions	
CHIEF DEPUTY	1.000	1.000	1.000	
CIRCUIT CT JUDICIAL	2.000	2.000	0.000	
DEP CLERK COLLECTION	1.000	1.000	0.000	
DEPUTY CIRC CRT CLK	6.560	6.830	7.830	NEW REQUEST
DIV SPRVSR DOMESTIC	0.000	0.000	1.000	
DIV SPVSR CIVIL DIV	0.000	0.000	1.000	
DIV SUPVSR CUST SRV	0.000	0.000	1.000	
SR DEP CIRCT CLERK	1.000	1.000	1.000	
Total:	11.560	11.830	12.830	

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
FINES & FORFEITURES	\$35,649	\$24,056	\$22,000	\$22,000	\$22,000
LICENSE & PERMITS	\$250	\$125	\$100	\$100	\$10,000
CHARGES FOR SERVICE	\$413,024	\$395,604	\$407,500	\$383,500	\$383,500
OTHER REVENUE	\$10,708	\$9,396	\$8,500	\$8,500	\$8,500
Total Revenues:	\$459,631	\$429,181	\$438,100	\$414,100	\$424,000
Expenditures					
PERMANENT SALARIES	\$500,484	\$477,732	\$520,507	\$575,850	\$602,316
TEMPORARY SALARIES	\$0	\$2,670	\$7,500	\$0	\$0
HEALTHCARE	\$81,903	\$85,639	\$117,017	\$136,290	\$140,020
PENSION	\$65,528	\$75,585	\$83,398	\$94,531	\$98,896
OTHER BENEFITS	\$44,598	\$49,263	\$47,847	\$52,824	\$54,924
OTHER EMPLOYEE COMP	\$13,828	\$6,166	\$7,200	\$3,600	\$3,600
OFFICE SUPPLIES	\$8,077	\$10,288	\$11,500	\$12,000	\$12,000
OP SUPPLIES & EQUIP	\$413	\$4,806	\$6,850	\$1,700	\$1,700
CONTRACT SERVICES	\$6,188	\$7,995	\$25,500	\$16,500	\$16,500
OTHER EXP & CHARGES	\$0	\$1,200	\$43,000	\$13,100	\$13,100
COMPUTERS & PHONES	\$8,148	\$2,182	\$6,000	\$2,750	\$2,750
TRAVEL	\$922	\$1,434	\$2,500	\$2,150	\$2,150
TRAINING	\$0	\$180	\$1,000	\$750	\$750
Total Expenditures:	\$730,088	\$725,140	\$879,819	\$912,045	\$948,706

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF COUNTY CLERK CIRCUIT COURT		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
44	FINES & FORFEITURES							
10121599 655000	FINES & FO	-18,163.33	-32,148.76	-24,056.02	-24,394.01	-22,000.00	-22,000.00	.0%
10121599 655002	BOND FORF	.00	-3,500.00	.00	.00	.00	.00	.0%
	TOTAL FINES & FORFEITURES	-18,163.33	-35,648.76	-24,056.02	-24,394.01	-22,000.00	-22,000.00	.0%
45	LICENSE & PERMITS							
10121599 476000	NON-BUS LC	-100.00	-250.00	-125.00	-50.00	-100.00	-100.00	.0%
	TOTAL LICENSE & PERMITS	-100.00	-250.00	-125.00	-50.00	-100.00	-100.00	.0%
46	CHARGES FOR SERVICE							
10121599 606000	COURT COST	-251,518.58	-244,927.18	-226,373.90	-177,359.90	-225,000.00	-225,000.00	.0%
10121599 606003	10% RETURN	-6,635.00	-10,330.00	-11,425.00	-4,150.00	-8,000.00	-8,000.00	.0%
10121599 606004	PROBATION	-261.39	-370.00	-5.00	-2,005.10	-200.00	-200.00	.0%
10121599 607004	COURT FEES	-82,704.82	-82,663.95	-84,983.76	-55,394.95	-70,000.00	-70,000.00	.0%
10121599 607024	20% LATE F	-24,823.81	-24,778.77	-23,057.84	-24,467.84	-64,000.00	-40,000.00	-37.5%
10121599 608000	NSF FEE	.00	-100.00	-160.00	-60.00	.00	.00	.0%
10121599 626000	CHRG SERV	-33,905.02	-33,993.27	-33,743.47	-22,371.22	-28,000.00	-28,000.00	.0%
10121599 642000	SALES	-216.00	-454.00	-141.00	-17.00	-300.00	-300.00	.0%
10121599 654000	COMP USAG	-13,305.00	-15,407.00	-15,714.00	-9,527.45	-12,000.00	-12,000.00	.0%
	TOTAL CHARGES FOR SERVICE	-413,369.62	-413,024.17	-395,603.97	-295,353.46	-407,500.00	-383,500.00	-5.9%
49	OTHER REVENUE							
10121599 676000	REIMB	.00	.00	.00	-500.00	.00	.00	.0%
10121599 676011	REIMB-OUIL	-7,496.34	-10,697.72	-9,288.66	-9,934.62	-8,500.00	-8,500.00	.0%
10121599 694000	OVER/UNDER	12.88	-10.45	-107.66	17.23	.00	.00	.0%
	TOTAL OTHER REVENUE	-7,483.46	-10,708.17	-9,396.32	-10,417.39	-8,500.00	-8,500.00	.0%
70	PERMANENT SALARIES							
10121599 704000	SALARY RG	418,831.77	412,049.41	411,504.37	279,147.02	447,954.00	503,659.00	12.4%
10121599 706000	SALARY PT	49,227.90	74,654.05	52,703.70	28,874.07	47,831.00	47,597.00	-.5%
10121599 706001	PT 20HRS	11,963.24	11,497.45	9,894.69	8,413.14	17,222.00	17,594.00	2.2%
10121599 707000	SALARY OT	98.53	2,283.30	3,628.88	2,390.88	7,500.00	7,000.00	-6.7%
	TOTAL PERMANENT SALARIES	480,121.44	500,484.21	477,731.64	318,825.11	520,507.00	575,850.00	10.6%
71	TEMPORARY SALARIES							
10121599 705000	SALARY TMP	.00	.00	2,669.74	.00	7,500.00	.00	-100.0%
	TOTAL TEMPORARY SALARIES	.00	.00	2,669.74	.00	7,500.00	.00	-100.0%

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF COUNTY CLERK CIRCUIT COURT 72 HEALTHCARE		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
10121599 716000	HLTH INS E	74,178.00	64,800.00	72,063.00	86,191.60	103,430.00	124,410.00	20.3%
10121599 725000	RHS ER	17,811.72	17,102.74	13,576.13	7,626.71	13,587.00	11,880.00	-12.6%
TOTAL HEALTHCARE		91,989.72	81,902.74	85,639.13	93,818.31	117,017.00	136,290.00	16.5%
73 PENSION								
10121599 718000	MERS ER	61,951.38	65,528.18	75,584.91	52,199.35	83,398.00	94,531.00	13.3%
TOTAL PENSION		61,951.38	65,528.18	75,584.91	52,199.35	83,398.00	94,531.00	13.3%
74 OTHER BENEFITS								
10121599 715000	FICA ER	36,062.96	38,456.46	35,951.84	23,642.22	39,799.00	43,791.00	10.0%
10121599 717000	LIFE INS	685.35	711.12	773.80	584.68	925.00	1,045.00	13.0%
10121599 719000	WRKS COMP	1,245.88	1,388.71	1,328.10	940.04	1,437.00	1,594.00	10.9%
10121599 722000	UNEMP INS	.00	.00	6,610.61	.00	.00	.00	.0%
10121599 723000	LT&ST DIS.	4,052.25	4,041.25	4,598.68	3,570.48	5,686.00	6,394.00	12.5%
TOTAL OTHER BENEFITS		42,046.44	44,597.54	49,263.03	28,737.42	47,847.00	52,824.00	10.4%
75 OTHER EMPLOYEE COMP								
10121599 702000	OTHER PAY	3,599.96	13,828.21	6,166.35	2,353.82	7,200.00	3,600.00	-50.0%
TOTAL OTHER EMPLOYEE COMP		3,599.96	13,828.21	6,166.35	2,353.82	7,200.00	3,600.00	-50.0%
76 OFFICE SUPPLIES								
10121599 726000	OFFICE SUP	7,430.14	8,076.53	10,287.58	8,889.25	11,500.00	12,000.00	4.3%
TOTAL OFFICE SUPPLIES		7,430.14	8,076.53	10,287.58	8,889.25	11,500.00	12,000.00	4.3%
77 OP SUPPLIES & EQUIP								
10121599 729000	PUB./SUB	441.01	268.02	127.32	695.32	700.00	700.00	.0%
10121599 747000	OP EQ/SPLY	757.20	145.00	4,678.84	3,056.80	6,150.00	1,000.00	-83.7%
TOTAL OP SUPPLIES & EQUIP		1,198.21	413.02	4,806.16	3,752.12	6,850.00	1,700.00	-75.2%
80 CONTRACT SERVICES								
10121599 812000	SECURITY	457.95	457.95	457.95	457.95	500.00	500.00	.0%
10121599 819000	OTHER CONT	41,655.56	5,730.41	7,537.36	5,515.64	25,000.00	4,000.00	-84.0%
TOTAL CONTRACT SERVICES		42,113.51	6,188.36	7,995.31	5,973.59	25,500.00	4,500.00	-82.4%
83 OTHER EXP & CHARGES								

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
GF COUNTY CLERK CIRCUIT COURT								
10121599 815000	DOC. FILM	.00	.00	.00	.00	.00	12,000.00	.0%
10121599 817000	MEM DUES	.00	.00	.00	.00	.00	100.00	.0%
10121599 955000	COMM.	.00	.00	.00	40,000.00	40,000.00	10,000.00	-75.0%
10121599 955002	FBES	.00	.00	1,200.00	.00	3,000.00	3,000.00	.0%
TOTAL OTHER EXP & CHARGES		.00	.00	1,200.00	40,000.00	43,000.00	25,100.00	-41.6%
84	COMPUTERS & PHONES							
10121599 943012	NEW IT H/S	21,643.68	8,147.53	2,182.40	2,502.02	6,000.00	2,750.00	-54.2%
TOTAL COMPUTERS & PHONES		21,643.68	8,147.53	2,182.40	2,502.02	6,000.00	2,750.00	-54.2%
88	TRAVEL							
10121599 860000	IN-ST TRV	.00	50.00	.00	12.60	500.00	250.00	-50.0%
10121599 860010	TRAV REIMB	543.80	871.93	1,434.16	422.48	2,000.00	1,900.00	-5.0%
TOTAL TRAVEL		543.80	921.93	1,434.16	435.08	2,500.00	2,150.00	-14.0%
89	TRAINING							
10121599 957000	EE TRAIN/S	30.00	.00	180.00	40.00	1,000.00	750.00	-25.0%
TOTAL TRAINING		30.00	.00	180.00	40.00	1,000.00	750.00	-25.0%
97	CAPITAL EQUIPMENT							
10121599 967000	TRAIN PROJ	1,904.00	.00	.00	.00	.00	.00	.0%
10121599 977001	SOFT PURC	86,104.20	.00	.00	.00	.00	.00	.0%
TOTAL CAPITAL EQUIPMENT		88,008.20	.00	.00	.00	.00	.00	.0%
TOTAL GF COUNTY CLERK CIRCUIT		401,560.07	270,457.15	295,959.10	227,311.21	441,719.00	497,945.00	12.7%

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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF COUNTY CLERK CIRCUIT COURT

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10121599 726000 - SUPPLIES - OFFICE				12,000.00
10121599 729000 - PUBLICATIONS & SUBSCRIPTIONS				700.00
10121599 747000 - SUPPLIES - OPERATING EQUIPMENT				1,000.00
10121599 812000 - SECURITY SERVICES				500.00
10121599 815000 - DOCUMENT FILMING SERVICES				12,000.00 *
MICROFILM SERVICES		1.00	12,000.00	12,000.00
10121599 817000 - MEMBERSHIP DUES				100.00 *
MI Association of Court Administrators Membership		1.00	100.00	100.00
10121599 819000 - OTHER CONTRACT SVS				4,000.00 *
TIME MACHINE MAINTENANCE CONTRACT & DMC AS NEEDED		1.00	4,000.00	4,000.00
10121599 860000 - IN-STATE TRAVEL				250.00
10121599 860010 - MILEAGE REIMB				1,900.00
10121599 943012 - NEW IT HARDWARE/SOFTWARE				2,750.00
10121599 955000 - COMMISSIONS				10,000.00
10121599 955002 - FILING FEES- TAX GARNISHMENTS				3,000.00
10121599 957000 - EMPLOYEE PROFESSIONAL DEV				750.00
TOTAL GF COUNTY CLERK CIRCUIT COURT				48,950.00
TOTAL REVENUE				.00
TOTAL EXPENSE				48,950.00
GRAND TOTAL				48,950.00

** END OF REPORT - Generated by Hilery DeHate **

RESOURCES

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Expenditures					
OFFICE SUPPLIES	\$0	\$0	\$50	\$20	\$20
OP SUPPLIES & EQUIP	\$70	\$70	\$275	\$125	\$125
PROFESSIONAL SERV	\$700	\$875	\$980	\$980	\$980
TRAVEL	\$0	\$0	\$50	\$0	\$0
Total Expenditures:	\$770	\$945	\$1,355	\$1,125	\$1,125

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF TAX ALLOCATION BOARD	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
76 OFFICE SUPPLIES							
<u>10124800 726000</u> OFFICE SUP	.00	.00	.00	50.00	50.00	20.00	-60.0%
TOTAL OFFICE SUPPLIES	.00	.00	.00	50.00	50.00	20.00	-60.0%
77 OP SUPPLIES & EQUIP							
<u>10124800 729000</u> PUB./SUB	.00	70.00	70.00	90.00	125.00	100.00	-20.0%
<u>10124800 730000</u> POST/MTR	150.00	.00	.00	150.00	150.00	25.00	-83.3%
TOTAL OP SUPPLIES & EQUIP	150.00	70.00	70.00	240.00	275.00	125.00	-54.5%
82 PROFESSIONAL SERV							
<u>10124800 800000</u> PER DIEM	805.00	700.00	875.00	735.00	980.00	980.00	.0%
TOTAL PROFESSIONAL SERV	805.00	700.00	875.00	735.00	980.00	980.00	.0%
88 TRAVEL							
<u>10124800 860000</u> IN-ST TRV	.00	.00	.00	.00	50.00	.00	-100.0%
TOTAL TRAVEL	.00	.00	.00	.00	50.00	.00	-100.0%
TOTAL GF TAX ALLOCATION BOAR	955.00	770.00	945.00	1,025.00	1,355.00	1,125.00	-17.0%

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF TAX ALLOCATION BOARD

10124800 726000 - SUPPLIES - OFFICE

10124800 729000 - PUBLICATIONS & SUBSCRIPTIONS

10124800 730000 - POSTAGE / METER FEES

10124800 800000 - BOARD/COMMITTEE PER DIEM

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
			20.00
			100.00
			25.00
			980.00

TOTAL GF TAX ALLOCATION BOARD 1,125.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: GF ELECTIONS

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10126200 726000 - SUPPLIES - OFFICE				30,000.00
10126200 729000 - PUBLICATIONS & SUBSCRIPTIONS				150.00
10126200 730000 - POSTAGE / METER FEES				2,000.00
10126200 800000 - BOARD/COMMITTEE PER DIEM				1,680.00
10126200 817000 - MEMBERSHIP DUES				345.00 *
CERA Joe, LCMCA (3), MAMC (Mary & Betsy) Election Division Staff		1.00	345.00	345.00
10126200 851000 - TELEPHONE CHARGES				7,171.00
10126200 860000 - IN-STATE TRAVEL				500.00
10126200 860010 - MILEAGE REIMB				1,500.00
10126200 860500 - OUT OF STATE TRAVEL				4,200.00 *
CERA Training 2 Workshops 2 Sessions Joe Bridgman. Feb. 2019 Birmingham, AL. April 2019 Virginia Beach, VA. May 2019 Auburn, AL. July 2019 Milwaukee, WI. Hotel, food, travel. Only offered out of state		1.00	4,200.00	4,200.00
10126200 862000 - BOARD/SPECIAL WORKER MILEAGE				1,200.00
10126200 901000 - ADVERTISING				3,500.00
10126200 933000 - OFFICE EQUIPMENT R&M				2,000.00
10126200 943010 - IT HARDWARE MONTHLY CHARGES				1,510.00
10126200 943012 - NEW IT HARDWARE/SOFTWARE				3,000.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:
GF ELECTIONS

10126200 943020 - IT SOFTWARE MONTHLY CHARGES

ELECTIONS SOFTWARE

COST OF SERVICE

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	1.00	1,583.00	3,370.00 *
	1.00	1,787.00	1,583.00
	1.00	4,500.00	1,787.00
	1.00	4,500.00	4,500.00 *

10126200 957000 - EMPLOYEE PROFESSIONAL DEV

CERA Classes 1-5, 7, 9, &
11-12. Plus 2 required
workshops. Joe Bridgman
CERA - Certified
Elections/Registration
Administrator. Highest
professional elections
official education program.
Obtained by top election
officials. I highly
recommend Joe obtain this
professional designation.

TOTAL GF ELECTIONS

66,626.00

RESOURCES

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
FINES & FORFEITURES	\$0	\$6,910	\$0	\$0	\$0
CHARGES FOR SERVICE	\$73,612	\$7,836	\$49,300	\$7,825	\$64,050
OTHER REVENUE	\$93,494	\$25,749	\$50,000	\$8,000	\$55,000
Total Revenues:	\$167,106	\$40,494	\$99,300	\$15,825	\$119,050
Expenditures					
PERMANENT SALARIES	\$3,984	\$1,972	\$7,000	\$76,865	\$83,941
TEMPORARY SALARIES	\$5,665	\$0	\$6,000	\$1,500	\$6,000
HEALTHCARE	\$0	\$0	\$0	\$18,662	\$19,221
PENSION	\$608	\$351	\$0	\$13,203	\$13,942
OTHER BENEFITS	\$309	\$148	\$0	\$6,855	\$7,178
OFFICE SUPPLIES	\$125,715	\$8,997	\$198,800	\$30,000	\$135,000
OP SUPPLIES & EQUIP	\$2,905	\$35,660	\$14,295	\$2,150	\$3,150
CONTRACT SERVICES	\$0	\$60,547	\$0	\$0	\$0
PROFESSIONAL SERV	\$3,593	\$628	\$7,500	\$1,680	\$5,000
OTHER EXP & CHARGES	\$4,760	\$1,710	\$6,700	\$3,845	\$6,345
COMPUTERS & PHONES	\$12,667	\$8,382	\$10,334	\$15,051	\$15,051
EQUIP MAINT & REPAIR	\$434	\$190	\$1,500	\$2,000	\$3,500
TRAVEL	\$1,520	\$770	\$7,500	\$7,400	\$7,000
TRAINING	\$50	\$40	\$750	\$4,500	\$1,250
Total Expenditures:	\$162,209	\$119,393	\$260,379	\$183,711	\$306,578

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF ELECTIONS		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
44	FINES & FORFEITURES							
	<u>10126200 655004</u> FRF CAND	.00	.00	-6,910.00	.00	.00	.00	.0%
	TOTAL FINES & FORFEITURES	.00	.00	-6,910.00	.00	.00	.00	.0%
46	CHARGES FOR SERVICE							
	<u>10126200 609000</u> VOTER REG	-612.16	-953.60	-418.56	-250.56	-600.00	-350.00	-41.7%
	<u>10126200 624000</u> CAND FILIN	-100.00	-3,250.00	-200.00	-2,900.00	-1,500.00	.00	-100.0%
	<u>10126200 626014</u> PROGRM	-6,953.75	-68,745.75	-7,150.00	-4,566.88	-47,000.00	-7,425.00	-84.2%
	<u>10126200 642000</u> SALES	-102.50	-662.87	-67.00	-147.25	-200.00	-50.00	-75.0%
	TOTAL CHARGES FOR SERVICE	-7,768.41	-73,612.22	-7,835.56	-7,864.69	-49,300.00	-7,825.00	-84.1%
49	OTHER REVENUE							
	<u>10126200 676005</u> REIMB-ELEC	-70,873.41	-93,493.51	-25,748.59	-9,796.66	-50,000.00	-8,000.00	-84.0%
	TOTAL OTHER REVENUE	-70,873.41	-93,493.51	-25,748.59	-9,796.66	-50,000.00	-8,000.00	-84.0%
70	PERMANENT SALARIES							
	<u>10126200 704000</u> SALARY RG	.00	.00	.00	.00	.00	72,865.00	.0%
	<u>10126200 707000</u> SALARY OT	955.48	3,984.12	1,972.24	5,302.99	7,000.00	4,000.00	-42.9%
	TOTAL PERMANENT SALARIES	955.48	3,984.12	1,972.24	5,302.99	7,000.00	76,865.00	998.1%
71	TEMPORARY SALARIES							
	<u>10126200 705000</u> SALARY TMP	600.00	5,665.00	.00	480.00	6,000.00	1,500.00	-75.0%
	TOTAL TEMPORARY SALARIES	600.00	5,665.00	.00	480.00	6,000.00	1,500.00	-75.0%
72	HEALTHCARE							
	<u>10126200 716000</u> HLTH INS E	.00	.00	.00	.00	.00	18,662.00	.0%
	TOTAL HEALTHCARE	.00	.00	.00	.00	.00	18,662.00	.0%
73	PENSION							
	<u>10126200 718000</u> MERS ER	76.58	607.58	350.68	900.46	.00	13,203.00	.0%
	TOTAL PENSION	76.58	607.58	350.68	900.46	.00	13,203.00	.0%
74	OTHER BENEFITS							
	<u>10126200 715000</u> FICA ER	71.54	297.35	142.79	405.27	.00	5,574.00	.0%
	<u>10126200 717000</u> LIFE INS	.00	.00	.00	2.02	.00	151.00	.0%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
GF ELECTIONS								
10126200 719000	WRKS COMP	2.68	11.15	5.52	14.84	.00	204.00	.0%
10126200 723000	LT&ST DIS.	.00	.00	.00	.00	.00	926.00	.0%
	TOTAL OTHER BENEFITS	74.22	308.50	148.31	422.13	.00	6,855.00	.0%
76	OFFICE SUPPLIES							
10126200 726000	OFFICE SUP	56,714.35	125,715.11	8,996.53	121,374.44	198,800.00	30,000.00	-84.9%
	TOTAL OFFICE SUPPLIES	56,714.35	125,715.11	8,996.53	121,374.44	198,800.00	30,000.00	-84.9%
77	OP SUPPLIES & EQUIP							
10126200 729000	PUB./SUB	.00	.00	.00	127.96	150.00	150.00	.0%
10126200 730000	POST/MTR	2,711.78	2,905.00	846.00	.00	3,000.00	2,000.00	-33.3%
10126200 747000	OP EQ/SPLY	.00	.00	34,813.85	.00	.00	.00	.0%
10126200 747015	COPIER	.00	.00	.00	11,145.00	11,145.00	.00	-100.0%
	TOTAL OP SUPPLIES & EQUIP	2,711.78	2,905.00	35,659.85	11,272.96	14,295.00	2,150.00	-85.0%
80	CONTRACT SERVICES							
10126200 819000	OTHER CONT	.00	.00	60,547.02	.00	.00	.00	.0%
	TOTAL CONTRACT SERVICES	.00	.00	60,547.02	.00	.00	.00	.0%
82	PROFESSIONAL SERV							
10126200 800000	PER DIEM	840.00	3,592.75	627.52	1,365.00	7,500.00	1,680.00	-77.6%
	TOTAL PROFESSIONAL SERV	840.00	3,592.75	627.52	1,365.00	7,500.00	1,680.00	-77.6%
83	OTHER EXP & CHARGES							
10126200 817000	MEM DUES	140.00	20.00	10.00	.00	200.00	345.00	72.5%
10126200 901000	ADVERTISE	3,603.90	4,740.00	1,699.65	3,389.00	6,000.00	3,500.00	-41.7%
10126200 956000	MISC. EXP	.00	.00	.00	7.49	500.00	.00	-100.0%
	TOTAL OTHER EXP & CHARGES	3,743.90	4,760.00	1,709.65	3,396.49	6,700.00	3,845.00	-42.6%
84	COMPUTERS & PHONES							
10126200 851000	TELEPHONE	408.00	198.00	162.96	355.00	426.00	7,171.00	1583.3%
10126200 943010	HRDWR CHRG	3,946.00	3,159.00	1,972.92	1,091.75	1,191.00	1,510.00	26.8%
10126200 943012	NEW IT H/S	.00	358.00	427.91	2,829.39	2,855.00	3,000.00	5.1%
10126200 943020	SFTWR CHRG	4,078.00	8,952.00	5,817.96	5,373.50	5,862.00	3,370.00	-42.5%
	TOTAL COMPUTERS & PHONES	8,432.00	12,667.00	8,381.75	9,649.64	10,334.00	15,051.00	45.6%
87	EQUIP MAINT & REPAIR							

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
GF ELECTIONS								
10126200 933000	OFF EQ R&M	60.81	434.03	190.11	789.36	1,500.00	2,000.00	33.3%
	TOTAL EQUIP MAINT & REPAIR	60.81	434.03	190.11	789.36	1,500.00	2,000.00	33.3%
88	TRAVEL							
10126200 860000	IN-ST TRV	132.04	451.29	24.27	.00	1,500.00	500.00	-66.7%
10126200 860010	TRAV REIMB	668.83	1,068.67	745.54	674.00	3,500.00	1,500.00	-57.1%
10126200 860500	OUT-ST TRV	.00	.00	.00	.00	.00	4,200.00	.0%
10126200 862000	SPEC MILEA	.00	.00	.00	758.40	2,500.00	1,200.00	-52.0%
	TOTAL TRAVEL	800.87	1,519.96	769.81	1,432.40	7,500.00	7,400.00	-1.3%
89	TRAINING							
10126200 957000	EE TRN/SEM	.00	50.00	40.00	85.00	750.00	4,500.00	500.0%
	TOTAL TRAINING	.00	50.00	40.00	85.00	750.00	4,500.00	500.0%
	TOTAL GF ELECTIONS	-3,631.83	-4,896.68	78,899.32	138,809.52	161,079.00	167,886.00	4.2%

RESOURCES

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$120,629	\$113,689	\$86,200	\$105,900	\$105,900
Total Revenues:	\$120,629	\$113,689	\$86,200	\$105,900	\$105,900
Expenditures					
PERMANENT SALARIES	\$39,167	\$50,159	\$70,675	\$39,987	\$42,208
HEALTHCARE	\$3,960	\$4,403	\$16,589	\$1,368	\$1,410
PENSION	\$5,223	\$6,802	\$9,445	\$4,651	\$4,906
OTHER BENEFITS	\$3,105	\$4,095	\$5,758	\$3,253	\$3,429
OFFICE SUPPLIES	\$5,480	\$5,365	\$8,500	\$7,500	\$7,500
OP SUPPLIES & EQUIP	\$3,956	\$2,204	\$4,000	\$11,000	\$3,500
OTHER EXP & CHARGES	\$635	\$500	\$0	\$650	\$650
COMPUTERS & PHONES	\$1,819	\$1,913	\$14,000	\$0	\$0
EQUIP MAINT & REPAIR	\$133	\$189	\$1,000	\$750	\$750
TRAVEL	\$82	\$279	\$1,050	\$500	\$500
TRAINING	\$375	\$50	\$300	\$0	\$0
COST ALLOCATION	\$0	\$0	\$2,518	\$2,518	\$2,518
Total Expenditures:	\$63,936	\$75,959	\$133,835	\$72,177	\$67,371

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
CONCEALED PISTOL LICENSE FUND								
45	LICENSE & PERMITS							
	<u>26821500 476000</u>	CPL	-39,470.47	.00	.00	.00	.00	.0%
	TOTAL LICENSE & PERMITS		-39,470.47	.00	.00	.00	.00	.0%
46 CHARGES FOR SERVICE								
	<u>26821500 607011</u>	FINGERPRNT	.00	.00	.00	-5,520.00	.00	-12,750.00 .0%
	<u>26821500 607064</u>	CPL	.00	.00	.00	-10.00	.00	.0%
	<u>26821500 607065</u>	CPL	-8,320.00	-62,972.00	-33,488.00	-21,554.00	-39,000.00	-31,200.00 -20.0%
	<u>26821500 607067</u>	CPL	-100.00	-1,350.00	-1,250.00	-780.00	-400.00	-750.00 87.5%
	<u>26821500 607068</u>	CPL	.00	-3.00	-3.00	-2.00	.00	.0%
	<u>26821500 607070</u>	CPL	-7,092.00	-56,304.00	-78,948.00	-55,620.00	-46,800.00	-61,200.00 30.8%
	TOTAL CHARGES FOR SERVICE		-15,512.00	-120,629.00	-113,689.00	-83,486.00	-86,200.00	-105,900.00 22.9%
70 PERMANENT SALARIES								
	<u>26821500 704000</u>	SALARY RG	17,087.00	24,806.69	22,734.92	13,397.05	26,827.00	5,483.00 -79.6%
	<u>26821500 706000</u>	SALARY PT	.00	12,345.51	17,879.03	11,788.90	26,369.00	20,182.00 -23.5%
	<u>26821500 706001</u>	PT 20HRS	11,177.57	2,014.95	9,544.77	8,453.56	17,479.00	14,322.00 -18.1%
	TOTAL PERMANENT SALARIES		28,264.57	39,167.15	50,158.72	33,639.51	70,675.00	39,987.00 -43.4%
72 HEALTHCARE								
	<u>26821500 716000</u>	HLTH INS E	.00	3,960.00	4,402.92	13,824.10	16,589.00	1,368.00 -91.8%
	TOTAL HEALTHCARE		.00	3,960.00	4,402.92	13,824.10	16,589.00	1,368.00 -91.8%
73 PENSION								
	<u>26821500 718000</u>	MERS ER	3,086.00	5,223.40	6,802.24	4,553.60	9,445.00	4,651.00 -50.8%
	TOTAL PENSION		3,086.00	5,223.40	6,802.24	4,553.60	9,445.00	4,651.00 -50.8%
74 OTHER BENEFITS								
	<u>26821500 715000</u>	FICA ER	2,162.09	2,996.28	3,744.78	2,501.27	5,407.00	3,073.00 -43.2%
	<u>26821500 717000</u>	LIFE INS	.00	.00	41.36	28.51	55.00	11.00 -80.0%
	<u>26821500 719000</u>	WRKS COMP	29.29	109.10	135.54	99.88	198.00	112.00 -43.4%
	<u>26821500 723000</u>	LT&ST DIS.	-17.71	.00	173.41	154.07	98.00	57.00 -41.8%
	TOTAL OTHER BENEFITS		2,173.67	3,105.38	4,095.09	2,783.73	5,758.00	3,253.00 -43.5%
76 OFFICE SUPPLIES								
	<u>26821500 726000</u>	OFFICE SUP	2,290.24	5,480.28	5,365.37	3,999.16	8,500.00	7,500.00 -11.8%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
CONCEALED PISTOL LICENSE FUND								
TOTAL OFFICE SUPPLIES		2,290.24	5,480.28	5,365.37	3,999.16	8,500.00	7,500.00	-11.8%
77	OP SUPPLIES & EQUIP							
26821500 730000	POST/MTR	1,800.00	3,955.50	292.23	.00	4,000.00	3,500.00	-12.5%
26821500 747000	OP EQ/SPLY	.00	.00	1,911.59	.00	.00	7,500.00	.0%
	TOTAL OP SUPPLIES & EQUIP	1,800.00	3,955.50	2,203.82	.00	4,000.00	11,000.00	175.0%
83	OTHER EXP & CHARGES							
26821500 817000	MEM DUES	.00	635.00	500.00	.00	.00	650.00	.0%
	TOTAL OTHER EXP & CHARGES	.00	635.00	500.00	.00	.00	650.00	.0%
84	COMPUTERS & PHONES							
26821500 943012	NEW IT H/S	.00	1,819.38	1,913.16	6,054.06	14,000.00	.00	-100.0%
	TOTAL COMPUTERS & PHONES	.00	1,819.38	1,913.16	6,054.06	14,000.00	.00	-100.0%
87	EQUIP MAINT & REPAIR							
26821500 933000	OFF EQ R&M	59.10	132.96	188.68	.00	1,000.00	750.00	-25.0%
	TOTAL EQUIP MAINT & REPAIR	59.10	132.96	188.68	.00	1,000.00	750.00	-25.0%
88	TRAVEL							
26821500 860000	IN-ST TRVL	.00	.00	112.70	.00	400.00	.00	-100.0%
26821500 860010	TRAV REIMB	.00	82.00	166.00	48.00	650.00	500.00	-23.1%
	TOTAL TRAVEL	.00	82.00	278.70	48.00	1,050.00	500.00	-52.4%
89	TRAINING							
26821500 957000	EE TRN/SEM	.00	375.00	50.00	300.00	300.00	.00	-100.0%
	TOTAL TRAINING	.00	375.00	50.00	300.00	300.00	.00	-100.0%
91	COST ALLOCATION							
26821500 964000	COST ALLOC	.00	.00	.00	2,308.13	2,518.00	2,518.00	.0%
	TOTAL COST ALLOCATION	.00	.00	.00	2,308.13	2,518.00	2,518.00	.0%
	TOTAL CONCEALED PISTOL LICEN	-17,308.89	-56,692.95	-37,730.30	-15,975.71	47,635.00	-33,723.00	-170.8%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

CONCEALED PISTOL LICENSE FUND

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
26821500 726000 - SUPPLIES - OFFICE				7,500.00
26821500 730000 - POSTAGE / METER FEES				3,500.00
26821500 747000 - SUPPLIES - OPERATING EQUIPMENT				7,500.00
26821500 817000 - MEMBERSHIP DUES				650.00 *
MI ASSOC COUNTY CLERKS		1.00	300.00	300.00
MI BAR DUES		1.00	175.00	175.00
LIVINGSTON COUNTY BAR DUES		1.00	50.00	50.00
UNITED COUNTY OFFICERS ASSOC		1.00	60.00	60.00
NOTARY FEES & VARIOUS DUES AS THEY ARISE		1.00	65.00	65.00
26821500 860010 - MILEAGE REIMB				500.00
26821500 933000 - OFFICE EQUIPMENT R&M				750.00
26821500 964000 - COST ALLOCATION				2,518.00
TOTAL CONCEALED PISTOL LICENSE FUND			22,918.00	



LIVINGSTON COUNTY, MICHIGAN
INFORMATION TECHNOLOGY DEPARTMENT

304 E. Grand River Ave., Suite 101, Howell, MI 48843
Phone 517.548.3230 Fax 517.545.9608
Web Site: livgov.com

Subject: 2019 Information Technology Budget Request

Commissioners,

07 Aug 2018

Please accept the following 2019 Information Technology budget request. Overall the 2019 budget request is in line with previous years with expenses totaling \$4,290,617 which is an increase of 2.8% higher than the previous year.

The IT department's effort in 2019 will include the continuation of the modernizing work productivity applications and to implement a data center at the new Central Dispatch department with a target date of completion of June of 2019. This proposed data center will serve as model for future data center improvements by providing redundancy, security, and a lower total cost of ownership. In addition, upgrades to the county phone system and various cyber defense measures will also take place.

Please advise if you have questions.

Very Respectfully,

Rich

Rich C. Malewicz

Deputy County Administrator/Chief Information Officer

Livingston County Information Technology

Desk: 517-540-8811

Cell: 586-601-4698

rmalewicz@livgov.com

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions	
APPLICATION DEVELOPE	3.000	3.000	2.000	2018-04-077
CHIEF INFORM OFR DCA	1.000	1.000	1.000	
COMUNCTN ADMIN SPEC	1.000	1.000	1.000	
ERP ADMINISTRATOR	0.000	0.000	1.000	2018-04-077
GIS MAP TECH/ADDRESS	1.000	1.000	1.000	
GIS TECHNICIAN	1.000	1.000	1.000	
HELP DESK TECHNICIAN	1.000	1.000	1.000	
INFRASTRUCTURE MNGR	1.000	1.000	1.000	
NETWORK ADMIN	1.000	1.000	1.000	
PUBLIC SAFETY TECH S	1.000	1.000	1.000	
SECURITY ADMIN	1.000	1.000	1.000	
SR PUBLICSAFETY TECH	1.000	1.000	1.000	
SYSTEMS MANAGER	1.000	1.000	1.000	
TECHNOLOGY SPECLIST	2.000	2.000	2.000	
Total:	16.000	16.000	16.000	

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$326,173	\$305,148	\$259,369	\$271,441	\$271,441
OTHER REVENUE	\$3,469,491	\$3,377,070	\$3,439,897	\$3,463,486	\$3,463,486
Total Revenues:	\$3,795,664	\$3,682,218	\$3,699,266	\$3,734,927	\$3,734,927

Expenditures

PERMANENT SALARIES	\$993,783	\$1,019,096	\$1,082,942	\$1,128,942	\$1,179,589
TEMPORARY SALARIES	\$3,084	\$4,320	\$8,600	\$0	\$0
HEALTHCARE	\$147,192	\$166,510	\$173,021	\$203,979	\$209,798
PENSION	\$249,216	\$283,097	\$189,345	\$196,573	\$205,476
OTHER BENEFITS	\$84,576	\$93,890	\$102,321	\$105,186	\$109,067
OTHER EMPLOYEE COMP	\$2,716	\$5,333	\$3,600	\$3,600	\$3,600
OFFICE SUPPLIES	\$3,741	\$4,348	\$4,000	\$3,000	\$3,000
OP SUPPLIES & EQUIP	\$97,954	\$231,747	\$275,778	\$350,150	\$300,150
CONTRACT SERVICES	\$172,327	\$184,870	\$203,970	\$214,450	\$220,500
OTHER EXP & CHARGES	\$51,495	\$52,494	\$54,392	\$55,185	\$55,185
COMPUTERS & PHONES	\$1,739,358	\$1,755,737	\$1,864,555	\$1,966,600	\$1,968,500
FACILITIES MGMT	\$43,140	\$42,024	\$48,093	\$49,957	\$45,040
EQUIP MAINT & REPAIR	\$1,172	\$1,551	\$5,100	\$3,700	\$3,700
TRAVEL	\$12,530	\$9,846	\$14,200	\$21,680	\$22,095

TRAINING	\$773	\$23,305	\$15,700	\$20,185	\$35,000
DEPRECIATION	\$220,902	\$150,794	\$155,000	\$65,000	\$65,000
CAPITAL EQUIPMENT	\$0	\$0	\$90,000	\$0	\$0
Total Expenditures:	\$3,823,958	\$4,028,961	\$4,290,617	\$4,388,187	\$4,425,700

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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bgnyrpts

PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

INFO. TECHNOLOGY		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
46	CHARGES FOR SERVICE							
63622800 607400	OSSI CONN	-32,150.00	-30,875.00	-27,675.00	-20,475.00	-32,150.00	-26,400.00	-17.9%
63622800 607450	OSSI SOFT	-51,815.45	-54,156.58	-59,487.56	-58,635.62	-58,575.00	-60,395.00	3.1%
63622800 607475	IT SERV	-10,582.54	-9,351.96	-9,419.10	-7,952.70	-9,304.00	-10,203.00	9.7%
63622800 607500	IP PHONE	-20,200.00	-20,340.00	-20,340.00	-3,150.24	-140.00	-1,443.00	930.7%
63622800 608000	NSF FEE	.00	-30.00	.00	.00	.00	.00	.0%
63622800 625000	ADDRESS	-4,330.00	-19,540.00	-5,735.00	-8,865.00	-4,200.00	-6,500.00	54.8%
63622800 642000	SALES	-21,300.68	-27,000.92	-11,188.16	-9,796.14	-15,000.00	-15,000.00	.0%
63622800 642001	CO PROPRTY	-4,576.98	-6,189.30	-8,078.54	-5,486.02	-5,000.00	-6,500.00	30.0%
63622800 652100	ENHANC ACC	-152,393.29	-158,689.03	-163,224.24	-93,542.09	-135,000.00	-145,000.00	7.4%
	TOTAL CHARGES FOR SERVICE	-297,348.94	-326,172.79	-305,147.60	-207,902.81	-259,369.00	-271,441.00	4.7%
49	OTHER REVENUE							
63622800 676000	REIMB	-60,551.35	-17,543.27	-6,296.04	-12,266.51	.00	-5,750.00	.0%
63622800 676100 05400	DEPT CH BK	-19,556.00	-17,837.00	-16,408.92	-10,030.12	-15,512.00	-15,683.00	1.1%
63622800 676100 10100	DEPT CH BK	-59,634.00	-47,590.96	-38,728.92	-24,825.20	-37,907.00	-35,121.00	-7.3%
63622800 676100 14100	DEPT CH BK	-142,342.00	-131,445.92	-181,928.88	-92,680.51	-141,438.00	-140,675.00	-.5%
63622800 676100 15100	DEPT CH BK	-88,007.00	-76,367.00	-57,634.92	-27,840.09	-42,729.00	-26,834.00	-37.2%
63622800 676100 16800	DEPT CH BK	-711,474.00	-703,810.96	-675,014.88	-418,985.79	-637,619.00	-596,665.00	-6.4%
63622800 676100 17200	DEPT CH BK	-25,114.00	-26,097.92	-24,547.92	-11,783.40	-18,055.00	-17,408.00	-3.6%
63622800 676100 19200	DEPT CH BK	-8,839.00	-3,881.00	.00	.00	.00	.00	.0%
63622800 676100 21500	DEPT CH BK	-41,260.00	-32,405.00	-33,224.88	-31,289.17	-47,319.00	-30,211.00	-36.2%
63622800 676100 23300	DEPT CH BK	-7,514.00	-6,596.00	-10,743.00	-3,790.31	-5,776.00	-5,837.00	1.1%
63622800 676100 25300	DEPT CH BK	-105,754.00	-93,226.96	-86,738.88	-49,243.18	-74,451.00	-67,114.00	-9.9%
63622800 676100 25700	DEPT CH BK	-48,768.00	-32,381.00	-36,674.88	-24,083.62	-36,392.00	-31,519.00	-13.4%
63622800 676100 26100	DEPT CH BK	-7,274.00	-9,146.00	-5,188.92	-4,217.70	-6,806.00	-7,041.00	3.5%
63622800 676100 26200	DEPT CH BK	-8,432.00	-12,309.00	-7,953.84	-4,950.50	-7,479.00	-12,051.00	61.1%
63622800 676100 26300	DEPT CH BK	-14,095.00	-3,952.00	-6,365.88	-2,309.64	-3,535.00	-3,382.00	-4.3%
63622800 676100 26500	DEPT CH BK	-15,539.00	-23,703.96	-21,959.88	-26,660.18	-40,905.00	-50,445.00	23.3%
63622800 676100 26700	DEPT CH BK	-162,627.00	-161,153.96	-130,937.88	-82,662.75	-125,490.00	-115,485.00	-8.0%
63622800 676100 26717	DEPT CH BK	-9,247.00	-8,253.96	-7,022.76	-7,087.45	-10,814.00	-21,126.00	95.4%
63622800 676100 26718	DEPT CH BK	-815.00	-396.00	-426.00	-985.81	-1,690.00	-1,384.00	-18.1%
63622800 676100 26800	DEPT CH BK	-60,655.00	-2,805.00	-2,280.96	-3,399.62	-5,828.00	-4,841.00	-16.9%
63622800 676100 26801	DEPT CH BK	-55,213.00	-159,013.00	-134,651.57	-86,727.28	-130,091.00	-121,877.00	-6.3%
63622800 676100 27000	DEPT CH BK	-50,298.00	-44,678.96	-38,066.88	-17,641.31	-26,977.00	-25,010.00	-7.3%
63622800 676100 27500	DEPT CH BK	-142,868.00	-116,614.96	-108,940.92	-74,026.90	-114,121.00	-113,432.00	-.6%
63622800 676100 30100	DEPT CH BK	-342,627.00	-274,177.00	-257,535.84	-187,932.62	-288,956.00	-298,224.00	3.2%
63622800 676100 30106	DEPT CH BK	-4,096.00	-4,594.00	-7,124.76	-5,030.54	-7,775.00	-7,506.00	-3.5%
63622800 676100 30143	DEPT CH BK	.00	.00	.00	-3,114.02	.00	-17,871.00	.0%
63622800 676100 32500	DEPT CH BK	-576,512.00	-522,781.92	-597,267.96	-391,728.56	-604,507.00	-627,376.00	3.8%
63622800 676100 35100	DEPT CH BK	-110,550.00	-110,838.00	-142,299.96	-131,632.68	-199,767.00	-229,662.00	15.0%
63622800 676100 36200	DEPT CH BK	-13,682.00	-8,960.94	.00	.00	.00	.00	.0%
63622800 676100 37100	DEPT CH BK	-95,893.00	-82,882.96	-84,319.80	-70,046.56	-107,959.00	-126,368.00	17.1%
63622800 676100 42600	DEPT CH BK	.00	.00	-3,301.92	-3,261.64	-5,167.00	-9,242.00	78.9%
63622800 676100 43000	DEPT CH BK	-38,489.00	-34,811.96	-28,578.84	-16,280.70	-29,644.00	-12,806.00	-56.8%
63622800 676100 44100	DEPT CH BK	-5,253.00	-4,634.00	-3,952.92	-2,643.89	-4,108.00	-4,133.00	.6%
63622800 676100 53800	DEPT CH BK	-79,953.00	-67,930.00	-68,416.80	-65,638.59	-101,814.00	-114,585.00	12.5%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

INFO. TECHNOLOGY		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
63622800 676100 60100	DEPT CH BK	-308,663.00	-256,651.00	-198,358.80	-120,991.90	-186,322.00	-176,290.00	-5.4%
63622800 676100 64800	DEPT CH BK	-5,505.00	-4,688.00	-5,915.88	-5,714.42	-9,078.00	-11,886.00	30.9%
63622800 676100 65100	DEPT CH BK	-251,755.00	-276,356.00	-286,836.96	-204,749.64	-312,724.00	-322,582.00	3.2%
63622800 676100 68200	DEPT CH BK	-38,148.00	-34,345.00	-30,178.19	-22,966.62	-34,787.00	-34,141.00	-1.9%
63622800 676100 68201	DEPT CH BK	.00	.00	-486.96	.00	.00	-531.00	.0%
63622800 676100 72100	DEPT CH BK	-32,546.00	-25,173.00	-18,819.84	-10,761.20	-16,355.00	-21,392.00	30.8%
63622800 676100 74300	DEPT CH BK	-24,078.00	-14,770.50	.00	.00	.00	.00	.0%
63622800 676100 85200	DEPT CH BK	-14,616.00	-14,687.00	.00	.00	.00	.00	.0%
63622800 694000	OVER/UNDER	4.36	.00	.00	1.51	.00	.00	.0%
63622800 696000	OTHER REV	.00	.00	-11,937.14	-1,223.56	.00	.00	.0%
TOTAL OTHER REVENUE		-3,788,237.99	-3,469,491.07	-3,377,070.18	-2,261,202.67	-3,439,897.00	-3,463,486.00	.7%
70	PERMANENT SALARIES							
63622800 704000	SALARY RG	920,132.07	986,859.55	1,010,970.20	626,655.86	1,074,859.00	1,120,942.00	4.3%
63622800 706001	PT 20HRS	2,812.50	765.00	.00	180.00	83.00	.00	-100.0%
63622800 707000	SALARY OT	6,401.10	6,158.01	8,125.85	4,241.38	8,000.00	8,000.00	.0%
TOTAL PERMANENT SALARIES		929,345.67	993,782.56	1,019,096.05	631,077.24	1,082,942.00	1,128,942.00	4.2%
71	TEMPORARY SALARIES							
63622800 705000	SALARY TMP	13,286.32	3,084.48	4,319.56	.00	8,600.00	.00	-100.0%
TOTAL TEMPORARY SALARIES		13,286.32	3,084.48	4,319.56	.00	8,600.00	.00	-100.0%
72	HEALTHCARE							
63622800 716000	HLTH INS E	120,333.00	105,120.00	124,908.96	134,479.10	161,375.00	194,079.00	20.3%
63622800 716001	RT HLTH ER	45,764.33	30,723.16	30,179.32	.00	.00	.00	.0%
63622800 725000	RHS ER	11,696.37	11,348.68	11,421.96	6,420.10	11,646.00	9,900.00	-15.0%
TOTAL HEALTHCARE		177,793.70	147,191.84	166,510.24	140,899.20	173,021.00	203,979.00	17.9%
73	PENSION							
63622800 718000	MERS ER	118,627.33	142,901.28	178,406.63	113,614.61	189,345.00	196,573.00	3.8%
63622800 718100	PENSION	-46,417.00	106,315.00	104,690.00	.00	.00	.00	.0%
TOTAL PENSION		72,210.33	249,216.28	283,096.63	113,614.61	189,345.00	196,573.00	3.8%
74	OTHER BENEFITS							
63622800 715000	FICA ER	71,920.92	70,243.02	74,466.52	45,870.23	83,428.00	85,662.00	2.7%
63622800 717000	LIFE INS	1,433.03	1,703.55	1,994.67	1,454.54	2,219.00	2,296.00	3.5%
63622800 719000	WRKS COMP	2,385.15	2,806.72	2,873.93	2,064.14	3,057.00	3,140.00	2.7%
63622800 722000	UNEMP INS	15,433.36	.00	2,172.00	.00	.00	.00	.0%
63622800 723000	LT&ST DIS.	8,273.30	9,823.04	12,383.04	8,927.99	13,617.00	14,088.00	3.5%
TOTAL OTHER BENEFITS		99,445.76	84,576.33	93,890.16	58,316.90	102,321.00	105,186.00	2.8%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

INFO. TECHNOLOGY		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
75	OTHER EMPLOYEE COMP							
63622800 702000	OTHER PAY	3,955.46	2,715.72	5,332.52	2,353.82	3,600.00	3,600.00	.0%
	TOTAL OTHER EMPLOYEE COMP	3,955.46	2,715.72	5,332.52	2,353.82	3,600.00	3,600.00	.0%
76	OFFICE SUPPLIES							
63622800 726000	OFFICE SUP	2,542.15	3,740.78	4,347.53	379.31	4,000.00	3,000.00	-25.0%
	TOTAL OFFICE SUPPLIES	2,542.15	3,740.78	4,347.53	379.31	4,000.00	3,000.00	-25.0%
77	OP SUPPLIES & EQUIP							
63622800 729000	PUB./SUB	59.96	64.01	221.94	.00	325.00	100.00	-69.2%
63622800 730000	POST/MTR	309.90	.00	7.48	26.34	50.00	50.00	.0%
63622800 747000	OP EQ/SPLY	216,415.74	97,889.78	231,517.15	229,309.19	275,403.00	350,000.00	27.1%
	TOTAL OP SUPPLIES & EQUIP	216,785.60	97,953.79	231,746.57	229,335.53	275,778.00	350,150.00	27.0%
80	CONTRACT SERVICES							
63622800 819000	OTHER CONT	242,353.99	171,743.02	183,340.35	191,502.67	203,970.00	214,450.00	5.1%
63622800 819000 16800	OTHER CONT	210.00	165.00	1,250.00	581.98	.00	.00	.0%
63622800 819000 26100	OTHER CONT	.00	.00	280.00	.00	.00	.00	.0%
63622800 819000 26800	OTHER CONT	231.00	.00	.00	.00	.00	.00	.0%
63622800 819000 32500	OTHER CONT	.00	.00	.00	1,950.00	.00	.00	.0%
63622800 819000 60100	OTHER CONT	273.25	418.84	.00	12.99	.00	.00	.0%
	TOTAL CONTRACT SERVICES	243,068.24	172,326.86	184,870.35	194,047.64	203,970.00	214,450.00	5.1%
83	OTHER EXP & CHARGES							
63622800 814000	FREIGHT CH	248.68	111.18	178.41	125.88	200.00	200.00	.0%
63622800 817000	MEM DUES	359.00	489.00	1,093.04	867.00	867.00	875.00	.9%
63622800 818000	BANK CHGS	48,719.01	50,623.57	50,860.01	30,198.02	53,000.00	53,785.00	1.5%
63622800 955000	COMM.	126.56	270.96	362.48	177.79	325.00	325.00	.0%
	TOTAL OTHER EXP & CHARGES	49,453.25	51,494.71	52,493.94	31,368.69	54,392.00	55,185.00	1.5%
84	COMPUTERS & PHONES							
63622800 851000	TELEPHONE	91,019.97	189,186.35	163,771.60	49,411.91	350,000.00	300,000.00	-14.3%
63622800 851000 05400	TELEPHONE	3,304.67	2,179.59	3,220.69	1,869.57	.00	.00	.0%
63622800 851000 10100	TELEPHONE	728.73	664.88	2,336.35	1,268.87	.00	.00	.0%
63622800 851000 14100	TELEPHONE	3,142.90	6,414.30	1,955.73	739.95	.00	.00	.0%
63622800 851000 15100	TELEPHONE	506.84	505.60	953.77	262.37	.00	.00	.0%
63622800 851000 16800	TELEPHONE	19,596.54	19,876.24	17,491.65	9,045.77	.00	.00	.0%
63622800 851000 17200	TELEPHONE	1,055.91	1,025.54	1,927.46	1,407.52	.00	.00	.0%
63622800 851000 21500	TELEPHONE	636.78	524.22	834.10	290.11	.00	.00	.0%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

INFO. TECHNOLOGY	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
63622800 851000 23300 TELEPHONE	.00	.00	337.44	210.56	.00	.00	.0%
63622800 851000 25300 TELEPHONE	.00	.00	481.44	386.21	.00	.00	.0%
63622800 851000 25700 TELEPHONE	.00	.00	843.60	526.40	.00	.00	.0%
63622800 851000 26100 TELEPHONE	298.16	.00	668.31	665.87	.00	.00	.0%
63622800 851000 26200 TELEPHONE	.00	.00	6,535.60	692.10	.00	.00	.0%
63622800 851000 26500 TELEPHONE	6,071.15	5,293.28	2,956.66	1,039.34	.00	.00	.0%
63622800 851000 26700 TELEPHONE	2,557.21	2,741.86	2,611.61	1,162.42	.00	.00	.0%
63622800 851000 26717 TELEPHONE	327.05	609.71	50.18	34.21	.00	.00	.0%
63622800 851000 26718 TELEPHONE	.00	273.30	284.80	172.56	.00	.00	.0%
63622800 851000 26800 TELEPHONE	330.32	288.10	713.84	464.31	.00	.00	.0%
63622800 851000 27000 TELEPHONE	585.79	573.32	1,828.77	1,035.81	.00	.00	.0%
63622800 851000 27500 TELEPHONE	13,757.46	15,193.77	14,990.04	9,907.62	.00	.00	.0%
63622800 851000 30100 TELEPHONE	30,527.28	33,632.31	37,406.07	16,882.53	.00	.00	.0%
63622800 851000 30106 TELEPHONE	715.91	704.33	742.47	433.40	.00	.00	.0%
63622800 851000 30143 TELEPHONE	.00	.00	.00	171.00	.00	.00	.0%
63622800 851000 32500 TELEPHONE	133,957.01	130,074.13	112,859.50	53,119.85	.00	.00	.0%
63622800 851000 35100 TELEPHONE	1,830.56	2,511.02	6,622.24	3,683.32	.00	.00	.0%
63622800 851000 36200 TELEPHONE	.00	-25.42	182.34	.00	.00	.00	.0%
63622800 851000 37100 TELEPHONE	10,409.26	11,583.68	17,868.96	11,532.72	.00	.00	.0%
63622800 851000 42600 TELEPHONE	.00	1,494.61	1,738.31	1,061.02	.00	.00	.0%
63622800 851000 43000 TELEPHONE	2,076.31	1,107.10	2,114.14	884.74	.00	.00	.0%
63622800 851000 44100 TELEPHONE	586.26	573.32	750.96	426.03	.00	.00	.0%
63622800 851000 53800 TELEPHONE	16,612.46	18,038.01	22,540.54	10,854.46	.00	.00	.0%
63622800 851000 60100 TELEPHONE	11,417.85	10,758.43	19,642.90	12,365.64	.00	.00	.0%
63622800 851000 64800 TELEPHONE	2,348.05	3,072.43	3,178.99	1,984.70	.00	.00	.0%
63622800 851000 65100 TELEPHONE	29,900.76	26,233.15	20,090.93	14,678.24	.00	.00	.0%
63622800 851000 68200 TELEPHONE	-.01	.00	1,595.99	1,563.72	.00	.00	.0%
63622800 851000 68201 TELEPHONE	487.41	564.96	531.12	.00	.00	.00	.0%
63622800 851000 72100 TELEPHONE	.00	.00	674.89	421.12	.00	.00	.0%
63622800 943030 SOFTW-OSSI	61,814.74	66,361.56	59,487.46	58,636.00	74,805.00	61,600.00	-17.7%
63622800 943300 SOFT MAINT	.00	.00	.00	.00	807,000.00	898,000.00	11.3%
63622800 943300 14100 SOFT MAINT	4,750.00	3,000.00	25,660.99	21,309.51	.00	.00	.0%
63622800 943300 15100 SOFT MAINT	.00	.00	.00	1,392.86	.00	.00	.0%
63622800 943300 16800 SOFT MAINT	133,772.37	140,062.70	143,674.63	119,382.31	.00	.00	.0%
63622800 943300 21500 SOFT MAINT	6,000.00	6,000.00	6,000.00	16,886.49	.00	.00	.0%
63622800 943300 25300 SOFT MAINT	24,951.43	27,056.42	28,013.85	28,358.90	.00	.00	.0%
63622800 943300 25700 SOFT MAINT	11,351.61	10,555.50	10,792.83	10,986.09	.00	.00	.0%
63622800 943300 26200 SOFT MAINT	1,583.05	3,166.10	1,583.05	.00	.00	.00	.0%
63622800 943300 26700 SOFT MAINT	13,886.98	14,191.17	15,920.71	18,825.13	.00	.00	.0%
63622800 943300 26717 SOFT MAINT	.00	.00	.00	995.84	.00	.00	.0%
63622800 943300 26801 SOFT MAINT	70,466.66	83,000.00	84,250.00	85,000.00	.00	.00	.0%
63622800 943300 27000 SOFT MAINT	2,192.37	1,398.55	1,245.00	1,245.00	.00	.00	.0%
63622800 943300 27500 SOFT MAINT	6,325.18	6,303.84	5,446.21	3,206.50	.00	.00	.0%
63622800 943300 30100 SOFT MAINT	62,651.32	72,259.42	63,795.51	79,039.83	.00	.00	.0%
63622800 943300 30106 SOFT MAINT	.00	.00	.00	171.43	.00	.00	.0%
63622800 943300 32500 SOFT MAINT	168,781.81	149,199.29	183,559.41	200,567.66	.00	.00	.0%
63622800 943300 35100 SOFT MAINT	31,618.27	30,157.24	30,157.24	38,184.40	.00	.00	.0%
63622800 943300 37100 SOFT MAINT	5,803.28	11,026.51	11,521.51	20,950.00	.00	.00	.0%
63622800 943300 43000 SOFT MAINT	168.91	148.95	269.37	219.73	.00	.00	.0%
63622800 943300 53800 SOFT MAINT	2,317.50	3,125.00	3,625.00	7,275.00	.00	.00	.0%
63622800 943300 60100 SOFT MAINT	2,637.08	2,867.23	2,867.23	1,702.99	.00	.00	.0%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

INFO. TECHNOLOGY		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
63622800 943300 65100	SOFT MAINT	74,827.20	76,924.29	64,252.51	69,577.11	.00	.00	.0%
63622800 943300 68200	SOFT MAINT	399.00	399.00	544.83	2,198.99	.00	.00	.0%
63622800 943320	SOFTW-CO	568,493.91	546,482.95	539,735.63	588,296.20	632,750.00	707,000.00	11.7%
TOTAL COMPUTERS & PHONES		1,639,581.26	1,739,357.84	1,755,736.96	1,585,063.94	1,864,555.00	1,966,600.00	5.5%
85	FACILITIES MGMT							
63622800 940000	FS CHARGES	37,619.65	43,139.65	42,024.43	25,149.54	48,093.00	49,957.00	3.9%
TOTAL FACILITIES MGMT		37,619.65	43,139.65	42,024.43	25,149.54	48,093.00	49,957.00	3.9%
87	EQUIP MAINT & REPAIR							
63622800 930000	BLDG R & M	12,664.44	.00	.00	.00	.00	.00	.0%
63622800 931000	EQUIP R&M	2,185.00	750.00	.00	.00	1,000.00	.00	-100.0%
63622800 933000	OFF EQ R&M	297.31	421.85	1,551.28	3,693.93	4,100.00	3,700.00	-9.8%
TOTAL EQUIP MAINT & REPAIR		15,146.75	1,171.85	1,551.28	3,693.93	5,100.00	3,700.00	-27.5%
88	TRAVEL							
63622800 860000	IN-ST TRV	5,183.17	7,961.00	1,279.47	314.30	2,600.00	3,425.00	31.7%
63622800 860010	TRAV REIMB	2,976.58	4,568.77	5,654.16	2,770.84	4,000.00	4,000.00	.0%
63622800 860500	OUT-ST TRV	.00	.00	2,912.56	7,798.80	7,600.00	14,255.00	87.6%
TOTAL TRAVEL		8,159.75	12,529.77	9,846.19	10,883.94	14,200.00	21,680.00	52.7%
89	TRAINING							
63622800 957000	EE TRN/SEM	3,946.32	773.00	22,054.65	11,860.97	13,200.00	16,185.00	22.6%
63622800 959000	TUIT. REIM	.00	.00	1,250.00	.00	2,500.00	4,000.00	60.0%
TOTAL TRAINING		3,946.32	773.00	23,304.65	11,860.97	15,700.00	20,185.00	28.6%
94	INTEREST EXPENSE							
63622800 995004	INT EXP-II	195.00	.00	.00	.00	.00	.00	.0%
TOTAL INTEREST EXPENSE		195.00	.00	.00	.00	.00	.00	.0%
96	DEPRECIATION							
63622800 968000	DEPREC.	238,315.06	220,902.31	150,793.50	.00	155,000.00	65,000.00	-58.1%
TOTAL DEPRECIATION		238,315.06	220,902.31	150,793.50	.00	155,000.00	65,000.00	-58.1%
97	CAPITAL EQUIPMENT							
63622800 974000	EQ/MACH	122,875.66	.00	.00	90,000.00	90,000.00	.00	-100.0%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
INFO. TECHNOLOGY							
TOTAL CAPITAL EQUIPMENT	122,875.66	.00	.00	90,000.00	90,000.00	.00	-100.0%
TOTAL INFO. TECHNOLOGY	-211,861.00	28,293.91	346,742.78	658,939.78	591,351.00	653,260.00	10.5%

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: INFO. TECHNOLOGY

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
63622800 726000 - SUPPLIES - OFFICE				3,000.00
63622800 729000 - PUBLICATIONS & SUBSCRIPTIONS				100.00
63622800 730000 - POSTAGE / METER FEES				50.00
63622800 747000 - SUPPLIES - OPERATING EQUIPMENT				350,000.00 *
GOV CONNECTION AS NEED FOR IT, STOCK & DEPARTMENTS		1.00	250,000.00	250,000.00
VARIOUS VENDORS COMPETITIVE PRICES, SPECIALITY ITEMS		1.00	50,000.00	50,000.00
AS 400 SERVER UPDATE		1.00	50,000.00	50,000.00
63622800 814000 - FREIGHT CHARGES				200.00
63622800 817000 - MEMBERSHIP DUES				875.00 *
PROJECT MANAGEMENT INSTITUTE		3.00	160.00	480.00
MI GIS MEMBERSHIP		1.00	200.00	200.00
GOOD MORNING LIVINGSTON		1.00	20.00	20.00
IMAGIN GIS		1.00	175.00	175.00
63622800 818000 - BANK CHARGES				53,785.00
63622800 819000 - OTHER CONTRACT SVS				214,450.00 *
GARTNER		1.00	70,140.00	70,140.00
WEB TECS		1.00	63,960.00	63,960.00
FOWLERVILLE DTE POLE RENTAL		1.00	1,000.00	1,000.00
911 PRIORITY DISPATCH CERTS		3.00	650.00	1,950.00
MGT COST ALLOCATION PLAN		1.00	4,400.00	4,400.00
LOGICALIS AS NEEDED TECH SVC		1.00	15,000.00	15,000.00
TELECOM TECH AS NEEDED SVC		1.00	10,000.00	10,000.00
BAHZ PHONE TECH AS NEEDED		1.00	10,000.00	10,000.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:
INFO. TECHNOLOGY

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
VARIOUS VENDORS AS NEEDED		1.00	20,000.00	20,000.00
QUARTERLY PENETRATION GOV CONNECTION		1.00	18,000.00	18,000.00
63622800 851000 - TELEPHONE CHARGES				300,000.00
63622800 860000 - IN-STATE TRAVEL				3,425.00 *
DIANE MI GMIS		1.00	600.00	600.00
SANDON IMAGIN GIS		1.00	525.00	525.00
FRED PUBLIC SAFETY TRAINING		1.00	2,300.00	2,300.00
63622800 860010 - MILEAGE REIMB				4,000.00
63622800 860500 - OUT OF STATE TRAVEL				14,255.00 *
DIANE GARTNER		1.00	2,125.00	2,125.00
CAROL ON BASE TECH QUEST		1.00	750.00	750.00
STEVE ON BASE TECH QUEST		1.00	750.00	750.00
STEVE PASS SQL SERVER		1.00	2,230.00	2,230.00
SANDON ESRI GIS		1.00	2,350.00	2,350.00
MAUREEN MUNIS TYLER CONNECT		1.00	1,650.00	1,650.00
RICH GARTNER		1.00	2,100.00	2,100.00
TIM VMWARE TRAINING		1.00	2,300.00	2,300.00
63622800 933000 - OFFICE EQUIPMENT R&M				3,700.00 *
PITNEY BOWES LEASE		1.00	100.00	100.00
MOS XEROX GIS LEASE		1.00	2,600.00	2,600.00
KONICA IT LEASE		1.00	1,000.00	1,000.00

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Livingston County NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: INFO. TECHNOLOGY

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
63622800 940000 - FACILITY SERVICE CHARGES				49,957.00
63622800 943030 - SOFTWARE MAINT.-OSS I		1.00	61,600.00	61,600.00 *
LOCALS SHARE OF OSS I				61,600.00
63622800 943300 - SOFTWARE MAINTENANCE		1.00	898,000.00	898,000.00 *
Application Specialist Kompany				
AS/400 Central Services				
\$2,500				
Application Specialist Kompany				
AS/400 Sheriff				
\$2,500				
Fidlar iDoc Register				
of Deeds \$88,825				
Selectron IVR				
Building Inspection				
\$10,946				
ADE Pass Records				
Central Services \$3,344				
Biddle Consulting Group				
CritiCall 911				
\$2,294				
Bradshaw Consulting MARVLIS				
Central Dispatch				
\$17,665				
Bradshaw Consulting MARVLIS				
EMS \$4,416				
BS&A Special				
Assessment Drain \$3,076				
BS&A Equalizer Tax				
Special Assessment				
Equalization \$9,438				
BS&A Assessing				
System, Delinquent Tax Pre				
Homestead Audit, PRE Audit				
Treasurer \$16,908				
BS&A Dog Licensing				
Treasurer/ Animal Control				
\$157				
BS&A Animal				
Licensing Animal Control				
\$56				
BS&A Permitting				
Building/Drain/Health				
\$50,000				
Cisco Umbrella				
EMS \$2,445				
Core Technology				

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:
INFO. TECHNOLOGY

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
LEIN/Talon	Sheriff	\$9,211	
Crossmatch	Live		
Scan Clerk	\$794		
DEKETO	Vitals/		
Records Clerk	\$6,270		
eCore ePro	BioClock		
911	\$2,759		
Emphasys	EVARE		
Treasurer	\$11,221		
FileOnQ			
Central Services	\$2,898		
Compulink Management Center			
Laserfiche	Central		
Services	\$1,735		
Compulink Management Center			
Laserfiche	CC Probation		
\$1,456			
Compulink Management Center			
Laserfiche	Prosecutors		
\$10,084			
IBM	SPSS Statistics		
Health	\$541		
ImageSoft	OnBase		
Imaging FOC, Clerk, Vet			
\$40,185			
ImageSoft	OnBase Imaging		
Health, Drain, Bldg Insp			
\$6,079			
ImageSoft	OnBase Imaging		
Courts	\$1,000		
ImageSoft	OnBase Imaging		
Sheriff	\$878		
JAVS	Recording		
System	Courts & FOC		
\$33,858			
Job Match	iApplicants		
HR	\$1,301		
Job Match	iApplicants		
EMS	\$52		
Job Match iApplicants			
911	\$52		
MDE	Adore		
Sheriff	\$690		
PAAM			
Prosecutors	\$9,588		
Hough Consulting	PC Trans		
Cellular Data	LETS	\$4,232	
Hough Consulting	PC Trans		
Support LETS/Software and			
Maint.	\$3,370		

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:
INFO. TECHNOLOGY

PeerNet	
Prosecutors	\$200
Medical Priority	
Priority Disptach	
911	\$57,706
Physio Controls	
Charting	EMS
\$31,149	
Sayers	NetMotion
Central Dispatch	
\$12,791	
Sierra Wireless	InMotion
EMS	\$12,742
Sign-N-Send 2	
Courts	\$10
Starcap Marketing Apex	
Sketching Software	
Equalization	\$1,202
State of Michigan 714	DataComm
LEIN Sheriff	\$5,539
State of Michigan JIS	
JIS	Central Svcs
\$107,647	
SunGard (Superion)	OSSI
EMS Sheriff	Central
Dispatch	\$225,888
Sword Solution	The
Inspector/ Web Inspections	
Health Dept.	\$1,238
VAIRKKO Technologies (The	
Toolkit Group)	
EMS	\$10,170
VetraSpec	DataSpec
Veterans	\$469
VCS	Time & Attendance
based on FTEs	Sheriff, Jail &
911	\$8,500
VCS	PARS
& Jail	\$8,500
Zoll Road Safety	
EMS	\$3,616
Prepays	
\$52,250	
TOTAL	
\$897,441	

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:
INFO. TECHNOLOGY

63622800 943320 - SOFTWARE MAINT.-COUNTY

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	1.00	682,000.00	707,000.00 *
Access Computers			682,000.00
VMWare \$20,254			
BMC Software Track It			
Inventory Mgmt \$3,788			
Cauch Technologies Resin			
\$1,311			
Cerberus Secure			
File transfer \$788			
Cerdant Sonic			
\$6,650			
Cerdant Cloud Capture			
\$1,201			
Cleverbridge Lansweeper			
\$1,045			
D&B Power Associates			
APC Batteries \$2,633			
Darktrace			
\$36,750			
Dell Software Assurance			
\$221,639			
Duo Security IT			
\$2,848			
Escribe			
\$16,590			
Esecca			
\$2,517			
ESRI ArcView/ ArcIMS/			
ArcGIS \$29,497			
GovConnection VMware			
\$21,869			
GovConnection Mimecast			
\$45,728			
GovConnection Unitrends			
\$10,694			
GovConnection Sonicwall			
\$3,394			
Live Tiles SharePoint			
\$13,720			
Logicalis SmartNet			
Cisco \$38,286			
Miss Dig of MI			
\$455			
NetBrain Network Analyzer			
\$1,653			
Nexum FireEye ATP \$31,996			
ObserveIT			
\$7,484			
OpenText			
\$3,878			
Security Mentor			

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:
INFO. TECHNOLOGY

Security Training \$3,856
SEI \$12,050
Sight Improve Website
ADA complaince \$5,578
SolarWinds DPA
\$7,812
SolarWinds DameWare
\$347
SolarWinds DameWare -
Mini \$572
Telecom Technicians Smart
Net \$1,695
Telecom Technicians ICPAM
\$3,500
Tyler Tech. MUNIS System
MUNIS System \$60,468
Tyler Tech. MUNIS System
\$17,917
WebQA GovQA FOIA
\$15,965
Zoho Corporation
ManageEngine ADManger Plus
\$501
Price adjustments and
undesignated
\$25,000
TOTAL \$681,927

VENDOR QUANTITY UNIT COST 2019 DEPT REQST

CYBER SECURITY 1.00 25,000.00 25,000.00

63622800 955000 - COMMISSIONS			325.00
63622800 957000 - EMPLOYEE PROFESSIONAL DEV			16,185.00 *
DIANE MI GMIS	1.00	100.00	100.00
STEVE & CAROL ONBASE TECH QUEST	2.00	3,000.00	6,000.00
STEVE PASS SQL SERVERS	1.00	3,300.00	3,300.00
MAUREEN MUNIS TYLER CONNECT	1.00	1,200.00	1,200.00
SANDON IMAGIN GIS	1.00	285.00	285.00
FRED PUBLIC SAFETY TRAINING	1.00	800.00	800.00
TIM VMWARE CONFERENCE	1.00	4,500.00	4,500.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:
INFO. TECHNOLOGY

63622800 959000 - TUITION REIMBURSEMENT

1 EMPLOYEE MASTERS DEGREE

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	1.00	4,000.00	4,000.00 *

63622800 968000 - DEPRECIATION

65,000.00

TOTAL INFO. TECHNOLOGY

2,749,907.00

TO: Livingston County Board of Commissioners

FROM: Matt Shane
MSU Extension District Coordinator

SUBJECT: MSU Extension 2019 Budget Request

DATE: August 14, 2018

I. Background

- A. In the Fiscal Year 2012 budget Livingston County entered a Memorandum of Agreement (MOA) with Michigan State University to specify the services provided to the county by MSU Extension. This agreement also specified the county's commitment for these services.
- B. For the 2019 budget request, the County portion of the MOA includes three primary components. First, the county agrees to provide MSUE an annual assessment of \$96,475. This base assessment includes 1.5 FTEs for local 4-H Program Coordination. Second, the county agrees to continue providing office space and support staff (two (2) 0.5 FTE county employees). Finally, the continuation of the Consumer Horticulture program at 0.75 FTE requires an additional investment of \$77,021 above the base assessment;

II. Current Situation

- A. The FY2019 MOA work plan agreement enables MSUE and Livingston County to maintain all current MSU Extension services in the county, as well as access to all other statewide MSU Extension programs and staff.

III. Analysis

- A. **Strategic** – MSU Extension provides educational services to Livingston County adults and youth through a variety of educational programs. These programs help to address all of the core service priority areas in the Livingston County strategic plan.

- **Safe Communities** – MSU Extension programs like 4-H contribute to safer communities by providing youth with positive skill building opportunities outside of school time.
- **Economic Development** – MSU Extension programs offered by the MSU Product Center, and the Health and Nutrition Cottage Food law help small businesses and entrepreneurs increase their chance at creating successful business ventures. Additionally, support is provided to the agricultural industries in the community through research trials, on-line education, on-farm education and production-specific meetings related to dairy and animal agriculture, field crops, fruit and vegetable farming, and agribusiness
- **Healthy Communities** – MSU Extension programs provide education to individuals and families related to nutrition to improve health, to prevent and manage chronic disease, to support early childhood development and school readiness, to keep food safe, and to improve social and emotional health.
- **Recreational & Cultural opportunities** – The 4-H program allows youth to participate in events like the county fair. In addition, local events like Breakfast on the Farm give citizens an opportunity to increase their awareness about food production and increase their agricultural literacy.

IV. Justifications for the proposed increase – In addition to the eight MSU Extension staff housed in the Livingston County MSU Extension office, there are over 75 additional MSU Extension Educators, Specialists, and Faculty who have programmatic responsibilities for Livingston County.

- The unique partnership enables county officials to provide constituents with local access to MSU Extension's vast network of Extension staff, as well as statewide programs such as 4-H Youth Development, agriculture, natural resources, health and nutrition, and community and economic development.
- Just like county government, MSU Extension's largest investment is in our staff. The majority of MSU Extension educators' salaries are paid by state and federal funding sources.
- We continue to conservatively manage our resources and streamline our operations.
- We strive to keep county cost increases to a minimum by pursuing external funding through grants and other partnership agreements.

- Increasing our FY2019 budget by 2 percent allows us to continue to invest in highly qualified faculty and staff members to bring valuable programming to county residents.
- Continued investment in programs like 4-H and Master Gardener education leverages approximately \$425,000 in volunteer time invested in Livingston County residents and programs.
- MSU Product Center counseling has resulted in the creation of new Livingston County Business ventures, as well as new jobs.
- MSU Extension programs support agriculture in the community through research trials, on-line education, on-farm education and production-specific meetings related to dairy and animal agriculture, field crops, fruit and vegetable farming, and agribusiness.

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
ADMINISTRATIVE AIDE	1.000	1.000	1.000
Total:	1.000	1.000	1.000

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Expenditures					
PERMANENT SALARIES	\$29,053	\$29,494	\$34,724	\$35,778	\$37,801
OTHER BENEFITS	\$2,304	\$2,338	\$2,754	\$2,836	\$2,998
CONTRACT SERVICES	\$164,303	\$124,460	\$170,096	\$173,496	\$176,966
COMPUTERS & PHONES	\$9,146	\$5,189	\$6,806	\$7,041	\$7,041
FACILITIES MGMT	\$20,119	\$18,658	\$21,031	\$21,996	\$19,831
Total Expenditures:	\$224,925	\$180,139	\$235,411	\$241,147	\$244,637

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF COOPERATIVE EXTENSION MSU	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
70 PERMANENT SALARIES							
<u>10126100 706001</u> PT 20HRS	30,423.88	29,053.23	29,494.09	19,672.41	34,724.00	35,778.00	3.0%
TOTAL PERMANENT SALARIES	30,423.88	29,053.23	29,494.09	19,672.41	34,724.00	35,778.00	3.0%
74 OTHER BENEFITS							
<u>10126100 715000</u> FICA ER	2,327.43	2,222.54	2,256.27	1,504.94	2,657.00	2,736.00	3.0%
<u>10126100 719000</u> WRKS COMP	80.25	81.79	81.49	57.58	97.00	100.00	3.1%
TOTAL OTHER BENEFITS	2,407.68	2,304.33	2,337.76	1,562.52	2,754.00	2,836.00	3.0%
80 CONTRACT SERVICES							
<u>10126100 819000</u> OTHER CONT	159,517.00	164,302.76	124,459.50	170,094.00	170,096.00	173,496.00	2.0%
TOTAL CONTRACT SERVICES	159,517.00	164,302.76	124,459.50	170,094.00	170,096.00	173,496.00	2.0%
84 COMPUTERS & PHONES							
<u>10126100 851000</u> TELEPHONE	3,262.00	1,781.00	1,761.00	3,195.80	3,835.00	3,843.00	.2%
<u>10126100 943010</u> HRDWR CHRG	1,973.00	3,159.00	987.00	1,487.75	1,623.00	2,602.00	60.3%
<u>10126100 943012</u> NEW IT H/S	508.19	.00	.00	.00	.00	.00	.0%
<u>10126100 943020</u> SFTWR CHRG	2,039.00	4,206.00	2,440.92	1,235.63	1,348.00	596.00	-55.8%
TOTAL COMPUTERS & PHONES	7,782.19	9,146.00	5,188.92	5,919.18	6,806.00	7,041.00	3.5%
85 FACILITIES MGMT							
<u>10126100 940000</u> FS CHARGES	15,588.51	20,119.15	18,658.40	13,007.45	21,031.00	21,996.00	4.6%
TOTAL FACILITIES MGMT	15,588.51	20,119.15	18,658.40	13,007.45	21,031.00	21,996.00	4.6%
TOTAL GF COOPERATIVE EXTENSI	215,719.26	224,925.47	180,138.67	210,255.56	235,411.00	241,147.00	2.4%

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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF COOPERATIVE EXTENSION MSU

10126100 819000 - OTHER CONTRACT SVS

Base Contract including 1.5 FTE

30 hour Horticulture Specialist

VENDOR	QUANTITY	UNIT COST	2019	DEPT REQST
	1.00	97,985.00		173,496.00 *
				97,985.00
	1.00	75,511.00		75,511.00

10126100 851000 - TELEPHONE CHARGES

3,843.00

10126100 940000 - FACILITY SERVICE CHARGES

21,996.00

10126100 943010 - IT HARDWARE MONTHLY CHARGES

2,602.00

10126100 943020 - IT SOFTWARE MONTHLY CHARGES

596.00

TOTAL GF COOPERATIVE EXTENSION MSU 202,533.00

Memorandum

To: Livingston County Board of Commissioners

From: Sue Bostwick, Equalization Director

Date: August 13, 2018

Re: 2019 Budget Request

The Equalization Department's budget is 1.3% less than the projected amount for the 2019 year.

To obtain the line item changes that will occur, we have changed the Senior Appraiser position that is not filled to part time (20 hours). The changes that have occurred are the professional development has been added to, Jacob will be continuing his education. Along with the commercial appraisal contract which will be in the third year of a three year contract. All other line items have remained the same and are individually accounted for.

Should you have any questions please let me know.

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions	
APPRAISER	2.000	2.000	2.000	
DEPUTY EQUALIZN DIR	1.000	0.000	0.000	
EQUALIZATION DIRECTO	0.250	1.000	1.000	
SR APPRAISER	1.000	2.000	1.500	REDUCE 1 FT TO PT
Total:	4.250	5.000	4.500	

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$38,222	\$27,052	\$25,000	\$25,000	\$25,000
Total Revenues:	\$38,222	\$27,052	\$25,000	\$25,000	\$25,000

Expenditures

PERMANENT SALARIES	\$259,158	\$213,896	\$309,622	\$290,082	\$303,689
TEMPORARY SALARIES	\$0	\$15,523	\$0	\$0	\$0
HEALTHCARE	\$34,474	\$37,739	\$57,538	\$55,704	\$57,196
PENSION	\$31,683	\$30,674	\$49,561	\$41,292	\$43,254
OTHER BENEFITS	\$25,508	\$22,955	\$32,699	\$29,836	\$31,045
OTHER EMPLOYEE COMP	\$1,869	\$1,800	\$1,800	\$1,800	\$1,800
OFFICE SUPPLIES	\$1,787	\$1,441	\$3,500	\$4,000	\$0
OP SUPPLIES & EQUIP	\$69	\$1,091	\$9,157	\$1,300	\$300
CONTRACT SERVICES	\$36,050	\$46,352	\$39,745	\$41,732	\$43,819
OTHER EXP & CHARGES	\$1,650	\$1,035	\$850	\$1,000	\$1,000
COMPUTERS & PHONES	\$32,492	\$37,451	\$36,392	\$31,519	\$31,519
FACILITIES MGMT	\$19,920	\$18,869	\$21,431	\$21,839	\$19,690
VEHICLES	\$1,663	\$823	\$2,625	\$2,625	\$2,651
EQUIP MAINT & REPAIR	\$1,875	\$1,837	\$3,000	\$1,500	\$1,500
TRAVEL	\$1,725	\$634	\$1,700	\$1,700	\$1,700
TRAINING	\$1,504	\$471	\$2,700	\$3,700	\$3,700
Total Expenditures:	\$451,428	\$432,591	\$572,320	\$529,629	\$542,863

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF EQUALIZATION		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
46	CHARGES FOR SERVICE							
10125700 642000	SALES	-20,041.60	-38,222.49	-27,052.13	-22,547.19	-25,000.00	-25,000.00	.0%
	TOTAL CHARGES FOR SERVICE	-20,041.60	-38,222.49	-27,052.13	-22,547.19	-25,000.00	-25,000.00	.0%
70	PERMANENT SALARIES							
10125700 704000	SALARY RG	199,050.44	249,526.25	202,318.53	160,838.29	309,622.00	264,332.00	-14.6%
10125700 706001	PT 20HRS	9,377.02	9,631.98	11,577.95	.00	.00	25,750.00	.0%
	TOTAL PERMANENT SALARIES	208,427.46	259,158.23	213,896.48	160,838.29	309,622.00	290,082.00	-6.3%
71	TEMPORARY SALARIES							
10125700 705000	SALARY TMP	.00	.00	15,523.14	3,017.21	.00	.00	.0%
	TOTAL TEMPORARY SALARIES	.00	.00	15,523.14	3,017.21	.00	.00	.0%
72	HEALTHCARE							
10125700 716000	HLTH INS E	32,968.00	28,800.00	32,028.00	43,095.80	51,715.00	49,764.00	-3.8%
10125700 725000	RHS ER	5,848.21	5,674.34	5,710.98	3,807.27	5,823.00	5,940.00	2.0%
	TOTAL HEALTHCARE	38,816.21	34,474.34	37,738.98	46,903.07	57,538.00	55,704.00	-3.2%
73	PENSION							
10125700 718000	MERS ER	32,242.95	31,683.20	30,673.83	25,082.78	49,561.00	41,292.00	-16.7%
	TOTAL PENSION	32,242.95	31,683.20	30,673.83	25,082.78	49,561.00	41,292.00	-16.7%
74	OTHER BENEFITS							
10125700 715000	FICA ER	15,654.59	19,293.33	17,276.60	12,318.82	23,824.00	22,328.00	-6.3%
10125700 717000	LIFE INS	329.78	438.62	392.60	332.94	640.00	547.00	-14.5%
10125700 719000	WRKS COMP	2,410.59	3,283.07	2,840.28	2,152.89	4,305.00	3,605.00	-16.3%
10125700 723000	LT&ST DIS.	1,932.66	2,493.15	2,445.15	2,045.64	3,930.00	3,356.00	-14.6%
	TOTAL OTHER BENEFITS	20,327.62	25,508.17	22,954.63	16,850.29	32,699.00	29,836.00	-8.8%
75	OTHER EMPLOYEE COMP							
10125700 702000	OTHER PAY	1,799.98	1,869.21	1,799.98	1,176.91	1,800.00	1,800.00	.0%
	TOTAL OTHER EMPLOYEE COMP	1,799.98	1,869.21	1,799.98	1,176.91	1,800.00	1,800.00	.0%
76	OFFICE SUPPLIES							
10125700 726000	OFFICE SUP	1,710.40	1,787.45	1,441.34	1,164.13	3,500.00	4,000.00	14.3%

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF EQUALIZATION		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
TOTAL OFFICE SUPPLIES		1,710.40	1,787.45	1,441.34	1,164.13	3,500.00	4,000.00	14.3%
77	OP SUPPLIES & EQUIP							
10125700 729000	PUB./SUB	140.01	69.01	197.53	.00	250.00	300.00	20.0%
10125700 730000	POST/MTR	1,200.00	.00	432.48	769.59	1,000.00	1,000.00	.0%
10125700 747015	COPIER	.00	.00	460.68	7,907.00	7,907.00	.00	-100.0%
TOTAL OP SUPPLIES & EQUIP		1,340.01	69.01	1,090.69	8,676.59	9,157.00	1,300.00	-85.8%
80	CONTRACT SERVICES							
10125700 819000	OTHER CONT	59,050.00	36,050.00	46,352.00	39,745.00	39,745.00	41,732.00	5.0%
TOTAL CONTRACT SERVICES		59,050.00	36,050.00	46,352.00	39,745.00	39,745.00	41,732.00	5.0%
83	OTHER EXP & CHARGES							
10125700 817000	MEM DUES	1,335.00	1,450.00	775.00	.00	550.00	700.00	27.3%
10125700 902000	LEGAL NOT.	200.00	200.00	260.00	260.00	300.00	300.00	.0%
TOTAL OTHER EXP & CHARGES		1,535.00	1,650.00	1,035.00	260.00	850.00	1,000.00	17.6%
84	COMPUTERS & PHONES							
10125700 851000	TELEPHONE	2,446.00	1,340.00	813.00	1,775.80	2,131.00	2,431.00	14.1%
10125700 943010	HRDWR CHRG	13,810.00	9,477.00	6,906.96	7,825.51	8,537.00	12,617.00	47.8%
10125700 943012	IT NON-BUG	1,029.23	111.00	775.65	.00	.00	.00	.0%
10125700 943020	SFTWR CHRG	32,512.00	21,564.00	28,954.92	23,580.26	25,724.00	16,471.00	-36.0%
TOTAL COMPUTERS & PHONES		49,797.23	32,492.00	37,450.53	33,181.57	36,392.00	31,519.00	-13.4%
85	FACILITIES MGMT							
10125700 940000	FS CHARGES	16,445.67	19,920.04	18,869.06	10,672.12	21,431.00	21,839.00	1.9%
TOTAL FACILITIES MGMT		16,445.67	19,920.04	18,869.06	10,672.12	21,431.00	21,839.00	1.9%
86	VEHICLES							
10125700 861000	AUTO LEASE	840.00	1,662.50	822.50	1,487.50	2,625.00	2,625.00	.0%
TOTAL VEHICLES		840.00	1,662.50	822.50	1,487.50	2,625.00	2,625.00	.0%
87	EQUIP MAINT & REPAIR							
10125700 933000	OFF EQ R&M	877.69	1,874.90	1,836.79	1,718.79	3,000.00	1,500.00	-50.0%
TOTAL EQUIP MAINT & REPAIR		877.69	1,874.90	1,836.79	1,718.79	3,000.00	1,500.00	-50.0%

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF EQUALIZATION		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
88 TRAVEL								
10125700 860000	IN-ST TRV	19.87	998.06	472.86	.00	1,200.00	1,200.00	.0%
10125700 860010	TRAV REIMB	416.00	727.20	161.60	.00	500.00	500.00	.0%
TOTAL TRAVEL		435.87	1,725.26	634.46	.00	1,700.00	1,700.00	.0%
89 TRAINING								
10125700 957000	EE TRAIN/S	1,329.97	1,503.70	471.25	300.00	2,700.00	3,700.00	37.0%
TOTAL TRAINING		1,329.97	1,503.70	471.25	300.00	2,700.00	3,700.00	37.0%
TOTAL GF EQUALIZATION		414,934.46	413,205.52	405,538.53	328,527.06	547,320.00	504,629.00	-7.8%

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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: GF EQUALIZATION

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10125700 726000 - SUPPLIES - OFFICE				4,000.00
10125700 729000 - PUBLICATIONS & SUBSCRIPTIONS				300.00 *
Argus Press		1.00	300.00	300.00
10125700 730000 - POSTAGE / METER FEES				1,000.00
10125700 817000 - MEMBERSHIP DUES				700.00 *
Michigan Assessors Association		3.00	100.00	300.00
Livingston County Assessors Association		4.00	15.00	60.00
International Association of Assessmenet Officers		1.00	150.00	150.00
Michigan Assoc of Equalization Directors		1.00	150.00	150.00
Tri County Assessors Association		1.00	15.00	15.00
Southeast Assessors Association		1.00	25.00	25.00
10125700 819000 - OTHER CONTRACT SVS				41,732.00 *
yr 3 if 3 commercial appraisal contract MCL 211.43		41,732.00	1.00	41,732.00
10125700 851000 - TELEPHONE CHARGES				2,431.00
10125700 860000 - IN-STATE TRAVEL				1,200.00 *
Michigan Association of Eq Directors Conference		1.00	1,200.00	1,200.00
MI Assessors Association Conference		1.00	.00	.00

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: GF EQUALIZATION

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10125700 860010 - MILEAGE REIMB				500.00
10125700 861000 - AUTO LEASING				2,625.00 *
Car Pool Rentals - 75 days		75.00	35.00	2,625.00
10125700 902000 - LEGAL NOTICES				300.00
10125700 933000 - OFFICE EQUIPMENT R&M				1,500.00
10125700 940000 - FACILITY SERVICE CHARGES				21,839.00
10125700 943010 - IT HARDWARE MONTHLY CHARGES				12,617.00
10125700 943020 - IT SOFTWARE MONTHLY CHARGES				16,471.00 *
BS&A		1.00	8,845.00	8,845.00
STARCAP		1.00	1,150.00	1,150.00
COST OF SERVICE		1.00	6,476.00	6,476.00
10125700 957000 - EMPLOYEE PROFESSIONAL DEV				3,700.00 *
required continuing education and training		4.00	750.00	3,000.00
certification		4.00	175.00	700.00

TOTAL GF EQUALIZATION

110,915.00



LIVINGSTON COUNTY, MICHIGAN
Human Resources Department

Administration Building
304 E. Grand River, Suite 205 Howell, Michigan 48843
<https://www.livgov.com/hr>

Jennifer Palmbos
Director, Human Resources / Labor Relations

(517) 540-8790
Fax (517) 546-6657
jpalmbos@livgov.com

DATE: September 12, 2018
TO: Livingston County Board of Commissioners
FROM: Jennifer Palmbos, Director of Human Resources/Labor Relations
RE: 2019 Budget Memo

The 2019 Human Resources budget request anticipates no personnel changes and no additional positions.

The budget request continues to support nationwide pre-employment criminal background checks and new hire screenings, as well as assessments to ensure we achieve the right job match when filling key positions. HR continues to request funds in support of leadership, compliance, and employee skill training. Funding requested will continue to support achievement and maintenance of professional certifications for best practice and risk mitigation among HR staff.

The 2019 budget request allocates funds to conduct an employee engagement survey of all employees in order to facilitate ongoing communications. HR is seeking funding to send a staff member to Tyler Connect Munis training so we can glean valuable knowledge about Munis modules capabilities as well as upcoming developments.

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
ADMIN SPECIALIST	0.750	1.000	0.000
ADMINI AIDE	0.000	0.000	1.000
BENEFITS SPECIALIST	1.000	1.000	1.000
HR SPECIALIST	0.000	0.000	1.000
HR/LABOR RELATIONS D	1.000	1.000	1.000
HUMAN RESOURCES COOR	1.000	1.000	1.000
PAYROLL CLERK	1.000	1.000	0.000
SR PAYROLL/ACCTS PAY	1.000	1.000	1.000
Total:	5.750	6.000	6.000

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$280	\$175	\$0	\$0	\$0
OTHER REVENUE	\$129	\$24	\$0	\$0	\$0
Total Revenues:	\$409	\$199	\$0	\$0	\$0

Expenditures					
PERMANENT SALARIES	\$348,091	\$341,381	\$370,342	\$373,434	\$386,586
TEMPORARY SALARIES	\$2,658	\$21,886	\$12,000	\$0	\$0
HEALTHCARE	\$48,584	\$51,849	\$65,940	\$78,606	\$80,844
PENSION	\$49,346	\$59,015	\$64,615	\$65,222	\$68,045
OTHER BENEFITS	\$31,857	\$31,857	\$34,827	\$34,980	\$36,261
OTHER EMPLOYEE COMP	\$9,053	\$5,017	\$3,600	\$1,800	\$1,800
OFFICE SUPPLIES	\$5,167	\$8,516	\$5,900	\$5,500	\$0
OP SUPPLIES & EQUIP	\$333	\$4,366	\$2,300	\$7,100	\$0
CONTRACT SERVICES	\$12,522	\$27,506	\$38,400	\$30,991	\$0
PROFESSIONAL SERV	\$375	\$2,900	\$8,800	\$20,500	\$0
OTHER EXP & CHARGES	\$1,172	\$2,094	\$4,250	\$2,600	\$0
COMPUTERS & PHONES	\$45,274	\$39,556	\$26,977	\$25,010	\$25,010
FACILITIES MGMT	\$22,614	\$20,915	\$24,570	\$25,304	\$22,813
EQUIP MAINT & REPAIR	\$2,651	\$665	\$0	\$0	\$0
TRAVEL	\$1,550	\$98	\$2,300	\$1,900	\$0
TRAINING	\$10,986	\$6,846	\$18,800	\$15,254	\$0
Total Expenditures:	\$592,235	\$624,468	\$683,621	\$688,201	\$621,359

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF HUMAN RESOURCES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
46	CHARGES FOR SERVICE							
<u>10127000 626000</u>	CHRG SERV	-106.00	-280.00	-175.00	-321.04	.00	.00	.0%
TOTAL CHARGES FOR SERVICE		-106.00	-280.00	-175.00	-321.04	.00	.00	.0%
49	OTHER REVENUE							
<u>10127000 671000</u>	OTHER REV	-49.75	-129.00	-23.50	.00	.00	.00	.0%
TOTAL OTHER REVENUE		-49.75	-129.00	-23.50	.00	.00	.00	.0%
70	PERMANENT SALARIES							
<u>10127000 704000</u>	SALARY RG	340,840.71	319,186.00	340,649.75	228,708.77	367,342.00	370,434.00	.8%
<u>10127000 706000</u>	SALARY PT	3,140.05	27,495.70	.00	.00	.00	.00	.0%
<u>10127000 707000</u>	SALARY OT	2,948.07	1,409.07	731.47	3,599.92	3,000.00	3,000.00	.0%
TOTAL PERMANENT SALARIES		346,928.83	348,090.77	341,381.22	232,308.69	370,342.00	373,434.00	.8%
71	TEMPORARY SALARIES							
<u>10127000 705000</u>	SALARY TMP	12,357.00	2,658.00	21,886.49	6,260.14	12,000.00	.00	-100.0%
TOTAL TEMPORARY SALARIES		12,357.00	2,658.00	21,886.49	6,260.14	12,000.00	.00	-100.0%
72	HEALTHCARE							
<u>10127000 716000</u>	HLTH INS E	49,452.00	43,200.00	48,042.00	51,715.00	62,058.00	74,646.00	20.3%
<u>10127000 725000</u>	RHS ER	5,848.21	5,384.48	3,807.32	2,538.18	3,882.00	3,960.00	2.0%
TOTAL HEALTHCARE		55,300.21	48,584.48	51,849.32	54,253.18	65,940.00	78,606.00	19.2%
73	PENSION							
<u>10127000 718000</u>	MERS ER	47,898.11	49,346.23	59,014.85	40,936.51	64,615.00	65,222.00	.9%
TOTAL PENSION		47,898.11	49,346.23	59,014.85	40,936.51	64,615.00	65,222.00	.9%
74	OTHER BENEFITS							
<u>10127000 715000</u>	FICA ER	27,600.66	27,104.80	26,422.82	17,050.12	28,376.00	28,474.00	.3%
<u>10127000 717000</u>	LIFE INS	572.18	530.09	615.02	471.59	759.00	766.00	.9%
<u>10127000 719000</u>	WRKS COMP	913.98	951.38	1,009.79	709.61	1,029.00	1,039.00	1.0%
<u>10127000 722000</u>	UNEMP INS	724.00	.00	.00	.00	.00	.00	.0%
<u>10127000 723000</u>	LT&ST DIS.	3,249.23	3,270.91	3,809.61	2,899.46	4,663.00	4,701.00	.8%
TOTAL OTHER BENEFITS		33,060.05	31,857.18	31,857.24	21,130.78	34,827.00	34,980.00	.4%
75	OTHER EMPLOYEE COMP							

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF HUMAN RESOURCES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>10127000 702000</u>	OTHER PAY	9,643.09	9,052.73	5,017.37	830.76	3,600.00	1,800.00	-50.0%
	TOTAL OTHER EMPLOYEE COMP	9,643.09	9,052.73	5,017.37	830.76	3,600.00	1,800.00	-50.0%
76	OFFICE SUPPLIES							
<u>10127000 726000</u>	OFFICE SUP	4,779.34	5,166.80	8,516.41	3,876.73	5,900.00	5,500.00	-6.8%
	TOTAL OFFICE SUPPLIES	4,779.34	5,166.80	8,516.41	3,876.73	5,900.00	5,500.00	-6.8%
77	OP SUPPLIES & EQUIP							
<u>10127000 729000</u>	PUB./SUB	507.74	300.00	1,090.00	267.75	800.00	2,000.00	150.0%
<u>10127000 730000</u>	POST/MTR	1,859.14	33.40	1,253.62	769.21	1,500.00	1,500.00	.0%
<u>10127000 747000</u>	OP EQ/SPLY	.00	.00	336.33	475.00	.00	3,600.00	.0%
<u>10127000 747015</u>	COPIER	.00	.00	1,685.60	.00	.00	.00	.0%
	TOTAL OP SUPPLIES & EQUIP	2,366.88	333.40	4,365.55	1,511.96	2,300.00	7,100.00	208.7%
80	CONTRACT SERVICES							
<u>10127000 819000</u>	OTHER CONT	5,112.50	7,472.90	22,320.48	20,754.50	30,400.00	23,991.00	-21.1%
<u>10127000 821000</u>	DR SERV/EX	3,946.50	5,049.50	5,185.50	8,000.00	8,000.00	7,000.00	-12.5%
	TOTAL CONTRACT SERVICES	9,059.00	12,522.40	27,505.98	28,754.50	38,400.00	30,991.00	-19.3%
82	PROFESSIONAL SERV							
<u>10127000 801000</u>	PROF CONS	3,025.00	375.00	2,900.00	4,150.00	8,800.00	20,500.00	133.0%
	TOTAL PROFESSIONAL SERV	3,025.00	375.00	2,900.00	4,150.00	8,800.00	20,500.00	133.0%
83	OTHER EXP & CHARGES							
<u>10127000 817000</u>	MEM DUES	469.30	1,065.00	1,092.00	778.00	2,000.00	1,600.00	-20.0%
<u>10127000 901000</u>	ADVERTISE	10.00	9.98	615.00	.00	2,000.00	750.00	-62.5%
<u>10127000 956000</u>	MISC. EXP	45.00	97.25	387.14	.00	250.00	250.00	.0%
	TOTAL OTHER EXP & CHARGES	524.30	1,172.23	2,094.14	778.00	4,250.00	2,600.00	-38.8%
84	COMPUTERS & PHONES							
<u>10127000 851000</u>	TELEPHONE	3,587.00	2,262.96	1,986.96	3,433.30	4,120.00	4,516.00	9.6%
<u>10127000 943010</u>	HRDWR CHRG	19,729.00	17,375.00	8,880.96	9,784.50	10,674.00	14,485.00	35.7%
<u>10127000 943012</u>	NEW IT H/S	188.93	594.83	1,488.62	4.28	.00	.00	.0%
<u>10127000 943020</u>	SFTWR CHRG	26,982.00	25,041.00	27,198.96	11,167.75	12,183.00	6,009.00	-50.7%
	TOTAL COMPUTERS & PHONES	50,486.93	45,273.79	39,555.50	24,389.83	26,977.00	25,010.00	-7.3%
85	FACILITIES MGMT							

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NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF HUMAN RESOURCES		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
<u>10127000 940000</u>	FS CHARGES	18,205.50	22,614.42	20,915.13	11,735.81	24,570.00	25,304.00	3.0%
	TOTAL FACILITIES MGMT	18,205.50	22,614.42	20,915.13	11,735.81	24,570.00	25,304.00	3.0%
87	EQUIP MAINT & REPAIR							
<u>10127000 933000</u>	OFF EQ R&M	957.30	2,651.20	664.52	214.57	.00	.00	.0%
	TOTAL EQUIP MAINT & REPAIR	957.30	2,651.20	664.52	214.57	.00	.00	.0%
88	TRAVEL							
<u>10127000 860000</u>	IN-ST TRV	1,026.75	1,417.75	.00	10.00	407.00	.00	-100.0%
<u>10127000 860010</u>	TRAV REIMB	188.76	132.08	98.04	67.28	300.00	300.00	.0%
<u>10127000 860500</u>	OUT-ST TRV	.00	.00	.00	1,592.92	1,593.00	1,600.00	.4%
	TOTAL TRAVEL	1,215.51	1,549.83	98.04	1,670.20	2,300.00	1,900.00	-17.4%
89	TRAINING							
<u>10127000 957000</u>	EE TRAIN/S	9,149.29	10,986.24	6,845.95	11,369.95	18,800.00	15,254.00	-18.9%
	TOTAL TRAINING	9,149.29	10,986.24	6,845.95	11,369.95	18,800.00	15,254.00	-18.9%
	TOTAL GF HUMAN RESOURCES	604,800.59	591,825.70	624,269.21	443,850.57	683,621.00	688,201.00	.7%

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: GF HUMAN RESOURCES

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10127000 726000 - SUPPLIES - OFFICE				5,500.00
10127000 729000 - PUBLICATIONS & SUBSCRIPTIONS				2,000.00
10127000 730000 - POSTAGE / METER FEES				1,500.00
10127000 747000 - SUPPLIES - OPERATING EQUIPMENT				3,600.00 *
CHAIRS OR STADNING DESKS DEPENDING ON STAFF NEEDS		1.00	3,600.00	3,600.00
10127000 801000 - PROFESSIONAL CONSULTANTS				20,500.00 *
Job Evaluations- Mark Nottley \$500 each *12 =\$6k		12.00	500.00	6,000.00
Energage Consultants for Employee Survey		1.00	14,500.00	14,500.00
10127000 817000 - MEMBERSHIP DUES				1,600.00 *
State Bar Renewal		1.00	360.00	360.00
American Payroll Association Membership		1.00	254.00	254.00
3 - MPELRA Memberships		3.00	50.00	150.00
4- SHRM Memberships		4.00	209.00	836.00
10127000 819000 - OTHER CONTRACT SVS				23,991.00 *
Hirning Solutions Testing for NH's		8.00	250.00	2,000.00
NH & Volunteer Background Checks		243.00	37.00	8,991.00
FMLASource		1.00	13,000.00	13,000.00
10127000 821000 - DOCTOR SERVICES/EXAMS				7,000.00

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: GF HUMAN RESOURCES

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10127000 851000 - TELEPHONE CHARGES				4,516.00
10127000 860010 - MILEAGE REIMB				300.00
10127000 860500 - OUT OF STATE TRAVEL				1,600.00 *
TYLER CONNECT MUNIS END USER TRAINING IN DALLAS TX Hotel, Flight, Baggage, Parking, Transportation & Food		1.00	1,600.00	1,600.00
10127000 901000 - ADVERTISING				750.00
10127000 940000 - FACILITY SERVICE CHARGES				25,304.00
10127000 943010 - IT HARDWARE MONTHLY CHARGES				14,485.00
10127000 943020 - IT SOFTWARE MONTHLY CHARGES				6,009.00 *
JOBMATCH		1.00	1,245.00	1,245.00
COST OF SERVICE		1.00	4,764.00	4,764.00
10127000 956000 - MISCELLANEOUS EXPENSE				250.00
10127000 957000 - EMPLOYEE PROFESSIONAL DEV				15,254.00 *
Leadership Training		1.00	6,354.00	6,354.00
Employee Training		1.00	6,500.00	6,500.00
Compliance Training		1.00	2,400.00	2,400.00

TOTAL GF HUMAN RESOURCES 134,159.00



Memorandum

To: Livingston County Board of Commissioners
From: Jennifer M. Nash, Treasurer
Date: August 22, 2018
Re: Departmental Request for 2019 Budget

Dear Commissioners,

Thank you for the opportunity to meet with you to discuss my requests within the 2019 budget. The requested 2019 budget for the Treasurer's Office is in most cases very similar to prior years. The target allocation provided to my office, excluding personnel and internal service charges, was \$104,215. My requested budget utilizes \$77,990 of this allocation and leaves \$26,225 available for other General Fund purposes.

I do want to draw your attention to the two expense accounts listed below:

- 1) 10125300-860500 "Out of State Travel" – In years past this account has included a budget of roughly \$1200 to cover the cost of hotel and flight for one person to attend the annual Tyler(Munis) User Conference. The PACE program purchased by the county provides 3 free registrations for the conference. Since there are module leads from other departments that have not yet had the opportunity to attend the user conference, my office will not be sending anyone in 2019 in order to allow other departments to utilize all 3 free registrations. You may see this expense return in future years should staff from my office request to attend.
- 2) 10125300-901000 "Advertising" – This budget of \$1,000 is an increase from prior years. This increase is in anticipation of promotional and marketing materials related to the online dog licensing software that we anticipate to be LIVE October 1st, 2018. I plan to allow staff to become acclimated with the new software over the course of the remaining 2018 year and then promote the product heavily to the public in early 2019.

I thank you for your time and welcome any questions you may have.

RESOURCES

Personnel

Position Name	2017 # of Positions	2018 # of Positions	2019 # of Positions
ACCOUNTING SUPERVISOR	1.000	1.000	1.000
ACCT SPECIALIST	1.000	1.000	1.000
CHIEF DEPUTY TREASURER	1.000	1.000	1.000
SR ACCOUNTANT	1.000	1.000	1.000
TAX RECORDS CLERK	3.000	3.000	3.000
TAX RECORDS SPECIALIST	1.000	1.000	1.000
TREASURER	1.000	1.000	1.000
Total:	9.000	9.000	9.000

Funding

	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
CHARGES FOR SERVICE	\$60,431	\$58,313	\$53,750	\$53,750	\$53,750
OTHER REVENUE	\$24,834	\$20,811	\$24,000	\$18,000	\$18,000
STATE SOURCES	\$13,489	\$15,464	\$13,500	\$15,000	\$15,000
TRANSFERS IN	\$7,382	\$3,422	\$6,248	\$3,247	\$5,166
Total Revenues:	\$106,136	\$98,010	\$97,498	\$89,997	\$91,916
Expenditures					
PERMANENT SALARIES	\$518,891	\$533,526	\$553,577	\$572,045	\$589,460
HEALTHCARE	\$72,366	\$79,678	\$100,851	\$119,889	\$123,246
PENSION	\$75,585	\$91,795	\$95,925	\$99,415	\$102,478
OTHER BENEFITS	\$44,873	\$47,380	\$51,059	\$52,766	\$54,149
OTHER EMPLOYEE COMP	\$6,413	\$6,053	\$5,400	\$5,400	\$5,400
OFFICE SUPPLIES	\$7,211	\$7,844	\$7,644	\$8,000	\$8,000
OP SUPPLIES & EQUIP	\$3,707	\$3,464	\$4,700	\$5,700	\$5,700
CONTRACT SERVICES	\$3,739	\$2,640	\$3,000	\$0	\$0
OTHER EXP & CHARGES	\$47,737	\$55,759	\$55,640	\$56,640	\$56,000
COMPUTERS & PHONES	\$93,988	\$87,441	\$88,548	\$67,114	\$67,114
FACILITIES MGMT	\$34,324	\$34,270	\$41,914	\$45,798	\$41,290
EQUIP MAINT & REPAIR	\$3,427	\$3,099	\$4,000	\$4,000	\$4,000
TRAVEL	\$1,734	\$458	\$2,729	\$1,600	\$1,600
TRAINING	\$925	\$610	\$580	\$350	\$0
Total Expenditures:	\$914,919	\$954,015	\$1,015,567	\$1,038,717	\$1,058,437

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF COUNTY TREASURER		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
46	CHARGES FOR SERVICE							
10125300 607022	TAX SRCH F	-530.51	-1,205.25	-188.00	-201.50	-300.00	-300.00	.0%
10125300 607025	COPY FEES	-5,042.00	-6,902.50	-6,185.25	-5,339.75	-6,000.00	-6,000.00	.0%
10125300 608000	NSF FEE	-360.00	-900.00	-600.00	-270.00	-450.00	-450.00	.0%
10125300 626000	CHRG SERV	-.72	-5.30	-7.20	.00	.00	.00	.0%
10125300 626002	TAX CERT.	-17,539.10	-28,326.60	-27,979.80	-15,750.60	-25,000.00	-25,000.00	.0%
10125300 654000	COMP USAG	-24,025.50	-23,091.25	-23,352.25	-13,819.95	-22,000.00	-22,000.00	.0%
	TOTAL CHARGES FOR SERVICE	-47,497.83	-60,430.90	-58,312.50	-35,381.80	-53,750.00	-53,750.00	.0%
49	OTHER REVENUE							
10125300 671000	OTHER REV	.00	-92.45	-624.10	-558.51	.00	.00	.0%
10125300 676000	REIMB	-23,966.50	-24,906.28	-20,752.33	-10,999.29	-24,000.00	-18,000.00	-25.0%
10125300 694000	OVER/UNDER	115.87	164.54	565.35	-564.13	.00	.00	.0%
	TOTAL OTHER REVENUE	-23,850.63	-24,834.19	-20,811.08	-12,121.93	-24,000.00	-18,000.00	-25.0%
52	STATE SOURCES							
10125300 575000	LIQR LIC F	-13,072.95	-13,489.30	-15,464.35	-178.75	-13,500.00	-15,000.00	11.1%
	TOTAL STATE SOURCES	-13,072.95	-13,489.30	-15,464.35	-178.75	-13,500.00	-15,000.00	11.1%
69	TRANSFERS IN							
10125300 699000	TRANSFR IN	-12,404.42	-7,381.63	-3,421.94	.00	-6,248.00	-3,247.00	-48.0%
	TOTAL TRANSFERS IN	-12,404.42	-7,381.63	-3,421.94	.00	-6,248.00	-3,247.00	-48.0%
70	PERMANENT SALARIES							
10125300 704000	SALARY RG	505,482.06	517,967.10	532,355.20	360,073.10	551,877.00	570,345.00	3.3%
10125300 707000	SALARY OT	1,547.87	923.47	1,170.69	1,183.34	1,700.00	1,700.00	.0%
	TOTAL PERMANENT SALARIES	507,029.93	518,890.57	533,525.89	361,256.44	553,577.00	572,045.00	3.3%
72	HEALTHCARE							
10125300 716000	HLTH INS E	74,178.00	64,800.00	72,063.00	77,572.50	93,087.00	111,969.00	20.3%
10125300 725000	RHS ER	7,797.61	7,565.79	7,614.64	5,076.36	7,764.00	7,920.00	2.0%
	TOTAL HEALTHCARE	81,975.61	72,365.79	79,677.64	82,648.86	100,851.00	119,889.00	18.9%
73	PENSION							
10125300 718000	MERS ER	65,825.66	75,585.29	91,794.72	62,751.01	95,925.00	99,415.00	3.6%
	TOTAL PENSION	65,825.66	75,585.29	91,794.72	62,751.01	95,925.00	99,415.00	3.6%

Livingston County, Michigan



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Livingston County NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF COUNTY TREASURER		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
74	OTHER BENEFITS							
10125300 715000	FICA ER	37,783.12	38,382.88	39,485.48	26,699.29	42,633.00	44,043.00	3.3%
10125300 717000	LIFE INS	840.06	899.60	1,055.98	770.04	1,139.00	1,179.00	3.5%
10125300 719000	WRKS COMP	1,322.23	1,448.81	1,495.38	1,069.53	1,546.00	1,595.00	3.2%
10125300 723000	LT&ST DIS.	4,002.74	4,141.90	5,343.22	3,859.56	5,741.00	5,949.00	3.6%
	TOTAL OTHER BENEFITS	43,948.15	44,873.19	47,380.06	32,398.42	51,059.00	52,766.00	3.3%
75	OTHER EMPLOYEE COMP							
10125300 702000	OTHER PAY	5,801.53	6,413.19	6,052.60	3,530.73	5,400.00	5,400.00	.0%
	TOTAL OTHER EMPLOYEE COMP	5,801.53	6,413.19	6,052.60	3,530.73	5,400.00	5,400.00	.0%
76	OFFICE SUPPLIES							
10125300 726000	OFFICE SUP	7,270.52	7,210.81	7,843.74	4,096.95	7,344.00	8,000.00	8.9%
	TOTAL OFFICE SUPPLIES	7,270.52	7,210.81	7,843.74	4,096.95	7,344.00	8,000.00	8.9%
77	OP SUPPLIES & EQUIP							
10125300 729000	PUB./SUB	617.42	628.02	443.88	170.11	700.00	700.00	.0%
10125300 730000	POST/MTR	3,043.65	3,078.50	3,019.94	2,900.60	4,000.00	5,000.00	25.0%
10125300 747000	OP EQ/SPLY	5,949.37	.00	.00	.00	.00	.00	.0%
	TOTAL OP SUPPLIES & EQUIP	9,610.44	3,706.52	3,463.82	3,070.71	4,700.00	5,700.00	21.3%
80	CONTRACT SERVICES							
10125300 819000	OTHER CONT	33,072.85	3,738.74	2,640.00	.00	3,000.00	.00	-100.0%
	TOTAL CONTRACT SERVICES	33,072.85	3,738.74	2,640.00	.00	3,000.00	.00	-100.0%
83	OTHER EXP & CHARGES							
10125300 817000	MEM DUES	725.00	1,090.00	640.00	440.00	640.00	640.00	.0%
10125300 818000	BANK CGS	65,105.95	46,631.08	55,065.09	35,192.27	55,000.00	55,000.00	.0%
10125300 901000	ADVERTISE	.00	.00	.00	.00	.00	1,000.00	.0%
10125300 956000	MISC. EXP	1,762.78	15.83	54.12	.00	.00	.00	.0%
	TOTAL OTHER EXP & CHARGES	67,593.73	47,736.91	55,759.21	35,632.27	55,640.00	56,640.00	1.8%
84	COMPUTERS & PHONES							
10125300 851000	TELEPHONE	4,485.00	2,177.00	1,788.00	3,906.60	4,688.00	3,973.00	-15.3%
10125300 943010	HRDWR CHR	33,982.00	25,664.00	15,787.92	17,758.51	19,373.00	24,926.00	28.7%
10125300 943012	NEW IT H/S	581.97	760.81	701.81	14,096.20	15,097.00	.00	-100.0%
10125300 943020	SFTWR CHR	67,287.00	65,385.96	69,162.96	46,190.76	50,390.00	38,215.00	-24.2%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
GF COUNTY TREASURER								
TOTAL COMPUTERS & PHONES		106,335.97	93,987.77	87,440.69	81,952.07	89,548.00	67,114.00	-25.1%
85 FACILITIES MGMT								
<u>10125300 940000</u>	FS CHARGES	29,345.82	34,324.01	34,269.66	28,033.71	41,914.00	45,798.00	9.3%
TOTAL FACILITIES MGMT		29,345.82	34,324.01	34,269.66	28,033.71	41,914.00	45,798.00	9.3%
87 EQUIP MAINT & REPAIR								
<u>10125300 933000</u>	OFF EQ R&M	3,388.33	3,427.13	3,098.92	2,489.72	4,000.00	4,000.00	.0%
TOTAL EQUIP MAINT & REPAIR		3,388.33	3,427.13	3,098.92	2,489.72	4,000.00	4,000.00	.0%
88 TRAVEL								
<u>10125300 860000</u>	IN-ST TRV	1,295.40	1,734.31	458.28	870.75	900.00	1,500.00	66.7%
<u>10125300 860010</u>	TRAV REIMB	.00	.00	.00	28.80	29.00	100.00	244.8%
<u>10125300 860500</u>	OUT-ST TRV	.00	.00	.00	1,097.55	1,100.00	.00	-100.0%
TOTAL TRAVEL		1,295.40	1,734.31	458.28	1,997.10	2,029.00	1,600.00	-21.1%
89 TRAINING								
<u>10125300 957000</u>	EE TRAIN/S	577.13	925.00	610.00	580.00	580.00	350.00	-39.7%
<u>10125300 959000</u>	TUIT. REIM	5,592.58	.00	.00	.00	.00	.00	.0%
TOTAL TRAINING		6,169.71	925.00	610.00	580.00	580.00	350.00	-39.7%
TOTAL GF COUNTY TREASURER		871,837.82	808,783.21	856,005.36	652,755.51	918,069.00	948,720.00	3.3%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR: GF COUNTY TREASURER

	VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
10125300 726000 - SUPPLIES - OFFICE				8,000.00
10125300 729000 - PUBLICATIONS & SUBSCRIPTIONS				700.00
10125300 730000 - POSTAGE / METER FEES				5,000.00
10125300 817000 - MEMBERSHIP DUES				640.00 *
		2.00	210.00	420.00
GFOA MEMBERSHIP- J NASH & M MLYNARCHEK		1.00	200.00	200.00
MACT- J NASH		10.00	1.00	10.00
LIVINGSTON COUNT ASSESSOR'S ASSOCIATION		10.00	1.00	10.00
LIVINGSTON COUNTY TREASURER'S ASSOCIATION				
10125300 818000 - BANK CHARGES				55,000.00
10125300 851000 - TELEPHONE CHARGES				3,973.00
10125300 860000 - IN-STATE TRAVEL				1,500.00
10125300 860010 - MILEAGE REIMB				100.00
10125300 901000 - ADVERTISING				1,000.00
10125300 933000 - OFFICE EQUIPMENT R&M				4,000.00
10125300 940000 - FACILITY SERVICE CHARGES				45,798.00
10125300 943010 - IT HARDWARE MONTHLY CHARGES				24,926.00
10125300 943020 - IT SOFTWARE MONTHLY CHARGES				38,215.00 *
		1.00	10,738.00	10,738.00
EMPHASYS TREASURY		1.00	15,848.00	15,848.00
BS&A		1.00	11,629.00	11,629.00
COST OF SERVICE				

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

ACCOUNTS FOR:

GF COUNTY TREASURER

10125300 957000 - EMPLOYEE PROFESSIONAL DEV

MACT SUMMER/WINTER CONF
REGISTRATION @ 175.00 EACH

VENDOR	QUANTITY	UNIT COST	2019 DEPT REQST
	2.00	175.00	350.00 *
			350.00

TOTAL GF COUNTY TREASURER 189,202.00

Livingston County, MI
Fund: 101 - GENERAL FUND

Division: 00001 - GENERAL REVENUE

RESOURCES					
Funding					
	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
TAXES	\$28,094,901	\$28,283,573	\$29,399,233	\$30,862,629	\$31,974,498
INTEREST	\$369,485	\$362,153	\$493,300	\$593,300	\$683,300
OTHER REVENUE	\$1,154,483	\$1,009,875	\$1,005,601	\$1,005,601	\$0
STATE SOURCES	\$3,933,418	\$4,904,414	\$4,583,217	\$4,834,655	\$4,663,655
TRANSFERS IN	\$56,233	\$65,483	\$65,000	\$85,000	\$95,000
Total Revenues:	\$33,608,521	\$34,625,497	\$35,546,351	\$36,981,185	\$37,416,453

Livingston County, MI
Fund: 101 - GENERAL FUND

Division: 89900 - CHARGEBACKS

RESOURCES					
Funding					
	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Expenditures					
OTHER EXP & CHARGES	\$416	\$250	\$3,000	\$500	\$500
Total Expenditures:	\$416	\$250	\$3,000	\$500	\$500

Livingston County, MI
Fund: 255 - PRINCIPAL RESIDENCE EXEMPTION

Division: 22300 - PROFESSIONAL SERVICES

RESOURCES					
Funding					
	2016 Actual	2017 Actual	2018 Revised Budget	2019 Department Requested	2020 Department Requested
Revenues					
INTEREST	\$4,314	\$6,226	\$3,800	\$6,200	\$6,200
Total Revenues:	\$4,314	\$6,226	\$3,800	\$6,200	\$6,200
Expenditures					
PERMANENT SALARIES	\$991	\$984	\$1,000	\$1,000	\$1,000
OTHER BENEFITS	\$76	\$75	\$76	\$76	\$76
TRANSFER OUT	\$7,382	\$3,422	\$6,248	\$3,247	\$5,167
Total Expenditures:	\$8,449	\$4,481	\$7,324	\$4,323	\$6,243

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF - GENERAL REVENUE		PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
40	TAXES							
10100001 404000	REAL/PERTX	-26,885,973.41	-27,264,651.59	-28,121,029.26	-29,199,081.97	-29,199,233.00	-30,480,629.00	4.4%
10100001 404001	REAL TX CB	96,273.70	34,403.40	11,526.33	16,619.98	20,000.00	-15,000.00	-175.0%
10100001 405000	PERS PR TX	-12,846.02	-26,673.34	-18,833.24	-8,534.90	-20,000.00	-20,000.00	.0%
10100001 406000	PLT/LD BK	-47,179.36	-47,923.64	-47,799.53	-48,009.12	-50,000.00	-50,000.00	.0%
10100001 425000	TR TAX	-20,302.00	-22,033.00	-22,460.50	-15,272.50	-20,000.00	-22,000.00	10.0%
10100001 437000	IFT TAX	-123,941.79	-121,523.53	-84,976.35	-13,007.07	-130,000.00	-75,000.00	-42.3%
10100001 441000	LCSST	.00	-646,499.65	.00	.00	.00	.00	.0%
	TOTAL TAXES	-26,993,968.88	-28,094,901.35	-28,283,572.55	-29,267,285.58	-29,399,233.00	-30,662,629.00	4.3%
48	INTEREST							
10100001 445000	INT/TAX	-69,392.56	-68,377.72	-64,839.71	-51,086.20	-65,000.00	-65,000.00	.0%
10100001 664000	INT-OTHER	-5,595.96	-3,558.82	-3,352.38	-2,374.42	-3,300.00	-3,300.00	.0%
10100001 665000	INT- INV	-182,678.82	-256,348.07	-340,585.29	-283,045.89	-425,000.00	-525,000.00	23.5%
10100001 666000	APP/DEP	7,902.75	-41,200.67	46,624.68	1,813.74	.00	.00	.0%
	TOTAL INTEREST	-249,764.59	-369,485.28	-362,152.70	-334,692.77	-493,300.00	-593,300.00	20.3%
49	OTHER REVENUE							
10100001 677000	COST ALLOC	-1,105,876.00	-1,154,483.22	-1,009,874.52	-670,400.32	-1,005,601.00	-1,005,601.00	.0%
	TOTAL OTHER REVENUE	-1,105,876.00	-1,154,483.22	-1,009,874.52	-670,400.32	-1,005,601.00	-1,005,601.00	.0%
52	STATE SOURCES							
10100001 573000	LOCAL COMM	.00	.00	-872,763.13	.00	-515,384.00	-521,000.00	1.1%
10100001 574001	ALC/CONVNT	-1,008,197.00	-810,573.61	-878,012.24	-477,030.00	-896,173.00	-927,926.00	3.5%
10100001 574002	ST REV SHR	-3,580,448.66	-3,122,844.35	-3,153,638.81	-1,712,907.19	-3,171,660.00	-3,185,729.00	.4%
	TOTAL STATE SOURCES	-4,588,645.66	-3,933,417.96	-4,904,414.18	-2,189,937.19	-4,583,217.00	-4,634,655.00	1.1%
69	TRANSFERS IN							
10100001 699000	TRANSFR IN	-15,421.41	-56,233.34	-65,482.74	.00	-65,000.00	-85,000.00	30.8%
	TOTAL TRANSFERS IN	-15,421.41	-56,233.34	-65,482.74	.00	-65,000.00	-85,000.00	30.8%
	TOTAL GF - GENERAL REVENUE	-32,953,676.54	-33,608,521.15	-34,625,496.69	-32,462,315.86	-35,546,351.00	-36,981,185.00	4.0%

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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GF CHARGEBACKS	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
83 OTHER EXP & CHARGES							
<u>10189900 963000</u> MTT CHG IN	5,904.51	415.57	249.91	442.57	3,000.00	500.00	-83.3%
TOTAL OTHER EXP & CHARGES	5,904.51	415.57	249.91	442.57	3,000.00	500.00	-83.3%
TOTAL GF CHARGEBACKS	5,904.51	415.57	249.91	442.57	3,000.00	500.00	-83.3%

Livingston County, Michigan



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Livingston County
NEXT YEAR BUDGET HISTORICAL COMPARISON

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PROJECTION: 19100 2019 ANNUAL OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

PRINC RES EXEMPTION	PRIOR FY3 ACTUALS	PRIOR FY2 ACTUALS	LAST FY1 ACTUALS	CY ACTUALS	CY REV BUDGET	PROJECTION LEVEL 2	PCT CHANGE
48 INTEREST							
<u>25522300 445000</u> INT TAX	-7,237.00	-4,213.29	-6,092.59	-3,774.28	-3,700.00	-6,000.00	62.2%
<u>25522300 665000</u> INT- INV	-14.75	-100.62	-133.18	-212.32	-100.00	-200.00	100.0%
TOTAL INTEREST	-7,251.75	-4,313.91	-6,225.77	-3,986.60	-3,800.00	-6,200.00	63.2%
70 PERMANENT SALARIES							
<u>25522300 704000</u> SALARY RG	932.38	991.21	983.62	.00	1,000.00	1,000.00	.0%
TOTAL PERMANENT SALARIES	932.38	991.21	983.62	.00	1,000.00	1,000.00	.0%
74 OTHER BENEFITS							
<u>25522300 715000</u> FICA ER	71.33	75.83	75.25	.00	76.00	76.00	.0%
TOTAL OTHER BENEFITS	71.33	75.83	75.25	.00	76.00	76.00	.0%
99 TRANSFER OUT							
<u>25522300 999000</u> TR OUT	12,404.42	7,381.63	3,421.94	.00	6,248.00	3,247.00	-48.0%
TOTAL TRANSFER OUT	12,404.42	7,381.63	3,421.94	.00	6,248.00	3,247.00	-48.0%
TOTAL PRINC RES EXEMPTION	6,156.38	4,134.76	-1,744.96	-3,986.60	3,524.00	-1,877.00	-153.3%