



**BOARD OF COMMISSIONERS
REVISED AGENDA**

September 12, 2018

IMMEDIATELY FOLLOWING THE FINANCE COMMITTEE MEETING

304 E. Grand River, Board Chambers, Howell MI 48843

"The mission of Livingston County is to be an effective and efficient steward in delivering quality services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside and recreate in Livingston County."

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CALL TO THE PUBLIC**
5. **APPROVAL OF AGENDA**
6. ***RESOLUTION FOR CONSIDERATION***

6.1 2018-09-157

Resolution Authorizing the Sheriff's Office and the County of Livingston to Apply for
FY 2019 Byrne Justice Assistance Grant - Sheriff

7. **FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF CLAIMS**
Dated: August 30, 2018
8. **FINANCE COMMITTEE RECOMMENDATION FOR APPROVAL OF PAYABLES**
Dated: August 30 through September 12, 2018
9. **CALL TO THE PUBLIC**
10. **ADJOURNMENT**

RESOLUTION

NO: 2018-09-157

LIVINGSTON COUNTY

DATE: September 12, 2018

Resolution Authorizing the Sheriff's Office and the County of Livingston to Apply for FY 2019 Byrne Justice Assistance Grant - Sheriff

WHEREAS, the Livingston County Sheriff's Office wishes to enter an application into the FY2019 Byrne Justice Assistance Grant, through the Michigan State Police, under the Technology Enhancement Projects section.

WHEREAS, the purpose of the grant is to acquire funding to make technology enhancements to the Sheriff's Office through the purchase of new equipment and software.

WHEREAS, the state funding are a one-time funds that do not require any County matching or cash match funds.

WHEREAS, the County of Livingston will be applying to receive up to \$350,000 in reimbursement funds from the State of Michigan, through the Byrne Justice Assistance Grant; and

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the submission of application with the State of Michigan, for the Byrne Justice Assistance Grant wherein Livingston County could receive a maximum of \$350,000 in State reimbursement funds effective October 1, 2018 through September 30, 2019; and

BE IT FURTHER RESOLVED that the Chair of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts, agreements, amendments and support documents related to the 2019 Byrne Justice Assistance Grant upon review by Civil Counsel.

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MOVED:
SECONDED:
CARRIED:



LIVINGSTON COUNTY SHERIFF DEPARTMENT

**150 S. Highlander Way
Howell, Michigan 48843-2323
(517) 546-2440 ext. 7983
csell@livgov.com**

DATE: September 10th, 2018

TO: Livingston County Board of Commissioners

FROM: Sergeant Chad Sell

RE: 2019 Byrne Justice Assistance Grant

The Livingston County Sheriff's Office is requesting approval to apply for the FY2019 Byrne Justice Assistance Grant offered through the Michigan State Police.

Through this competitive grant the Sheriff's Office may obtain a one-time reimbursement of up to \$350,000 from the State of Michigan to purchase equipment. There are no matching funds required from the County if the Sheriff's Office is awarded the grant.

The main purpose of the program is to provide agencies with funding to make purchases of equipment that can dramatically improve the ability to investigate, document and solve crimes through the use of new technology.

**TECHNOLOGY ENHANCEMENT PROJECTS
BYRNE JUSTICE ASSISTANCE GRANT (BYRNE JAG)
FISCAL YEAR (FY) 2019
PROGRAM DESCRIPTION**

Minimum Award: \$25,000

Maximum Award: \$350,000

Number of Awards: 11-160 (Dependent upon funding amount requested)

BE SURE TO READ ALL REQUIREMENTS LISTED BELOW.

Applications that do not adhere to the requirements listed below will not be reviewed or awarded.

PROBLEM STATEMENT

Criminal justice technology has dramatically improved the ability of police, prosecutors, courts, and corrections to solve crimes, prosecute criminals, and manage criminal sanctions. Increased demands on resources have created shortfalls for agencies to obtain, upgrade, and/or maintain the technology needed for effective, efficient, and equitable improvement. Failure to implement the use of technology has decreased community and criminal justice security and added to increased costs for criminal justice.

PROGRAM DESCRIPTION

The intent of this program area is to assist local communities to improve or maintain local criminal justice efforts to effectively address crime. Projects must demonstrate increased efficiency, safety, and cost effectiveness. Projects involving multiple criminal justice agencies are encouraged and will receive priority.

Eligible expenses include, but are not limited to: digital mapping/global positioning, interoperability, cyber-crime, identity theft, predictive analysis, collection and preservation of evidence, live scan portable fingerprint scanners, application and program integration to assist with records management, reporting systems, use of video, safety enhancements, portable alarms, accident and crime scene reconstruction technology, electronic ticket and crash reporting system, and computer aided dispatch.

APPLICATION REQUIREMENTS

To the fullest extent possible, funded projects need to demonstrate evidence-based practices. Programs and practices are considered to be evidence-based when their effectiveness has been demonstrated by causal evidence (generally obtained through one or more outcome evaluations). Causal evidence documents a relationship between an activity or intervention and its intended outcome, including measuring the direction and size of a change and the extent to which a change may be attributed to the activity or intervention. Causal evidence depends on the use of scientific methods to rule out, to the extent possible, alternative explanations for the documented change.

NOTE: This is a competitive grant and will be awarded based on merit, demonstrated need, data-driven decision making, and performance measures.

GOAL, OBJECTIVES, ACTIVITY, AND PERFORMANCE MEASURES

Goal	Increase safety, productivity, communication, and efficiency for the criminal justice system and the service community.
Objective	Time reductions to increase resource allocation, increase operational efficiency for system users, and increase community safety.
Activity	Develop a plan based on time studies, need, cost comparisons, cost savings, increased reliability, and longevity.
Performance Measure	Pre- and post-efficiency comparisons.

PREVIOUS GRANT COMPLIANCE

Application reviews will include scoring on the applicant's previous compliance with Byrne JAG federal and state requirements for timeliness, accuracy, and completeness of reports.

UNIFORM CRIME REPORTING COMPLIANCE

Applicants and all subcontractors must comply with Michigan Public Act 319 of 1968, as amended. This law requires county sheriff's departments and city, village, and township police departments to submit monthly uniform crime reporting data to the Michigan State Police.

MATCH REQUIREMENT

There is no match requirement for this program area.

BUDGET DEVIATION ALLOWANCES

Budget deviation allowances are not permitted. All budget and programmatic changes will require a formal amendment on the Michigan Automatic Grant Information Connection Plus (MAGIC+) system.

LOCAL BYRNE JAG APPLICATION REQUIREMENT

Applicants and any subcontractors who appear on the federal FY 2018 Byrne JAG Allocations List are required to have submitted a Byrne JAG application to the Department of Justice. Applicants eligible for direct Byrne JAG awards and who fail apply for those awards for a similar project will not be considered for funding under this program. The FY 2018 Byrne JAG Allocations List is available online at www.bja.gov/programs/jag/18jagallocations.html. Applications must include a written statement detailing any current direct Byrne JAG allocation received by their department and a summary of the funded project.

UNALLOWABLE EXPENSES AND ACTIVITIES

- All travel, including first class or out-of-state travel.
- Any administrative costs not directly related to the administration of this grant award.
- Any expenses incurred prior to the date of the contract.
- Bullet resistant vests.
- Cellular phones, equipment, and/or related data costs.
- Compensation to federal employees for travel or consulting fees.
- Construction costs and/or renovation (including remodeling).
- Contributions and donations.
- Costs in applying for this grant (e.g., consultants, grant writers, etc.).
- Expert witness fees.

- Fines and penalties.
- Food, refreshments, and snacks.
 - *Note: No funding can be used to purchase food and/or beverages for any meeting, conference, training, or other event. Exceptions to this restriction may be made only in cases where such sustenance is not otherwise available (e.g., extremely remote areas), or where a special presentation at a conference requires a plenary address where there is no other time for sustenance to be attained. Such an exception would require prior approval from the Department and the U.S. Department of Justice. This restriction does not apply to water provided at no cost, but does apply to any and all other refreshments, regardless of the size or nature of the meeting. Additionally, this restriction does not impact direct payment of per diem amounts to individuals in a travel status under your organization's travel policy.*
- Fundraising and any salaries or expenses associated with fundraising.
- Honorariums.
- Indirect costs rates or indirect administrative expenses.
- Informant fees, rewards or buy money.
- K9 dogs and horses (including any food and/or supplies relating to the upkeep of law enforcement animals).
- Legal fees.
- Lobbying or advocacy for particular legislative or administrative reform.
- Losses from uncollectible bad debts.
- Management or administrative training, conferences (only pre-approved project related training).
- Management studies or research and development (costs related to evaluation are permitted).
- Memberships and agency dues, unless a specific requirement of the project (prior approval required).
- Military type equipment such as armored vehicles, explosive devices, and other items typically associated with the military arsenal.
- One-time events, prizes, and entertainment (e.g., tours, excursions, amusement parks, sporting events).
- Personnel costs, including law enforcement officers.
- Promotional items.
- Purchase of desktop computers.
- Purchase of land.
- Purchase of vehicles, vessels, or manned aircraft.
- Service contracts and training beyond the expiration of the grant award.
- Weapons, including tasers.

INTEROPERABLE COMMUNICATIONS REQUIREMENTS

Requested equipment may include radios, pagers, dispatch consoles, and radio infrastructure, provided the following requirements are met:

- Interoperable communications must be P25 standards based.
- Interoperable communications must be capable of being used with the MPSCS.
- Funding requests must be for purchase of additional equipment or to replace equipment that does not meet P25 standards. Lifecycle refresh of existing equipment will not be considered.

INITIATION OF PROJECT

All projects must be initiated within 60 days of the date the grant is awarded.

REPORTING REQUIREMENTS

If this application is selected for a Byrne JAG award, the requirements below must be met throughout the grant period. Failure to do so may cause your award to be suspended or revoked.

PERFORMANCE/PROGRESS/PERFORMANCE MEASUREMENT TOOL (PMT) REPORTS

Progress reporting will take place no later than 20 days after the end of each quarter through the federal PMT system located at <http://www.bjaperformancetools.org>. Quarterly Progress Reports, also due no later than 20 days after the end of each quarter, must be submitted and include performance on implementation, activity, goals, objectives, and metrics specific to your program area.

Quarterly due dates are outlined below:

- January 20, 2019
- April 20, 2019
- July 20, 2019
- October 20, 2019

All Performance/Progress/PMT Reports must be completed through MAGIC+ by the 20th day after the end of each quarter. It is the grantee's responsibility to become familiar with the requirements of the Performance/Progress/PMT Reports, which are contained within the awarded contract.

FINANCIAL STATUS REPORTS (FSR) (REQUEST FOR REIMBURSEMENT)

This is a reimbursement only grant. Therefore, all purchases must be made with local funds prior to requesting grant reimbursement. FSRs must be submitted on a monthly basis, no later than 30 days after the close of each calendar month. Requests for reimbursement must be submitted for the month in which payment was made by your agency. A final FSR will be filed the month after all grant funds are expended. No further financial reporting is then required. Otherwise, dates are outlined below:

Report Period	Report Due Date
10/1/18 - 10/31/18	11/30/18
11/1/18 - 11/30/18	12/30/18
12/1/18 - 12/31/18	1/30/19
1/1/19 - 1/31/19	2/28/19
2/1/19 - 2/28/19	3/30/19
3/1/19 - 3/31/19	4/30/19
4/1/19 - 4/30/19	5/30/19
5/1/19 - 5/31/19	6/30/19
6/1/19 - 6/30/19	7/30/19
7/1/19 - 7/31/19	8/30/19
8/1/19 - 8/31/19	9/30/19
9/1/19 - 9/30/19	10/30/19

The FSR form and instructions for completing the FSR form are contained within MAGIC+. It is the grantee's responsibility to become familiar with the requirements of the FSR, which are contained within the awarded contract.