

FINANCE COMMITTEE

MEETING MINUTES

August 29, 2018

7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present:

C. Griffith, D. Helzerman, K. Lawrence , W. Green , D. Parker, R. Bezotte, D. Dolan

Members Absent:

D. Domas, G. Childs

1. CALL MEETING TO ORDER

The meeting was called to order by Comm. Carol Griffith at 7:30 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: August 15, 2018

Motion to approve the minutes as presented.

Moved by: K. Lawrence

Seconded by: R. Bezotte

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved by: R. Bezotte

Seconded by: W. Green

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

6. CALL TO THE PUBLIC

None.

7. REPORTS

7.1 General Fund and Delinquent Tax Fund Balances - PFM

Ken Hinton gave a brief explanation of this report and introduced Nate Watson of PFM.

Nate Watson explained that they were tasked with reviewing the General Fund, focusing to keep a positive cash flow and maintain Aaa Rating. Reviewed revenues, cash flow and cash balance analysis, and answered questions from the Committee.

Nate Watson reviewed the Delinquent Tax Revolving Fund structure.

Discussed PFM recommendations.

7.2 Medical Examiner Annual Report

Jeff Boyd introduced Dr. Jensen, Medical Examiner. Dr. Jensen reviewed statistics regarding deaths and number of autopsies performed. Drug related deaths, including alcohol, increased from 21 in 2016 to 32 in 2017. Dr. Jensen stated that Livingston County has more mixed drug deaths; combinations of fentanyl and heroin, and fentanyl and cocaine. Reviewed cremation rates. Dr. Jensen explained that the State is moving to an electronic death certificate. It was noted that in this year pedestrian and motorcycle accidents are rising.

7.3 Equalization Annual Report

Sue Bostwick, Equalization Director, presented information regarding Equalization activities for 2018. Pending legislation involving property taxes was reviewed and Sue requested support from Commissioners regarding certain pending legislation to maintain stable revenue.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Circuit Court

Resolution Authorizing a Contract Award to Tower Pinkster Titus Associates, Inc. DBA: TowerPinkster to Provide Consulting Services to Conduct a Judicial Center Needs Assessment and Facility Design Plan

Roberta Sacharski presented the resolution.

Discussion.

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: W. Green

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

8.2 Court Central Services

Resolution Authorizing an Agreement between Veterans' Services and Circuit Court to Provide a Veterans Court Coordinator

Sara Applegate and Hon. Carol Sue Reader presented the resolution.

Discussion.

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: D. Dolan

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

8.3 Sheriff

Resolution Authorizing the Michigan Office of Highway Safety Planning 2019 Secondary Road Patrol and Traffic Accident Prevention Program Grant

Recommend Motion to the Board of Commissioners.

Moved by: D. Parker

Seconded by: D. Dolan

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

8.4 Sheriff

Resolution Amending Resolution 2017-11-202 Authorizing the Sheriff Storage Facility Project

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: R. Bezotte

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

8.5 Human Resources

Resolution to Approve Contract with the Cigna for Life, Short- and Long-Term Disability Insurances and Select Employee Voluntary Benefits

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: W. Green

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

8.6 Human Resources

Resolution to Certify Officer and Employee Delegates to the 2018 Municipal Employees' Retirement System Annual Conference

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: D. Helzerman

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

8.7 Human Resources

Resolution to Approve Agreement with Nationwide for Voluntary Employee Paid Pet Insurance

Recommend Motion to the Board of Commissioners.

Moved by: D. Parker

Seconded by: R. Bezotte

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

8.8 DPW / Solid Waste

Resolution Authorizing Solid Waste Challenge Grant Project Agreement with Brighton Charter Township and Release of Funds

8.9 DPW / Solid Waste

Resolution Authorizing Solid Waste Challenge Grant Project Agreement with Hamburg Township and Release of Funds

8.10 DPW / Solid Waste

Resolution Authorizing Solid Waste Challenge Grant Project Agreement with Hartland Township and Release of Funds

8.11 DPW / Solid Waste

Resolution Authorizing Solid Waste Challenge Grant Project Agreement with Marion Township and Release of Funds

8.12 DPW / Solid Waste

Resolution Authorizing Solid Waste Challenge Grant Project Agreement with Oceola Township and Release of Funds

Recommend Motion of Agenda Items 8.8 through 8.12 to the Board of Commissioners.

Moved by: D. Parker

Seconded by: R. Bezotte

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

8.13 L.E.T.S.

Resolution Authorizing MDOT Contract, Budget Amendment, and Capital Expenditure for the Purchase of Two Replacement Buses

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: D. Helzerman

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

9. CLAIMS

Miscellaneous Claims Dated: August 29, 2018

Recommend Motion to the Board of Commissioners.

Moved by: K. Lawrence

Seconded by: D. Helzerman

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

10. PREAUTHORIZED

Computer Print-out Dated: August 16 through August 29, 2018

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: W. Green

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

11. CALL TO THE PUBLIC

None.

12. ADJOURNMENT

Motion to adjourn the meeting at 9:29 a.m.

Moved by: D. Helzerman

Seconded by: D. Dolan

Yes (7): C. Griffith, K. Lawrence , W. Green , D. Helzerman, D. Parker, R. Bezotte, and D. Dolan

Absent (0): D. Domas, and G. Childs

Motion Carried (7-0-2)

Respectfully submitted by:

Natalie Hunt,
Recording Secretary