

# FINANCE COMMITTEE

## MEETING MINUTES

August 15, 2018

7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present:

C. Griffith, D. Helzerman, K. Lawrence , W. Green , D. Domas, D. Parker, R. Bezotte, D. Dolan , G. Childs

### 1. CALL MEETING TO ORDER

The meeting was called to order by Comm. Carol Griffith at 7:30 a.m.

### 2. ROLL CALL

Indicated the presence of a quorum.

### 3. APPROVAL OF MINUTES

Meeting minutes dated: July 25, 2018

Motion to approve the minutes as presented.

**Moved by:** D. Dolan

**Seconded by:** G. Childs

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, R. Bezotte, D. Dolan , and G. Childs

Absent (1): D. Parker

**Motion Carried (8-0-1)**

### 4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

### 5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved by:** G. Childs

**Seconded by:** D. Dolan

Yes (8): C. Griffith, K. Lawrence , W. Green , D. Domas, D. Helzerman, R. Bezotte, D. Dolan , and G. Childs

Absent (1): D. Parker

**Motion Carried (8-0-1)**

**6. CALL TO THE PUBLIC**

None.

**7. REPORTS**

Commissioner Parker entered at 7:33 a.m.

**7.1 Drug Testing**

Barbara Hankey, Oakland County Community Corrections Manager and President of the Michigan Association of Drug Treatment Professionals

Roberta Sacharski introduced the presenter, Barbara Hankey. Ms. Hankey explained her background, presented information on methods of drug testing and answered questions from the Committee.

Commissioner Griffith exited at 8:15 a.m., Commissioner Helzerman will lead the rest of the meeting.

**8. RESOLUTIONS FOR CONSIDERATION**

**8.1 Circuit Court**

Resolution Authorizing a Three-Month Extension of the Public Defender Contracts

Roberta Sacharski presented the resolution.

Recommend Motion to the Board of Commissioners.

**Moved by:** R. Bezotte

**Seconded by:** G. Childs

Yes (8): K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Absent (1): C. Griffith

**Motion Carried (8-0-1)**

**8.2 Emergency Medical Services**

Resolution Authorizing an Agreement with Stryker/Physio/Health EMS/Sansio to Provide Web Enabled Patient Care Reporting Software Services

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (8): K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Absent (1): C. Griffith

**Motion Carried (8-0-1)**

**8.3 L.E.T.S.**

Resolution Authorizing MDOT Contract and Capital Expenditure for Fiscal Year 2018 Preventive Maintenance and Van Purchases

Greg Kellogg presented the resolution.

Recommend Motion to the Board of Commissioners.

**Moved by:** R. Bezotte

**Seconded by:** D. Parker

Yes (8): K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Absent (1): C. Griffith

**Motion Carried (8-0-1)**

**8.4 Building Department**

Resolution Authorizing the East Complex Mud Room Renovation and a Supplemental Appropriation

Jim Rowell presented the resolution and explained the plans for renovations.

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Dolan

**Seconded by:** G. Childs

Yes (8): K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Absent (1): C. Griffith

**Motion Carried (8-0-1)**

**8.5 Health Department**

Resolution to Authorize Agreement for Delivery of Comprehensive Health Services for the Period of October 1, 2018 through September 30, 2019

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Green

**Seconded by:** G. Childs

Yes (8): K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Absent (1): C. Griffith

**Motion Carried (8-0-1)**

**8.6 Administration**

Resolution Approving the Creation of the Public Defender Administrator Position

Ken Hinton presented the resolution.

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** D. Dolan

Yes (8): K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Absent (1): C. Griffith

**Motion Carried (8-0-1)**

**9. ANNUAL REPORTS**

**9.1 Information Technology Annual Report**

Rich Malewicz began the report. Diane Gregor presented information regarding Applications that are supported by IT. Carol Weaver presented information regarding OnBase. Ken Langley presented information on infrastructure projects and updates. Renee Bingham presented information regarding security. Allison Nalepa presented information on communication.

**10. CLAIMS**

Miscellaneous Claims Dated: August 15, 2018

Recommend Motion to the Board of Commissioners.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (8): K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs

Absent (1): C. Griffith

**Motion Carried (8-0-1)**

**11. PREAUTHORIZED**

Computer Print-out Dated: July 26 through August 15, 2018

Recommend Motion to the Board of Commissioners.

**Moved by:** D. Dolan

**Seconded by:** R. Bezotte

Yes (8): K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs  
Absent (1): C. Griffith

**Motion Carried (8-0-1)**

**12. CALL TO THE PUBLIC**

Bruce Hundley, Genoa Township spoke regarding drug testing methods and recommended that the Commissioners check with LARA as they investigate.

**13. ADJOURNMENT**

Motion to adjourn the meeting at 9:29 a.m.

**Moved by:** K. Lawrence

**Seconded by:** G. Childs

Yes (8): K. Lawrence , W. Green , D. Domas, D. Helzerman, D. Parker, R. Bezotte, D. Dolan , and G. Childs  
Absent (1): C. Griffith

**Motion Carried (8-0-1)**

Respectfully submitted by:

Natalie Hunt,  
Recording Secretary