

FINANCE COMMITTEE

MEETING MINUTES

September 12, 2018

7:30 a.m.

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present:

C. Griffith, D. Helzerman, W. Green , D. Domas, R. Bezotte

Members Absent:

K. Lawrence , D. Parker, D. Dolan , G. Childs

1. CALL MEETING TO ORDER

The meeting was called to order by Comm. Carol Griffith at 7:32 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: August 29, 2018

Motion to approve the minutes as presented.

Moved by: W. Green

Seconded by: R. Bezotte

Yes (5): C. Griffith, W. Green , D. Domas, D. Helzerman, and R. Bezotte

Absent (0): K. Lawrence , D. Parker, D. Dolan , and G. Childs

Motion Carried (5-0-4)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved by: D. Helzerman

Seconded by: W. Green

Yes (5): C. Griffith, W. Green , D. Domas, D. Helzerman, and R. Bezotte

Absent (0): K. Lawrence , D. Parker, D. Dolan , and G. Childs

Motion Carried (5-0-4)

6. CALL TO THE PUBLIC

7. REPORTS

Commissioner Domas and Commissioner Bezotte reflected upon the history of the 9/11 terror attacks on the United States.

7.1 Courts - 2019 Budget - Level 2

Roberta Sacharski, Circuit Court Administrator, began the presentation of the Courts 2019 Budget request and mentioned that the Courts worked diligently to make responsible projections. Roberta reviewed the budget with the Committee.

- Security, Administrative, Financials, and ancillary expense costs are incurred by both courts.
- Added training
- Personnel, made sure positions were allocated with appropriate funds. Roberta explained projections for a FT visiting judge was included with personnel.
- Costs associated with indigent defense has been removed as this was moved to County. Probate and Juvenile indigent defense remains with the courts.
- Evaluated every contract, making an effort to maximize grant funding, look at internal processes to ensure efficiencies.
- The Courts will utilize carpool when travel is greater than 90 miles.
- Summary, \$1.1M reduction in the combined budget, a lot is due to indigent defense, \$80,000 decrease overall.
- Cindy also commented that it went very well working with the new Court Administration.
- Roberta answered questions from the Committee.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Juvenile Court

Resolution Authorizing 2019 Memorandum of Understanding on Cash Match funding for Behavioral Health Managed Care Services

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: W. Green

Yes (5): C. Griffith, W. Green , D. Domas, D. Helzerman, and R. Bezotte

Absent (0): K. Lawrence , D. Parker, D. Dolan , and G. Childs

Motion Carried (5-0-4)

8.2 Sheriff

Resolution Authorizing the Sheriff's Office and the County of Livingston to Apply for FY 2019 Byrne Justice Assistance Grant

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: D. Domas

Yes (5): C. Griffith, W. Green , D. Domas, D. Helzerman, and R. Bezotte

Absent (0): K. Lawrence , D. Parker, D. Dolan , and G. Childs

Motion Carried (5-0-4)

8.3 Treasurer

Resolution Authorizing the Creation of Fund 260 as the Indigent Defense Fund

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: D. Helzerman

Yes (5): C. Griffith, W. Green , D. Domas, D. Helzerman, and R. Bezotte

Absent (0): K. Lawrence , D. Parker, D. Dolan , and G. Childs

Motion Carried (5-0-4)

8.4 Airport

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter into a Ground Lease Agreement with BWG Aviation, LLC For Airport Property at 3800 West Grand River Avenue

Recommend Motion to the Board of Commissioners.

Moved by: D. Domas

Seconded by: D. Helzerman

Yes (5): C. Griffith, W. Green , D. Domas, D. Helzerman, and R. Bezotte

Absent (0): K. Lawrence , D. Parker, D. Dolan , and G. Childs

Motion Carried (5-0-4)

8.5 Airport

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter into a Grant Agreement with the Michigan Department of Transportation to Fund Pavement Marking at the Livingston County Airport

Recommend Motion to the Board of Commissioners.

Moved by: D. Domas

Seconded by: R. Bezotte

Yes (5): C. Griffith, W. Green , D. Domas, D. Helzerman, and R. Bezotte

Absent (0): K. Lawrence , D. Parker, D. Dolan , and G. Childs

Motion Carried (5-0-4)

9. ANNUAL REPORTS

9.1 Human Resources Annual Report

Jennifer Palmbos, HR Director, and Jennifer Slater, HR Generalist, presented the 2017 Annual report. Jennifer Palmbos reviewed services, workforce statistic, and activities in 2017. Jennifer Slater reviewed accomplishments, Strategic Plan and the Fair & equitable Employer Committee activities, and department goals for 2018.

10. CLAIMS

Miscellaneous Claims Dated: September 12, 2018

Recommend Motion to the Board of Commissioners.

Moved by: W. Green

Seconded by: R. Bezotte

Yes (5): C. Griffith, W. Green , D. Domas, D. Helzerman, and R. Bezotte

Absent (0): K. Lawrence , D. Parker, D. Dolan , and G. Childs

Motion Carried (5-0-4)

11. PREAUTHORIZED

Computer Print-out Dated: August 30 through September 12, 2018

Recommend Motion to the Board of Commissioners.

Moved by: R. Bezotte

Seconded by: W. Green

Yes (5): C. Griffith, W. Green , D. Domas, D. Helzerman, and R. Bezotte

Absent (0): K. Lawrence , D. Parker, D. Dolan , and G. Childs

Motion Carried (5-0-4)

12. CALL TO THE PUBLIC

Undersheriff Jeff Warder, informed the Committee that the Sheriff's Office recently hosted mock events where surrounding municipalities attended, and that it was very well received.

Jeff Boyd, Director of EMS and Emergency Management, informed the Committee that, as of this morning, two ambulances have been activated by FEMA and sent to West Virginia.

Elizabeth Hundley, County Clerk, informed the Committee about an Elections Division event held yesterday. Training on the new election equipment was provided to the disabled community at LESA. Voters were registered, education on voter's rights was provided, and taught those that were interested how to use the new ADA equipment.

Doug Helzerman, County Commissioner, informed all in attendance of the Town Hall that will be held at the Historic Courthouse this afternoon beginning at 4:00 p.m.

13. ADJOURNMENT

Motion to adjourn the meeting at 8:30 a.m.

Moved by: D. Helzerman

Seconded by: R. Bezotte

Yes (5): C. Griffith, W. Green , D. Domas, D. Helzerman, and R. Bezotte

Absent (0): K. Lawrence , D. Parker, D. Dolan , and G. Childs

Motion Carried (5-0-4)

Respectfully submitted by:

Natalie Hunt,
Recording Secretary