

**LIVINGSTON COUNTY BOARD OF COMMISSIONERS**

**WORK SESSION**

**MEETING MINUTES**

August 27, 2018, 6:00 p.m.  
304 E. Grand River, Board Chambers, Howell MI 48843

Members Present: D. Parker, K. Lawrence , D. Helzerman, R. Bezotte, C. Griffith  
Members Absent: D. Dolan , W. Green , D. Domas, G. Childs

**1. CALL MEETING TO ORDER**

The meeting was called to order by Commissioner Parker at 6:00 p.m.

**2. ROLL CALL**

Indicated the presence of a quorum.

**3. CALL TO THE PUBLIC**

None.

**4. APPROVAL OF AGENDA**

Motion to approve the agenda as presented.

It was moved by C. Griffith  
Seconded by D. Helzerman

Yes (5): D. Parker, K. Lawrence , D. Helzerman, R. Bezotte, and C. Griffith

Absent (4): D. Dolan , W. Green , D. Domas, and G. Childs

**MOTION Carried (5-0-4)**

**5. DISCUSSION**

**5.a 2019 Budget - Level 2 Operating Budgets / Capital Requests**

Introduction - Cindy Catanach

Cindy Catanach started the Work Session at 6:02 pm. She explained that capital items would be in a separate budget and merged with the operating budget at Level 5. Various upcoming budget meetings were confirmed.

**5.a.1 Prosecutor**

The **Prosecuting Attorney** opened his session at 6:03 pm and advised that there were only two real changes: (1) He has requested \$14,000 to replace office chairs; and, (2) New line item for expert witness fees. A significant change

would be a New Position Request for an APA1, which will be funded through cost savings from retirements.

#### **5.a.2 Sheriff**

The **Sheriff** presented at 6:07 pm. He explained additional cuts they had made and went over all the items listed in his Departmental Memo. New positions were discussed, as well as increases in FTEs of certain positions.

#### **5.a.3 Drain Commissioner**

The **Drain Commissioner** started his Work Session at 6:17 pm. He thanked Administration for working with them through the budget process thus far. Increases in petitions expected siting higher precipitation and old age of drains. Will need discussion in the future regarding policies for accepting new lake level projects and possible petitions. Possibility of request for new position should the drain and lake petitions increase as expected.

Septage Receiving Station at capacity. Extremely successful. Genesee County has put them on notice that waste strength and/or volume being sent to their plant in Linden needs to be reduced significantly.

Discussion took place regarding the County's obligation with regard to lake projects.

#### **5.a.4 Planning**

Kathleen Kline-Hudson opened the **Planning Department's** Work Session at 6:34 pm. Modest increases in office supplies and membership dues, which are based on salaries. Overall budget under target by almost \$2,000.

#### **5.a.5 Building**

The **Building Inspection's** Work Session was started by Jim Rowell at 6:37 pm. Looking at coming to the Board for a greater than 25% reduction of fees in the near future. Normal increases with regard to personnel. Positions are hard to fill due to lack of applicants.

Discussion took place regarding the driving force of changes to the Building Code.

#### **5.a.6 911 Central Dispatch**

Chad Chewning and Joni Harvey opened **911 Central Dispatch's** Work Session at 6:44 pm. Budget overall is status quo. Many changes are focused around new facility. Training category increased due to various accreditations they are working towards which, in turn, if awarded, benefits the municipalities. State funding allotted per Dispatcher. This year's funding is down due to City of Detroit entering their 100+ Dispatcher Center in the pool.

Replacement of old municipality equipment taking place which will end up in a savings to the County. The risks to the County were discussed.

Discussion took place regarding addressing and location issues.

**6. CALL TO THE PUBLIC**

None.

**7. ADJOURNMENT**

Motion to adjourn the meeting at 7:22 p.m.

It was moved by R. Bezotte

Seconded by D. Helzerman

Yes (5): D. Parker, K. Lawrence , D. Helzerman, R. Bezotte, and C. Griffith

Absent (4): D. Dolan , W. Green , D. Domas, and G. Childs

**Motion Carried (5-0-4)**