

**PERSONNEL COMMITTEE  
MEETING MINUTES  
Livingston County**

September 19, 2018, 8:00 am  
304 E. Grand River, Conference Room 4, Howell, MI 48843

Members Present:

Robert J. Bezotte, Carol S. Griffith, William Green

Staff Present:

Ken Hinton, Jennifer Palmbo, Kevin Wilkinson, Elizabeth Hundley,  
Richard Malewicz, Jennifer Slater, Amy Hill

**1. CALL MEETING TO ORDER**

The meeting was called to order by Comm. Robert Bezotte at 8:00 a.m.

**2. APPROVAL OF AGENDA**

Motion to Approve the Agenda as presented.

**Moved By:** Carol S. Griffith

**Seconded By:** William Green

**Motion: Carried (3-0)**

**3. CALL TO THE PUBLIC**

None.

**4. APPROVAL OF MINUTES**

- Meeting Minutes Dated: August 15, 2018

Motion to Approve the Minutes as presented.

**Moved By:** William Green

**Seconded By:** Robert J. Bezotte

**Motion: Carried (3-0)**

**5. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**6. REPORTS**

Ken Hinton gave a brief update on the Animal Shelter Director position. Ken stated that he would be scheduling interviews by the end of that week.

Ken informed us there are some local counties that will not be signing the proposed contract for the Indigent Defense position claiming it does not follow the law. Ken said we have 12 applicants for the position but would like to wait on interviewing for the time being.

**7. RESOLUTIONS FOR CONSIDERATION**

**7.1 INFORMATION TECHNOLOGY**

RESOLUTION TO APPROVE THE JOB RECLASSIFICATION OF THE COMMUNICATION AND ADMINISTRATIVE SPECIALIST TO THE COMMUNICATION SPECIALIST AND CHANGING THE PAY FROM GRADE 7 TO GRADE 8

Motion to Approve the Above Resolution.

**Moved By:** Carol S. Griffith  
**Seconded By:** William Green

**Motion: Carried (3-0)**

**7.2 HUMAN RESOURCES**

RESOLUTION TO MODIFY THE NON-UNION EMPLOYEES, ELECTED OFFICIALS, COMMISSIONERS, AND JUDGES BENEFIT PLANS FOR 2019 FISCAL YEAR

Motion to Approve the Above Resolution and Move Forward to Finance Committee.

**Moved By:** Carol S. Griffith  
**Seconded By:** William Green

**Motion: Carried (3-0)**

**8. CLOSED SESSION**

- Labor Relations Update

Motion to go into Closed Session at 8:11 a.m.

**Moved By:** Carol S. Griffith  
**Seconded By:** William Green

**Motion: Carried (3-0)**

Motion to Return to Open Session at 8:18 a.m.

**Moved By:** William Green  
**Seconded By:** Carol S. Griffith

**Motion: Carried (3-0)**

**9. ADJOURNMENT**

Motion to adjourn the meeting at 8:19 a.m.

**Moved By:** Carol S. Griffith  
**Seconded By:** William Green

**Motion: Carried (3-0)**

Respectfully submitted by:

Amy Hill  
Recording Secretary