

**BROADCAST COMMITTEE  
AGENDA**

November 19, 2018

6:30 p.m.

304 E. Grand River, Conference Room 4, Howell, MI 48843

Pages

1. **CALL TO ORDER**

2. **APPROVAL OF MINUTES**

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Minutes of meeting dated: December 27, 2017

3. **APPROVAL OF AGENDA**

4. **CALL TO THE PUBLIC**

5. **REPORTS**

5.1 **Proof of Concept Update**

Diane Gregor

6. **DISCUSSION**

6.1 **Recommendation to the Board of Commissioners**

7. **CALL TO THE PUBLIC**

8. **ADJOURNMENT**

# MEETING MINUTES

LIVINGSTON COUNTY

DECEMBER 27, 2017 - 8:30 AM

ADMINISTRATION BUILDING – CONFERENCE ROOM 4A  
304 E. Grand River Avenue, Howell, MI 48843

## BROADCAST COMMITTEE

COMM. CHILDS

COMM. DOMAS

COMM. HELZERMAN

OTHERS: DIANE GREGOR

NATALIE HUNT

1. **CALL TO ORDER:** The meeting was called to order by Comm. Childs at 8:32 a.m.
2. **APPROVAL OF MINUTES**
  - Minutes of Meeting Dated: June 28, 2017
  - Minutes of Meeting Dated: September 13, 2017

**MOTION TO APPROVE THE MINUTES, AS PRESENTED.**  
**MOVED BY: DOMAS / SECONDED BY: HELZERMAN**  
**ALL IN FAVOR - MOTION PASSED**

3. **APPROVAL OF AGENDA**

**MOTION TO APPROVE THE AGENDA, AS PRESENTED.**  
**MOVED BY: DOMAS / SECONDED BY: HELZERMAN**  
**ALL IN FAVOR - MOTION PASSED**

4. **CALL TO THE PUBLIC**

➤ None

5. **REPORTS**

- **Update on Proof of Concept Phase with SoundQue – Diane Gregor**
  - Distributed and reviewed statistics

- Discussion
- Diane Gregor will look into using hardware already owned by the County.
- 3 mo retention unless the Board moves to keep them longer
- Survey surrounding municipalities' retention schedules

**6. DISCUSSION:**

➤ **Determine Video Retention Schedule**

- 3 mo retention unless the Board moves to keep them longer
- Survey surrounding municipalities' retention schedules

**7. NEW BUSINESS**

- Next Meeting to be determined.

**8. CALL TO THE PUBLIC:**

- None.

**9. ADJOURNMENT**

**MOTION TO ADJOURN AT 9:28 A.M.  
MOVED BY: HELZERMAN / SECONDED BY: DOMAS  
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**NATALIE HUNT**  
RECORDING SECRETARY