

# PERSONNEL COMMITTEE

## MEETING MINUTES

### Livingston County

October 17, 2018, 8:00 a.m.  
304 E. Grand River, Conference Room 4, Howell, MI 48843

#### Members Present:

Robert J. Bezotte, Carol S. Griffith, William Green

#### Staff Present:

Ken Hinton, Cindy Catanach, Jennifer Palmbos, Jennifer Slater, Amy Hill

#### 1. CALL MEETING TO ORDER

The meeting was called to order by Comm. Bezotte at 8:00 a.m.

#### 2. APPROVAL OF AGENDA

Motion to Approve the Agenda as presented with the addition of 7.2 Resolution to Approve the Job Evaluation for Veterans Benefit Counselor.

**Moved By:** William Green

**Seconded By:** Carol S. Griffith

**Motion: Carried (3-0)**

#### 3. CALL TO THE PUBLIC

None.

#### 4. APPROVAL OF MINUTES

- Minutes of Meeting Dated: September 19, 2018
- Closed Session Meeting Minutes Dated: September 19, 2018

Motion to Approve the Minutes as presented.

**Moved By:** Carol S. Griffith

**Seconded By:** William Green

**Motion: Carried (3-0)**

#### 5. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

#### 6. REPORTS

None.

**7. RESOLUTIONS FOR CONSIDERATION**

**7.1 ADMINISTRATION**

RESOLUTION RESTRUCTURING THE DEPUTY COUNTY ADMINISTRATOR  
ROLE – COUNTY ADMINISTRATION

Motion to Approve the Above Resolution and Move Forward to Finance  
Committee.

**Moved By:** William Green

**Seconded By:** Carol S. Griffith

**Motion: Carried (3-0)**

**7.2 VETERANS SERVICES**

RESOLUTION TO APPROVE THE JOB EVALUATION FOR VETERANS  
BENEFIT COUNSELOR

Motion to Approve the Above Resolution.

**Moved By:** William Green

**Seconded By:** Carol S. Griffith

**Motion: Carried (3-0)**

**8. CLOSED SESSION**

- Labor Relations Update

Motion to go into Closed Session at 8:15 a.m.

**Moved By:** Carol S. Griffith

**Seconded By:** William Green

Motion to go into Closed Session at 8:15 a.m.

**Motion: Carried (3-0)**

Motion to Return to Open Session at 8:25 a.m.

**Moved By:** William Green

**Seconded By:** Carol S. Griffith

**Motion: Carried (3-0)**

**9. ADJOURNMENT**

Motion to adjourn the meeting at 8:26 a.m.

**Moved By:** William Green

**Seconded By:** Carol S. Griffith

**Motion: Carried (3-0)**

Respectfully submitted by:

Amy Hill  
Recording Secretary