

**PERSONNEL COMMITTEE**  
**MEETING MINUTES**  
**Livingston County**

November 21, 2018, 8:00 am  
304 E. Grand River, Conference Room 4, Howell, MI 48843

Members Present

Carol S. Griffith, William Green

Members Absent

Robert J. Bezotte

Staff Present:

Ken Hinton, Jennifer Palmbo, Amy Hill, Robert Sacharski,

**1. CALL MEETING TO ORDER**

The meeting was called to order by Comm. William Green at 8:02 a.m.

**2. APPROVAL OF AGENDA**

Motion to approve the Agenda as presented.

**Moved By:** Carol S. Griffith

**Seconded By:** William Green

**Motion: Carried (2-0-1)**

**3. CALL TO THE PUBLIC**

None.

**4. APPROVAL OF MINUTES**

- Minutes of Meeting Dated: October 17, 2018
- Closed Session Meeting Minutes Dated: October 17, 2018

Motion to approve the minutes as presented.

**Moved By:** Carol S. Griffith

**Seconded By:** William Green

**Motion: Carried (2-0-1)**

**5. TABLED ITEMS FROM PREVIOUS MEETINGS**

None.

**6. REPORTS**

None.

**7. RESOLUTIONS FOR CONSIDERATION**

**7.1 Administration**

RESOLUTION TO APPROVE THE CHANGE OF POSITION TITLE FOR THE PURCHASING COORDINATOR

Motion to approve the above Resolution.

**Moved By:** Carol S. Griffith

**Seconded By:** William Green

**Motion: Carried (2-0-1)**

**7.2 Court Central Services**

RESOLUTION TO APPROVE THE JOB EVALUATIONS FOR FOUR POSITIONS WITHIN THE LIVINGSTON COUNTY COURTS

Motion to approve the above Resolution and move forward to Finance Committee.

**Moved By:** Carol S. Griffith

**Seconded By:** William Green

**Motion: Carried (2-0-1)**

**8. ADJOURNMENT**

Motion to adjourn the meeting at 8:08 a.m.

**Moved By:** Carol S. Griffith

**Seconded By:** William Green

**Motion: Carried (2-0-1)**

Respectfully submitted by:

Amy Hill  
Recording Secretary