

GENERAL GOVERNMENT AND HEALTH AND HUMAN SERVICES COMMITTEE

AGENDA

January 7, 2019

7:30 PM

304 E. Grand River, Board Chambers, Howell MI 48843

Pages

1. CALL TO ORDER

2. APPROVAL OF MINUTES

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Minutes of Meeting Dated: December 10, 2018

3. APPROVAL OF AGENDA

4. REPORTS

4.1 Opioid Litigation

Michael Behm, Behm & Behm Law Firm

5. CALL TO THE PUBLIC

6. RESOLUTIONS FOR CONSIDERATION

6.1 Car Pool

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Resolution Authorizing Capital Expenditure, Issuance of Purchase Orders, and Supplemental Appropriation for Approved 2019 Vehicle Purchases

7. CALL TO THE PUBLIC

8. ADJOURNMENT

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

MEETING MINUTES

December 10, 2018, 7:30 PM
304 E. Grand River, Board Chambers, Howell MI 48843

Present:

G. Childs, W. Green , R. Bezotte, D. Dolan

1. CALL TO ORDER

The meeting was called to order by Commissioner Childs at 7:30 p.m.

2. APPROVAL OF MINUTES

Minutes of meeting dated: November 13, 2018

Motion to approve the minutes as presented.

Moved By W. Green

Seconded By R. Bezotte

Yes (4): G. Childs, W. Green , R. Bezotte, and D. Dolan

Motion Carried (4 to 0)

3. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved By D. Dolan

Seconded By W. Green

Yes (4): G. Childs, W. Green , R. Bezotte, and D. Dolan

Motion Carried (4 to 0)

4. REPORTS

None.

5. CALL TO THE PUBLIC

None.

6. RESOLUTIONS FOR CONSIDERATION

6.1 Airport

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter into an Agreement with AvFuel Corporation as the Aviation Fuel Supplier for the Livingston County Spencer J. Hardy Airport

Recommend Motion to the Finance Committee.

Moved By R. Bezotte

Seconded By D. Dolan

Yes (4): G. Childs, W. Green , R. Bezotte, and D. Dolan

Motion Carried (4 to 0)

6.2 Health Department

Resolution Accepting Grant Funding from the Department of Licensing and Regulatory Affairs, Bureau of Medical Marihuana Regulation

Recommend Motion to the Finance Committee.

Moved By W. Green

Seconded By R. Bezotte

Yes (4): G. Childs, W. Green , R. Bezotte, and D. Dolan

Motion Carried (4 to 0)

6.3 Register of Deeds

Resolution Authorizing the 2019 State Grant Agreement, Grant Administrator, GPS Facilitator and Surveyor Contracts for the Remonumentation and State Plane Coordinate Determination of the Public Land Survey Corners in Livingston County

Recommend Motion to the Finance Committee.

Moved By W. Green

Seconded By D. Dolan

Yes (4): G. Childs, W. Green , R. Bezotte, and D. Dolan

Motion Carried (4 to 0)

6.4 Administration

Resolution Authorizing an Amendment to the Agreement with Cohl, Stoker & Toskey, P.C., to Provide Legal Services to Livingston County

Recommend Motion to the Finance Committee.

Moved By D. Dolan

Seconded By W. Green

Yes (4): G. Childs, W. Green , R. Bezotte, and D. Dolan

Motion Carried (4 to 0)

6.5 Information Technology

Resolution Authorizing the Renewal of Software Support with Fidlar Technologies for the Register of Deeds Department

Recommend Motion to the Finance Committee.

Moved By W. Green

Seconded By D. Dolan

Yes (4): G. Childs, W. Green , R. Bezotte, and D. Dolan

Motion Carried (4 to 0)

6.6 Information Technology

Resolution Authorizing a Renewal Agreement with ACC Business/AT&T for Internet Services

Recommend Motion to the Finance Committee.

Moved By D. Dolan

Seconded By W. Green

Yes (4): G. Childs, W. Green , R. Bezotte, and D. Dolan

Motion Carried (4 to 0)

6.7 Information Technology

Resolution Authorizing Software Maintenance Renewals for 2019

Recommend Motion to the Finance Committee.

Moved By W. Green

Seconded By R. Bezotte

Yes (4): G. Childs, W. Green , R. Bezotte, and D. Dolan

Motion Carried (4 to 0)

6.8 Administration

Resolution to Approve the 2019 Memorandum of Agreement (MOA) with MSU
Extension as Determined by the 2019 MSUE Budget

Recommend Motion to the Finance Committee.

Moved By W. Green

Seconded By R. Bezotte

Yes (4): G. Childs, W. Green , R. Bezotte, and D. Dolan

Motion Carried (4 to 0)

7. CALL TO THE PUBLIC

None.

8. ADJOURNMENT

Motion to adjourn the meeting at 7:43 p.m.

Moved By W. Green

Seconded By R. Bezotte

Motion Carried (4 to 0)

Respectfully submitted by:

Natalie Hunt,
Recording Secretary

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Authorizing Capital Expenditure, Issuance of Purchase Orders, and Supplemental Appropriation for Approved 2019 Vehicle Purchases – Car Pool

WHEREAS, the Livingston County Car Pool Department is requesting authorization to replace eleven (11) vehicles that have served their useful life based on age, mileage, and overall condition and to purchase two (2) additional vehicles requested by departments; and

WHEREAS, the recommended MY 2019 replacement/additional vehicles are as follows:

- Sheriff's Field Services Division: Three (3) Dodge Durango Pursuit, one (1) Dodge Charger Pursuit, one (1) Dodge Durango SXT, one (1) Dodge Ram Pickup, and one (1) Ford Explorer AWD
- Sheriff's Jail Division: One (1) Dodge Grand Caravan
- Building Inspection: Four (4) Ford F-150 4X4 (**includes 1 fleet addition**)
- Facilities Services: (1) One Ford Explorer AWD (**fleet addition**)

WHEREAS, all vehicles will be purchased from either the State of Michigan "MiDeal" cooperative government purchasing program or the Oakland County vehicle purchasing contract, whichever provides the best value, and vehicle upfitting will be performed by local contract vendors at a total cost not to exceed Four Hundred Thirty Five Thousand Five Hundred Seventy-Six dollars (\$435,576); and

WHEREAS, FY 2019 funds were budgeted for new and replacement vehicles, plus upfitting costs where applicable, in the departments' budgets but were erroneously omitted from the Car Pool budget and therefore a budget amendment for Car Pool is necessary in the amount of Four Hundred Nine Thousand Seventy-Six dollars (\$409,076); and

WHEREAS, the additional truck for Building Inspection was not budgeted for and therefore amendments to the Car Pool and Building Inspection budgets are necessary in the amount of Twenty Nine Thousand Eight Hundred Sixty-Two dollars (\$29,862) for the vehicle purchase and operating costs; and

WHEREAS, the Car Pool department will purchase all *replacement* vehicles using retained earnings collected from monthly departmental lease payments, and the purchase cost of the *additional* vehicles will be charged back to departments via MUNIS per the County's vehicle lease program; and

WHEREAS, the proposed amendments ensure compliance with the Uniform Budgeting and Accounting Act, as amended.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes the purchase of eleven (11) replacement vehicles and two (2) additional vehicles, plus upfitting costs where applicable, for an amount not to exceed Four Hundred Thirty Five Thousand Five Hundred Seventy-Six dollars (\$435,576).

BE IT FURTHER RESOLVED that a budget amendment for Car Pool is authorized in the amount of Four Hundred Nine Thousand Seventy-Six dollars (\$409,076) to purchase the above vehicles.

BE IT FURTHER RESOLVED that budget amendments for the Building Inspection and Car Pool

Departments are authorized in the amount of Twenty Nine Thousand Eight Hundred Sixty-Two dollars (\$29,862) for the purchase of an additional Building Inspection truck plus operating costs.

BE IT FURTHER RESOLVED that all the vehicles are to be leased back to the individual departments by Car Pool per the established lease program.

BE IT FURTHER RESOLVED that the Car Pool Director is hereby authorized to dispose of decommissioned department vehicles being replaced per the County Purchasing/Disposal Policy.

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MOVED:
SECONDED:
CARRIED:



Memorandum

To: Livingston County Board of Commissioners
From: Greg Kellogg, Transportation Director
Date: 01/02/2019
Re: Resolution Authorizing Capital Expenditure, Issuance of Purchase Orders, and Budget Amendments for Approved 2019 Vehicle Purchases – Car Pool

The Livingston County Car Pool Department is requesting authorization to replace eleven (11) vehicles that have served their useful life based on age, mileage, and overall condition and to purchase two (2) additional vehicles (i.e., additions to the fleet) requested by departments.

FY 2019 funds were budgeted for new and replacement vehicles, plus upfitting costs where applicable, in the departments' budgets but were erroneously omitted from the Car Pool budget. Therefore, a budget amendment for Car Pool is necessary in the amount of \$409,076.

The additional Building Inspection truck was a late addition and will require amendments to both the Car Pool and Building Inspection budgets in the amount of \$29,862 apiece for the vehicle purchase (\$26,500) and six months of 2019 operating costs (\$3,362).

The Car Pool department will purchase all of the *replacement* vehicles using retained earnings collected from monthly departmental lease payments per the County's vehicle lease program. The purchase cost of the *additional* vehicles will be charged back to departments via MUNIS along with all vehicle operating costs.

All vehicles will be purchased from either the State of Michigan "MiDeal" cooperative government purchasing program or the Oakland County vehicle purchasing contract, whichever provides the best value. Vehicle upfitting will be performed by local contract vendors.

The total cost of the vehicles and upfitting shall not exceed \$435,576 (\$409,076 from the Car Pool budget amendment plus \$26,500 for the purchase of the additional Building Inspection truck).

The recommended MY 2019 replacement/additional vehicles are summarized in the table below:

Department	Vehicle	Quantity	Unit Cost	Replacement/ Addition	Contract
Sheriff Field Svcs.	Dodge Durango Pursuit	3	\$31,995	Replacement	Oakland
	Dodge Charger Pursuit	1	\$23,994	Replacement	Oakland
	RAM 4X4 Pickup	1	\$29,500	Replacement	Oakland
	Ford Explorer AWD	1	\$29,034	Replacement	MiDeal
	Dodge Durango SXT	1	\$30,316	Replacement	Oakland
Sheriff Jail	Dodge Grand Caravan	1	\$22,150	Replacement	MiDeal
Building Inspection	Ford F-150 4X4	3	\$26,238	Replacement	MiDeal
	Ford F-150 4X4	1	\$26,238	Addition	MiDeal
Facilities Services	Ford Explorer AWD	1	\$29,034	Addition	MiDeal

Please do not hesitate to contact me at **x7843** with any questions or to request additional detail on the vehicles included in this resolution.