

**PUBLIC SAFETY AND INFRASTRUCTURE AND DEVELOPMENT COMMITTEE
AGENDA**

February 19, 2019

7:30 PM

304 E. Grand River, Board Chambers, Howell MI 48843

1. CALL MEETING TO ORDER

2. APPROVAL OF MINUTES

Minutes of Meeting dated: January 22, 2019

3. APPROVAL OF AGENDA

4. REPORTS

5. CALL TO THE PUBLIC

6. RESOLUTIONS FOR CONSIDERATION

6.1 Emergency Management

Resolution Authorizing Livingston County to Participate in the 2019 Statewide Tornado Drill

6.2 Prosecutor

Resolution to Authorize the Fiscal Year 2019 Grant for Crime Victim Rights and a Supplemental Appropriation

6.3 Sheriff

Resolution Authorizing an Increase in Hours for the Jail Educator Position and a Supplemental Appropriation to the Commissary Fund

7. CALL TO THE PUBLIC

8. ADJOURNMENT

PUBLIC SAFETY AND INFRASTRUCTURE AND DEVELOPMENT COMMITTEE

MEETING MINUTES

January 22, 2019

7:30 PM

304 E. Grand River, Board Chambers, Howell MI 48843

Members Present:

Kate Lawrence , Dennis Dolan , Douglas Helzerman, Carol Griffith

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Dennis Dolan at 7:30 p.m.

2. APPROVAL OF MINUTES

Minutes of Meeting Dated: January 22, 2019

Motion to approve the minutes as presented.

Moved By Douglas G. Helzerman

Seconded By Carol S. Griffith

Yes (3): D. Dolan , D. Helzerman, and C. Griffith

Absent (1): K. Lawrence

Motion Carried (3-0-1)

3. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved By Carol S. Griffith

Seconded By Douglas G. Helzerman

Yes (3): D. Dolan , D. Helzerman, and C. Griffith

Absent (1): K. Lawrence

Motion Carried (3-0-1)

Kate Lawrence entered at 7:32 p.m.

4. REPORTS

None.

5. CALL TO THE PUBLIC

None.

6. RESOLUTIONS FOR CONSIDERATION

6.1 Central Dispatch

Resolution Authorizing the Reinstatement of the 911 Operations Manager Position

Director Chad Chewning and Deputy Joni Harvey explained need for reinstatement of position and answered Commissioner's questions.

Recommend Motion to the Finance Committee.

Moved By Douglas G. Helzerman

Seconded By Carol S. Griffith

Yes (4): K. Lawrence , D. Dolan , D. Helzerman, and C. Griffith

Motion Carried (4-0-0)

6.2 Emergency Management

Resolution Authorizing an Object Line Transfer for Fiscal-Year 2019 Emergency Management Grant Budget

Therese Cremonte provided background for Resolution and answered Commissioner's questions.

Recommend Motion to the Finance Committee.

Moved By Douglas G. Helzerman

Seconded By Carol S. Griffith

Yes (4): K. Lawrence , D. Dolan , D. Helzerman, and C. Griffith

Motion Carried (4-0-0)

6.3 Sheriff

Resolution Authorizing a Supplemental Appropriation to Establish a FY2019 Budget for the Recently Awarded Byrne Justice Assistance Grant (JAG)

Sgt. Chad Sell advised Members that the County had been awarded the \$245,000 Byrne JAG Grant.

Recommend Motion to the Finance Committee.

Moved By D. Dolan
Seconded By Carol S. Griffith

Yes (4): Kate Lawrence , D. Dolan , Douglas G. Helzerman, and Carol S. Griffith

Motion Carried (4-0-0)

6.4 Building Department

Resolution Authorizing a Supplemental Appropriation for Completion of the East
Complex Mud Room Renovation

Recommend Motion to the Finance Committee.

Moved By D. Dolan
Seconded By Douglas G. Helzerman

Yes (4): K. Lawrence , D. Dolan , D. Helzerman, and C. Griffith

Motion Carried (4-0-0)

7. CALL TO THE PUBLIC

Therese Cremonte - Emergency Management Director invited Members to their Open House on
Thursday.

8. ADJOURNMENT

Motion to adjourn the meeting at 7:42 p.m.

Moved By Douglas G. Helzerman
Seconded By Carol S. Griffith

Yes (4): K. Lawrence , D. Dolan , D. Helzerman, and C. Griffith

Motion Carried (4-0-0)

Respectfully submitted by:

Carol Sue Jonckheere,
Recording Secretary

PUBLIC SAFETY AND INFRASTRUCTURE AND DEVELOPMENT COMMITTEE

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2. APPROVAL OF MINUTES

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Motion to approve the minutes as presented.

Moved By Douglas G. Helzerman

Seconded By Carol S. Griffith

Yes (3): D. Dolan , Douglas G. Helzerman, and Carol S. Griffith

Absent (1): Kate Lawrence

Motion Carried (3-0-1)

3. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved By Carol S. Griffith

Seconded By Douglas G. Helzerman

Yes (3): D. Dolan , Douglas G. Helzerman, and Carol S. Griffith

Absent (1): Kate Lawrence

Motion Carried (3-0-1)

4. REPORTS

None.

5. CALL TO THE PUBLIC

None.

6. RESOLUTIONS FOR CONSIDERATION

6.1 Central Dispatch

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Seconded By Carol S. Griffith

Yes (4): Kate Lawrence , D. Dolan , Douglas G. Helzerman, and Carol S. Griffith

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Recommend Motion to the Finance Committee.

Moved By Douglas G. Helzerman

Seconded By Carol S. Griffith

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Seconded By Carol S. Griffith

Yes (4): Kate Lawrence , D. Dolan , Douglas G. Helzerman, and Carol S. Griffith

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6.4 Building Department

Resolution Authorizing a Supplemental Appropriation for Completion of the East Complex Mud Room Renovation

Recommend Motion to the Finance Committee.

Moved By D. Dolan
Seconded By Douglas G. Helzerman

Yes (4): Kate Lawrence , D. Dolan , Douglas G. Helzerman, and Carol S. Griffith

Motion Carried (4-0-0)

7. CALL TO THE PUBLIC

Therese Cremonte - Emergency Management Director invited Members to their Open House on Thursday.

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Seconded By Carol S. Griffith

Yes (4): Kate Lawrence , D. Dolan , Douglas G. Helzerman, and Carol S. Griffith

Motion Carried (4-0-0)

Respectfully submitted by:

Carol Sue Jonckheere,
Recording Secretary

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Authorizing Livingston County to Participate in the 2019 Statewide Tornado Drill - Emergency Management

WHEREAS, Livingston County may experience severe weather in the form of thunderstorms, wind storms, floods, and tornadoes, which threatens the health and safety of residents; and

WHEREAS, each year, more than 1,000 tornadoes strike the United States, including an average of 15 in Michigan and there is a chance, based on past incidents, that tornados can occur in Livingston County; and

WHEREAS, that on March 15, 2012 Dexter, Michigan experienced an F-3 tornado whose path crossed Livingston County prior to striking Dexter, and tornadoes have the potential to result in substantial loss of life and property; and

WHEREAS, all individuals are encouraged to be aware of the warning signs of severe weather and follow proper safety and emergency procedures before and during severe weather to include emergency drills; and

WHEREAS, Livingston County Emergency Management joins together with the Michigan State Police and other emergency management partners to educate the public about the dangers of tornadoes and other severe weather events and the precautions that can be taken to save lives and protect families; and

WHEREAS, Livingston County is committed and proactive in developing the resiliency of the citizens who live and work in Livingston County in the event of an emergency or disaster.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves this resolution and proclaims Wednesday, March 27, 2019, as Tornado Drill Day and request that all county employees, agencies and facilities participate, as able, during this drill on the aforementioned date at 1:00 PM

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**MOVED:
SECONDED:
CARRIED:**



Memorandum

To: Livingston County Board of Commissioners
From: Therese Cremonte, Emergency Manager
Date: 01/30/2019
Re: Livingston County Participation in the Statewide Tornado Drill
on March 27, 2019

This resolution is to request the support of the Livingston County Board of Commissioners for Livingston County offices and personnel to participate in the Michigan Statewide Tornado Drill on Wednesday, March 27, 2019 at 1:00 PM.

This would be a repeat exercise of the drill that was conducted in both April of 2016, 2017, and 2018. This year we continue to emphasize communications and warning along with the sheltering portion of the drill in the form of the initial warning going out to the public and the county buildings for the event, waiting approximately 20 minutes and then sending an "all clear" message.

This drill has been a success for Livingston County in the past. It is a tribute to the proactive efforts to support preparation and planning for a severe weather or tornado emergency by practicing communication, and emergency sheltering capabilities.

If you have any questions regarding this matter please contact me.

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution to Authorize the Fiscal Year 2019 Grant for Crime Victim Rights and a Supplemental Appropriation – Prosecutor

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) has awarded the Crime Victim Rights Division of the Prosecutor’s Office a Fiscal Year 2019 for the period of October 1, 2018 to September 30, 2019; and

WHEREAS, the original FY 2019 grant was issued in the amount of \$143,003; MDHHS has since awarded the Crime Victim Right’s Division an additional \$24,418 for a revised award amount of \$167,421; and

WHEREAS, the amended grant includes \$7,972 for Ancillary Direct Victim Needs; and

WHEREAS, a supplemental appropriation to the 2019 budget in the amount of \$24,418 is requested; and

WHEREAS, MDHHS requires electronic submission of the grant application and award acceptance by the Prosecutor through the EGrAMS online portal.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approve the Fiscal Year 2019 grant for the Crime Victim Rights Division of the Prosecutor’s Office in the amount of \$167,421.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorize the Prosecutor to electronically sign all forms, assurances, contracts/agreements, and future amendments for monetary and contract language adjustments related to the above with the State of Michigan MDHHS upon review and/or preparation of Civil Counsel.

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners hereby authorize a supplemental appropriation to the 2019 budget in the amount of \$24,418.

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**MOVED:
SECONDED:
CARRIED:**



WILLIAM J. VAILLIENCOURT, JR.
PROSECUTING ATTORNEY

LIVINGSTON COUNTY PROSECUTOR'S OFFICE
210 South Highlander Way
Howell, Michigan 48843
(517) 546-1850
livgov.com/Prosecutor

To: Board of Commissioners
From: William Vaillencourt
Prosecuting Attorney
Subject: MDHHS Grant for Victim Rights Services
Date: February 5, 2019

The Michigan Department of Health and Human Services recently established a new funding formula to assist Prosecutors across the state in providing comprehensive notification, information, and assistance addressing victim rights throughout the criminal justice process as established by the William Van Regenmorter Crime Victim Rights Act of 1985 and the Crime Victims Rights Amendment to the Michigan Constitution. The state supports personnel in prosecutor offices whose day-to-day tasks and activities fulfill the prosecutor's statutory-mandated responsibilities to victims of crime.

As a result of the recalculation, Livingston County has been provided with \$24,418 in additional funds for 2019. Included in that figure is \$7,972 that is specifically designated and restricted to "Direct Victim Needs." These are costs often essential for crime victims to participate in the criminal justice process or obtain a modicum sense of safety after the criminal event. These costs include:

- Home security assistance: locks, cameras, motion lights, alarms, etc.
- Criminal Justice proceedings: transportation, childcare, respite care for dependent adults, food, clothing, lodging.
- Transportation: gas cards, bus vouchers, taxi fare, and Uber/Lyft pre-loaded fare.
- Utility costs: these funds may be used to help the victim restore power to their home.
- Temporary pet housing.
- Victim protection/relocation if the crime victim must move from the area for their immediate safety.

These funds will be used to provide services and support for crime victims. The grant funds provided by the state do not require any matching funds from the County.



STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

RICK SNYDER
GOVERNOR

NICK LYON
DIRECTOR

DATE: October 31, 2018
TO: Michigan Prosecutor's Offices
FROM: Maria Markos, Victim Rights Program Specialist
RE: FY2019 Allocation Increases
CC: James McCurtis, Tracy Hogan

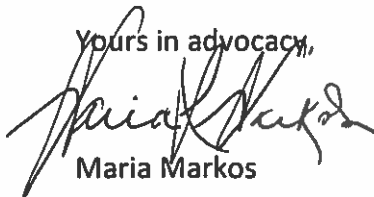
The Victim Rights Unit of the Division of Victim Services (MDHHS) is pleased to share with the Livingston County Prosecutor's Office your new allocated amount of \$167,421.

Please note that there is a 5% Ancillary Direct Victim Needs allocation that is automatically built into this increase. Your 5% is \$7,972. Your county is required to use the 5% only on direct victim needs as outlined in the attached revised Program Guidelines. If for whatever reason you do not wish to use the funds available in this special line item, the funds will revert to the Crime Victim Rights Fund at the end of the fiscal year.

The amendments have been approved by our Bureau Director, and we are awaiting approval by Budget. Once each amendment has been approved they will be sent to EGrAMS, who will notify you when the amendment has been opened. We expect this will occur sometime within the first two weeks of November.

If you have any questions, comments, or concerns about your new funding allocation or the amendment process please do not hesitate to contact either Tracy Hogan or myself.

Yours in advocacy,



Maria Markos

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Authorizing an Increase in Hours for the Jail Educator Position and a Supplemental Appropriation to the Commissary Fund - Sheriff

- WHEREAS,** the part-time Jail Educator position was approved in November 2017;
- WHEREAS,** since this position was established, the Jail education classes have shown a consistent increase in inmate interest;
- WHEREAS,** the Jail Educator has successfully instructed GED curriculum to approximately (45) inmates with (16) inmates receiving their High School Equivalency Certificate in 2018;
- WHEREAS,** the Jail Educator is currently part-time with hours that limits the selection of offered classes;
- WHEREAS,** with the additional hours, the Jail Educator would be able to offer a Nurturing Parenting class, which she is a certified facilitator of, and also a resume workshop class where inmates will be offered the opportunity to do mock interviews;
- WHEREAS,** the Jail Educator is solely funded by the Commissary Fund which is an Enterprise Fund and currently has a sufficient balance to cover this increased cost on an ongoing basis; and
- WHEREAS,** the Livingston County Jail respectfully requests a supplemental appropriation of \$44,839 to cover the additional cost for the remainder of the year, to move the Jail Educator from part-time to a full time position.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorize an increase in hours for the Jail Educator Position from a part-time position to a full-time position.

Current:

Position #	Description	CY FTE
35100110	JAIL ED TEACHER	.500

Proposed:

Position #	Description	CY FTE
35100110	JAIL ED TEACHER	1.000

BE IT FURTHER RESOLVED that the Livingston County Board of Commissioners authorizes a Budget Amendment to increase in the Commisary Fund budget in the amount of \$44,839 to support this request.

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- MOVED:**
- SECONDED:**
- CARRIED:**



Memorandum

To: Livingston County Board of Commissioners
From: Lt. Dan Adas
Date: 01/30/2019
**Re: Resolution authorizing an increase in hours for the Jail
Educator position and a supplemental appropriation to the
Commissary Fund**

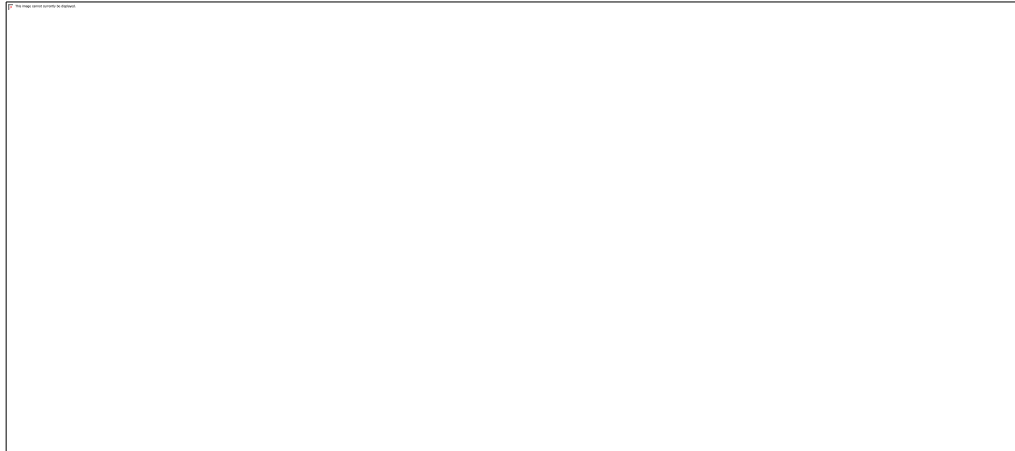
Please find for your consideration the attached resolution authorizing the change of the Jail Educator position from a part time to a fulltime position.

The Livingston County Jail provides the opportunity to inmates in our facility to earn their GED. In addition to the GED educational curriculum, the inmates can also attend and participate in faith based classes, life skills and book club.

Since the County Jail Educator position was approved in November 2017, the educator's classes have continued to grow with positive outcomes. The educator graduated 16 inmates in 2018 with GED completion degrees. The life skills and book club classes have captured the interest of both female and male inmates. These classes give them the chance to improve themselves in different aspects of their personal life including finances, goals, making healthy choices, controlling their emotions and becoming a more productive member of society.

With the requested additional hours, the educator would also like to incorporate a Nurturing Parenting class and a resume building class. The educator achieved a certificate of completion in September 2018 to be a facilitator of the Nurturing Parenting class. The resume building class would include mock job interviews and job seeking skills.

The Jail Educator position is solely funded by the Commissary Fund which currently has an approximate fund balance of \$325,764. The Livingston County Jail respectfully requests a supplemental appropriation of approximately \$44,839 as displayed below.



Having a fulltime Jail Educator will empower these inmates to have an increased potential for positive opportunities upon their release from jail. If you have any questions contact Lt. Adas (517) 540-7974