



Memorandum

To: Livingston County Board of Commissioners
From: Greg Kellogg, Transportation Director
Date: 9/30/2020
**Re: Resolution Authorizing Replacement Vehicle Leases for Health Department
COVID-19 Response Activities – Car Pool**

The Car Pool Department is requesting authorization to replace two (2) Health Department vehicles that have been recommended for replacement with new vehicles leased through the County's partnership with Enterprise Fleet Management.

The Health Department has grant funding available from the Michigan Department of Health and Human Services (MDHHS) for COVID-19 Response activities, under which vehicle acquisition is an eligible expense. As noted in Resolution 2020-09-223 the grant funds must be used by December 31, 2020, and as a result the replacement vehicles will be self-funded leases whereby the entire lease cost is paid up front, with no set lease term or mileage caps.

Enterprise provided quotes for the replacement vehicles, a 2020 Jeep Compass and 2020 Chrysler Voyager. Those quotes are attached (see highlighted figure on page 1). To ensure delivery by December 31, 2020 these vehicles will be acquired from dealer stock, and because pricing varies between dealerships, Enterprise recommended adding 4% to the quoted prices for budget estimation.

The County-owned vehicles being replaced will be disposed of via public auction by the Car Pool department.

If you have any questions please contact me directly at x7843.