



Memorandum

To: Livingston County Board of Commissioners

From: Megan Kerekes, Community Corrections Manager

Date: October 13, 2020

Re: Resolution to Authorize Office of Community Corrections Funded Cognitive Behavioral Programming contract with Key Development Center, Inc.

The Community Corrections Program has a continued need to offer community-based Cognitive Behavioral Programming to eligible felony offenders with the goal of reducing recidivism and the prison commitment rate. The suggested evidence-based curriculum, Thinking Matters, assists participants in becoming aware of thinking patterns, feelings, and beliefs that lead to problematic, illegal behaviors with the goal to promote pro-social attitudes and lifestyles.

The Livingston County Community Corrections Program was awarded a Community Corrections Grant from the Michigan Office of Community Corrections for the period of October 1, 2020 through September 30, 2021, and allocated funding (\$23,625) for cognitive behavioral programming.

Per the County Procurement Policy, a competitive bid process was performed and two (2) submissions were received. After a thorough appraisal of the proposals (see attached Bid Synopsis by CoPro+), the evaluation committee recommends that Community Corrections enters into contract with Key Development Center, Inc.

The proposed resolution provides authorization for entry into contract with Key Development Center, Inc. to provide group-based cognitive behavioral services under the Thinking Matters curriculum, in an amount not to exceed the \$23,625 in grant funds allocated for this purpose, from the time of the executed contract through September 30, 2021, with the option of two (2) one-year renewal options, based on annual performance reviews and the availability of grant funding, for a total contract period not to exceed three years.

If you have any questions, please contact me directly.