



**Bid Synopsis
For
Cognitive Behavioral Group Therapy Services**

Lead Public Agency: Livingston County Community Corrections	RFP Issued & Publicly Posted: 09/16/2020
Solicitation: RFP-LC-20-25	Public Postings: Livingston Co. Website (livgov.com) BidNet (bidnetdirect.com/mitn)
RFP Due Date: 10/02/2020	Proposals Received: 2

The Evaluation Committee has completed evaluation of the proposals received for the Request for Proposals referenced above. Below is a recap of the bid evaluation.

The RFP was publicly posted. Responses were received from the following companies:

1. Key Development Center
2. Telebehavioral Health US

Both bidders submitted their responses within the timeframe outlined in the RFP. A review of the minimum requirements in Section 1.2 revealed that they met the minimum mandatory requirements, and their responses were submitted in conformance with the proposal format requirements.

An evaluation was then made on the remainder of Section 1 Scope of Work responses, the Company Profile in Section 2.1, References in Section 2.2, and Pricing information from Section 1.5. The PA 517 certifications were completed, but the one submitted by Telebehavioral Health US was not notarized. The bidder certifications were completed and signed per the bid instructions.

The following is a summary of the Evaluation Committee review:

KEY DEVELOPMENT CENTER

Key Development Center provided detailed descriptions of the multiple group services that they offer. They have been successfully providing group therapy as a treatment modality in Livingston County since 2001. Staff resumes reflect experience in handling the needs of their clientele. Key Development Center has various programs established to meet the specific needs of individuals. They appear fully equipped to offer and provide the requested professional services; however, they did not specifically note how they plan to become certified in Thinking Matters, or prepare to offer the course. Therefore, clarification was requested, and Key Development Center indicated one of their therapists is certified in the Thinking Matters curriculum, they have the curriculum manual, and will obtain the materials for use in the groups. The pricing was reasonable for Livingston County. The average overall score for Key Development Center was 96.

TELEBEHAVIORAL HEALTH US

Telebehavioral Health US has been operating for four years, and while they offer group therapy, their proposal response did not provide the specific curriculum that they use. Telebehavioral Health US offers group therapy virtually/online. They are not based in Livingston County and



do not provide in-person group therapy, which is extremely beneficial to offenders. The response reflects the ability to work in many different, unique capacities that would allow them to handle many client issues. The pricing was slightly higher than the other bidder. The average overall score for Telebehavioral Health US was 81.3.

Based on this evaluation, it is recommended that a contract be offered to Key Development Center to provide Cognitive Behavioral Group Therapy Services for a one-year base contract with two one-year renewal options, based on annual performance reviews and the availability of grant funding, for a total contract period not to exceed three years.