**LIVINGSTON COUNTY, MICHIGAN**
**DEPARTMENT OF EMERGENCY MANAGEMENT**

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# Memorandum

**To:** **Livingston County Board of Commissioners**

**From:** **Therese Cremonte, Emergency Manager**

**Date:** **10/5/2020**

**Re:** **RESOLUTION TO APPROVE FUNDING FOR THE PURCHASE OF MOBILE DATA COMPUTERS FOR LIVINGSTON EMERGENCY MEDICAL SERVICE UTILIZING FY 18 AND FY 19 HOMELAND SECURITY GRANTS PROGAM FUNDS OVER $25,000.00 DOLLARS**

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The FY 2018 and FY 2019 Homeland Security Grant Program (HSGP) contains funding for State Homeland Security Program (SHSP) projects that can be utilized to support Emergency Medical Service (EMS) projects that can be used to prevent, respond to, and or recover from a terrorism related event. The FY 18 HSGP - SHSP grant allocation for Livingston County Projects is currently $1,535.84 dollars. The total FY 19 HSGP – SHSP available funds for local Livingston County projects is currently $30,893.97 dollars. Total available is $32,429.81

Livingston County Emergency Management has a project for interoperable communications for EMS that fits the requirements of the FY 18 and FY 19 HSGP - SHSP funding. Livingston County EMS is in need of replacing mobile data computers (MDCs) and docking stations in medical response units. The MDCs are required and utilized for interoperable communications on the local, county and state level. The majority of current EMS MDCs and docking stations are antiquated and are at an "end of life" status.

The Livingston County Local Planning Team has voted to dedicate the FY 18 and FY 19 HSGP - SHSP allocation of funding to the purchase of new MDCs for Livingston County EMS responders. With the funding available, and the cost of purchase for each MDC with docking station unit quoted at $2,925.08 dollars, eleven (11) MDCs could be purchased for Livingston County EMS with the available FY 18 and FY 19 HSGP- SHSP funds.

The cost of this project is $32,175.88 dollars. This project is above the purchasing threshold of $25,000.00 dollars. Therefore, the expenditures must be reviewed and approved by the Livingston County Board of Commissioners.

It is for this reason I am requesting the approval of the Livingston County Board of Commissioners to move forward with the acquisition of eleven (11) mobile data computers and docking stations; to be utilized by Livingston County EMS. The purchase will be from DELL, a sole source provider, through the Livingston County IT Department.

If you have any questions regarding this matter please contact me.