



**LIVINGSTON COUNTY, MICHIGAN**  
**LIVINGSTON COUNTY COURTS CENTRAL SERVICES**

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## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Sara Applegate, J.D., Court Programs Administrator**  
**Date: October 23, 2020**  
**Re: Resolution Authorizing an agreement with Mark Gatesman for Adult Drug Court Attorney Services – Specialty Courts and Programs**

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Livingston County Specialty Courts is requesting the Board of Commissioners' approval to award an agreement to Mark Gatesman to provide attorney services for Adult Drug Court Attorney Services.

The current agreement for attorney services for Adult Drug Court is set to expire on December 31<sup>st</sup>, 2020. A bid process was completed via RFP-LC-20.-17; the Courts would like to award the agreement to Mark Gatesman at this time.

Per the County Purchasing Policy, a competitive bid process was performed in which the bid was posted on the BidNet Michigan Inter-governmental Trade Network (MITN) and the County Purchasing website. Two (2) proposals were received and evaluated. Please see the attached Evaluation Summary.

After careful review of the proposal, the Court recommends an award to Mark Gatesman who has provided exemplary services for the past 3 years to Adult Drug Court. As a result, we are requesting the attached resolution be approved which authorizes a contract with Mark Gatesman to provide attorney services for the Adult Drug Court for a period of January 1, 2021 through December 31, 2021, with the options for up to one (1) additional one-year renewal periods.

Thank you for your consideration. If you have any questions regarding this matter, please contact me.