



LIVINGSTON COUNTY, MICHIGAN
LIVINGSTON COUNTY COURTS CENTRAL SERVICES

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Memorandum

To: Livingston County Board of Commissioners
From: Sara Applegate, J.D., Court Programs Administrator
Date: October 22, 2020
Re: Resolution Authorizing an agreement with Ameel Trabilisy II for Juvenile Drug Treatment Court Attorney Services – Specialty Courts and Programs

Livingston County Specialty Courts is requesting the Board of Commissioners' approval to award an agreement to Ameel Trabilisy II to provide attorney services for Juvenile Drug Treatment Court Attorney Services.

The temporary agreement for attorney services for Juvenile Drug Treatment Court is set to expire on December 31st, 2020. A bid process was completed **via RFP-LC-20-18**; the Courts would like to award the agreement to Ameel Trabilisy III at this time.

Per the County Purchasing Policy, a competitive bid process was performed in which the bid was posted on the BidNet Michigan Inter-governmental Trade Network (MITN) and the County Purchasing website. One (1) proposal was received and evaluated. Please see the attached Evaluation Summary.

After careful review of the proposal, the Court recommends an award to Ameel Trabilisy II who has provided exemplary services for other Specialty Courts. As a result, we are requesting the attached resolution be approved which authorizes a contract with Ameel Trabilisy II to provide attorney services for the Juvenile Drug Treatment Court for a period of January 1, 2021 through December 31, 2021, with the options for up to one (1) additional one-year renewal periods.

Thank you for your consideration. If you have any questions regarding this matter, please contact me.