

RESOLUTION

NO: 2020-11-259

LIVINGSTON COUNTY

DATE: November 9, 2020

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**Resolution Approving a Budget Amendment to the 2020 Approved Budget for Elections – County Clerk**

**WHEREAS,** the proposed amendment ensures compliance with the Uniform Budgeting and Accounting Act, as amended; and

**WHEREAS,** PO# 20000301 was issued on February 21, 2020 in the amount of \$124,000 to PSI Printing Systems Inc. (“PSI”) to purchase ballots, precinct supply kits and other necessary election supplies during 2020 including the November 3, 2020 General Election; and

**WHEREAS,** it has become evident that the total supplies needed from PSI during 2020 will exceed the original estimate of \$124,000 and will need to be increased by approximately \$29,000; and

**WHEREAS,** the remaining invoices from PSI will vary from the original purchase order by more than 10 percent of the original estimate, requiring Board authorization to increase the amount per the County Procurement Policy.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorize a supplemental appropriation from Fiscal Year 2020 General Fund Contingency to the 2020 General Fund Election’s Operating Supply line item as follows:

Org/Object	REVISED 2020 BUDGET	PROPOSED AMENDMENT	2020 AMENDED BUDGET
10126200 726000 Supplies	\$163,903	\$10,000	\$173,903

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby authorize the increase to Purchase Order # 20000301 with PSI Printing Systems Inc. in the amount of \$29,000 for a revised purchase order total amount of \$153,000.

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**MOVED:  
SECONDED:  
CARRIED:**