

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Authorizing the Reorganization of the Drain Department – Drain Commissioner

WHEREAS, the Drain Commissioner has evaluated the organizational structure of the Drain Department and wishes to make changes to that structure; and

WHEREAS, the Drain Commissioner instituted a reorganization of the sanitary operations team as approved by Resolution No. 2019-09-145, which requested the new position of Sanitary Facilities Operator (Grade 7) be changed to that of Assistant Sanitary Facilities Operator position (Grade 6) with the intent to promote to Sanitary Facilities Operator (Grade 7) upon learning necessary skills and knowledge and achieving specified goals; and

WHEREAS, the individual currently occupying the Assistant Sanitary Facilities Operator position was hired on October 28, 2019 and has exceeded the expectations set forth by the Director; and

WHEREAS, the Director initially submitted to Human Resources and County Administration the necessary documentation to promote this individual on March 31, 2020; and

WHEREAS, County Administration had asked the Drain Commissioner to temporarily hold off on the promotion due to uncertainty of impacts related to COVID; and

WHEREAS, the County Board of Commissioners instituted a moratorium on hiring and promotions of County staff on April 22, 2020, which has since been lifted on October 26, 2020; and

WHEREAS, the Drain Commissioner desires to promote the Assistant Sanitary Facilities Operator to Sanitary Facilities Operator effective May 1, 2020 as originally intended; and

WHEREAS, the proposed changes to the organizational structure were already included in the approved 2020 budget and would not require a budget amendment; and

WHEREAS, the general fund is reimbursed annually for the full cost of this position by the various enterprise and drain funds under the authority of the Drain Commissioner.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the reorganization of the Drain Department changing the Assistant Sanitary Facilities Operator position to Sanitary Facilities Operator, as described in the position control chart below.

CURRENT:

Position #	Description	Status	Group	Grade	FTE
27500107	ASSISTANT SANITARY FACILITY OPERATOR	A	NU	6	1.00

PROPOSED:

Position #	Description	Status	Group	Grade	FTE
27500107	SANITARY FACILITY OPERATOR	A	NU	7	1.00

BE IT FURTHER RESOLVED that the effective date of the promotion of the Assistant Sanitary Facilities Operator to Sanitary Facilities Operator shall be May 1, 2020.

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MOVED:
SECONDED:
CARRIED: