



**Bid Synopsis  
For  
Attorney Services for Juvenile Drug Court**

Lead Public Agency: Livingston County Juvenile Drug Court	RFP Issued & Publicly Posted: 09/16/2020
Solicitation: RFP-LC-20-18	Public Postings: Livingston Co. Website (livgov.com) BidNet (bidnetdirect.com/mitn)
RFP Due Date: 10/9/2020	Proposals Received: 1

A Request for Proposal was posted to provide attorney services for Juvenile Drug Court. The RFP was publicly posted, and one response was received as follows:

1. Ameel Trabilisy II

Even though only one qualified submission was received, the RFP was publicly posted, creating a system of free and open competition and should be considered valid.

Mr. Trabilisy's response was submitted within the timeframe outlined in the RFP. A review of the minimum requirements in Section 1.2 revealed that he met the minimum mandatory requirements, and the response was submitted in conformance with the proposal format requirements.

An evaluation was then made on the remainder of Section 1 Scope of Work responses, the Company Profile in Section 2.1, References in Section 2.2, and Pricing information from Section 1.5. The bidder certifications were completed, signed, and notarized per the bid instructions.

Mr. Trabilisy's resume reflects over eight years' experience as an attorney for the Family Treatment Court. Court staff is familiar with his services, and confirms he has performed satisfactorily.

Based on this evaluation, it is recommended that a contract be offered to Ameel Trabilisy II to provide attorney services for the Juvenile Drug Court for a one-year base contract with one (1) one-year renewal option, at the discretion of the County based on annual performance reviews, for a total contract period not to exceed two (2) years.