



# LIVINGSTON COUNTY ADMINISTRATION

LIVINGSTON COUNTY, MICHIGAN  
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NATHAN BURD  
COUNTY ADMINISTRATOR

**TO: GENERAL GOVERNMENT/HEALTH & HUMAN SERVICES COMMITTEE  
LIVINGSTON COUNTY BOARD OF COMMISSIONERS**

**FROM: NATHAN BURD – COUNTY ADMINISTRATOR**

**DATE: DECEMBER 2, 2020**

**RE: AUDITING SERVICES CONTRACT**

The existing contract with Plante Moran for auditing services will expire at the end of 2020. The annual audit process begins in late February of each year, so it is imperative that we enter into contract with a firm prior to that date.

A request for proposals for auditing services was published on September 30, 2020. Four proposals were received and a committee consisting of myself, Treasurer Jenny Nash, and Court Financial Officer Heather McCray-Germain reviewed and evaluated each proposal. The attached bid synopsis highlights the key observations. The committee recommends that a contract be awarded to Plante Moran, as they provided the strongest proposal and offer the best value to Livingston County.

Thank you for your consideration of this request. Please feel free to contact me if you have any questions or need any additional information on this topic.

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