



## Michigan Supreme Court

State Court Administrative Office  
Michigan Hall of Justice  
P.O. Box 30048  
Lansing, Michigan 48909  
Phone 517-373-0128

Thomas P. Boyd  
State Court Administrator

### MEMORANDUM

DATE: May 11, 2020

TO: Chief Judges (JIS Courts)  
cc: Court Administrators and Probate Registers (JIS Courts)

FROM: Tom Boyd, State Court Administrator

RE: User Fees for 2021

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To assist your court in preparing for the next fiscal year, this memo provides the 2021 user fees for your court. There will be no increase in the user fee formula, though invoices for individual courts will increase or decrease in part due to changes in case filings. If there are any increases, they will not exceed 5% above current rates. We will continue to evaluate our expenses, particularly during this pandemic, and adjust the user fees each year so we can provide excellent service to you at the lowest cost possible.

The next page shows two fees: (1) the amount that the State Court Administrative Office (SCAO) calculated for your court based on the user fee formula and (2) the amount that is five percent more than what your court currently pays. The 2021 fee for your court will be the LOWER of these two amounts.

The Michigan Supreme Court and SCAO value your commitment to working with our expert information technology team at JIS and are committed to making sure that trial courts have access to technologies that increase efficiency and improve service to the public. The latest innovations available from JIS include the text reminder system, iSeries hosting, docket displays, case searches, calendar integration, digital court recording integration, and future products to be announced.

Please contact Nicole Ealy, Supreme Court Finance, at 517-373-2091 or [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov) with any questions.

## User Fees

Effective January 1, 2021

***The 2021 User Fee for the 44th Circuit Court - Livingston is \$38,091.92***

### 44th Circuit Court - Livingston

Average Annual New Filings	2,594.33
Per Case Rate	\$10.25
Base Rate Per Court	\$9,500.00
Base Fee	\$36,091.92
Jury Module, <i>if applicable</i>	NA
LEIN/SOS Module, <i>applicable to circuit and district courts</i>	\$2,000.00
Hosting Fee, <i>if applicable</i>	NA
<b>2021 Calculated User Fee</b>	<b>= \$38,091.92</b>
<u>Current User Fee</u>	<u>\$38,601.00</u>
<b>5% Increase</b>	<b>= \$40,531.05</b>

*Between the 2021 Calculated User Fee and a 5% Increase, the court pays the LOWER amount.*

***The 2021 User Fee for the 44th Circuit Court - Livingston is \$38,091.92.***

This memo and corresponding attachments were sent to the following e-mail addresses. To add an e-mail address to this list, please contact Nicole Ealy.

rsacharski@livgov.com  
hgermain@livgov.com  
analepa@livgov.com  
mhatty@livgov.com

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If you have any questions, please contact:

Nicole Ealy  
Supreme Court Finance  
E-mail [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov)  
Phone 517-373-2091

## 2021 JIS USER FEE FORMULA

### BASE FEE

Obtain the three-year average annual new filings from 2017 to 2019. Include the juvenile adoption cases with probate court, unless the court does not use the juvenile/adoption module. Exclude parking from district and municipal courts. Multiply the average annual new filings by the appropriate per-case-rate, then add the base rate.

Per Case Rate Circuit/Probate \$10.25	Per Case Rate District/Municipal \$1.40	Base Rate Per Court \$9,500.00
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### ADDITIONAL SERVICE FEES

Fees for additional services are calculated as follows and added to the base fee.

Jury Module	The jury module fee is 10 percent of the court's base fee. Probate and district courts where the circuit court receives the jury module are exempt from this fee.
LEIN/SOS Module	The LEIN/SOS module fee is \$2,000 per circuit court and \$2,000 per district court. This fee is not optional for circuit and district courts.
Hosting Fee	The hosting fee is \$0.20 per case.

### 5% CAP ON 2021 JIS USER FEES

The maximum increase per court from the current user fee is 5%.

#### **Example XYZ Court**

Average Annual New Filings	23,207
Per Case Rate	\$1.40
Base Rate Per Court	\$9,500.00
Base Fee	\$41,989.80
Jury Module, <i>if applicable</i>	\$4,198.98
LEIN/SOS Module, <i>applicable to circuit and district courts</i>	\$2,000.00
Hosting Fee, <i>if applicable</i>	\$4,641.40
<b>2021 Calculated User Fee</b>	<b>= \$52,830.18</b>
<u>Current User Fee</u>	<u>\$44,600.00</u>
<b>5% Increase</b>	<b>= \$46,830.00</b>

*Between the 2021 Calculated User Fee and a 5% Increase, the court pays the LOWER amount.*

**The 2021 User Fee for the XYZ Court is \$46,830.00.**



## Additional User Fee Invoice Recipient

Quarterly user fee invoices are e-mailed to the court administrator. To add another recipient to these e-mail messages, please complete the following and send it to Nicole Ealy, Supreme Court Finance, by e-mail at [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov).

In addition to the court administrator, please send the quarterly user fee invoice to the following person:

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Court: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

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Send this information to:  
Nicole Ealy  
Supreme Court Finance  
E-mail [UserFees@courts.mi.gov](mailto:UserFees@courts.mi.gov)