

**RESOLUTION**

**NO:** [Title]

**LIVINGSTON COUNTY**

**DATE:** Click or tap to enter a date.

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**Resolution Authorizing the Reorganization of the Drain Department – Drain Commissioner**

**WHEREAS,** the Drain Commissioner has evaluated the organizational structure of the Drain Department and wishes to make changes to that structure; and

**WHEREAS,** Livingston County, through its Department of Public Works (DPW), owns and operates the Livingston Regional Sanitary Sewer System (LRSS) and the Livingston County Septage Receiving Station (SRS), in addition to nine (9) sanitary sewer drains under the authority of the Drain Commissioner; and

**WHEREAS,** the current sanitary sewer operations structure includes five full time operators consisting of one Sanitary Facilities Superintendent and four Sanitary Facilities Operators who perform operation and maintenance on the wastewater systems spread throughout Livingston County; and

**WHEREAS,** the SRS was originally intended to receive 12 million gallons of septage annually, and is projected to exceed 35 million gallons this year with roughly the same staffing contingent it had at its opening in 2007; and

**WHEREAS,** an entirely new SRS dewatering facility (5,800 sq ft) has been constructed and is projected to commence operations by December 31, 2020; and

**WHEREAS,** a revised asset management plan has been prepared for the LRSS that identifies capital improvement projects and preventative maintenance required over the next ten years beginning in 2021; and

**WHEREAS,** the wastewater systems service approximately 2,500 customers throughout Livingston County; and

**WHEREAS,** the current staff structure will not be adequate to successfully and safely take on both the additional responsibilities of the new press facility and the projects identified in the asset management plan; and

**WHEREAS,** the DPW has assessed the operational needs of the department and determined that the greatest area of need is in the area of technical support, in addition to providing backup for current wastewater operations and;

**WHEREAS,** through resolution, the DPW strongly recommended the addition of a new Wastewater Technical Specialist that will contribute to operations while also bringing a new skill-set to the team through knowledge and experience related to graphical control interfaces, software administration, geospatial data management, system diagnostics, and development of standard operating procedures; and

**WHEREAS,** the cost of the new position will be \$86,789 which includes wages and benefits; and

**WHEREAS,** the entirety of the costs of this position incurred by Livingston County are reimbursed in full by the DPW enterprise funds of the SRS and Livingston Regional Sewer System, as well as nine (9) sanitary sewer drainage districts.

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**THEREFORE BE IT RESOLVED** that the Board of Commissioners hereby approves reorganization of the Drain Department authorizing the addition of a Wastewater Technical Specialist as described in the position control chart below.

Position #	Description	Group	Grade	FTE
27500124	WASTEWATER TECHNICAL SPECIALIST	NU	8	1.00

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorize any necessary budget amendment to effectuate the above.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**