

## GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

### MEETING MINUTES

December 7, 2020, 4:30 p.m.

Virtual Meeting Held in Accordance with Public Act 228 of 2020

Zoom Virtual Meeting

Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Members Present: Wes Nakagiri, William Green, Kate Lawrence, and Jay Gross

#### 1. CALL TO ORDER

The meeting was called to order by Commissioner Nakagiri at 4:30 p.m. and thanked all members of the US Armed Forces on its 79th anniversary.

#### 2. ROLL CALL

Indicated the presence of a quorum.

The following Board Members attended remotely from:

Wes Nakagiri, Hartland Township, Michigan  
William Green, Deerfield Township, Michigan  
Kate Lawrence, City of Brighton, Michigan  
Jay Gross, Green Oak Township, Michigan

#### 3. APPROVAL OF MINUTES

Minutes of Meeting Dated: November 2, 2020

Motion to approve the minutes as presented.

**Moved by:** J. Gross

**Seconded by:** K. Lawrence

Yes (4): W. Nakagiri, W. Green, K. Lawrence, and J. Gross

**Motion Carried (4 to 0)**

#### 4. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green, K. Lawrence, and J. Gross

**Motion Carried (4 to 0)**

#### 5. REPORTS

Commissioner Gross reported the Hamburg Township Board rejected the County's Agreement for a Designated Assessor. Commissioner Gross discussed this with Sue Bostwick, Equalization Director, and anticipates other townships will accept.

**6. CALL TO THE PUBLIC**

None.

**7. RESOLUTIONS FOR CONSIDERATION**

**7.1 Car Pool**

Resolution Authorizing an Increase in Total Authorized Vehicles in the Facilities Services Fleet

Greg Kellogg, Car Pool Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** K. Lawrence

**Seconded by:** J. Gross

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.2 Equalization Department**

Resolution Authorizing the Reorganization of the Equalization Department

Sue Bostwick, Equalization Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** W. Green

**Seconded by:** K. Lawrence

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.3 Information Technology**

Resolution Authorizing 2021 Renewal Software Maintenance and Services

Kris Tobbe, IT Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** J. Gross

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.4 MSU Extension**

Resolution to Approve the 2021 Memorandum of Agreement (MOA) with MSU Extension as Determined by the 2021 MSUE Budget

Matt Shane, MSU-E District 12 Director, presented the resolution and answered question from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

#### **7.5 Administration**

Resolution Authorizing 2021 Non-Profit Contracts

Nathan Burd, County Administrator, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** K. Lawrence

**Seconded by:** J. Gross

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

#### **7.6 Administration**

Resolution to Authorize a Contract with Plante Moran to Provide Professional Auditing Services

Nathan Burd, County Administrator, presented the resolution. Cindy Catanach, Financial Officer, and Jennifer Nash, Treasurer, were present to answer questions as well.

Recommend Motion to the Finance Committee.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

#### **7.7 Fiscal Services**

Resolution to Amend the Livingston County Procurement Card Policy

Cindy Catanach, Financial Officer, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** J. Gross

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

#### **7.8 Fiscal Services**

Resolution to Amend the Livingston County Procurement Policy

Cindy Catanach, Financial Officer, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.9 Health Department**

Resolution Accepting 2021 Grant Funding from the Department of Licensing and Regulatory Affairs, Bureau of Medical Marihuana Regulation

Dianne McCormick, Public Health Officer/Health Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** K. Lawrence

**Seconded by:** J. Gross

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.10 Health Department**

Resolution Authorizing an Agreement with the Michigan Department of Environment, Great Lakes, and Energy to Conduct Environmental Health Services

Matt Boland, Director of Environmental Health, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** W. Green

**Seconded by:** J. Gross

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.11 Health Department**

COVID-19 Related Resolution Approving Temporarily Authorizing a Livingston County Health Department FLSA Exempt Employee to Accrue Temporary Special Flex Time and Additional Compensation for Hours Worked

Dianne McCormick, Public Health Officer/Health Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.12 Health Department**

Resolution Extending Authorization of Resolution 2020-03-079

Dianne McCormick, Public Health Officer/Health Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.13 LETS**

Resolution Amending Resolution 2019-02-017 Authorizing Third-Party Contracts between Livingston County and Specialized Services Transportation Providers

Recommend Motion to the Finance Committee.

**Moved by:** J. Gross

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.14 LETS**

Resolution Authorizing Sub-recipient Agreement for Transportation Services between Livingston County (LETS) and People's Express of Whitmore Lake for FY 2021 and Amendment to FY 2020 Agreement

Greg Kellogg, LETS Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.15 LETS**

Resolution Authorizing the Reorganization of LETS to Fill the Full-Time Mobility Manager Position and Eliminate One Full-Time Driver Position

Greg Kellogg, LETS Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.16 LETS**

Resolution Approving the LETS Public Transportation Agency Safety Plan (PTASP)

Greg Kellogg, LETS Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** W. Green

**Seconded by:** K. Lawrence

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.17 Emergency Medical Services**

Resolution Authorizing the Approval of the EMS Charges for 2021

David Feldpausch, EMS Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** W. Green

**Seconded by:** K. Lawrence

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.18 Emergency Medical Services**

Resolution Authorizing the Clinical/Internship contract with Lake Superior State University

**7.19 Emergency Medical Service**

Resolution Authorizing a Clinical Training Affiliation Agreement with Oakland Community College to Provide Clinical Internship Services

**7.20 Emergency Medical Service**

Resolution Authorizing a Clinical Training Affiliation Agreement with Dorsey Emergency Medical Academy to Provide Clinical Internship Services

David Feldpausch, EMS Department Director, presented items 7.18, 7.19, and 7.20 as they are all similar items, and answered from Commissioners.

Recommend Motion of Agenda Items 7.18, 7.19, and 7.20 to the Finance Committee.

**Moved by:** J. Gross

**Seconded by:** K. Lawrence

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.21 Emergency Medical Services**

Resolution Authorizing Holiday Pay for Regular Part-Time Livingston County Medical Examiner Investigators

David Feldpausch, EMS Department Director, presented the resolution. Ed Moore, MEI, was also present to answer from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**7.22 Emergency Medical Services**

Resolution Approving the Reorganization of the Emergency Medical Services Department

David Feldpausch, EMS Department Director, presented the resolution and answered from Commissioners.

Recommend Motion to the Finance Committee.

**Moved by:** K. Lawrence

**Seconded by:** W. Green

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**

**8. CALL TO THE PUBLIC**

None.

**9. ADJOURNMENT**

Motion to adjourn the meeting at 6:37 p.m.

**Moved by:** K. Lawrence

**Seconded by:** J. Gross

Yes (4): W. Nakagiri, W. Green , K. Lawrence , and J. Gross

**Motion Carried (4 to 0)**



Natalie Hunt, Recording Secretary