

RESOLUTION

NO: 2020-09-122 PC

LIVINGSTON COUNTY

DATE: September 9, 2020

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**Resolution Authorizing the Reclassification of the Veterans Benefits Counselor – Veterans Services**

**WHEREAS,** over time the Department of Veterans Affairs has used different specialty positions to manage the diversity of departmental duties including a specific court liaison assignment, a lead position and others; and

**WHEREAS,** at present, the Veterans Services Committee has authorized a new alignment that will consolidate job duties into two classifications. Each classification will have a career ladder that will be achieved through certifications and increased job complexity. The classifications include the positions of Veterans Benefits Counselor – Relief and Veterans Benefits Counselor – Claims. The position of Veterans Benefits Counselor – Relief will now have two levels and the Veterans Benefits Counselor – Claims will have three; including an entry-level job that will be primarily clerical/administrative in nature with the opportunity to evolve into a certified Veterans Affairs Counselor; and

**WHEREAS,** this positions have been evaluated by Municipal Consulting Services, LLC., who is recommending the following:

	<u><b>GRADE</b></u>
Veterans Benefits Counselor II – Relief:	6
Veterans Benefits Counselor III – Relief:	7
Veterans Benefits Counselor I – Claims:	5
Veterans Benefits Counselor II – Claims:	6
Veterans Benefits Counselor III – Claims:	7

**WHEREAS,** the position changes are part of the 2021 budget request for the Veterans Services Department and has been approved unanimously by the Veterans Services Committee.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby approves the following reclassifications of the Veterans Benefits Counselor, upon inclusion in the 2021 budget.

	<u><b>GRADE</b></u>
Veterans Benefits Counselor II – Relief:	6
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Veterans Benefits Counselor I – Claims:	5

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Veterans Benefits Counselor II – Claims: 6

Veterans Benefits Counselor III – Claims: 7

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**MOVED: Comm Nakagiri**

**SECONDED: Comm Helzerman**

**CARRIED: 2-0-1**