



LIVINGSTON COUNTY, MICHIGAN
CAR POOL DEPARTMENT

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Memorandum

To: Livingston County Board of Commissioners
From: Greg Kellogg, Transportation Director
Date: 1/26/2021
**Re: Resolution Authorizing an Increase in Total Authorized Vehicles
for the Sheriff's Office Field Services Division - Car Pool**

The Sheriff's Office presented its Deputy Assigned Vehicle (DAV) proposal to the Public Safety Committee on January 19, 2021. The purpose of this resolution is to implement the first phase of the DAV plan by increasing the Road Patrol fleet by five (5) vehicles in FY 2021.

The Sheriff's Office Field Services Division currently has fifty (50) authorized vehicles in its fleet, twenty-six (26) of which are patrol units. The patrol cars are currently shared between Road Patrol shifts and operate round the clock. The DAV plan would assign individual patrol cars to deputies, requiring an increase in the Road Patrol fleet.

The department is requesting an increase of five (5) authorized vehicles in 2021, which will be accomplished by retaining vehicles that were scheduled for replacement and would have otherwise been turned in to Car Pool for public auction.

The vehicles being retained were part of the Car Pool lease (capital replacement) program that existed prior to the County's partnership with Enterprise Fleet Management and have no payments remaining. The costs associated with retaining these vehicles include auto insurance (\$846 annually per vehicle), fuel (est. \$3,000 annually per vehicle), repairs and maintenance (est. \$2,400 annually per vehicle), and the opportunity cost of forgoing auction proceeds.

The fleet expansion will be accomplished without amending the department's 2021 authorized budget by adjusting the lease terms of the new vehicles ordered for 2021, including extending the leases from 4 years to 5 years and capitalizing 50% of the equipment upfitting costs (typically \$10,000 per new vehicle) into the lease.

Please do not hesitate to contact me at 517-540-7843 if you have any questions.