RESOLUTION	**NO:**	**2020-09-122 PC**
LIVINGSTON COUNTY	**DATE:**	**September 9, 2020**

Resolution Authorizing the Reclassification of the Veterans Benefits Counselor – Veterans Services

WHEREAS, over time the Department of Veterans Affairs has used different specialty positions to manage the diversity of departmental duties including a specific court liaison assignment, a lead position and others; and

WHEREAS, at present, the Veterans Services Committee has authorized a new alignment that will consolidate job duties into two classifications. Each classification will have a career ladder that will be achieved through certifications and increased job complexity. The classifications include the positions of Veterans Benefits Counselor – Relief and Veterans Benefits Counselor – Claims. The position of Veterans Benefits Counselor – Relief will now have two levels and the Veterans Benefits Counselor – Claims will have three; including an entry-level job that will be primarily clerical/administrative in nature with the opportunity to evolve into a certified Veterans Affairs Counselor; and

WHEREAS, this positions have been evaluated by Municipal Consulting Services, LLC., who is recommending the following:

	GRADE
Veterans Benefits Counselor II – Relief:	6
Veterans Benefits Counselor III – Relief:	7
Veterans Benefits Counselor I – Claims:	5
Veterans Benefits Counselor II – Claims:	6
Veterans Benefits Counselor III – Claims:	7

WHEREAS, the position changes are part of the 2021 budget request for the Veterans Services Department and has been approved unanimously by the Veterans Services Committee.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the following reclassifications of the Veterans Benefits Counselor, upon inclusion in the 2021 budget.

	GRADE
Veterans Benefits Counselor II – Relief:	6
Veterans Benefits Counselor III – Relief:	7
Veterans Benefits Counselor I – Claims:	5

Veterans Benefits Counselor II – Claims: 6

Veterans Benefits Counselor III – Claims: 7

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MOVED: Comm Nakagiri
SECONDED: Comm Helzerman
CARRIED: 2-0-1