



LIVINGSTON COUNTY ADMINISTRATION

LIVINGSTON COUNTY, MICHIGAN
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NATHAN BURD
COUNTY ADMINISTRATOR

**TO: GENERAL GOVERNMENT/HEALTH & HUMAN SERVICES COMMITTEE
LIVINGSTON COUNTY BOARD OF COMMISSIONERS**

FROM: NATHAN BURD – COUNTY ADMINISTRATOR

DATE: JANUARY 27, 2021

RE: AMENDMENT TO LEGAL SERVICES CONTRACT

As you know, Livingston County contracts with Cohl, Stoker, & Toskey, P.C. for legal services. This resolution would authorize a 1.5% increase to the fixed fee for services. I have attached a history of amendments to this contract for your review. Additional information is provided below.

We are thankful for our relationship with Cohl, Stoker, and Toskey and I hope you will favorably consider this request. Please feel free to contact me if you have any questions or need any additional information on this topic.

IS THE CONTRACT FOR LEGAL SERVICES AVAILABLE TO REVIEW?

Please see page 11 of the attached document for the contract. This amendment changes nothing to the contract other than the fixed fee rate.

HOW HAVE INCREASES TO THE FEE BEEN HANDLED IN THE PAST?

Per the contract, the compensation is to be reviewed by the parties after June 21. The past practice has been to increase the fee in line with the cost of living adjustment approved in the annual budget. For 2021, Cohl, Stoker, and Toskey has agreed to a 1.5% increase. The cost of living adjustment was changed late in the budget process to 2.25% instead of the 1.5% that was originally considered and that was included in the budget for this anticipated amendment. Cohl, Stoker, and Toskey has generously agreed to maintain the fee increase at 1.5% for 2021.

WHAT IS THE COST OF THE INCREASE?

\$1,690.14. The annual retainer will total \$114,365.98 paid in monthly installments of \$9,530.50.

IS A BUDGET AMENDMENT NECESSARY?

No. This increase was anticipated and included in the 2021 budget and no amendment is required.