



## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Doug Britz, Transportation Director**  
**Date: 01/30/2018**  
**Re: RESOLUTION AUTHORIZING CAPITAL  
EXPENDITURE FOR ONE (1) VEHICLE AND  
SUPPLEMENTAL APPROPRIATION – Motor Pool /  
Veteran Services / General Government / Finance / Board**

---

Attached is a resolution for your consideration and approval for the purchase of one (1) new vehicle for Veteran Services and supplemental appropriation for the Veterans Services and Motor Pool departments.

The Veteran Services department is requesting a new vehicle to replace a donated van that became unsafe due to age and condition and was decommissioned in 2016.

The new vehicle for Veteran's Services will be a 2018 Ford Transit van with all transit vehicle requirements including placement for two wheelchairs, an extended body, and a high roof. The van will be built by Mobility TRANS of Canton, Michigan at a cost not to exceed Forty-Three Thousand Three Hundred and Fifty-Five dollars (\$43,355), plus an additional Six Thousand Two Hundred and Ninety-Five dollars (\$6,295) in operating costs for the remainder of the year (lease costs, fuel, insurance, repair and maintenance) for a total of Forty-Nine Thousand Six Hundred and Fifty dollars (\$49,650).

Mobility TRANS is an approved MDOT bus builder with contracts for Transit buses. They are also a current vendor of L.E.T.S. for replacement buses. The pricing is Government fleet pricing.

A supplemental appropriation is required because the purchase of this vehicle was not included in either the Veterans Services or Motor Pool 2018 approved budgets. Therefore, an increase in both the 2018 Veterans Services and Motor Pool budget of Forty-Nine Thousand Six Hundred and Fifty dollars (\$49,650) is required for the purchase and related operating costs.

Please contact me if you have any questions, my direct phone number is 517-540-7847