



LIVINGSTON COUNTY, MICHIGAN
SHERIFF'S OFFICE

150 S. HIGHLANDER WAY
HOWELL, MI 48843
Phone 517-546-2440 Fax 517-552-2542
Web Site: livingstonsheriff.com

Memorandum

To: Livingston County Board of Commissioners
From: Kristen Landis, Billing Specialist; Inmate Services
Date: 02/14/18
Re: RESOLUTION TO AUTHORIZE THE RENOVATION OF
INMATE SERVICES AND A SUPPLEMENTAL
APPROPRIATION

Please find for your consideration the attached resolution authorizing the renovation of Inmate Services.

While housed in the Livingston County Jail, inmates are given the opportunity to attend and participate in educational and faith based classes which are conducted in the Inmate Services area.

The carpet in Inmate Services has exceeded its useful life and replacing the furniture would improve the functionality of the area. This renovation would provide a positive and supportive learning environment for the inmates.

The total cost of the project, which includes carpet installation, network wiring, television and furniture, is projected to be \$50,448. The project will solely utilize commission from inmate purchases, aka the Commissary Fund, which currently has a fund balance of \$368,617. The Sheriff's office respectfully requests a supplemental appropriation of \$50,448.

If you have any questions regarding this matter please contact me at ext. 7590.